

SITES PROJECT JOINT POWERS AUTHORITY

MINUTES OF MEETING

March 6, 2013

Chair LaGrande called the meeting of the Sites Project Joint Powers Authority (Sites JPA) Board of Directors to order at 1:30 p.m. The meeting was held at the Yolo County Flood Control and Water Conservation District, 34274 State Highway 16, Woodland, California 95695

Present:

County of Colusa, Gary Evans
Glenn-Colusa Irrigation District (GCID), Sandy Denn
Maxwell Irrigation District (MID), Greg Mensik
Reclamation District 108 (RD 108), Fritz Durst
Tehama Colusa Canal Authority (TCCA), Ken LaGrande
Yolo County Flood Control and Water Conservation District (YCFC&WD), Ron Tadlock

Absent:

County of Glenn, Leigh McDaniel

Also Present:

Wade Mathis, TCCA; Thad Bettner, Mary Spooner Danley, GCID; Lisa Hunter, Glenn County Ag Department; Oscar Serrano, Colusa Indian Community; Mike Urkov, Newfields

Approve Agenda

Director Denn moved to approve the agenda, Director Durst seconded the motion and the agenda was approved by unanimous vote.

Public Participation

Chair LaGrande called for public participation and as no one from the public wished to address the Board, the meeting continued.

Minutes

Director Evans moved to approve the minutes of the February 13, 2013, meeting, Director Durst seconded the motion, and the minutes were approved by unanimous vote.

FINANCIAL CONSIDERATIONS

Approve Payment of Claims and Accept Treasurer's Report

On motion by Director Durst, and second by Director Mensik, it was unanimously voted to accept the Treasurer's Report as presented, and to approve the payment of claim #1034 in

the amount of One Thousand, Three-Hundred Twenty-Five Dollars and Twenty-Five Cents (\$1,325.25).

Director Durst moved, Director Denn seconded and it was unanimously voted to pre-approve payment to CH2M Hill in the amount of \$76,609.76, as it will be due and payable prior to the next regularly scheduled board meeting. Payment will be sent to CH2M Hill as soon as the funds have been released from the Department of Water Resources.

GOVERNANCE AND INTERNAL ORGANIZATION

Election of New Officers

Director Denn moved to nominate Director Durst for the position of Chair, Director Evans seconded the motion, and Director Durst was elected as Chair by unanimous vote.

Chair LaGrande turned the meeting over to the newly elected Chair Durst at 1:40 p.m.

Director Mensik moved to nominate Director LaGrande for the position of Vice Chair, Director Tadlock seconded the motion, and Director LaGrande was elected as Vice Chair by unanimous vote.

Director Denn moved to nominate Director Bransford for the position of Secretary/Treasurer, Director Evans seconded the motion, and Director Bransford was elected as Secretary/Treasurer by unanimous vote.

Discuss and Consider Meeting Dates

Staff was directed at the previous meeting to determine if there were any other locations in Glenn, Colusa and Yolo Counties that would accommodate the Sites JPA board meetings. Staff was able to confirm the use of the Tehama Colusa Canal Authority, Glenn-Colusa Irrigation District, and Yolo County Flood Control and Water Conservation District board rooms for the Sites JPA meetings on the following dates:

March 6, 2013	Yolo County Flood Control - Woodland
April 3, 2013	Tehama Colusa Canal Authority - Willows
May 1, 2013	Tehama Colusa Canal Authority - Willows
June 5, 2013	Glenn-Colusa Irrigation District - Willows
July 10, 2013	Yolo County Flood Control - Woodland
August 7, 2013	Tehama Colusa Canal Authority - Willows
September 4, 2013	Glenn-Colusa Irrigation District - Willows
October 2, 2013	Glenn-Colusa Irrigation District - Willows
November 6, 2013	Yolo County Flood Control - Woodland
December 11, 2013	Tehama Colusa Canal Authority - Willows

Discuss and Consider Agreement with Colusa County Farm Bureau Conference Room Rental Agreement

A location to hold meetings in Colusa County was discussed, as the best location for the Sites JPA meeting would be the Colusa County Farm Bureau conference room. However, there would be a cleaning charge of \$100 and a charge of \$50 for each meeting held at the Colusa County Farm Bureau. It was decided not to hold any meeting at this location due to the associated costs.

Discuss and Consider Appointing a Member and Alternate Member to the USBR CALFED Storage Program Executive Steering Committee

The Cost- Sharing Agreement between the Sites JPA and the U.S. Bureau of Reclamation (USBR) provides for the USBR to partner with the Sites JPA, and allows the USBR to share cost studies and feasibility studies with the Sites JPA. Executive Steering Committee meetings are being held by the USBR, and the Sites JPA can appoint a representative and alternate representative to serve on the Executive Steering Committee. Tehama Colusa Canal Authority General Manager Jeff Sutton attends as the representative for the TCCA.

Director Evans moved to appoint Glenn-Colusa Irrigation District General Manager Thad Bettner as the representative, and Tehama Colusa Canal Authority General Manager Jeff Sutton as the alternate representative to the Executive Steering Committee, Director Denn seconded, and the motion was approved by unanimous vote.

REGULAR BUSINESS

Meeting Reports

Glenn-Colusa Irrigation District General Manager Thad Bettner updated the board on the North of the Delta Offstream Storage (NODOS) Public Draft Feasibility Report and the projected EIR/EIS schedule. The Draft NODOS EIR/EIS chapters will be available on CH2M Hill's SharePoint website for agency review on April 1, 2013, and will be sent to the U.S. Bureau of Reclamation for review prior to proceeding to the management and cooperating agency review on April 15. An Administrative Draft will be sent to the Denver Technical Service Center and Cooperating Agencies on May 1, and comments from reviewers will be received by June 15. The Commissioner of the U.S. Bureau of Reclamation will receive the Public Draft NODOS Feasibility Report by July 30, but the Report will not be released to the public until after comments have been received from the Commissioner on September 30. The Final Public Draft will be released for public review on October 30, 2013.

Bettner also reported that an outreach program will need to be developed to educate interested parties and the public on the benefits of the Sites Reservoir when the NODOS Feasibility Study is available for public review. Management staff was directed to draft an outreach program for the Board's review at the April meeting.

Bettner requested that the Board establish a three-member ad-hoc committee to attend meetings with the U.S. Bureau of Reclamation's Regional Director and DWR Director. Directors Durst, LaGrande and Bransford agreed to serve on the committee. Meetings will be scheduled as soon as possible due to the time constraints with the NODOS Feasibility Report.

Chair Durst reported that the Sacramento River Settlement Contractors' (SRSC) group will be in Washington D.C. on March 12 and 13, and requested input from the Sites JPA Directors as to whether the Sites JPA issues should be discussed during their legislative appointments. The Directors were in favor of having the SRSC group include Sites JPA issues in their meetings with legislative members and staffers.

Other Business

None

Member Comments

The general manger position was discussed. It was suggested that the Sites JPA ad-hoc committee provide direction to staff to outline the job requirements in more detail, and include only those functions that could be covered under the existing grant funding.

Other funding options for the general manager position were discussed. A proposal for time and materials or a pay-as-needed basis were suggested, as well as engaging a general manager to provide specific tasks only, such as obtaining other sources of funding for the general manager position.

Chair Durst reiterated that it may be less likely that the remaining funds will be used elsewhere if they have already been designated for specific general manger functions.

Closed Session

Closed session: Public Employee Recruitment/Appointment (Gov. Code Section 54957)
Title: General Manager

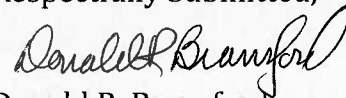
The Board went into Closed Session at 2:29 p.m.

The Board reconvened at 3:02 p.m. and reported that no action was taken during closed session.

Adjournment

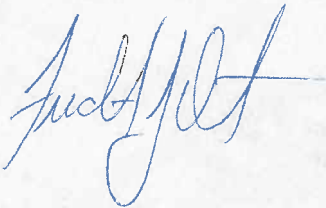
The meeting adjourned at 3:06 p.m.

Respectfully Submitted,



Donald R. Bransford
Secretary to the Board

Attest a true record of proceedings made
and taken at the above foregoing meeting
our consent thereto and our presence thereat.



Frederick Durst