

# SITES JOINT POWERS

## AUTHORITY

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# Board of Directors

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SITES PROJECT AUTHORITY OFFICE  
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## September 18, 2017 Sites Project Authority Agenda 1:30 p.m.

Welcome to a meeting of the Sites Joint Powers Authority. If you are scheduled to address the Board, please state your full name for the record. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

1:30 p.m. CALL TO ORDER:

- Pledge of Allegiance.
- Introductions.
- Approval of the September 18, 2017 Sites Project Authority Agenda.
- Approval of the August 21, 2017 Sites Project Authority Regular Meeting Minutes and September 8, 2017 Sites Project Authority Special Meeting Minutes.
- Period of Public Comment.

1. BOARD MEMBER REPORTS: (No action will be taken) **All**

This time is set aside to give the Directors an opportunity for members to disclose/discuss any meetings with external stakeholders to advance the Project.

2. 2017 FINANCE & BUDGET COMMITTEE: **Traynham**

2.1 Consider accepting the Treasurer's Report.

2.2 Consider approving the Payment of Claims.

- 2.3 Discussion and possible direction to staff regarding progress on issuing the second round of invoices to the Reservoir Committee participants; which will also include prior-approved changes in participation quantities and corrections.
- 2.4 Following a presentation and report from the Authority's Finance & Budget Committee, consider a recommendation to amend the current Phase 1 work plan and budget to reprioritize work in response to new information. The recommendation reflects the results from a joint meeting of both the Authority's Finance & Budget Committee and Reservoir Committee's Finance & Economics Work Group that provided direction to staff.
- 2.5 Consider making a conditional approval to amend the following master services contracts in a manner that is consistent with the results of agenda item 2.4. The condition requires the Reservoir Committee, whose next meeting is September 21, 2017 to make their decision regarding staff's recommendation to amend the portion of the Phase 1 work plan and budget that has been delegated to the Reservoir Committee to manage.
- 2.5.1 Ch2m: Consider staff's recommendation to increase the contract capacity and to authorize tasks related to providing additional CalSim (and other) modeling results, advancing the Draft EIR/S and responding to comments, and providing information that will be used in the Phase 1 rebalancing process. *Any contract amendment is dependent upon the Reservoir Committee's decision regarding any amendments to their portion of the Phase 1 work plan and budget.*
- 2.5.2 AECOM: Consider staff's recommendation to increase the contract capacity and to authorize tasks related to preparing additional technical and engineering studies of proposed facilities, supporting efforts to respond to Water Commission's questions regarding the WSIP application, and providing information that will be used in the Phase 1 rebalancing process. *Any contract amendment is dependent upon the Reservoir Committee's decision regarding any amendments to their portion of the Phase 1 work plan and budget.*
- 2.5.3 ICF: Consider staff's recommendation to increase the contract capacity and to authorize tasks related to extending the role of the Environmental Planning and Permitting Manager, and senior-level expertise in aquatic resources and biology to support advancing the Draft EIR/S and early permit consultations. *Any contract amendment is dependent upon the Reservoir Committee's decision regarding any amendments to their portion of the Phase 1 work plan and budget.*

- 2.5.4 Johns: Consider staff’s recommendation to increase the contract capacity to continue to advance the operational principles of agreement that will be needed with Reclamation and the DWR and will be a factor used in the Phase 1 rebalancing process. *Any contract amendment is dependent upon the Reservoir Committee’s decision regarding any amendments to their portion of the Phase 1 work plan and budget.*
  
- 2.6 Consider approving master services agreements with the following firms to provide services that were included in the previously approved Phase 1 work plan and budget with services limited to the end of Phase 1, which is June 30, 2018. *Both firms responded to the June Request for Qualifications and Proposal.*
  - 2.6.1 Approve contract with Spesert Consulting to provide services related to business operations and landowner/community management functions in the amount of \$200,000, effective September 18, 2017 through June 30, 2018 and authorize the General Manager to sign on behalf of the Sites Project Authority. **(Attachment 2.6.1)**
  
  - 2.6.2 Approve contract with Trapasso Consulting Services, a California-certified SBE to provide services related to program operations management functions in the amount of \$280,000, effective October 1, 2017 through June 30, 2018 and authorize the General Manager to sign on behalf of the Sites Project Authority. **(Attachment 2.6.2)**
  
- 3. PHASE 1 MEMBERSHIP & GOVERNANCE COMMITTEE: **Vann**
  - 3.1 Discussion, possible action, and or direction to staff regarding report on the status of expressions of interest and/or requests to participate.
  
  - 3.2 Discussion and possible direction to staff regarding the development of criteria to be used at the end of Phase 1 to rebalance participation.
  
  - 3.3 Discussion and possible direction to staff regarding the 2018 monthly meeting dates for the Authority. **(Attachment 3-3)**
  
- 4. PHASE 1 LAND USE COMMITTEE: **Wells**

Discussion and possible direction to staff regarding report on the status of engagement and outreach efforts related to changes in land use.
  
- 5. PHASE 1 ADVOCACY COMMITTEE: **Sutton**

Discussion and possible direction to staff regarding report on the status of engagement and outreach efforts.

- 6. PHASE 1 LEGISLATIVE COMMITTEE: **Sutton**  
Discussion and possible direction to staff regarding report on the status of current legislation that may affect the development of the Sites Reservoir Project.
  
- 7. PHASE 1 CONSULTATION COMMITTEES:  
Discussion and possible direction to staff regarding report on the status of engagement and outreach efforts related to the following areas:
  - 7.1 Tribal Officials **Mathis**
  
  - 7.2 Landowner and Community Interests **Wells**
    - Report of progress by Family Water Alliance into research of the local history.
  
  - 7.3 Environmental Interests **Bransford**
  
  - 7.4 Business & labor Interests **Allen**
  
- 8. PHASE 1 RESERVOIR COMMITTEE: **Bettner/Headrick**  
Discussion and possible direction to staff regarding the status of current activities being undertaken.
  
- 9. MANAGER’S REPORT: **Watson**
  - 9.1 Discussion and possible direction to staff regarding the General Manager’s monthly status report. (**Attachment 9.1**)
  
  - 9.2 Possible direction to the General Manager regarding the status of various activities being undertaken by staff and consultants.

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Directors and is not already on today’s agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No action shall be taken on comments made under this comment period.*

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Clerk of the Board located at 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.