



Topic: **Authority Board Agenda Item 4-3**

2018 Feb 26

Subject: **Financial Auditing Services**

Requested Action:

Accept and award the bid for Professional Financial Auditing Services that was received and opened on February 13, 2018 from Fechter & Company, Certified Public Accountants, and authorize the General Manager to negotiate a contract with same. **Further**, direct the General Manager to return at a later date with a finalized contract for Board approval.

Detailed Description/Background:

A Request for Qualifications/Proposals (RFQ/P) for Independent Financial Auditing Services was re-issued to ten firms on January 17, 2018 with a due date for RFQ/P questions and clarifications by January 23, 2018 and proposals due by February 13, 2018. A response to questions and clarifications received was submitted to all firms on January 24, 2018.

Four firms submitted proposals. A completeness check was first conducted on all four proposals based on the RFQ/P's request for specific information. Then, each proposal was evaluated specific to the RFQ/P's requested information, including their experience and qualifications to perform the services (especially for California water agencies that also have an active capital improvement program). In addition, this evaluation considered information on key personnel who would be assigned to the audit, schedule, cost, and references.

All firms were deemed qualified to perform the work. However, one firm provided five references for water/irrigation districts, proposed a lead auditor who led the audits for three of the five references, and was the lowest cost. Finally, the discussion with the firm's references indicated that the company and the lead auditor provided quality and responsive auditing services.

Prior Authority Board Action:

None.

Fiscal Impact/Funding Source:

Total not to exceed budget is \$35,332. All costs are allocated to the Project Authority. The cost for services by audit year is as follows;

2016 - \$11,500
 2017 - \$11,775
 2018 - \$12,057

Staff Contact:

Joe Trapasso

Attachments:

None.