



Topic: **Reservoir Committee Agenda Item 3-1 2018 March 16**

Subject: **Financial Report & Payment of Claims**

Requested Action:

Consider accepting the February 2018 Financial Report and approving the Reservoir Committee portion of the Payment of Claims as presented in Attachment 3-1.

Detailed Description/Background:

Attachment 3-1 incorporates financial information through February 28, 2018 and invoices received by the Sites Project Authority through March 5, 2018.

Prior Reservoir Committee Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$397,870.38 with \$43,831.36 of costs being assigned to the Authority and \$354,039.02 assigned to the Reservoir Committee.

Staff Contact:

Joe Trapasso

Attachments:

Attachment 3-1A: February 2018 Financial Report and Payment of Claims

Attachment 3-1B: February 2018 Monthly Invoice Summary and Cost Allocation

Attachment 3-1C: Consultant Budget Review by Task

SITES JOINT POWERS AUTHORITY
TREASURER'S REPORT
February 28, 2018

Checking Account-U.S. Bank

Beginning Balance	02/01/2018		\$ 7,437,031.66
RECEIVED:			
Membership Revenue		\$ -	
Reservoir Revenue		\$ -	
Earned Interest		\$ -	
TOTAL RECEIVED			\$ -
DISBURSED:			
Accounting Fees		\$ (4,079.44)	
Administrative Support		\$ (1,888.90)	
Office Expense		\$ (1,685.00)	
Computer Service		\$ (467.60)	
General Manager		\$ (36,239.07)	
Program Ops Manager		\$ (28,634.85)	
Bus/Comm Manager		\$ (18,395.65)	
Professional Fees-Enviro & Proj Operations		\$ (351,890.49)	
Professional Fees-EPP		\$ (59,808.76)	
Professional Fees-Engineering & Technical		\$ (42,500.99)	
Professional Fees-Cost Modeling		\$ (2,265.05)	
Professional Fees-Legal Proj Operations		\$ (5,625.00)	
Professional Fees-Outreach		\$ (23,991.62)	
Professional Fees-Legal Service		\$ (17,046.75)	
TOTAL DISBURSED			\$ (594,519.17)
Ending Balance	02/28/2018		\$ 6,842,512.49
TOTAL CASH ON HAND	February 28, 2018		<u><u>\$ 6,842,512.49</u></u>

Sites Project Joint Powers Authority Transactions by Account

As of February 28, 2018

Cash Basis

Type	Date	Num	Name	Debit	Credit	Balance
US Bank Checking						7,437,031.66
Bill Pmt -Check	02/09/2018	1461	Adept Solutions Inc		467.60	7,436,564.06
Bill Pmt -Check	02/09/2018	1462	AECOM Technical Services, Inc.		42,500.99	7,394,063.07
Bill Pmt -Check	02/09/2018	1463	CH2M		351,890.49	7,042,172.58
Bill Pmt -Check	02/09/2018	1464	Gerald E Johns		5,625.00	7,036,547.58
Bill Pmt -Check	02/09/2018	1465	ICF Jones & Stokes Inc		59,808.76	6,976,738.82
Bill Pmt -Check	02/09/2018	1466	J.C. Watson, Inc		36,239.07	6,940,499.75
Bill Pmt -Check	02/09/2018	1467	JB Comm, Inc.		23,991.62	6,916,508.13
Bill Pmt -Check	02/09/2018	1468	KCoe Isom, LLP		4,079.44	6,912,428.69
Bill Pmt -Check	02/09/2018	1469	Larsen Wurzel & Associates, Inc		2,265.05	6,910,163.64
Bill Pmt -Check	02/09/2018	1470	M.R. Cleaning Services		200.00	6,909,963.64
Bill Pmt -Check	02/09/2018	1471	Maximun Pest Control		65.00	6,909,898.64
Bill Pmt -Check	02/09/2018	1472	Mt Shasta Spring Water		19.30	6,909,879.34
Bill Pmt -Check	02/09/2018	1473	Rush Personnel Services, Inc		1,888.90	6,907,990.44
Bill Pmt -Check	02/09/2018	1474	Spesert Consulting		18,395.65	6,889,594.79
Bill Pmt -Check	02/09/2018	1475	Trapasso Consulting Services		28,634.85	6,860,959.94
Bill Pmt -Check	02/09/2018	1476	US Bank C/C		1,400.70	6,859,559.24
Bill Pmt -Check	02/09/2018	1477	Young Wooldridge LLP		17,046.75	6,842,512.49
Total US Bank Checking				0.00	594,519.17	6,842,512.49
TOTAL				0.00	594,519.17	6,842,512.49

Sites Project Joint Powers Authority
Balance Sheet
As of February 28, 2018

	Feb 28, 18
ASSETS	
Current Assets	
Checking/Savings	
US Bank Checking	6,842,512.49
Total Checking/Savings	6,842,512.49
Accounts Receivable	
Accounts Rec Members	
Membership - Authority	18,145.08
Membership - Reservoir	30,800.00
Total Accounts Rec Members	48,945.08
Total Accounts Receivable	48,945.08
Other Current Assets	
Prepaid Expenses	1,637.24
Total Other Current Assets	1,637.24
Total Current Assets	6,893,094.81
Fixed Assets	
Equip Computers / Printers	3,916.81
Furniture and Fixtures	21,042.45
Total Fixed Assets	24,959.26
TOTAL ASSETS	6,918,054.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	397,870.38
Total Accounts Payable	397,870.38
Total Current Liabilities	397,870.38
Total Liabilities	397,870.38
Equity	
Net Assets	1,916,216.58
Retained Earnings	5,597,918.90
Net Income	-993,951.79
Total Equity	6,520,183.69
TOTAL LIABILITIES & EQUITY	6,918,054.07

Sites Project Joint Powers Authority
A/R Aging Summary
As of February 28, 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
LaGrande Water	0.00	0.00	0.00	0.00	35,945.08	35,945.08
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,945.08</u>	<u>48,945.08</u>

Sites Project Joint Powers Authority
A/P Aging Summary
As of February 28, 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Adept Solutions Inc	721.36	0.00	0.00	0.00	0.00	721.36
AECOM Technical Services, Inc.	54,497.99	0.00	0.00	0.00	0.00	54,497.99
CH2M	148,343.86	0.00	0.00	0.00	0.00	148,343.86
Family Water Alliance, Inc	6,000.00	0.00	0.00	0.00	0.00	6,000.00
Gerald E Johns	8,625.00	0.00	0.00	0.00	0.00	8,625.00
ICF Jones & Stokes Inc	55,241.71	0.00	0.00	0.00	0.00	55,241.71
J.C. Watson, Inc	35,474.10	0.00	0.00	0.00	0.00	35,474.10
JB Comm, Inc.	29,811.42	0.00	0.00	0.00	0.00	29,811.42
KCoe Isom, LLP	1,985.00	0.00	0.00	0.00	0.00	1,985.00
Larsen Wurzel & Associates, Inc	3,656.25	0.00	0.00	0.00	0.00	3,656.25
M.R. Cleaning Services	200.00	0.00	0.00	0.00	0.00	200.00
Maximun Pest Control	65.00	0.00	0.00	0.00	0.00	65.00
Rush Personnel Services, Inc	1,002.57	0.00	0.00	0.00	0.00	1,002.57
Spesert Consulting	16,974.46	0.00	0.00	0.00	0.00	16,974.46
Trapasso Consulting Services	28,293.25	0.00	0.00	0.00	0.00	28,293.25
US Bank C/C	434.16	0.00	0.00	0.00	0.00	434.16
Young Wooldridge LLP	6,544.25	0.00	0.00	0.00	0.00	6,544.25
TOTAL	397,870.38	0.00	0.00	0.00	0.00	397,870.38

Sites Project Joint Powers Authority
Profit & Loss
February 2018

	Feb 18	Jan - Feb 18
Ordinary Income/Expense		
Expense		
Accounting Expense	1,985.00	6,064.44
Admin Support Gen Manager	1,002.57	4,417.12
Bank Service Fees	0.00	20.00
General Manager Services	35,474.10	105,591.84
Total General Manager	35,474.10	105,591.84
Legal Services		
General Counsel	6,544.25	34,936.05
Water Rights	8,625.00	8,625.00
Total Legal Services	15,169.25	43,561.05
Office Expenses		
Cleaning	200.00	400.00
Misc Office & Operating Exp	434.16	1,854.16
Pest Control & Maintenance	65.00	130.00
Total Office Expenses	699.16	2,384.16
Professional Fees		
Project Operations	0.00	5,625.00
Environmental/Project Operation	148,343.86	383,883.74
Bus/Comm Manager	16,974.46	52,381.35
Program Ops Manager	28,293.25	85,424.44
Cost Development Model	3,656.25	5,921.30
Cultural Study	6,000.00	6,000.00
Engineering & Technical Service	54,497.99	96,998.98
EPP Manager & Biological Serv	55,241.71	115,050.47
Public Outreach & Engagement	29,811.42	78,971.34
Total Professional Fees	342,818.94	830,256.62
Website, Data, Computer Support	721.36	1,656.56
Total Expense	397,870.38	993,951.79
Net Ordinary Income	-397,870.38	-993,951.79
Net Income	-397,870.38	-993,951.79

**Sites Project Joint Powers Authority
Transaction Detail By Account
February 2018**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Accounting Expense								
Bill	02/28/2018	KC006153	KCoe Isom, LLP	2/18	Authority	397.00		-397.00
Bill	02/28/2018	KC006153	KCoe Isom, LLP	2/18	Reservior	1,588.00		-1,985.00
Total Accounting Expense						1,985.00	0.00	-1,985.00
Admin Support Gen Manager								
Bill	02/28/2018	116,821 117...	Rush Personnel Services, ...	2/18	Authority	802.06		-802.06
Bill	02/28/2018	116,821 117...	Rush Personnel Services, ...	2/18	Reservior	200.51		-1,002.57
Total Admin Support Gen Manager						1,002.57	0.00	-1,002.57
General Manager Services								
Bill	02/28/2018	SPA-031	J.C. Watson, Inc		Authority	8,237.20		-8,237.20
Bill	02/28/2018	SPA-031	J.C. Watson, Inc		Reservior	27,236.90		-35,474.10
Total Services						35,474.10	0.00	-35,474.10
Total General Manager						35,474.10	0.00	-35,474.10
Legal Services								
General Counsel								
Bill	02/28/2018	letter	Young Wooldridge LLP	2/18	Authority	5,050.25		-5,050.25
Bill	02/28/2018	letter	Young Wooldridge LLP	2/18	Reservior	1,494.00		-6,544.25
Total General Counsel						6,544.25	0.00	-6,544.25
Water Rights								
Bill	02/28/2018	letter	Gerald E Johns	2/18	Reservior	8,625.00		-8,625.00
Total Water Rights						8,625.00	0.00	-8,625.00
Total Legal Services						15,169.25	0.00	-15,169.25
Office Expenses								
Cleaning								
Bill	02/28/2018	056	M.R. Cleaning Services	2/18	Authority	200.00		-200.00
Total Cleaning						200.00	0.00	-200.00
Misc Office & Operating Exp								
Bill	02/28/2018	online rev	US Bank C/C	2/18	Authority	434.16		-434.16
Total Misc Office & Operating Exp						434.16	0.00	-434.16
Pest Control & Maintenance								
Bill	02/28/2018	45980	Maximun Pest Control	2/18	Authority	65.00		-65.00
Total Pest Control & Maintenance						65.00	0.00	-65.00
Total Office Expenses						699.16	0.00	-699.16
Professional Fees								
Environmental/Project Operation								
Bill	02/28/2018	381136583	CH2M	2/18	Reservior	148,343.86		-148,343.86
Total Environmental/Project Operation						148,343.86	0.00	-148,343.86
Bus/Comm Manager								
Bill	02/28/2018	03/18	Spesert Consulting	2/18	Reservior	16,974.46		-16,974.46
Total Bus/Comm Manager						16,974.46	0.00	-16,974.46
Program Ops Manager								
Bill	02/28/2018	SP17-06	Trapasso Consulting Servi...	2/18	Reservior	28,293.25		-28,293.25
Total Program Ops Manager						28,293.25	0.00	-28,293.25
Cost Development Model								
Bill	02/09/2018	1609000-0118	Larsen Wurzel & Associat...	1/18	Reservior	3,656.25		-3,656.25
Total Cost Development Model						3,656.25	0.00	-3,656.25
Cultural Study								
Bill	02/28/2018	1514	Family Water Alliance, Inc	1/18 & 2/18	Authority	6,000.00		-6,000.00
Total Cultural Study						6,000.00	0.00	-6,000.00
Engineering & Technical Service								
Bill	02/14/2018	2000020789	AECOM Technical Service...	1/18	Reservior	54,497.99		-54,497.99
Total Engineering & Technical Service						54,497.99	0.00	-54,497.99
EPP Manager & Biological Serv								
Bill	02/28/2018	0128451	ICF Jones & Stokes Inc	1/18	Reservior	55,241.71		-55,241.71
Total EPP Manager & Biological Serv						55,241.71	0.00	-55,241.71
Public Outreach & Engagement								
Bill	02/28/2018	0218	JB Comm, Inc.	2/18	Authority	22,501.42		-22,501.42
Bill	02/28/2018	0218	JB Comm, Inc.	2/18	Reservior	7,310.00		-29,811.42
Total Public Outreach & Engagement						29,811.42	0.00	-29,811.42
Total Professional Fees						342,818.94	0.00	-342,818.94

**Sites Project Joint Powers Authority
Transaction Detail By Account
February 2018**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Website, Data, Computer Support								
Bill	02/28/2018	MSP-133622...	Adept Solutions Inc	2/18	Authority	144.27		-144.27
Bill	02/28/2018	MSP-133622...	Adept Solutions Inc	2/18	Reservior	577.09		-721.36
Total Website, Data, Computer Support						721.36	0.00	-721.36
TOTAL						397,870.38	0.00	-397,870.38

Sites Project Joint Powers Authority
Balance Sheet by Class
As of February 28, 2018

	Authority	Reservior	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
US Bank Checking	83,993.13	6,758,519.36	6,842,512.49
Total Checking/Savings	83,993.13	6,758,519.36	6,842,512.49
Accounts Receivable			
Accounts Rec Members			
Membership - Authority	87,145.08	-69,000.00	18,145.08
Membership - Reservoir	-1,293.77	32,093.77	30,800.00
Total Accounts Rec Members	85,851.31	-36,906.23	48,945.08
Total Accounts Receivable	85,851.31	-36,906.23	48,945.08
Other Current Assets			
Prepaid Expenses	1,637.24	0.00	1,637.24
Total Other Current Assets	1,637.24	0.00	1,637.24
Total Current Assets	171,481.68	6,721,613.13	6,893,094.81
Fixed Assets			
Equip Computers / Printers	3,916.81	0.00	3,916.81
Furniture and Fixtures	21,042.45	0.00	21,042.45
Total Fixed Assets	24,959.26	0.00	24,959.26
TOTAL ASSETS	196,440.94	6,721,613.13	6,918,054.07
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	43,464.07	354,406.31	397,870.38
Total Accounts Payable	43,464.07	354,406.31	397,870.38
Total Current Liabilities	43,464.07	354,406.31	397,870.38
Total Liabilities	43,464.07	354,406.31	397,870.38
Equity			
Net Assets	101,307.93	1,814,908.65	1,916,216.58
Retained Earnings	165,334.61	5,432,584.29	5,597,918.90
Net Income	-113,665.67	-880,286.12	-993,951.79
Total Equity	152,976.87	6,367,206.82	6,520,183.69
TOTAL LIABILITIES & EQUITY	196,440.94	6,721,613.13	6,918,054.07

FOR MANAGEMENT PURPOSES ONLY

Sites Project Joint Powers Authority
Profit & Loss by Class
February 2018

	Authority	Reservior	TOTAL
Ordinary Income/Expense			
Expense			
Accounting Expense	397.00	1,588.00	1,985.00
Admin Support Gen Manager	802.06	200.51	1,002.57
General Manager Services	8,237.20	27,236.90	35,474.10
Total General Manager	8,237.20	27,236.90	35,474.10
Legal Services			
General Counsel	5,050.25	1,494.00	6,544.25
Water Rights	0.00	8,625.00	8,625.00
Total Legal Services	5,050.25	10,119.00	15,169.25
Office Expenses			
Cleaning	200.00	0.00	200.00
Misc Office & Operating Exp	434.16	0.00	434.16
Pest Control & Maintenance	65.00	0.00	65.00
Total Office Expenses	699.16	0.00	699.16
Professional Fees			
Environmental/Project Operation	0.00	148,343.86	148,343.86
Bus/Comm Manager	0.00	16,974.46	16,974.46
Program Ops Manager	0.00	28,293.25	28,293.25
Cost Development Model	0.00	3,656.25	3,656.25
Cultural Study	6,000.00	0.00	6,000.00
Engineering & Technical Service	0.00	54,497.99	54,497.99
EPP Manager & Biological Serv	0.00	55,241.71	55,241.71
Public Outreach & Engagement	22,501.42	7,310.00	29,811.42
Total Professional Fees	28,501.42	314,317.52	342,818.94
Website, Data, Computer Support	144.27	577.09	721.36
Total Expense	43,831.36	354,039.02	397,870.38
Net Ordinary Income	-43,831.36	-354,039.02	-397,870.38
Net Income	-43,831.36	-354,039.02	-397,870.38

Sites Project Joint Powers Authority
Profit & Loss by Class
January through February 2018

	Authority	Reservior	TOTAL
Ordinary Income/Expense			
Expense			
Accounting Expense	4,476.44	1,588.00	6,064.44
Admin Support Gen Manager	3,533.70	883.42	4,417.12
Bank Service Fees	0.00	20.00	20.00
General Manager Services	22,865.23	82,726.61	105,591.84
Total General Manager	22,865.23	82,726.61	105,591.84
Legal Services			
General Counsel	20,492.00	14,444.05	34,936.05
Water Rights	0.00	8,625.00	8,625.00
Total Legal Services	20,492.00	23,069.05	43,561.05
Office Expenses			
Cleaning	400.00	0.00	400.00
Misc Office & Operating Exp	1,854.16	0.00	1,854.16
Pest Control & Maintenance	130.00	0.00	130.00
Total Office Expenses	2,384.16	0.00	2,384.16
Professional Fees			
Project Operations	0.00	5,625.00	5,625.00
Environmental/Project Operation	0.00	383,883.74	383,883.74
Bus/Comm Manager	0.00	52,381.35	52,381.35
Program Ops Manager	0.00	85,424.44	85,424.44
Cost Development Model	0.00	5,921.30	5,921.30
Cultural Study	6,000.00	0.00	6,000.00
Engineering & Technical Service	0.00	96,998.98	96,998.98
EPP Manager & Biological Serv	0.00	115,050.47	115,050.47
Public Outreach & Engagement	52,834.67	26,136.67	78,971.34
Total Professional Fees	58,834.67	771,421.95	830,256.62
Website, Data, Computer Support	1,079.47	577.09	1,656.56
Total Expense	113,665.67	880,286.12	993,951.79
Net Ordinary Income	-113,665.67	-880,286.12	-993,951.79
Net Income	-113,665.67	-880,286.12	-993,951.79

**WARRANTS DRAWN AGAINST
Sites Project Authority
March 22, 2018**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1478	03/12/2018	Adept Solutions	IT Support	721.36
1479	03/12/2018	AECOM, Inc.	Professional Services	54,497.99
1480	03/12/2018	CH2M	Environmental/Proj Op	148,343.86
1481	03/12/2018	Family Water Alliance, Inc.	Cultural Study	6,000.00
1482	03/12/2018	Gerald E Johns	Professional Services- Water Rights	8,625.00
1483	03/12/2018	ICF Jones & Stokes, Inc.	Professional Services	55,241.71
1484	03/12/2018	J.C Watson, Inc.	Manager	35,474.10
1485	03/12/2018	JB Comm, Inc.	Professional Services-Outreach	29,811.42
1486	03/12/2018	K.Coe-Isom	Accounting	1,985.00
1487	03/12/2018	Larsen Wurzel & Associates, Inc.	Professional Services- Cost Model	3,656.25
1488	03/12/2018	M.R. Cleaning Services	Janitorial	200.00
1489	03/12/2018	Maximum Pest Control	Pest Control	65.00
1490	03/12/2018	Rush Personnel Services Inc.	Administration	1,002.57
1491	03/12/2018	Spesert Consulting	Professional Services	16,974.46
1492	03/12/2018	Trapasso Consulting Services	Professional Services	28,293.25
1493	03/12/2018	US Bank CC	Office Expense	434.16
1494	03/12/2018	Young Wooldridge LLP	Legal Counsel	6,544.25
Total Amount				397,870.38

THE FOREGOING CLAIM, NUMBERED 1478-1494, ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa	Tehama Colusa Canal Authority
Colusa County Water District	Westside Water District
County of Glenn	Placer County Water Agency/City of Roseville
Glenn-Colusa Irrigation District	Western Canal Water District
Maxwell Irrigation District	Reclamation District No. 108
Orland Artois Water District	Proberta Water District
Sacramento County Water Agency/City of Sacramento	



Topic: **Program Operations – Finance**

March 8, 2018

Subject: **Consultant/Vendor Invoices Received for March 2018 Authority Board and Reservoir Committee Monthly Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer’s reports.

The following lists the consultant and vendor invoices that were received and reviewed for inclusion into the Payment of Claims for the Authority Board and Reservoir Committee consideration at their March 2018 monthly meetings.

Rvw By	Vendor/Consultant	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	Adept Solutions <i>IT & Related Services</i>	MSP-133622 3/1/18 133660 3/06/18	2/18	\$721.36	\$144.27	\$577.09
RDT	AECOM Technical Services, Inc. <i>Engineering/Tech</i>	2000020789 2/14/18	1/18	\$54,497.99	-	\$54,497.99
RDT	CH2M Hill Engineers, Inc. <i>Environmental/Project Operations</i>	381136583 3/05/18	2/18	\$148,343.86	-	\$148,343.86
KMS	Family Water Alliance <i>Cultural Studies</i>	1514 3/06/18	1/18 2/18	\$6,000.00	\$6,000.00	-
RDT	Gerald (Jerry) Johns <i>Project Operations</i>	Letter 3/01/18	2/18	\$8,625.00	-	\$8,625.00
JCW	ICF Jones and Stokes, Inc. <i>EPP Manager & Biological Services</i>	0128451 3/01/18	1/18	\$55,241.71	-	\$55,241.71
JCW	JB Comm, Inc. <i>Outreach/Engage</i>	0218 3/05/18	2/18	\$29,811.42	\$22,501.42	\$7,310.00
JRT	JCW Inc <i>GM Services</i>	SPA-031 3/03/18	2/18	\$35,474.10	\$8,237.20	\$27,236.90

Status: Final
 Purpose: Consultant/vendor invoice table for March 2018 financials
 Caveat:
 Notes:

Preparer: Trapasso
 Checker: Watson
 QA/QC:

Phase: 1 Version: 0
 Date: 3/8/18
 Ref/File #: 10.755
 Page: 1 of 2

Rvw By	Vendor/Consultant	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JAT	K·Coe Isom, LLP <i>Accounting</i>	KC006153 2/28/18	2/18	\$1,985.00	\$397.00	\$1,588.00
JCW	Larsen Wurzel & Associates, Inc. <i>Cost Development Model</i>	1609000-0118 2/09/18	1/18	\$3,656.25	-	\$3,656.25
KMS	Maximum Pest Control <i>Pest Spraying</i>	45980 2/28/18	2/18	\$65.00	\$65.00	-
JCW	MBK Engineers <i>Eng/Tech Svcs & Project Operations</i>	None received	-	-	-	-
KMS	M.R. Cleaning Service <i>Office Cleaning</i>	056 2/28/18	2/18	\$200.00	\$200.00	-
KMS	MT Shasta Water <i>Office Water</i>	None received	-	-	-	-
JCW	Perkins Coie, LLP <i>Special Legal</i>	None received	-	-	-	-
KMS	RUSH Personal – 10/14 <i>Kim Davis Services</i>	116,821 117,341 117,342 2/13/18 3/06/18 3/06/18	2/18	\$1,002.57	\$802.06	\$200.51
JCW	Spesert Consulting <i>Bus/Comm Manager</i>	03-18 3/06/18	2/18	\$16,974.46	-	\$16,974.46
JCW	Trapasso Consulting Services <i>Pgm Ops Manager</i>	SP17-06 3/05/18	2/18	\$28,293.25	-	\$28,293.25
KMS	US Bank – Credit Card <i>Misc. Expenses</i>	On line review 2/28/18	2/18	\$434.16	\$434.16	-
JCW	Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	Letter 3/05/18	2/18	\$6,544.25	\$5,050.25	\$1,494.00
TOTAL				\$397,870.38	\$43,831.36	\$354,039.02

**MARCH CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND
RESERVOIR COMMITTEE FINANCE AND ECONOMICS AD HOC WORKING GROUP
3/8/2018**

The following table provides approved contract and task budgets, and current expenditures by key consultant. Spent and remaining budget amounts based on consultants most recent monthly progress report.

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
AECOM	\$ 2,300,000	\$ 2,102,277						
			1-7, 9-11, 13-15	\$ 888,964	\$ 890,151	\$ (1,187)	100%	Complete
			8 - WSIP Application / Feasibility Report	\$ 706,479	\$ 674,740	\$ 31,739	96%	In progress
			12 - Design and Construct Risk	\$ 18,750	\$ -	\$ 18,750	0%	Pending
			16 - Meeting Minutes	\$ 22,440	\$ 10,522	\$ 11,918	47%	In progress
			17 - Delevan Enlargement	\$ 67,000	\$ 64,238	\$ 2,762	96%	In progress
			18 - Colusa Basin Drain	\$ 27,844	\$ 28,623	\$ (779)	103%	Complete
			19 - Sites PGP / Holthouse	\$ 27,000	\$ 24,413	\$ 2,587	90%	In progress
			21 - Negotiation Support for WSIP Funding	\$ 20,000	\$ -	\$ 20,000	0%	Pending
			22 - Repayment Analysis	\$ 50,000	\$ 48,639	\$ 1,361	97%	In progress
			23 - Risk Assessment	\$ 150,000	\$ 14,767	\$ 135,233	10%	In progress
			24 - Program Ops Support	\$ 25,000	\$ 761	\$ 24,239	3%	In progress
			25 - Phase 2 Workplan	\$ 98,800	\$ -	\$ 98,800	0%	In progress
				\$ 2,102,277	\$ 1,756,853	\$ 345,424	84%	
CH2M Hill	\$ 5,547,368	\$ 5,547,368						
			TO 01	\$ 1,369,028	\$ 1,369,028	\$ (0)	100%	Complete
			TO 02/Tasks 1, 6.3, 7 and 9	\$ 1,834,060	\$ 1,834,060	\$ 0	100%	Complete
			TO 02/Task 6.4 - CEQA Lead Agency Coordination Support (completion of the final draft EIR/EIS)	\$ 95,452	\$ 52,664	\$ 42,788	55%	In progress
			TO 02/Task 12 - Review Public Comments/Prp Approach	\$ 150,000	\$ 15,825	\$ 134,175	11%	In progress
			TO 02/Task 13 - Permits & Environmental Compliance	\$ 206,888	\$ 140,194	\$ 66,694	68%	In progress
			TO 03/Tasks 1-6 and 8	\$ 1,066,528	\$ 1,066,528	\$ 0	100%	Complete
			TO 03/Task 7 - CWC Resp/Technical Support	\$ 60,000 *	\$ 146,516	\$ (86,516)	244%	In progress
			TO 04/Task 1 - Sites Project and CA WaterFix Integrated Results Update	\$ 115,502	\$ 114,983	\$ 519	100%	In progress
			TO 04/Task 2A - Historical Hydrographs, and Fisheries Needs and Potential Sites Projects Diversion Criteria	\$ 106,940	\$ 56,487	\$ 50,453	53%	In progress
			TO 04/Task 3A - Identification if Side-channel/Floodplain Areas and Flows for Habitat	\$ 137,669	\$ 94,440	\$ 43,230	69%	In progress
			TO 04/Task 4 - Delta Exporter Participants Needs and Options for Sites Project Deliveries	\$ 286,759	\$ 124,138	\$ 162,620	43%	In progress
			TO 04/Task 5 - Support of EIR Supplemental Information Document	\$ 105,745	\$ 43,041	\$ 62,704	41%	In progress
			TO 04/Task 6 - Technical Engineering Support	\$ 12,796	\$ 2,796	\$ 10,000	22%	In progress
				\$ 5,547,368	\$ 5,060,700	\$ 486,668	91%	

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
ICF Jones and Stokes	\$ 1,091,040	\$ 1,091,040						
			1 - NEPA / CEQA Compliance	\$ 372,317	\$ 372,317	\$ -	100%	Complete
			2 - WSIP Applications Support	\$ 47,029	\$ 47,029	\$ -	100%	Complete
			3 - Permit Planning	\$ 80,654	\$ 80,654	\$ -	100%	Complete
			4 - Preparation of the EIR/S	\$ 147,174	\$ 60,626	\$ 86,548	41%	In progress
			5 - Preparation of the WSIP Application	\$ 62,990	\$ 34,931	\$ 28,059	55%	In progress
			6 - Preparation of the Application Permits	\$ 317,141	\$ 22,253	\$ 294,888	7%	In progress
			7 - Support Authority Board	\$ 63,735	\$ 47,660	\$ 16,075	75%	In progress
				\$ 1,091,040	\$ 665,472	\$ 425,568	61%	
JB Comm	\$ 828,982	\$ 828,982						
			1 - Situation Assessment / Research, Communication Plan & Metrics	\$ 52,600	\$ 33,400	\$ 19,200	63%	In progress
			2 - Message Platform, Rapid Response	\$ 55,525	\$ 37,875	\$ 17,650	68%	In progress
			3 - Branding (Design, Guidelines, Logo, Website, Materials)	\$ 225,992	\$ 202,604	\$ 23,388	90%	In progress
			4 - Media Planning & Outreach	\$ 107,288	\$ 74,763	\$ 32,526	70%	In progress
			5 - Coalition Development & Stakeholder Coordination	\$ 350,220	\$ 269,003	\$ 81,218	77%	In progress
			Other Direct Costs	\$ 37,357	\$ 31,020	\$ 6,337	83%	In progress
				\$ 828,982	\$ 648,664	\$ 180,318	78%	
Larsen Wurzel & Associates, Inc.	\$ 160,000	\$ 160,000						
			1 - Develop Draft Funding Policy and Terms	\$ 13,500	\$ 13,044	\$ 456	97%	Complete
			2 - Coordinate Review & Finalize Funding Policy and Terms	\$ 23,200	\$ 19,962	\$ 3,238	86%	Complete
			3 - Prepare Credit and Reimbursement Study	\$ 92,800	\$ 20,862	\$ 71,938	22%	In progress
			4 - Support Selection of Financial Advisor	\$ 10,500	\$ 5,424	\$ 5,076	52%	In progress
			5 - On-going Support through Phase 1	\$ 20,000	\$ 10,374	\$ 9,626	52%	In progress
				\$ 160,000	\$ 69,666	\$ 90,334	44%	

*Work required to support effort required to develop the CWC appeal package. Working with CH2M Hill on review and rebalancing this effort within current contract budget.