



Topic: **Reservoir Committee Agenda Item 2-1** **2018 Feb 15**

Subject: **Monthly Status Report**

Requested Action:

No action requested. Informational item.

Detailed Description/Background:

General Manager and staff to provide an update on project activities for January 2018 for; Program Management & Administration, Engagement & Outreach, Proposition 1, Environmental, Feasibility Study, and Engineering and Technical Support.

Prior Reservoir Committee Action:

None.

Fiscal Impact/Funding Source:

None

Staff Contact:

Jim Watson

Attachments:

Attachment 2-1: January 2018 Status Report

Topic: **Sites Reservoir Project, Phase 1**

Subject: **Monthly Status Report**

Report Period: **2018 January**

Monthly Status Summary:

The Program continues to make progress towards completing the tasks approved by the Authority and Reservoir Committee as part of the second amended Phase 1 work plan. The remaining work to complete Phase 1 includes actively engaging with the Water Commission in their selection process, organizing and getting prepared to respond to comments regarding the Draft EIR/S, preparing for the Phase 1 rebalancing process, and developing the Phase 2 work plan, funding, and execution of new Phase 2 participation agreements.

The following highlights the status of activities conducted during the month of January 2017:

Program Management & Administration:

Contract Management and Compliance:

Continued review of consultant contracts and evaluation of their compliance. Worked with consultants on resolving compliance issues. Processed multiple contract amendments and continued development of consultant contracting files and log. Met with Bureau of Reclamation on compliance items with the Sites Project Memorandum of Understanding (MOU) (i.e., quarterly financial reporting, updating MOU and Work Plan). Submitted first 2018 quarterly financial report for Bureau of Reclamation format and content review and initiated review of MOU and Work Plan.

Procurements:

Prepared and submitted an addendum to the Annual Financial Audit Request for Qualifications/Proposals (RFQ/P). Addendum provided answers to proposers' RFP questions and clarifications. Finalized and issued the Independent Registered Municipal Advisor Services RFP to 18 qualified firms. Posted on a national dissemination site, Onvia which is a database of government contracts, and to the Sites Project website. Worked on planning for the upcoming Project Controls and Program Management RFQ(s).

A joint workshop of the Authority and Reservoir Committee occurred on January 18, 2018 to obtain feedback on a proposed procurement strategy by project phase identifying key off-ramp or decision milestones and how to provide flexibility yet ensure adequate span of control.

Cost Management:

Prepared and issued a new consultant task budget report that was included in the January Treasurer Report and will be included in upcoming monthly Treasurer reports. Worked with consultants to revise their invoices and monthly progress reports (MPRs) to provide for easier task budget reviews and budget consistency within both documents. Provided to the Reservoir Committee Finance and Economics ad-hoc Work Group a consultant's contract, latest invoice,

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Notes:				Page:	1	of	2

and latest MPR for review. The Work Group will now select a consultant for review each month. Initiated the development of a consultant invoice tracking log.

Engagement & Outreach:

Continuing to coordinate with landowners, media outlets, state and federal elected officials, and coalitions of regional and statewide organizations; to plan and facilitate meetings and site tours with program stakeholders; and to conduct research into the rich history of the project area.

Conducted a Washington DC Legislative Advocacy trip that included over 20 meetings with key members of Congress and their staff as well as leadership with the US Department of Interior including US Fish and Wildlife Service and US Bureau of Reclamation.

Updated and designed several outreach and educational materials, including Draft EIR/S related-items, updated project overview brochure, and Letter-to-the-Editor and a variety of other items.

Monthly Website Usage: 750 unique users or visitors and 1,166 times they visited.

Proposition 1 (WSIP) Application:

On December 13, 2017, the Authority presented an overview of the project and proposed Proposition 1-eligible public benefits to the Water Commission. Key topics included an overview of proposed facilities; the range of operations available to the State and other participants; and the project's public and water supply benefits, especially those that will contribute to the long-term ecologic health of the Sacramento Watershed and the Sacramento-San Joaquin Delta.

Environmental Documentation (EIR/S):

Additional comments on the Draft EIR/EIS were received and were incorporated into the evaluation and response processes.

Federal Feasibility Report:

Working with Reclamation to develop a plan to advance the Draft Feasibility Report based on comments received from the public and agencies and the risk evaluation workshop.

Engineering & Technical:

Continuing to respond to requests for additional information related to the Draft EIR/EIS, WSIP application, rebalancing process, and initial discussions with regulatory agencies. These efforts included the refinement of the estimated cost of the proposed project (by phase), development of conceptual project delivery options and procurement packages, using various scenarios to develop risk-adjusted ranges of cost and operations, as well as update operational assumptions and results.