

Meeting: **Phase 1 Reservoir Project Agreement** **2017 Dec 21**

Subject: **Reservoir Committee Meeting** **2:00 – 4:30 PM**

Location: Tsakopoulos Library Galleria (West Meeting Room) Call in: 1-800-201-7439  
828 I Street, Sacramento, CA 95814 Code: 644237 (no #)

Chair: Thad Bettner (Glenn-Colusa Irrigation District)

Vice Chair: Doug Headrick (San Bernardino Valley Municipal Water District)

Treasurer: Jamie Traynham (Davis Water District)

## ***Draft* MEETING MINUTES**

**ROLL CALL & QUORUM:** Roll was called (see Attachment A), which resulted in 16 eligible representatives. This equates to 66% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee. By approximately 2:45 pm, participation had increased to 18 members, which resulted in a 71% participation percentage of voting members.

**ATTENDANCE:** See Attachment B.

**CALL TO ORDER:** Chairman Bettner called the meeting to order at 2:00 PM followed by the Pledge of Allegiance.

**AGENDA APPROVAL:** It was moved by Chang and seconded by Traynham to approve the December 21, 2017 Sites Reservoir Committee Agenda. Motion approved unanimously.

### **MEETING MINUTES APPROVAL:**

Approval of November 16, 2017 meeting minutes was moved by Headrick and seconded by Kunde with no change. Motion approved unanimously.

### **INTRODUCTIONS**

### **PERIOD FOR PUBLIC COMMENT:**

No comments were provided.

**1. Chairpersons' Report:** Bettner & Headrick

1.1 Introductory remarks

1.2 Informational discussion of project status (Attachment 1-2)  
for the month of November 2017.

There have been no major deliverables in the last month. Staff is continuing to receive comments on the Draft EIR/S, and to work with the California Water Commission (CWC) staff regarding the Water Storage Investment Program (WSIP) application. Staff also continues to work on the rebalancing process for Phase 1 and developing the work plan and budget for Phase 2.

1.3 Report out on the Sites Project Authority Board of Directors Meeting on December 18, 2017 (Attachments 1-3a & b)

- Election of officers:

The new Chair of the Sites JPA for the next year will be Fritz Durst.

Gray Allan has been elected as Vice Chair.

Jamie Traynham will retain her position as Treasurer.

- Participation:

A representative from the City of Sacramento and Sacramento County Water Agency gave a brief presentation regarding their request for joint membership on the Authority's Board. Currently, they are not seeking to participate in the Reservoir Committee. The Authority had previously approved a request that the boards of the current Authority Members consider this request.

Representatives from the Colusa Indian Community Council gave a brief presentation as a follow-up to their letter request to become an Authority Member on the Authority's Board. Currently, they are not seeking to participate in the Reservoir Committee. Staff will be performing additional research related to specific requirements in the WSIP regulations and joint exercise of powers to bring forward a staff recommendation for the Authority's consideration.

Discussion was held with no action taken.

1.4 Report out on the December 13 & 14, 2017 Water Commission Meeting, which included the Sites Project Presentation followed by discussion and possible direction to staff. (Staff Report w/ web link)

On December 13, Chairperson Kim Vann and General Manager Jim Watson gave the presentation to the Water Commission, with staff on hand to answer questions. The presentation was 15 minutes long, followed by approximately 15 minutes for questions and answers with the Commissioner's, followed by a period for public comment, and then the applicant's closing remarks.

There was an overall positive response from the Commissioners. In the closing period, Vann and Watson responded to comments made in the public comment period. The full presentation can be found on the Water Commission website, and begins at approximately 2 hours and 20 minutes. Three comments were provided in opposition along with supportive comments by a number of agencies including San Bernardino Valley Municipal Water District and San Geronio Pass Water District.

On December 14, the Water Commission's staff stated that a delay of three weeks is likely to occur, which will affect the final decision on the Maximum Conditional Eligibility Determination.

The Water Commission has asked to have separate technical meeting with each applicant. The Sites Project meeting will be held on January 11<sup>th</sup>. The focus is expected to be on the economics and fisheries benefits.

Discussion was held with no action taken.

- 1.5 Discussion and possible direction to staff regarding (Staff Report)  
planning for a Risk Workshop the week of February 5<sup>th</sup>, 2018

At the November meeting, the Reservoir Committee discussed the need to better understand and characterize how risks associated with the project facilities could affect the project's schedule and costs; including the establishment of an appropriate Target Guaranteed Maximum Price.

Based on the discussion, there was consensus to create an ad hoc work group to develop any appropriate recommendations for the Reservoir Committee's consideration. The work group will consist of the following participating agencies: Coachella Valley Water District, Reclamation District 108, California Water Service, Glenn-Colusa Irrigation District, San Bernardino Valley Municipal Water District, the US Bureau of Reclamation (USBR), and the Department of Water Resources (DWR).

- 1.6 Discussion and possible direction to staff (Attachment 1-6a & b)  
regarding planning for a future joint Authority (Staff Report)  
Board & Reservoir Committee workshop to discuss  
Phase 2 work planning and procurements.

Discussion was held regarding the need to begin work to develop a procurement strategy and plan that will need to be implemented in advance of starting Phase 2. To begin this process, the participants used a process developed by the Construction Industry Institute (CII) to help owners develop a project delivery and contract strategy (PDCS). From the CII's list of factors, the participants ranked their top six, which are:

- Control cost growth
- Control time growth
- Ease change incorporation
- Facilitate early cost estimates
- Ensure shortest schedule
- Ensure lowest cost

These factors were then inserted into an accompanying CII-developed spreadsheet. The initial results indicate that alternative delivery methods best achieve these values when compared to the traditional design-bid-build methods. Based on subsequent discussion, staff was then tasked with advancing this effort and provide updated results at a proposed procurement workshop tentatively planned to occur on January 18.

Based on further discussion, there was consensus to task the Ad Hoc Water Facilities Work Group with the responsibility to work with staff to develop to develop any appropriate recommendations for the Reservoir Committee's consideration.

**2. Ad Hoc Finance & Economics Work Group: Traynham**

**2.1 Review Payment of Claims and Treasurer's Report (Attachment 2-1)**

Traynham provided a synopsis of the Treasurer's Report for December 2017, which was been approved by the Authority Board on December 18, 2017. Prior to this meeting, this work group met on December 11 and recommended the invoices having costs incurred to the Reservoir Committee's budget be approved for payment.

Discussion was held regarding related matters including the status of the Yolo County Flood Control and Conservation District invoice, with no action taken.

**3. Ad Hoc Members' Reservoir Operations Work Group: Kunde**

Discussion and possible direction to staff regarding the ongoing activities related to Phase 2 rebalancing.

Watson provided an update and stated that work was in progress and initial results needed to be refined before a work group meeting could be scheduled. It is expected the rebalancing will need to occur in up to three iterations, with each factoring in additional and refined information such as the Water Commission's response to the WSIP application, and risk-adjusted Target Guaranteed Maximum Price and range of operations.

Discussion was held with no action taken.

**4. Ad Hoc Site Works Work Group: Azevedo**

Report out on consultant status to incorporate feedback.

Nothing new to report.

**5. Ad Hoc Water Facilities Work Group: Watson for Arita**

Report out on consultant status to incorporate feedback.

Work is progressing to prepare initial draft technical memoranda related to a range of Delevan conveyance capacities, potential to increase flood reduction benefits to the Colusa Basin Drain, and potential concepts to optimize key facilities such as Holthouse Regulating Reservoir.

Discussion was held with no action taken.

**6. Ad Hoc Document Review Work Group: Thomson for Bettner**

**6.1 Status report on the Draft Environmental Impact Report (EIR)/  
Environmental Impact Statement (EIS)**

Thomson stated that staff continues to receive and process comments from the public. The review period is currently scheduled to end on January 15, 2018.

6.2 Discussion and possible direction to staff regarding the Draft EIR/EIS public comment process

Thomson reported that several agencies and organizations have requested an extension on the public comment period. While the statutory minimum review period is 45 days, the current review period for the Draft EIR/S is 154 days.

Subsequent discussion was held that included the current close of public comments would occur prior to the next Reservoir Committee meeting and any time extension would also require the Authority's concurrence.

Based on these discussions, Vanderwaal motioned to allow Staff to determine the appropriateness of any time extension but limited to no longer than an additional 90 days. The motion was seconded by Traynham. The motion passed with both Colusa County and San Geronio Pass Water District not voting to approve the motion.

At the end of agenda item 6, a request was made for any public comment, but no comments were provided.

**7. Recap & Adjourn**

Bettner/Headrick

7.1 Agenda topics for next meeting?

- Planning for risk workshop
- Joint phase 2 workshop

7.2 Upcoming Meetings

Procurement Workshop: Afternoon of Thursday, January 18, at Sites Project Office 122 Old Highway 99 West, Maxwell, CA 95955

Regular Monthly meeting: 9:30 AM on January 19, 2018 at Sites Project Office 122 Old Highway 99 West, Maxwell, CA 95955

7.3 Review of actions taken and follow-up items

**ADJOURN**

Meeting adjourned at 4:09 PM.

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Chairperson  
Thad Bettner

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General Manager  
Jim Watson

**Attachment A to Meeting Minutes - Roll Call**

**Current Committee Participants (27 voting):**

<input checked="" type="checkbox"/>	<i>Pct</i>	<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Pct</i>	<i>Participant</i>
<input type="checkbox"/>	1.93	4M Water District	<input checked="" type="checkbox"/>	5.15	Glenn-Colusa ID
<input checked="" type="checkbox"/>	2.31	American Canyon, City (3)	<input type="checkbox"/>	4.96	Metropolitan WD
<input checked="" type="checkbox"/>	2.11	Antelope Valley-East Kern WA	<input type="checkbox"/>	5.15	Orland-Artois WD
<input checked="" type="checkbox"/>	4.03	Cal Water Service	<input checked="" type="checkbox"/>	3.10	Pacific Resources MWC (1)
<input type="checkbox"/>	1.91	Carter MWC	<input type="checkbox"/>	2.35	Proberta WD
<input type="checkbox"/>	2.51	Castaic Lake WA	<input checked="" type="checkbox"/>	5.15	Reclamation District 108
<input checked="" type="checkbox"/>	5.32	Coachella Valley WD	<input checked="" type="checkbox"/>	7.78	San Bernardino Valley MWD
<input checked="" type="checkbox"/>	3.50	Colusa County	<input checked="" type="checkbox"/>	3.69	San Geronio Pass WA
<input checked="" type="checkbox"/>	7.14	Colusa Co. WD	<input checked="" type="checkbox"/>	5.00	Santa Clara Valley WD
<input type="checkbox"/>	1.90	Cortina WD	<input checked="" type="checkbox"/>	2.43	Western Canal WD (2)
<input checked="" type="checkbox"/>	2.18	Davis WD	<input type="checkbox"/>	5.97	Westside WD
<input checked="" type="checkbox"/>	0.00	Department of Water Resources	<input checked="" type="checkbox"/>	4.47	Wheeler Ridge-Maricopa WSD
<input checked="" type="checkbox"/>	2.70	Desert WA	<input checked="" type="checkbox"/>	0.00	US Bureau of Reclamation
<input type="checkbox"/>	2.68	Dunnigan WD	<input checked="" type="checkbox"/>	4.47	Zone 7 WA
<input checked="" type="checkbox"/>	2.10	Garden Highway MWC			

**16 Present at start of meeting** (See Notes)

**66 % Voting percentage in attendance**

**18 Present by 2:45 pm** (See Notes)

**71 % Voting percentage in attendance**

Representation has been delegated as follows:

- (1) To Wheeler Ridge-Maricopa WSD (Kunde)
- (2) To GCID (Bettner)
- (3) To Davis WD (Traynham)

**NOTES:**

- 1 Quorum is ≥ 50% of voting participants
- 2 Unless Delegated, must be present to vote

Status: Meeting Record  
 Purpose:  
 Caveat 1  
 Caveat 2 Subject to revision

Version: 0  
 Date: 2017 Dec 26  
 Ref/File #: 12.228-210.017  
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**Attachment B to Meeting Minutes - Attendance**

**Current Voting Committee Participants (27):**

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>	<i>Others</i>
4M Water District	<input type="checkbox"/> Wade Mathis	<input type="checkbox"/>	
American Canyon, City	<input type="checkbox"/> Steve Hartwig	<input type="checkbox"/> Jason Holley	
AVEK WA	<input type="checkbox"/> Dwayne Chisam	<input checked="" type="checkbox"/> Dan Flory	
Cal Water Service	<input type="checkbox"/> Mike Hurley	<input type="checkbox"/> Rob Kuta <input type="checkbox"/> Dan Flory	
Carter MWC	<input type="checkbox"/> Ben Carter	<input type="checkbox"/>	
Castaic Lake WA	<input type="checkbox"/> Dirk Marks	<input type="checkbox"/> Rick Viergutz	
Coachella Valley WD	<input checked="" type="checkbox"/> Robert Cheng	<input checked="" type="checkbox"/> Ivory Reyburn <input type="checkbox"/> Dan Charlton	
Colusa County.	<input type="checkbox"/> Azevedo, Mike	<input type="checkbox"/> Gary Evans <input type="checkbox"/> Kim Vann	
Colusa Co. WD	<input checked="" type="checkbox"/> Shelley Murphy	<input type="checkbox"/> Joe Marsh	
Cortina WD	<input type="checkbox"/> Jim Peterson	<input type="checkbox"/> Chuck Grimmer	
Davis WD	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter	
Desert WA	<input type="checkbox"/> Mark Krause	<input checked="" type="checkbox"/> Steve Johnson	
Dunnigan WD	<input type="checkbox"/> Donita Hendrix	<input type="checkbox"/>	
Garden Highway MWC	<input type="checkbox"/> Nicole Van Vleck	<input checked="" type="checkbox"/> Jon Munger	
Glenn-Colusa ID	<input checked="" type="checkbox"/> Thad Bettner	<input type="checkbox"/> Don Bransford	
Metropolitan WD	<input type="checkbox"/> Randall Neudeck	<input type="checkbox"/> Arlene Arita <input type="checkbox"/> Delaine Shane	<input type="checkbox"/> Sergio Valles <input type="checkbox"/> Chuching Wang
Orland-Artois WD	<input type="checkbox"/> John Erickson	<b>P</b> Emil Cavagnolo	
Pacific Resources MWC	<b>P</b> Preston Brittian	<input type="checkbox"/>	
Proberta WD	<input type="checkbox"/> Dan Jones	<input type="checkbox"/>	

**NOTE 1:** Additional participants were on the phone, but did not identify themselves.

Status: Meeting Record  
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 Caveat 2 Subject to revision

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<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>	<i>Others</i>
RD 108	<input checked="" type="checkbox"/> Bill Vanderwaal	<input type="checkbox"/>	
San Bernardino V MWD	<input checked="" type="checkbox"/> Doug Headrick	<input type="checkbox"/> Bob Tincher	
San Geronio Pass WA	<input checked="" type="checkbox"/> Jeff Davis	<input type="checkbox"/>	
Santa Clara Valley WD	<input type="checkbox"/> Cindy Kao	<input checked="" type="checkbox"/> Eric Leitterman	
Western Canal WD	<input checked="" type="checkbox"/> Ted Trimble	<input type="checkbox"/> Greg Johnson	
Westside WD	<input type="checkbox"/> Allan Myers	<input type="checkbox"/> Dan Ruiz <input type="checkbox"/> Blake Vann	
Wheeler Ridge-Maricopa	<input checked="" type="checkbox"/> Rob Kunde	<input type="checkbox"/>	
Zone 7 WA	<input checked="" type="checkbox"/> Amparo Flores	<input type="checkbox"/> Jarnail Chahal	

**Non-Voting Committee Participants (2):**

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative/Other</i>	<input checked="" type="checkbox"/> <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke	<input type="checkbox"/> David Sandino	
	<input type="checkbox"/> Ajay Goyal	<input checked="" type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh	<input type="checkbox"/> Don Bader	
	<input type="checkbox"/> David Van Rijn	<input checked="" type="checkbox"/> Mike Dietl	<input type="checkbox"/> John Menniti
	<input type="checkbox"/> Shana Kaplan	<input type="checkbox"/> Mike Mosley	<input type="checkbox"/>

**Pending Committee Participants (1):**

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>
LaGrande WD	<input type="checkbox"/> Matt LaGrande	<input type="checkbox"/> Dennis Zachary

**Authority, Non-Signatory (5):**

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>
Glenn County	<input type="checkbox"/> John Viegas	<input type="checkbox"/>
Maxwell ID	<input type="checkbox"/> Mary Wells	<input type="checkbox"/>
PCWA	<input type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker <input type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/>
Tehama-Colusa Canal Authority	<b>P</b> Jeff Sutton	<input type="checkbox"/>



**Staff & Consultants:**

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Barbieri, Janet	JB Comm
<input type="checkbox"/>	Barnes, Joe	AECOM
<input type="checkbox"/>	Black, Lyna	Ch2m
<input checked="" type="checkbox"/>	Brown, Scott	LWA
<input type="checkbox"/>	Bruner, Marc	Perkins Coie
<input type="checkbox"/>	Carlson, Nik	AECOM
<b>P</b>	Conant, Ernest	Young Wooldridge
<input type="checkbox"/>	Davis, Kim	Sites Project Authority
<input checked="" type="checkbox"/>	Herrin, Jeff	AECOM
<input checked="" type="checkbox"/>	Johns, Jerry	Johns
<input type="checkbox"/>	Kuney, Scott	Young Wooldridge

<input checked="" type="checkbox"/>	Name	Representing
<input checked="" type="checkbox"/>	Oliver, Mark	Ch2m
<input type="checkbox"/>	Nicholas, Rebeca	Nicholas Communications
<input checked="" type="checkbox"/>	Qazi, Shayann	AECOM
<input checked="" type="checkbox"/>	Spesert, Kevin	Sites Project Authority
<input checked="" type="checkbox"/>	Thomson, Rob	Sites Project Authority
<input checked="" type="checkbox"/>	Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/>	Tull, Rob	Ch2m
<input type="checkbox"/>	Van Camp, Marc	MBK
<input checked="" type="checkbox"/>	Watson, Jim	Sites Project Authority
<input type="checkbox"/>		
<input type="checkbox"/>		

**Other Attendees: (\*)**

Name	Representing	Contact (Phone & E-mail)
Candido Ramirez	Mott MacDonald	
John Spranza	Dudek	
Robert Boling	HDR	
Ellen Cross	ESA	
Sujan Punyamurthula	AECOM	
Brian Bullock	PSOMAS	
Mike Forrest	AECOM	
Monique Briard	ICF	
Jeffrey Volberg	California Waterfowl	
Jeff Nelson	Parsons	
Chris Rutherford	Balfour Beatty US	

(\*) An email address is required to be added to the distribution list.