

**SITES JOINT POWERS AUTHORITY
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Board of Directors

KIM DOLBOW VANN, COLUSA COUNTY SUPERVISOR, CHAIR
FRITZ DURST, RECLAMATION DISTRICT 108, VICE-CHAIR
JAMIE TRAYNHAM, WESTSIDE WATER DISTRICT, SECRETARY/TREASURER
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR
DON BRANSFORD, GLENN-COLUSA IRRIGATION DISTRICT
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY
MARY WELLS, MAXWELL IRRIGATION DISTRICT
JOE MARSH, COLUSA COUNTY WATER DISTRICT
JIM JONES, ORLAND ARTOIS WATER DISTRICT
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE
WADE MATHIS, PROBERTA WATER DISTRICT/TC 6 DISTRICTS
GREG JOHNSON, WESTERN CANAL WATER DISTRICT

**SITES PROJECT AUTHORITY
OFFICE OLD HIGHWAY 99 122 WEST
MAXWELL, CA 95955**

**December 18, 2017
Sites Project Authority
Minutes
1:30 p.m.**

The Sites Project Authority Board meets in Regular Session this 18th day of December 2017 at the hour of 1:30 p.m. **Directors Present:** Kim Dolbow Vann, Chair, Fritz Durst, Jamie Traynham, Mary Wells, Joe Marsh, Jim Jones, Gray Allan, Wade Mathis and Greg Johnson. **Directors Absent:** Leigh McDaniel, John Viegas, Glenn County; Don Bransford, Glenn-Colusa Irrigation District; Jeff Sutton, Tehama-Colusa Canal Authority . **Alternate Directors Present:** Logan Dennis, Glenn-Colusa Irrigation District. (Other Alternate Directors that may be listed as Present below, did not participate in the decision making process).

Chair Vann calls to order the December 18, 2017 Regular Meeting at 1:34 p.m., with all Directors present, except Glenn County and Tehama-Colusa Canal Authority. (Glenn County and Tehama-Colusa Canal Authority has no representation at this meeting)

Staff Present: Jim Watson, General Manager.
Ernest Conant, Counsel.
Joe Trapasso, Rob Thomson, Kevin Spesert, Sites JPA.
Ann Nordyke, Clerk.

Others Present: Don Bader, Reclamation.
Brian Bullock, Psomas.
Michael Green, Delta-4.

Pledge of Allegiance

INTRODUCTIONS
None.

AGENDA APPROVAL

It is moved by Director Jones, seconded by Director Durst to approve the December 18, 2017 Sites Project Authority Agenda as presented. Motion carried: All yes. Absent: Glenn County and Tehama-Colusa Canal Authority.

MINUTES APPROVAL

It is moved by Approval of the November 20, 2017 Sites Project Authority Minutes.

Period of Public Comment

None.

Announcement of Closed Session

Chair Vann makes time for announcement of Closed Session.

Mr. Conant states under Government Code Section 54957 the Directors will meet in Closed Session with legal Counsel regarding a Performance Review: Title: General Manager.

1. BOARD MEMBER REPORTS: (No action will be taken)

None.

2. MANAGER'S REPORT:

2.1 Chair Vann makes time for discussion and possible direction regarding General Manager's monthly status report.

Mr. Watson states the Project continues to make progress towards completing the tasks approved by the Authority and Reservoir Committee as part of the second amended Phase 1 work plan. Brief discussion is held, with no action taken.

2.2 Chair Vann makes time to receive report on public meetings held on December 5 & 7, 2017 regarding the Draft Environmental Impact Report (EIR)/ Environmental Impact Statement (EIS).

Discussion is held regarding the presentation that was given by the General Manager and comments received during the meetings, with no action taken.

2.3 Chair Vann makes time to receive report on the Sites Project Authority's presentation to the California Water Commission on December 13, 2017.

Mr. Watson states Director Vann and he participated along with some members of the Reservoir Committee in the California Water Commission meeting on December 13, 2017 noting they were pleased with the questions the Commission asked and the presentation was well received.

2.4 Chair Vann makes time for a report on and possible direction to the General Manager or staff regarding onboarding of a Full-Time Executive

Assistant/Board Clerk.

Mr. Spesert states they have started putting together a job description for a full time Executive Assistant. Discussion is held, with no action taken.

2.5 Chair Vann makes time for a report on and possible direction to the General Manager or staff regarding current procurement activities.

Mr. Watson states he is working on scheduling a workshop for January. He further updates the Directors on items as they pertain to procurement activities.

2.6 Chair Vann makes time for a report on and possible direction to the General Manager or staff regarding ongoing Program Management and Operations activities.

Mr. Trapasso updates the Directors on items that pertain to Request for Proposal (RFP) and Request for Qualifications for Financial Audit and Financial Advisor with no action taken.

3. 2017 FINANCE & BUDGET AD HOC COMMITTEE:

3.3 It is moved by Director Durst, seconded by Director Jones to accept the Treasurer's Report as presented. Motion carried: All yes. Absent: Glenn County and Tehama-Colusa Canal Authority.

3.4 It is moved by Director Wells, seconded by Director Johnson to approve the Payment of Claims as presented. Motion carried: All yes. Absent: Glenn County and Tehama-Colusa Canal Authority.

4. PHASE 1 RESERVOIR COMMITTEE:

Chair Vann makes time for report on and possible direction to staff regarding current and planned activities of the Reservoir Committee and associated working groups.

Mr. Watson states the main topic is participation in the project. Brief discussion is held, with no action taken.

4.1 Chair Vann makes time for a report on the November 28, 2017 Reservoir Committee Workshop held at the 2017 ACWA Fall Conference in Anaheim.

Mr. Watson speaks to Attachment 4-1 regarding participation, Proposition 1, Draft EIR/EIS and Phase 2 with no action taken.

2:15 p.m. Director Sutton is now present and seated.

5. PHASE 1 MEMBERSHIP & GOVERNANCE AD HOC COMMITTEE:

5.1 Chair Vann makes time for a presentation from a representative of the City of Sacramento regarding the shared interests of the City and

Sacramento County Water Agency to jointly becoming an Authority Member.

Mr. Harris speaks to potential benefits the City of Sacramento and Sacramento County Water Agency can bring to the Sites project if they become Authority Members. Discussion is held, with no action taken.

5.2 Chair Vann makes time for a presentation from a representative of the Colusa Indian Community Council regarding their interest in becoming an Authority Board Member.

Mr. Serrano speaks to potential benefits of the Colusa Indian Community Council (CICC) becoming an Authority member. He further speaks to potential impact the Sites Reservoir project might have on the Colusa Indian Community (CIC), noting the CIC operates two water diversions immediately downstream of the proposed Delevan Pipeline Intake/Discharge Facility and within the proposed reservoir footprint there are also documented Indian burial sites. He states due to these and all potential impacts the CIC would like to work collaboratively with the Authority and have a seat on the Board to help facilitate the process. Discussion is held.

5.3 Chair Vann makes time for discussion and possible direction to Legal Counsel and the General Manager regarding possible actions and resolution of any issues if such membership requests are accepted.

Discussion is held regarding potential issues that need to be addressed with onboarding the Tribe with direction given to staff to start addressing such issues.

It is moved by Director Traynham, seconded by Director Marsh to move forward with onboarding the Colusa Indian Community as an Authority member. Motion carried: All yes. Absent: Glenn County.

5.4 Chair Vann makes time for discussion and possible direction to Legal Counsel and the General Manager regarding anticipated governance issues for Phase 2.

Discussion is held regarding anticipated governance issues and rebalancing process for Phase 2 with no action taken.

6. PHASE 1 LEGISLATIVE AD HOC COMMITTEE:

Chair Vann makes time for discussion and possible direction to staff on the status of current legislation that may affect the development of the Sites Reservoir Project.

Director Sutton speaks to a potential Washington DC trip at the end of January and encourages those who can attend to do so.

7. PHASE 1 ADVOCACY AD HOC COMMITTEE:

Chair Vann states discussion and possible direction to staff on the status of engagement and outreach efforts was covered under the previous item.

8. PHASE 1 LAND USE AD HOC COMMITTEE:

Chair Vann makes time for discussion and possible direction to staff

regarding the status of engagement and outreach efforts to local agencies related to impacts or changes in land use.

Mr. Spesert states he is working on setting up meetings with the Fire Districts and will be reaching out to various other Districts after the first of the year.

9. PHASE 1 CONSULTATION COMMITTEES:

Chair Vann makes time for discussion and possible direction to staff regarding the status of engagement and outreach efforts related to the following areas:

o Tribal Officials

This item was discussed earlier today.

o Landowner and Community Interests

Mr. Spesert speaks to a landowner meeting in which approximately 25 landowners attended. Further discussion is held regarding an editorial calendar, story board, and media outreach.

o Environmental Interests

Mr. Thomson speaks to meeting with Environmental groups and working with Congressmen Garamendi's office and meeting with NRDC with no action taken.

o Business & Labor Interests

Mr. Watson updates the Directors on potential business and labor interests with no action taken.

10. CHAIRPERSON'S REPORT:

10.1 Chair Vann makes time for Election of Sites Project Authority Officers for 2018 and turns the meeting over to the Clerk to run the Elections.

The Clerk states the matter before the Directors is the election of Officers for the 2018 calendar year and declares nominations for Chair open.

Director Traynham nominates Director Durst as Chair for FY 2018

ELECTION OF CHAIR

It is moved by Director Traynham, seconded by Director Wells to elect Director Durst as Chair for FY 2018. Motion carried by the following vote:

AYES: Colusa County, Westside Water District, Glenn-Colusa Irrigation District, Tehama-Colusa Canal Authority, Maxwell Irrigation District, Colusa County Water District, Orland Artois Water District, Placer County Water Agency/City of Roseville, Proberta Water District/TC 6 Districts, and Western Canal Water District.

NOES: None.

ABSENT: Glenn County.

ABSTAIN: Reclamation District 108.

The Clerk states the matter before the Directors at this time is the election of Vice-chair for FY 2018 and declares the nominations open.

Director Marsh nominates Director Sutton as Vice-Chair for FY 2018.

Director Sutton declines the nomination.

Director Marsh withdraws his nomination.

Director Traynham nominates Director Johnson as Vice-Chair for FY 2018.

Director Johnson declines the nomination.

Director Traynham withdraws her nomination.

Director Durst nominates Director Allen as Vice-Chair for FY 2018.

ELECTION OF VICE-CHAIR

It is moved by Director Durst, seconded by Director Sutton to elect Director Allen as Vice-chair for FY 2018. Motion carried: All yes. Absent: Glenn County.

The Clerk states the matter before the Directors at this time is the election of Secretary/Treasurer and declares nominations open.

Director Sutton nominates Director Traynham.

ELECTION OF SECRETARY/TREASURER

It is moved by Director Durst, seconded by Director Vann to elect Director Traynham as Secretary/Treasurer for FY 2018. Motion carried: All yes. Absent: Glenn County.

Director Vann declares a recess at 2:51 p.m. to convene in Closed Session and reconvenes Open Session at 3:24 p.m. with all Directors and Council present except for Glenn County.

Present: Ann Nordyke, Clerk.

11. CLOSED SESSION

11.1 Performance Review (Govt. code Section 54957) Title:
General Manager.

12. Chair Vann makes time for report from Closed Session.

Mr. Conant states a motion was made by Director Wells, and seconded by Director Sutton to continue with the independent Contractor Agreement between Sites Project Authority and J.C Watson, Inc. effective December 18, 2018. Motion carried: All yes. Absent: Glenn County.

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Chair Vann adjourned the meeting at 3:24 p.m. to reconvene in Regular Session on January 22, 2018 at the hour of 1:30 p.m.

Kim Dolbow Vann, Chair

Ann Nordyke, Clerk to the Sites
Project Authority Board