

Location: 400 Capitol Mall (KMTG, 27<sup>th</sup> Floor), Sacramento  
Conf. Room #7 on 28<sup>th</sup> Floor

Chair: Thad Bettner (Glenn-Colusa Irrigation District)

Vice Chair: Dan Ruiz (Westside Water District)

Treasurer: Jamie Traynham (Westside Water District)

## **MINUTES**

ROLL CALL & QUORUM: Roll was called, which resulted in 15 eligible representatives in attendance plus 4 participating by phone. This equates to a 67% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee.

ATTENDANCE: See attached list.

CALL TO ORDER: Chairman Bettner calls the meeting to order at 1:35 PM

AGENDA APPROVAL: It was moved and seconded to approve the March 16, 2017 Sites Reservoir Committee Agenda as presented. Motion approved unanimously.

PUBLIC COMMENT PERIOD: No members of the public elected to speak.

### **1. Management and Administration: Watson**

#### 1.1 Status of Maxwell Office (Informational)

General Manager Watson provided an update on efforts to reoccupy the Maxwell office, noting that work may not be completed until July 2017.

#### 1.2 February Status Report (Informational Attachment 1.2)

General Manager Watson provided a synopsis and stated the report outline and structure continue to evolve to reflect the Reservoir Committee’s needs.

#### 1.3 Revisit monthly meeting Calendar (Attachment 1.3):

General discussion was held with agreement to rotate monthly meetings between Sacramento Valley to be held the afternoon of the third Thursday and City of Sacramento to be held in the mornings on the following Friday after the third Thursday.

#### 1.4 Confidentiality Agreements:

Legal Counsel explained how members’ input into the development of what will become drafts for public review improves the quality and accuracy of the

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NOTE 2: Additional participants were on the phone, but did not identify themselves.

document in a manner that complies with existing statutes related to public access to information. Eventually, members will need to decide if they can rely upon the document to consider taking any action relative to the project.

1.5 Non-Member Participating Party letter agreement

Legal Counsel explained these agreements will help to maximize participation in funding the studies that will become part of the WSIP application by those who have not been offered any Class 1 water.

**2. Governance:**

2.1 On-boarding status (Informational Attachment 2.1)

General Manager Watson discussed the status of requests to participate in the Reservoir Committee. As of March 14, 25 agencies had signed or their board had acted to approve signing the Agreement.

2.2 Proposed Structure (Attachment 2.2)

General Manager Watson discussed a recommended organizational structure for both the Authority and Reservoir Committee. As the Project continues to evolve, the proposed structure would create Committees for the Authority and Work Groups for the Reservoir Committee whose purpose would be to advise their respective legislative body on specific issues as they arise. This approach is intended to expedite resolution of issues needed to maintain the Phase 1 schedule, by having groups formed around specific topic areas and taking advantage of each participants' area of expertise. After discussion, the recommended structure was unanimously accepted.

2.3 Proposed Work Groups & Chartering Documents (Attachment 2.3)

General Manager Watson presented a draft list of Authority Committees and Reservoir Committee Work Groups with proposed participation. During the discussions, representatives also provided input regarding which work groups they or their designated representative should be assigned to. Based on the discussion, further work is needed before this list can be deemed ready for use.

General Manager Watson also presented draft chartering documents that are intended to prevent duplication of effort between work groups and to aid in how the issue-resolution process should be implemented. The requirements of each of the proposed work groups were discussed with acceptance of the concept. However, further work is needed to better define each work group and each proposed work group needs to provide their input into their respective chartering document before each can be deemed ready for use.

2.4 Finalize Work Group Leads

The Reservoir Committee's adopted organizational structure (refer to agenda item 2.2) served as the basis for identifying work group Leaders (or Chairpersons). For each of the following positions, names were put forth with brief discussion of their willingness and availability. The following list was unanimously accepted:

- Finance & Economics: Traynham

NOTE: Reservoir Agreement, Exhibit B, Section 2(c) requires the Authority's Treasurer to be the Reservoir Committee's Treasurer.

- Members' Operations: Co-Chair (SWP): R. Kunde and Co-Chair (CWP): D. Ruiz.
- Water Facilities: Left vacant. To be filled later
- Power Facilities: W. Vanderwaal
- Site Works: M. Azevedo

**3. Finance & Economics Work Group:**

3.1 Treasurer's Report (Informational Attachment 3.1)

Reservoir Committee Treasurer Traynham presented the January Treasurer's report; which was also presented at the Authority's meeting and responded to questions. It was also stated that one of the first activities of this work group will be to review the details in the current approved budget.

3.2 Present issues related to completion of the current onboarding process that will include, and is not limited to, the following topics (Handout):

Work Group Chair Traynham and General Manager Watson explained the recommendations developed by the work group. After discussion, the concepts contained in the recommendation were unanimously accepted with the process to reallocate 10,000 acre-ft. of Class 1 water and the 2-step timeline to close the Round 3 participation (i.e. formal requests received by August 1, 2016) accepted. Request for comments by March 1.

3.3 Proposed allocation of 10,000 acre-ft. & additional requests from current participants (Attachment 3.3)

General Manager Watson presented the results of the reallocation. It was unanimously accepted.

**4. Joint Document Review Work Group:**

4.1 Near-term products & schedule (informational)

EPP Manager Thomson provided an overview of process steps and accompanying milestones that support submission of the WSIP application. After discussion, there was general agreement to continue to pursue the approach.

4.2 Water Commission’s WSIP Process (Informational)

General Manager Watson provided an update and answered questions related to the Water Commission’s process and schedule and answered questions.

4.3 USBR’s Feasibility Study, Status (Informational)

Reclamation’s Project Manager Dietl provided an update and answered questions on Reclamation’s progress to prepare a draft feasibility report that conforms to Reclamation’s directives and standards for federal projects.

**5. Members’ Operations Work Group:**

5.1 Water operations for public Benefits (Informational)

EPP Manager Thomson facilitated a discussion of how different reservoir operational scenarios may perform and the types of benefits that could be achieved through cooperative operations with the CVP and SWP. After discussion, there was general agreement to continue to advance these concepts.

**6. March 20 Board Workshop:**

General Manager Watson and EPP Manager Thomson provided an update and answered questions related to the March 20, 2017 Authority Board’s workshop.

**7. Reservoir Committee Elections**

General Manager Watson facilitated the election of Reservoir Committee Chair and Vice Chair positions. In accordance with Reservoir Agreement, Exhibit B, Section 2(c), the Authority’s Treasurer will be the Reservoir Committee’s Treasurer. For each position, names were put forth with brief discussion of their willingness and availability. The following names were unanimously accepted:

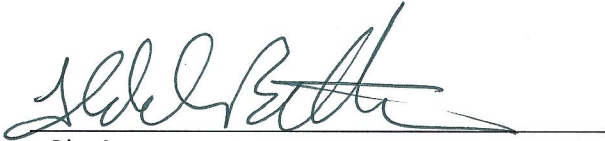
- Chair: T. Bettner
- Vice-Chair: D. Headrick

**8. Recap & Adjourn**

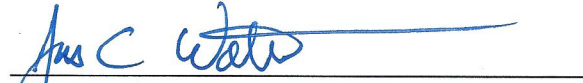
Watson, 5 min

General Manager Watson provided a synopsis of the meeting and requested input to next month’s meeting. The primary actions are to (a) update the

documents associated with agenda item #2 and (b) address any subsequent comments provided by the representatives regarding item #3.2.



Chairperson  
Thad Bettner



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General Manager  
Jim Watson,

## Attachment to Meeting Minutes - Attendance

### Current Voting Committee Participants (24):

✓	<i>Percent Participant</i>	✓	<i>Representative</i>	✓	<i>Alternate</i>	<i>Others</i>
<input type="checkbox"/>	0.18	4M Water District	<input type="checkbox"/>	Wade Mathis		
<input checked="" type="checkbox"/>	1.15	American Canyon, City	<input checked="" type="checkbox"/>	Steve Hartwig	<input type="checkbox"/>	Jason Holley
<input checked="" type="checkbox"/>	0.59	AVEK WA	<input checked="" type="checkbox"/>	Dwayne Chisam	<input type="checkbox"/>	Dan Flory
<input checked="" type="checkbox"/>	1.48	Castaic Lake WA	<input type="checkbox"/>	Dirk Marks	<input checked="" type="checkbox"/>	Rick Viergutz
<input checked="" type="checkbox"/>	7.84	Coachella Valley WD	<input checked="" type="checkbox"/>	Robert Cheng	<input checked="" type="checkbox"/>	Dave Charlton
<input checked="" type="checkbox"/>	3.51	Colusa County.	<input checked="" type="checkbox"/>	Azevedo, Mike	<input type="checkbox"/>	Gary Evans
P	11.29	Colusa Co. WD	<input checked="" type="checkbox"/>	Shelley Murphy	<input type="checkbox"/>	Joe Marsh
<input type="checkbox"/>	0.11	Cortina WD	<input type="checkbox"/>	Glenn Kelley	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	0.70	Davis WD	<input checked="" type="checkbox"/>	Jamie Traynham	<input type="checkbox"/>	Tom Charter
<input checked="" type="checkbox"/>	1.92	Desert WA	<input checked="" type="checkbox"/>	Mark Krause	<input type="checkbox"/>	
<input type="checkbox"/>	1.76	Dunnigan WD	<input type="checkbox"/>	Donita Hendrix	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	0.89	Garden Highway MWC	<input checked="" type="checkbox"/>	Nicole Van Vleck	<input type="checkbox"/>	Jon Munger
<input type="checkbox"/>	7.03	Glenn-Colusa ID	<input type="checkbox"/>	Thad Bettner	<input type="checkbox"/>	Don Bransford
<input checked="" type="checkbox"/>	7.03	Orland-Artois WD	<input type="checkbox"/>	John Erickson	<input checked="" type="checkbox"/>	Emil Cavagnolo
P	4.45	Pacific Resources MWC	<input checked="" type="checkbox"/>	Preston Brittian	<input type="checkbox"/>	
<input type="checkbox"/>	1.05	Proberta WD	<input type="checkbox"/>	Dan Jones	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	7.03	RD 108	<input checked="" type="checkbox"/>	Bill Vanderwaal	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	8.88	San Bernardino V MWD	<input checked="" type="checkbox"/>	Doug Headrick	<input checked="" type="checkbox"/>	Bob Tincher
<input checked="" type="checkbox"/>	4.14	San Gorgonio Pass WA	<input checked="" type="checkbox"/>	Jeff Davis	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	7.10	Santa Clara Valley WD	<input checked="" type="checkbox"/>	Cindy Kao	<input type="checkbox"/>	Paul Tjogas
P	1.23	Western Canal WD	<input checked="" type="checkbox"/>	Ted Trimble	<input type="checkbox"/>	Greg Johnson
<input checked="" type="checkbox"/>	8.79	Westside WD	<input checked="" type="checkbox"/>	Allan Myers	<input type="checkbox"/>	Blake Vann
P	5.92	Wheeler Ridge-Maricopa	<input checked="" type="checkbox"/>	Rob Kunde	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	5.92	Zone 7 WA	<input checked="" type="checkbox"/>	Amparo Flores	<input type="checkbox"/>	Jarnail Chahal

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Status: Meeting Record

Purpose:

Caveat 1

Caveat 2

Version: 0

Date: 2017 Mar 16

Ref/File #: 12.228-200

Page: 1 of 3

**Non-Voting Committee Participants (2):**

<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Representative/Other</i>	<input checked="" type="checkbox"/>	<i>Alternate/Other</i>
Dept of Water Resources	<input checked="" type="checkbox"/>	Rob Cooke	<input type="checkbox"/>	David Sandino
	<input type="checkbox"/>	Ajay Goyal	<input checked="" type="checkbox"/>	Jim Wieking
Bureau of Reclamation	<input type="checkbox"/>	Richard Welsh	<input type="checkbox"/>	Don Bader
	<input checked="" type="checkbox"/>	Mike Dietl	<input checked="" type="checkbox"/>	John Menniti

**Pending Committee Participants (7):**

<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Representative</i>	<input checked="" type="checkbox"/>	<i>Alternate</i>
Carter MWC	<input type="checkbox"/>	Ben Carter	<input type="checkbox"/>	
LaGrande WD	<input type="checkbox"/>	Matt LaGrande	<input type="checkbox"/>	Dennis Zachary
Westlands WD	<input type="checkbox"/>	Russ Freeman	<input type="checkbox"/>	Jose Gutierrez

**Others, Non-Signatory (4):**

<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Representative</i>	<input checked="" type="checkbox"/>	<i>Alternate</i>
Metropolitan WD	<input checked="" type="checkbox"/>	Randall Neudeck	<input type="checkbox"/>	
PCWA/Roseville	<input type="checkbox"/>	Ed Horton	<input checked="" type="checkbox"/>	Ben Barker
	<input type="checkbox"/>	Sean Bigley	<input type="checkbox"/>	
State Water Contractors	<input checked="" type="checkbox"/>	Eric Chapman	<input type="checkbox"/>	P Allison Febbo
Cal Water Service	<input type="checkbox"/>	Mike Hurley	<input type="checkbox"/>	Rob Kuta

**Authority & Consultants:**

<input checked="" type="checkbox"/>	<i>Name</i>	<i>Representing</i>
<input type="checkbox"/>	Barbieri, Janet	JB Comm
<input type="checkbox"/>	Barnes, Joe	AECOM
<input type="checkbox"/>	Black, Lyna	Ch2m
<input checked="" type="checkbox"/>	Brown, Scott	LWA
<input type="checkbox"/>	Buchholz, Gwen	Ch2m
<input type="checkbox"/>	Carlson, Nik	AECOM
<input checked="" type="checkbox"/>	Conant, Ernest	Young Wooldridge
<input type="checkbox"/>	Davis, Kim	Sites Project Authority
<input type="checkbox"/>	Herrin, Jeff	AECOM

<input checked="" type="checkbox"/>	<i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/>	Johns, Jerry	Johns
<input type="checkbox"/>	Oliver, Mark	Ch2m
<input checked="" type="checkbox"/>	Thomson, Rob	Sites Project Authority
<input checked="" type="checkbox"/>	Tull, Robert	Ch2m
<input checked="" type="checkbox"/>	Watson, Jim	Sites Project Authority
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

**Other Attendees:**

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone &amp; E-mail)</i>
John Spranza	Dudek	
Jeff Nelson	Parsons	