

# **SITES PROJECT JOINT POWERS AUTHORITY**

## **MINUTES OF MEETING**

July 9, 2014

Chair Durst called the meeting of the Sites Project Joint Powers Authority (Sites JPA) Board of Directors to order at 1:32 p.m. The meeting was held at Glenn-Colusa Irrigation District, 344 East Laurel Street, Willows, California 95988.

### **Present:**

County of Colusa, Kim Vann

County of Glenn, Leigh McDaniel

Glenn-Colusa Irrigation District (GCID), Don Bransford

Maxwell Irrigation District (MID), Rick Richter

Reclamation District 108 (RD 108), Fritz Durst

Yolo County Flood Control and Water Conservation District (YCFC&WD), Ron Tadlock

### **Absent:**

Tehama Colusa Canal Authority (TCCA)

### **Also Present:**

Jeff Sutton, TCCA; Thad Bettner, Mary Spooner Danley, GCID; Oscar Serrano, Colusa Indian Community; Nadine Bailey, Family Water Alliance; Dave Ceppos, Center for Collaborative Policy; Mark Oliver; CH2M Hill; Jeff Herrin, Khaled Chowdhury, URS; Mary Wells, Sites Landowner

### **Approve Agenda**

Director Bransford moved to approve the agenda, Director Richter seconded the motion, and the agenda was unanimously approved by the following vote:

AYES: Directors Durst, Bransford, Richter and Tadlock

NOES: None

### **Public Participation**

Chair Durst called for public participation and as no one from the public wished to address the Board, the meeting continued.

### **Approval of June 9, 2014, Minutes**

Director Bransford moved to approve the minutes of the June 9, 2014, meeting, Director Tadlock seconded the motion, and the minutes were unanimously approved by the following vote:

AYES: Directors Durst, Bransford, Richter and Tadlock

NOES: None

## **FINANCIAL CONSIDERATIONS**

### **Approve Treasurer's Report**

Director Richter moved to approve the Treasurer's Report, Director Bransford seconded, and the Treasurer's Report was approved by the following vote:

AYES: Directors Durst, Bransford, Richter and Tadlock

NOES: None

### **Approve Payment of Claims**

On motion by Director Bransford, second by Director Richter, payment of claims #1067 through #1071, in the amount of One Hundred Sixty-Six Thousand, One Hundred Thirty-Four Dollars and Sixty-Two Cents (\$166,134.62) was approved by the following vote:

AYES: Directors Durst, Bransford, Richter and Tadlock

NOES: None

## **FINANCIAL CONSIDERATIONS**

### **Review Proposition 204 Request for Funding and Scope of Work**

General Manager Thad Bettner provided a review on funding received by the Sites JPA. In 2011, the Sites JPA received \$1.75 million in Proposition 204 funding. The Sites JPA has received a total of \$1.4 million reimbursement for the EIR/EIS work and will use the balance of \$350,000 in the next few months.

A new request for \$3 million of Proposition 204 funds has been developed and would include Sites JPA alternative identification and feasibility evaluation, permitting investigation, water right requirement identification, project implementation strategy and initial project design and completion of the North of the Delta Off-Stream Storage (NODOS) EIR.

Directors McDaniel and Vann arrived at 1:40 p.m.

Director Richter moved to approve the Scope of Work for submission to the Department of Water Resources and the State Water Resources Control Board, second by Director McDaniel the motion was approved by the following vote:

AYES: Directors Durst, Bransford, Richter, Tadlock, McDaniel and Vann

NOES: None

### **Discuss Cost-Share Agreement with U.S. Bureau of Reclamation**

At its August 2012 meeting, the Board adopted Resolution 2012-02 to enter a Cost-Sharing Agreement with the U.S. Bureau of Reclamation (USBR). The intent of the cost-sharing agreement was to have USBR partner with Sites JPA, and allow the USBR to share cost studies and feasibility studies with Sites JPA. Apparently, after Sites JPA signed the agreement, the USBR decided the agreement was inconsistent with their policies and have not signed the agreement that was approved by Resolution 2012-02.

The USBR has again expressed interest in working with Sites JPA and would like to develop a new Cost-Sharing Agreement that would include a scope of work. The manager group would like to engage in discussions with USBR and determine if they can jointly develop a scope of work that would define the actions and roles of the USBR and Sites JPA.

Director Bransford moved to have the manager group develop the Scope of Work for submission to the USBR, Director McDaniel seconded, and the motion was approved by the following vote:

AYES: Directors Durst, Bransford, Richter, Tadlock, McDaniel and Vann

NOES: None

## **GOVERNANCE AND INTERNAL ORGANIZATION**

### **Board Workshop on Sites Reservoir Alternatives**

Mr. Dave Ceppos, Center for Collaborative Policy, discussed the outcome from the June 9, 2014, Board workshop. Director Bransford suggested that any discussion about adjustments to water cost should only refer to supplemental supplies. TCCA General Manager Jeff Sutton suggested that any generic reference serving other water interests (e.g. environmental, etc.) should specifically identify in parentheses what “other” means. Director Vann suggested that discussion about potentially creating a general manager position should be separated from other topics as it is different in nature.

Director Vann asked how Alternative D was created. Chair Durst explained that it was developed during meetings with Sites JPA consultants to find a more cost effective design. Further discussion took place about what is currently described as Alternative D and what Sites JPA needs for the future. The Board agreed that future work will take place to prepare a revised version of Alternative D.

Mr. Ceppos continued with the focus of the workshop; reviewing and updating the Sites JPA Action Plan. He described several activities that seem to need to happen, some sequentially, some simultaneously. The Board worked from that point on a Gantt Chart prepared by Mr. Ceppos and identified key milestones that need to be achieved. The Board agreed that a primary milestone is a Finance Plan; if the Water Bond is successful, the Sites JPA should have a plan prepared to eventually submit to the California Water Commission.

Discussion took place on the need for a locally preferred alternative and a Finance Plan to use in discussions with other regional and statewide interests. The attached Critical Path presents the scheduled outcome of this discussion.

The Board discussed the need for focused outreach. It was decided that outreach should focus on locally affected landowners that have property in some portion of the proposed project. The Board agreed that a priority task is to develop key messages for outreach and to specifically identify the landowners. Director Vann suggested that once outreach is started, Sites JPA board members cycle through quarterly meetings to keep the landowners informed.

Further discussion took place regarding other tasks that should be addressed, and the need for Board member support. In addition to the Outreach Committee, which already exists (Directors McDaniel, Evans, Mathis, Nadine Bailey and Mary Wells), the Board suggested that two other committees should be created. These were: Non-Governmental Organizations (NGO) Coordination (Directors McDaniel, Bransford, Mensik, TCCA Consultant Mike Urkov) and Water Users (Directors Vann and LaGrande)

**REGULAR BUSINESS**

**Other Business**

None

**Member Comments**

None

**Adjournment**

The meeting adjourned at 4:45 p.m.

Respectfully Submitted,



Kim Dolbow Vann  
Secretary to the Board

Attest a true record of proceedings made and taken at the above foregoing meeting our consent thereto and our presence thereat.

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Frederick Durst

Sites Joint Powers Authority - Critical Path (Version 8-28-14)

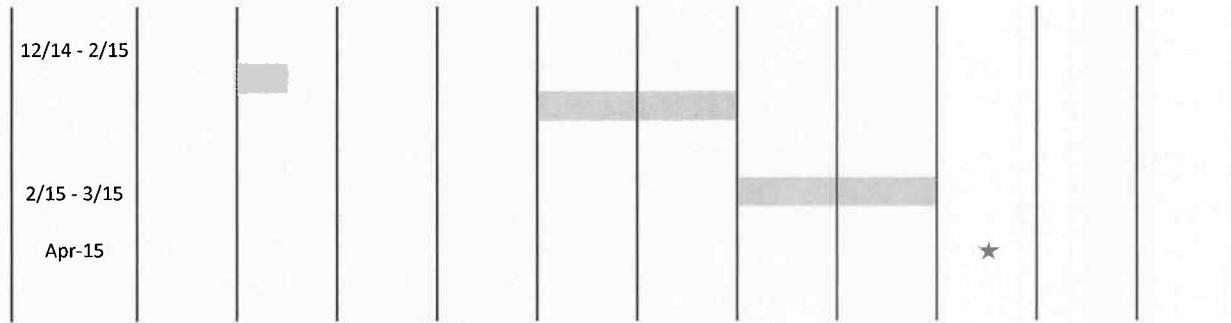
| BOARD / COMMITTEE ACTIVITIES                             | Due       | Aug | Sept | Oct   | Nov | Dec | Jan | Feb | March | Apr | May | June |
|--|-----------|-----|------|-------|-----|-----|-----|-----|-------|-----|-----|------|
| <b>JPA Board Meeting</b>                                 | Monthly   | ★   | ★    | ★     | ★   | ★   | ★   | ★   | ★     | ★   | ★   | ★    |
| <b>Outreach Committee</b>                                |           |     |      |       |     |     |     |     |       |     |     |      |
| Review property owner lists and assign contacts          |           |     |      |       |     |     |     |     |       |     |     |      |
| Prepare draft meeting schedule (locations, dates, times) |           |     |      |       |     |     |     |     |       |     |     |      |
| Prepare outreach tracking spreadsheet                    |           |     |      |       |     |     |     |     |       |     |     |      |
| Conduct stakeholder phone invitations                    |           |     |      |       |     |     |     |     |       |     |     |      |
| Coordinate messaging with NGO Committee                  |           |     |      |       |     |     |     |     |       |     |     |      |
| Conduct local stakeholder meetings (9/10 - 9/24)         |           |     |      |       |     |     |     |     |       |     |     |      |
| <b>NGO Committee *</b>                                   |           |     |      |       |     |     |     |     |       |     |     |      |
| Prepare draft / final key messages and "story"           |           |     |      |       |     |     |     |     |       |     |     |      |
| Prep Draft Schedule                                      |           |     |      |       |     |     |     |     |       |     |     |      |
| JPA Alternatives Agreement                               |           |     |      |       |     |     |     |     |       |     |     |      |
| Outreach Com - Review                                    |           |     |      |       |     |     |     |     |       |     |     |      |
| NGO Presentation Review                                  |           |     |      | Alt X |     |     |     |     |       |     |     |      |
| NGO Presentation Meetings                                |           |     |      |       |     |     |     |     |       |     |     |      |
| Garamendi / LaMalfa Mtg                                  |           |     |      | Alt X |     |     |     |     |       |     |     |      |
| JPA Review   |           |     |      |       |     |     |     |     |       |     |     |      |
| Holiday down time  |           |     |      |       |     |     |     |     |       |     |     |      |
| NGO Review   |           |     |      |       |     |     |     |     |       |     |     |      |
| Holiday down time  |           |     |      |       |     |     |     |     |       |     |     |      |
| JPA Finalize Alt.  |           |     |      |       |     |     |     |     |       |     |     |      |
| NGO Presentation   |           |     |      |       |     |     |     |     |       |     |     |      |
| <b>Water User Committee</b>                              |           |     |      |       |     |     |     |     |       |     |     |      |
| <b>Management Technical Group</b>                        |           | ★   |      |       |     |     |     |     |       |     |     |      |
| <b>DWR Director Meeting</b>                              |           |     |      |       |     | ★   |     |     |       |     |     |      |
| <b>Investigate CWC Tour (Mike)</b>                       |           |     |      |       |     |     |     |     |       |     |     |      |
|  |           |     |      |       |     |     |     |     |       |     |     |      |
|  |           |     |      |       |     |     |     |     |       |     |     |      |
|  |           |     |      |       |     |     |     |     |       |     |     |      |
| <b>TASKS</b>   |           |     |      |       |     |     |     |     |       |     |     |      |
| <b>Prepare Alternative D</b>                             | 12/1/2014 |     |      |       |     |     |     |     |       |     |     |      |
| Prepare consultant SOW (Thad, Mark, Jeff)                |           |     |      |       |     |     |     |     |       |     |     |      |
| Cost scenarios evaluation                                |           |     |      |       |     |     |     |     |       |     |     |      |
| Fund source analysis                                     |           |     |      |       |     |     |     |     |       |     |     |      |
| Define repayment mechanism                               |           |     |      |       |     |     |     |     |       |     |     |      |
| Cost allocation evaluation                               |           |     |      |       |     |     |     |     |       |     |     |      |
| Environmental operations                                 |           |     |      |       |     |     |     |     |       |     |     |      |

**Finance Plan**

Discuss potential selection / plan metrics (Steve H)  
Prepare Finance Plan

Agendize and Review Finance Plan

Approve Finance Plan and Submit to CWC



**\*NGO Committee Notes**

**Item**

- 1 Review Draft Schedule - JPA regular meeting
- 2 JPA to agree on Alternatives to present to NGO's
- 3 Coordinate NGO meetings with Outreach Committee to insure local interest are informed and up to date on JPA actions
- 4 NGO subcommittee to present draft NGO presentation to JPA for approval
- 5 NGO presentation meetings to coordinate their needs with Design Alternatives
- 6 Congressional Review / Update Meetings as requested by Garamendi / LaMalfa (Early Oct preferred/late Oct backup meeting date)
- 7 JPA regular meeting to review findings and comments from NGO's and Congressmen ( & narrow design alternatives ?)
- 8 NGO meetings to discuss and coordinate with JPA optimum design alternatives
- 9 JPA regular meeting to finalize design approach