

Topic: **Sites Reservoir Project, Phase 1**

Subject: **Monthly Status Report**

Report Period: **2017 November**

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**Monthly Status Summary:**

The Program continues to make progress towards completing the tasks approved by the Authority and Reservoir Committee as part of the second amended Phase 1 work plan.

The remaining work to complete Phase 1 includes actively engaging with the Water Commission in their selection process, organizing and getting prepared to respond to comments regarding the Draft EIR/S, preparing for and complete the Phase 1 rebalancing process, and developing the Phase 2 work plan, funding, and execution of new Phase 2 participation agreements.

The following highlights the status of activities conducted during the month of November 2017:

**Program Management & Administration:**

Process Improvement: Continued the development and refinements of the revised monthly invoice for consultants and vendors. Continued review of consultant contracts for compliance and continue refinements of the contract amendment process.

Procurement: Finalized the Annual Financial Audit Request for Qualification and Proposal (RFQ/P) and developed a Draft Financial Advisor RFQ; both planned for release in December 2017.

Phase 1 Completion Task: The Project Team continued development and refinement of materials and tools to be used in the Phase 1 rebalancing process and developing and refining the Phase 2 (and beyond) work plan and budget targets.

**Engagement & Outreach:**

The Project Team continues to coordinate with landowners, media outlets, state and federal elected officials, and coalitions of regional and statewide organizations; to plan and facilitate meetings and site tours with program stakeholders; and to conduct research into the rich history of the project area.

Supported Draft EIR/EIS-related outreach activities, including preparations for public meetings scheduled to occur in December, development of public meeting materials, and the development of a comment tracking system.

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Status: Issued for Use

Purpose: Informational.

Caveat: Subject to change

Notes:

Preparer: RDT, JAT, KMS

Checker: Watson

QA/QC:

Phase: 1 Version: B

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Updated and designed several outreach and educational materials, including Draft EIR/S related-items, updated project overview brochure, end of year progress report, operations animation and a variety of other items.

Monthly Website Usage: 914 unique users or visitors and 1,394 times they visited.

**Proposition 1 (WSIP) Application:**

The Project Team delivered to the Water Commission a project summary presentation for the December 13, 2017 Water Commission meeting. The presentation summarizes the Sites Project facilities, the range of operations available to the State and other participants and the project's public and water supply benefits, especially those that benefit the environmental health of the Sacramento San Joaquin Delta.

**Environmental Documentation (EIR/S):**

The Project Team finalized preparations for the Draft EIR/EIS public meetings in early December. These plans and materials were coordinated with Reclamation. Initial comments received on the Draft EIR/EIS were also evaluated and responses were discussed.

**Federal Feasibility Report:**

No Activity.

**Engineering & Technical:**

The Project Team is continuing to respond to requests for additional information related to the Draft EIR/EIS, WSIP application, rebalancing process and initial discussions with regulatory agencies. These efforts included the refinement of the estimated cost of the delivered project (by phase), development of conceptual delivery options and procurement packages, as well as operational assumptions and results.