



Topic: **Reservoir Committee Agenda Item 3-1** **2018 April 19**

Subject: **Financial Report & Payment of Claims**

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**Requested Action:**

Consider accepting the March 2018 Financial Report and approving the Reservoir Committee portion of the Payment of Claims as presented in Attachment 3-1.

**Detailed Description/Background:**

Attachment 3-1 incorporates financial information through March 31, 2018 and invoices received by the Sites Project Authority through April 2, 2018.

**Prior Reservoir Committee Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$358,838.20 with \$37,708.87 of costs being assigned to the Authority and \$321,129.33 assigned to the Reservoir Committee.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment 3-1A: March 2018 Financial Report and Payment of Claims

Attachment 3-1B: March 2018 Monthly Invoice Summary and Cost Allocation

Attachment 3-1C: Consultant Budget Review by Task

**\$ 6,444,642.11**

**Sites Project Joint Powers Authority**  
**Transactions by Account**  
**As of March 31, 2018**

Cash Basis

Type	Date	Num	Name	Debit	Credit	Balance
<b>US Bank Checking</b>						6,842,512.49
Bill Pmt -Check	03/12/2018	1478	Adept Solutions Inc		721.36	6,841,791.13
Bill Pmt -Check	03/12/2018	1479	AECOM Technical Services, Inc.		54,497.99	6,787,293.14
Bill Pmt -Check	03/12/2018	1480	CH2M		148,343.86	6,638,949.28
Bill Pmt -Check	03/12/2018	1481	Family Water Alliance, Inc		6,000.00	6,632,949.28
Bill Pmt -Check	03/12/2018	1482	Gerald E Johns		8,625.00	6,624,324.28
Bill Pmt -Check	03/12/2018	1483	ICF Jones & Stokes Inc		55,241.71	6,569,082.57
Bill Pmt -Check	03/12/2018	1484	J.C. Watson, Inc		35,474.10	6,533,608.47
Bill Pmt -Check	03/12/2018	1485	JB Comm, Inc.		29,811.42	6,503,797.05
Bill Pmt -Check	03/12/2018	1486	KCoe Isom, LLP		1,985.00	6,501,812.05
Bill Pmt -Check	03/12/2018	1487	Larsen Wurzel & Associates, Inc		3,656.25	6,498,155.80
Bill Pmt -Check	03/12/2018	1488	M.R. Cleaning Services		200.00	6,497,955.80
Bill Pmt -Check	03/12/2018	1489	Maximun Pest Control		65.00	6,497,890.80
Bill Pmt -Check	03/12/2018	1490	Rush Personnel Services, Inc		1,002.57	6,496,888.23
Bill Pmt -Check	03/12/2018	1491	Spesert Consulting		16,974.46	6,479,913.77
Bill Pmt -Check	03/12/2018	1492	Trapasso Consulting Services		28,293.25	6,451,620.52
Bill Pmt -Check	03/12/2018	1493	US Bank C/C		434.16	6,451,186.36
Bill Pmt -Check	03/12/2018	1494	Young Wooldridge LLP		6,544.25	6,444,642.11
Total US Bank Checking				0.00	397,870.38	6,444,642.11
<b>TOTAL</b>				<b>0.00</b>	<b>397,870.38</b>	<b>6,444,642.11</b>

**Sites Project Joint Powers Authority**  
**Balance Sheet**  
As of March 31, 2018

	Mar 31, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
US Bank Checking	6,444,642.11
Total Checking/Savings	6,444,642.11
Accounts Receivable	
Accounts Rec Members	
Membership - Authority	798,145.08
Membership - Reservoir	30,800.00
Total Accounts Rec Members	828,945.08
Total Accounts Receivable	828,945.08
Other Current Assets	
Prepaid Expenses	1,637.24
Total Other Current Assets	1,637.24
Total Current Assets	7,275,224.43
Fixed Assets	
Equip Computers / Printers	3,916.81
Furniture and Fixtures	21,042.45
Total Fixed Assets	24,959.26
<b>TOTAL ASSETS</b>	<b>7,300,183.69</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	358,838.20
Total Accounts Payable	358,838.20
Total Current Liabilities	358,838.20
Total Liabilities	358,838.20
Equity	
Net Assets	1,916,216.58
Retained Earnings	5,597,918.90
Net Income	-572,789.99
Total Equity	6,941,345.49
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>7,300,183.69</b>

**Sites Project Joint Powers Authority**  
**A/R Aging Summary**  
As of March 31, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
City of Roseville	30,000.00	0.00	0.00	0.00	0.00	30,000.00
City of Sacramento Dept. of Utilities	30,000.00	0.00	0.00	0.00	0.00	30,000.00
Colusa County Water District	60,000.00	0.00	0.00	0.00	0.00	60,000.00
County of Colusa	60,000.00	0.00	0.00	0.00	0.00	60,000.00
County of Glenn	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Glenn Colusa Irrigation District	60,000.00	0.00	0.00	0.00	0.00	60,000.00
LaGrande Water	0.00	0.00	0.00	0.00	35,945.08	35,945.08
Maxwell Irrigation District	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Orland Artois Water District	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Placer County Water Agency	30,000.00	0.00	0.00	0.00	0.00	30,000.00
Proberta Water District	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Reclamation District # 108	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Sacramento County Water Agency	30,000.00	0.00	0.00	0.00	0.00	30,000.00
Tehama Colusa Canal Authority	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Western Canal Water District	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Westside Water District	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
<b>TOTAL</b>	<b>780,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48,945.08</b>	<b>828,945.08</b>

*Paid 4/12/18*

# Sites Project Joint Powers Authority

## A/P Aging Summary

As of March 31, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Adept Solutions Inc	203.82	0.00	0.00	0.00	0.00	203.82
AECOM Technical Services, Inc.	133,028.62	0.00	0.00	0.00	0.00	133,028.62
CH2M	79,289.28	0.00	0.00	0.00	0.00	79,289.28
Gerald E Johns	4,500.00	0.00	0.00	0.00	0.00	4,500.00
J.C. Watson, Inc	34,498.74	0.00	0.00	0.00	0.00	34,498.74
JB Comm, Inc.	31,761.10	0.00	0.00	0.00	0.00	31,761.10
KCoe Isom, LLP	2,996.33	0.00	0.00	0.00	0.00	2,996.33
Larsen Wurzel & Associates, Inc	4,711.10	0.00	0.00	0.00	0.00	4,711.10
M.R. Cleaning Services	200.00	0.00	0.00	0.00	0.00	200.00
Mt Shasta Spring Water	33.45	0.00	0.00	0.00	0.00	33.45
Perkins Coie LLP	5,048.10	0.00	0.00	0.00	0.00	5,048.10
Rush Personnel Services, Inc	1,731.62	0.00	0.00	0.00	0.00	1,731.62
Spesert Consulting	17,124.29	0.00	0.00	0.00	0.00	17,124.29
Trapasso Consulting Services	28,752.44	0.00	0.00	0.00	0.00	28,752.44
US Bank C/C	815.01	0.00	0.00	0.00	0.00	815.01
Young Wooldridge LLP	14,144.30	0.00	0.00	0.00	0.00	14,144.30
<b>TOTAL</b>	<b>358,838.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>358,838.20</b>

**Sites Project Joint Powers Authority**  
**Profit & Loss**  
**March 2018**

	Mar 18	Jan - Mar 18
Ordinary Income/Expense		
Income		
Membership Admin/Authority	780,000.00	780,000.00
Total Income	780,000.00	780,000.00
Gross Profit	780,000.00	780,000.00
Expense		
Accounting Expense	2,996.33	9,060.77
Admin Support Gen Manager	1,731.62	6,148.74
Bank Service Fees	0.00	20.00
General Manager Services	34,498.74	140,090.58
Total General Manager	34,498.74	140,090.58
Legal Services		
General Counsel	14,144.30	49,080.35
NEPA & CEQA	5,048.10	5,048.10
Water Rights	4,500.00	13,125.00
Total Legal Services	23,692.40	67,253.45
Office Expenses		
Cleaning	200.00	600.00
Misc Office & Operating Exp	848.46	2,702.62
Pest Control & Maintenance	0.00	130.00
Total Office Expenses	1,048.46	3,432.62
Professional Fees		
Project Operations	0.00	5,625.00
Environmental/Project Operation	79,289.28	463,173.02
Bus/Comm Manager	17,124.29	69,505.64
Program Ops Manager	28,752.44	114,176.88
Cost Development Model	4,711.10	10,632.40
Cultural Study	0.00	6,000.00
Engineering & Technical Service	133,028.62	230,027.60
EPP Manager & Biological Serv	0.00	115,050.47
Public Outreach & Engagement	31,761.10	110,732.44
Total Professional Fees	294,666.83	1,124,923.45
Website, Data, Computer Support	203.82	1,860.38
Total Expense	358,838.20	1,352,789.99
Net Ordinary Income	421,161.80	-572,789.99
Net Income	421,161.80	-572,789.99

FOR MANAGEMENT PURPOSES ONLY

## March 2018

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
<b>Membership</b>								
Admin/Authority								
Invoice	03/30/2018	SPA-2018-01	Proberta Water District	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	60,000.00
Invoice	03/30/2018	SPA-2018-02	City of Roseville	Fiscal Year 2018, Invoice fo...	Authority		30,000.00	90,000.00
Invoice	03/30/2018	SPA-2018-03	Placer County Water Agency	Fiscal Year 2018, Invoice fo...	Authority		30,000.00	120,000.00
Invoice	03/30/2018	SPA-2018-04	Colusa County Water District	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	180,000.00
Invoice	03/30/2018	SPA-2018-05	County of Colusa	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	240,000.00
Invoice	03/30/2018	SPA-2018-06	County of Glenn	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	300,000.00
Invoice	03/30/2018	SPA-2018-07	Glenn Colusa Irrigation District	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	360,000.00
Invoice	03/30/2018	SPA-2018-08	Maxwell Irrigation District	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	420,000.00
Invoice	03/30/2018	SPA-2018-09	Orland Artois Water District	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	480,000.00
Invoice	03/30/2018	SPA-2018-10	Reclamation District # 108	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	540,000.00
Invoice	03/30/2018	SPA-2018-11	Tehama Colusa Canal Authority	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	600,000.00
Invoice	03/30/2018	SPA-2018-12	Western Canal Water District	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	660,000.00
Invoice	03/30/2018	SPA-2018-13	Westside Water District	Fiscal Year 2018, Invoice fo...	Authority		60,000.00	720,000.00
Invoice	03/30/2018	SPA-2018-14	City of Sacramento Dept. of Util...	Fiscal Year 2018, Invoice fo...	Authority		30,000.00	750,000.00
Invoice	03/30/2018	SPA-2018-15	Sacramento County Water Age...	Fiscal Year 2018, Invoice fo...	Authority		30,000.00	780,000.00
Total Membership Admin/Authority						0.00	780,000.00	780,000.00
<b>Accounting Expense</b>								
Bill	03/31/2018	KC010274	KCoe Isom, LLP	03/18	Authority	599.27		-599.27
Bill	03/31/2018	KC010274	KCoe Isom, LLP	03/18	Reservior	2,397.06		-2,996.33
Total Accounting Expense						2,996.33	0.00	-2,996.33
<b>Admin Support Gen Manager</b>								
Bill	03/31/2018	03/13/18-03/29...	Rush Personnel Services, Inc	03/18	Authority	346.32		-346.32
Bill	03/31/2018	03/13/18-03/29...	Rush Personnel Services, Inc	03/18	Reservior	1,385.30		-1,731.62
Total Admin Support Gen Manager						1,731.62	0.00	-1,731.62
<b>General Manager Services</b>								
Bill	03/31/2018	SPA-032.1	J.C. Watson, Inc	03/18	Authority	7,399.54		-7,399.54
Bill	03/31/2018	SPA-032.1	J.C. Watson, Inc	03/18	Reservior	27,099.20		-34,498.74
Total Services						34,498.74	0.00	-34,498.74
Total General Manager						34,498.74	0.00	-34,498.74
<b>Legal Services</b>								
<b>General Counsel</b>								
Bill	03/31/2018	Letter	Young Wooldridge LLP	03/18	Authority	2,315.30		-2,315.30
Bill	03/31/2018	Letter	Young Wooldridge LLP	03/18	Reservior	11,829.00		-14,144.30
Total General Counsel						14,144.30	0.00	-14,144.30
<b>NEPA &amp; CEQA</b>								
Bill	03/30/2018	5748039	Perkins Coie LLP	11/17 work	Reservior	5,048.10		-5,048.10
Total NEPA & CEQA						5,048.10	0.00	-5,048.10
<b>Water Rights</b>								
Bill	03/31/2018		Gerald E Johns	03/18	Reservior	4,500.00		-4,500.00
Total Water Rights						4,500.00	0.00	-4,500.00
Total Legal Services						23,692.40	0.00	-23,692.40
<b>Office Expenses</b>								
<b>Cleaning</b>								
Bill	03/19/2018	060	M.R. Cleaning Services	03/18	Authority	200.00		-200.00
Total Cleaning						200.00	0.00	-200.00
<b>Misc Office &amp; Operating Exp</b>								
Bill	03/26/2018	472368	Mt Shasta Spring Water	03/18	Authority	33.45		-33.45
Bill	03/31/2018	Online Review	US Bank C/C	03/18	Authority	815.01		-848.46
Total Misc Office & Operating Exp						848.46	0.00	-848.46
Total Office Expenses						1,048.46	0.00	-1,048.46
<b>Professional Fees</b>								
<b>Environmental/Project Operation</b>								
Bill	03/31/2018	381139443	CH2M	03/18	Reservior	79,289.28		-79,289.28
Total Environmental/Project Operation						79,289.28	0.00	-79,289.28
<b>Bus/Comm Manager</b>								
Bill	03/31/2018	04-18	Spesert Consulting	03/18	Reservior	17,124.29		-17,124.29
Total Bus/Comm Manager						17,124.29	0.00	-17,124.29
<b>Program Ops Manager</b>								
Bill	03/31/2018	SP17-07	Trapasso Consulting Services	03/18	Reservior	28,752.44		-28,752.44
Total Program Ops Manager						28,752.44	0.00	-28,752.44
<b>Cost Development Model</b>								
Bill	03/12/2018	1609000-0218	Larsen Wurzel & Associates, Inc	02/18	Reservior	4,711.10		-4,711.10
Total Cost Development Model						4,711.10	0.00	-4,711.10
<b>Engineering &amp; Technical Service</b>								

# Sites Project Joint Powers Authority Transaction Detail By Account

March 2018

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Bill	03/22/2018	2000036205	AECOM Technical Services, Inc.	02/18	Reservior	133,028.62		-133,028.62
Total Engineering & Technical Service						133,028.62	0.00	-133,028.62
<b>Public Outreach &amp; Engagement</b>								
Bill	03/31/2018	0318	JB Comm, Inc.	03/18	Authority	25,959.22		-25,959.22
Bill	03/31/2018	0318	JB Comm, Inc.	03/18	Reservior	5,801.88		-31,761.10
Total Public Outreach & Engagement						31,761.10	0.00	-31,761.10
Total Professional Fees						294,666.83	0.00	-294,666.83
<b>Website, Data, Computer Support</b>								
Bill	03/20/2018	133714	Adept Solutions Inc	02/18	Authority	40.76		-40.76
Bill	03/20/2018	133714	Adept Solutions Inc	02/18	Reservior	163.06		-203.82
Total Website, Data, Computer Support						203.82	0.00	-203.82
<b>TOTAL</b>						<b>358,838.20</b>	<b>780,000.00</b>	<b>421,161.80</b>

**Sites Project Joint Powers Authority**  
**Balance Sheet by Class**  
As of March 31, 2018

	Authority	Reservior	TOTAL
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
US Bank Checking	40,161.77	6,404,480.34	6,444,642.11
Total Checking/Savings	40,161.77	6,404,480.34	6,444,642.11
Accounts Receivable			
Accounts Rec Members			
Membership - Authority	867,145.08	-69,000.00	798,145.08
Membership - Reservoir	-1,293.77	32,093.77	30,800.00
Total Accounts Rec Members	865,851.31	-36,906.23	828,945.08
Total Accounts Receivable	865,851.31	-36,906.23	828,945.08
Other Current Assets			
Prepaid Expenses	1,637.24	0.00	1,637.24
Total Other Current Assets	1,637.24	0.00	1,637.24
Total Current Assets	907,650.32	6,367,574.11	7,275,224.43
Fixed Assets			
Equip Computers / Printers	3,916.81	0.00	3,916.81
Furniture and Fixtures	21,042.45	0.00	21,042.45
Total Fixed Assets	24,959.26	0.00	24,959.26
<b>TOTAL ASSETS</b>	<b>932,609.58</b>	<b>6,367,574.11</b>	<b>7,300,183.69</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	37,708.87	321,129.33	358,838.20
Total Accounts Payable	37,708.87	321,129.33	358,838.20
Total Current Liabilities	37,708.87	321,129.33	358,838.20
Total Liabilities	37,708.87	321,129.33	358,838.20
Equity			
Net Assets	101,307.93	1,814,908.65	1,916,216.58
Retained Earnings	164,967.32	5,432,951.58	5,597,918.90
Net Income	628,625.46	-1,201,415.45	-572,789.99
Total Equity	894,900.71	6,046,444.78	6,941,345.49
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>932,609.58</b>	<b>6,367,574.11</b>	<b>7,300,183.69</b>

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class**  
**March 2018**

	Authority	Reservior	TOTAL
Ordinary Income/Expense			
Income			
Membership Admin/Authority	780,000.00	0.00	780,000.00
Total Income	780,000.00	0.00	780,000.00
Gross Profit	780,000.00	0.00	780,000.00
Expense			
Accounting Expense	599.27	2,397.06	2,996.33
Admin Support Gen Manager	346.32	1,385.30	1,731.62
General Manager Services	7,399.54	27,099.20	34,498.74
Total General Manager	7,399.54	27,099.20	34,498.74
Legal Services			
General Counsel	2,315.30	11,829.00	14,144.30
NEPA & CEQA	0.00	5,048.10	5,048.10
Water Rights	0.00	4,500.00	4,500.00
Total Legal Services	2,315.30	21,377.10	23,692.40
Office Expenses			
Cleaning	200.00	0.00	200.00
Misc Office & Operating Exp	848.46	0.00	848.46
Total Office Expenses	1,048.46	0.00	1,048.46
Professional Fees			
Environmental/Project Operation	0.00	79,289.28	79,289.28
Bus/Comm Manager	0.00	17,124.29	17,124.29
Program Ops Manager	0.00	28,752.44	28,752.44
Cost Development Model	0.00	4,711.10	4,711.10
Engineering & Technical Service	0.00	133,028.62	133,028.62
Public Outreach & Engagement	25,959.22	5,801.88	31,761.10
Total Professional Fees	25,959.22	268,707.61	294,666.83
Website, Data, Computer Support	40.76	163.06	203.82
Total Expense	37,708.87	321,129.33	358,838.20
Net Ordinary Income	742,291.13	-321,129.33	421,161.80
Net Income	742,291.13	-321,129.33	421,161.80

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class**  
January through March 2018

	Authority	Reservior	TOTAL
<b>Ordinary Income/Expense</b>			
Income			
Membership Admin/Authority	780,000.00	0.00	780,000.00
<b>Total Income</b>	<b>780,000.00</b>	<b>0.00</b>	<b>780,000.00</b>
<b>Gross Profit</b>	<b>780,000.00</b>	<b>0.00</b>	<b>780,000.00</b>
Expense			
Accounting Expense	5,075.71	3,985.06	9,060.77
Admin Support Gen Manager	3,880.02	2,268.72	6,148.74
Bank Service Fees	0.00	20.00	20.00
General Manager Services	30,264.77	109,825.81	140,090.58
<b>Total General Manager</b>	<b>30,264.77</b>	<b>109,825.81</b>	<b>140,090.58</b>
Legal Services			
General Counsel	22,807.30	26,273.05	49,080.35
NEPA & CEQA	0.00	5,048.10	5,048.10
Water Rights	0.00	13,125.00	13,125.00
<b>Total Legal Services</b>	<b>22,807.30</b>	<b>44,446.15</b>	<b>67,253.45</b>
Office Expenses			
Cleaning	600.00	0.00	600.00
Misc Office & Operating Exp	2,702.62	0.00	2,702.62
Pest Control & Maintenance	130.00	0.00	130.00
<b>Total Office Expenses</b>	<b>3,432.62</b>	<b>0.00</b>	<b>3,432.62</b>
Professional Fees			
Project Operations	0.00	5,625.00	5,625.00
Environmental/Project Operation	0.00	463,173.02	463,173.02
Bus/Comm Manager	0.00	69,505.64	69,505.64
Program Ops Manager	0.00	114,176.88	114,176.88
Cost Development Model	0.00	10,632.40	10,632.40
Cultural Study	6,000.00	0.00	6,000.00
Engineering & Technical Service	0.00	230,027.60	230,027.60
EPP Manager & Biological Serv	0.00	115,050.47	115,050.47
Public Outreach & Engagement	78,793.89	31,938.55	110,732.44
<b>Total Professional Fees</b>	<b>84,793.89</b>	<b>1,040,129.56</b>	<b>1,124,923.45</b>
Website, Data, Computer Support	1,120.23	740.15	1,860.38
<b>Total Expense</b>	<b>151,374.54</b>	<b>1,201,415.45</b>	<b>1,352,789.99</b>
<b>Net Ordinary Income</b>	<b>628,625.46</b>	<b>-1,201,415.45</b>	<b>-572,789.99</b>
<b>Net Income</b>	<b>628,625.46</b>	<b>-1,201,415.45</b>	<b>-572,789.99</b>

FOR MANAGEMENT PURPOSES ONLY

**WARRANTS DRAWN AGAINST  
Sites Project Authority  
April 23, 2018**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1495	04/16/2018	Adept Solutions	IT Support	203.82
1496	04/16/2018	AECOM, Inc.	Professional Services	133,028.62
1497	04/16/2018	CH2M	Environmental/Proj Op	79,289.28
1498	04/16/2018	Gerald E Johns	Professional Services- Water Rights	4,500.00
1499	04/16/2018	J.C Watson, Inc.	Manager	34,498.74
1500	04/16/2018	JB Comm, Inc.	Professional Services	31,761.10
1501	04/16/2018	K·Coe-Isom	Accounting	2,996.33
1502	04/16/2018	Larsen Wurzel & Associates, Inc.	Professional Services- Cost Model	4,711.10
1503	04/16/2018	M.R. Cleaning Services	Janitorial	200.00
1504	04/16/2018	Mt.Shasta	Office Expense	33.45
1505	04/16/2018	Perkins Coie LLP	Professional Services	5,048.10
1506	04/16/2018	Rush Personnel Services Inc.	Administration	1,731.62
1507	04/16/2018	Spesert Consulting	Professional Services	17,124.29
1508	04/16/2018	Trapasso Consulting Services	Professional Services	28,752.44
1509	04/16/2018	U.S Bank	Office Expense	815.01
1510	04/16/2018	Young Woodlridge LLP	Legal Council	14,144.30
<b>Total Amount</b>				<b><u>358,838.20</u></b>

THE FOREGOING CLAIM, NUMBERED 1495-1510, ARE APPLIED TO THE  
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa	Tehama Colusa Canal Authority
Colusa County Water District	Westside Water District
County of Glenn	Placer County Water Agency/City of Roseville
Glenn-Colusa Irrigation District	Western Canal Water District
Maxwell Irrigation District	Reclamation District No. 108
Orland Artois Water District	Proberta Water District
Sacramento County Water Agency/City of Sacramento	

Topic: **Program Operations – Finance****April 9, 2018**

Subject: **Consultant/Vendor Invoices Received for April 2018  
Authority Board and Reservoir Committee Monthly Meetings**

**Purpose:** Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following lists the consultant and vendor invoices that were received and reviewed for inclusion into the Payment of Claims for the Authority Board and Reservoir Committee consideration at their April 2018 monthly meetings.

Rvw By	Vendor/Consultant	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	<b>Adept Solutions</b> <i>IT &amp; Related Services</i>	133714 3/20/18	2/18	\$203.82	\$40.76	\$163.06
RDT	<b>AECOM Technical Services, Inc.</b> <i>Engineering/Tech</i>	2000036205 3/22/18	2/18	\$133,028.62	-	\$133,028.62
RDT	<b>CH2M Hill Engineers, Inc.</b> <i>Environmental/Project Operations</i>	381139443 4/02/18	3/18	\$79,289.28	-	\$79,289.28
KMS	<b>Family Water Alliance</b> <i>Cultural Studies</i>	None received	-	-	-	-
RDT JCW	<b>Gerald (Jerry) Johns</b> <i>Project Operations</i>	Letter 4/02/18	3/18	\$4,500.00	-	\$4,500.00
JCW	<b>ICF Jones and Stokes, Inc.</b> <i>EPP Manager &amp; Biological Services</i>	None received		-	-	-
KMS	<b>JB Comm, Inc.</b> <i>Outreach/Engage</i>	0318 4/02/18	3/18	\$31,761.10	\$25,959.22	\$5,801.88
JRT	<b>JCW Inc</b> <i>GM Services</i>	SPA-032.1 4/02/18	3/18	\$34,498.74	\$7,399.54	\$27,099.20
JAT	<b>K-Coe Isom, LLP</b> <i>Accounting</i>	KC010274 3/31/18	3/18	\$2,996.33	\$599.27	\$2,397.06

Status: **Final**  
 Purpose: **Consultant/vendor invoice table for April 2018 financials**  
 Caveat:  
 Notes:

Preparer: **Trapasso**  
 Checker: **Watson**  
 QA/QC:

Phase: **1** Version: **0**  
 Date: **4/6/18**  
 Ref/File #: **10.755**  
 Page: **1** of **2**

Rvw By	Vendor/Consultant	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JCW	<b>Larsen Wurzel &amp; Associates, Inc.</b> <i>Cost Development Model</i>	1609000-0218 3/12/18	2/18	\$4,711.10	-	\$4,711.10
KMS	<b>Maximum Pest Control</b> <i>Pest Spraying</i>	None received		-	-	-
JCW	<b>MBK Engineers</b> <i>Eng/Tech Svcs &amp; Project Operations</i>	None received	-	-	-	-
KMS	<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	060 3/19/18	3/18	\$200.00	\$200.00	-
KMS	<b>MT Shasta Water</b> <i>Office Water</i>	472368 3/26/18	3/18	\$33.45	\$33.45	-
JCW	<b>Perkins Coie, LLP</b> <i>Special Legal</i>	5748039 12/18/17	11/17	\$5,048.10	-	\$5,048.10
KMS	<b>RUSH Personal – 10/14</b> <i>Kim Davis Services</i>	117,503 3/13/18 117,504 3/13/18 118,048 3/29/18 118,049 3/29/18	3/18	\$1,731.62	\$346.32	\$1,385.30
JCW	<b>Spesert Consulting</b> <i>Bus/Comm Manager</i>	04-18 4/01/18	3/18	\$17,124.29	-	\$17,124.29
JCW	<b>Trapasso Consulting Services</b> <i>Pgm Ops Manager</i>	SP17-07 4/02/18	3/18	\$28,752.44	-	\$28,752.44
KMS	<b>US Bank – Credit Card</b> <i>Misc. Expenses</i>	Online review 4/03/18	3/18 -	\$815.01	\$815.01	-
JCW	<b>Young Wooldridge, Law Offices, LLP</b> <i>Legal Counsel</i>	Letter 4/03/18	3/18	\$14,144.30	\$2,315.30	\$11,829.00
<b>TOTAL</b>				<b>\$358,838.20</b>	<b>\$37,708.87</b>	<b>\$321,129.33</b>

**APRIL CONSULTANT BUDGET REPORT  
FOR AUTHORITY BOARD AND  
RESERVOIR COMMITTEE FINANCE AND ECONOMICS AD HOC WORK GROUP  
4/9/2018**

Attachment 3-1C: Consultant Budget Review by Task

The following table provides approved contract and task budgets, and current expenditures by key consultant. Spent and remaining budget amounts based on consultants most recent monthly progress report.

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
<b>AECOM</b>	\$ 2,300,000	\$ 2,102,277						
			1-7, 9-11, 13-15	\$ 888,964	\$ 890,151	\$ (1,187)	100%	Complete
			8 - WSIP Application / Feasibility Report	\$ 706,479	\$ 706,191	\$ 288	100%	In progress
			12 - Design and Construct Risk	\$ 18,750	\$ 4,046	\$ 14,704	22%	Pending
			16 - Meeting Minutes	\$ 22,440	\$ 12,184	\$ 10,256	54%	In progress
			17 - Delevan Enlargement	\$ 67,000	\$ 64,238	\$ 2,762	96%	Complete
			18 - Colusa Basin Drain	\$ 27,844	\$ 28,623	\$ (779)	103%	Complete
			19 - Sites PGP / Holthouse	\$ 27,000	\$ 24,413	\$ 2,587	90%	In progress
			21 - Negotiation Support for WSIP Funding	\$ 20,000	\$ -	\$ 20,000	0%	Pending
			22 - Repayment Analysis	\$ 50,000	\$ 49,997	\$ 3	100%	In progress
			23 - Risk Assessment	\$ 150,000	\$ 89,605	\$ 60,395	60%	In progress
			24 - Program Ops Support	\$ 25,000	\$ 1,937	\$ 23,063	8%	In progress
			25 - Phase 2 Workplan	\$ 98,800	\$ 18,497	\$ 80,303	19%	In progress
				<b>\$ 2,102,277</b>	<b>\$ 1,889,882</b>	<b>\$ 212,395</b>	<b>90%</b>	
<b>CH2M Hill</b>	\$ 5,606,161	\$ 5,606,161						
			TO 01	\$ 1,369,028	\$ 1,369,028	\$ 0	100%	Complete
			TO 02/Tasks 1, 6.3, 7 and 9	\$ 1,834,060	\$ 1,834,060	\$ 0	100%	Complete
			TO 02/Task 6.4 - CEQA Lead Agency Coordination Support (completion of the final draft EIR/EIS)	\$ 95,452	\$ 53,990	\$ 41,462	57%	In progress
			TO 02/Task 12 - Review Public Comments/Prp Approach	\$ 130,000	\$ 32,659	\$ 97,341	25%	In progress
			TO 02/Task 13 - Permits & Environmental Compliance	\$ 206,888	\$ 147,177	\$ 59,711	71%	In progress
			TO 03/Tasks 1-6 and 8	\$ 1,066,528	\$ 1,066,528	\$ 0	100%	Complete
			TO 03/Task 7 - CWC Resp/Technical Support	\$ 170,000	\$ 152,847	\$ 17,154	90%	In progress
			TO 04/Task 1 - Sites Project and CA WaterFix Integrated Results Update	\$ 117,290	\$ 117,290	\$ 0	100%	Complete
			TO 04/Task 2A - Historical Hydrographs, and Fisheries Needs and Potential Sites Projects Diversion Criteria	\$ 66,487	\$ 56,487	\$ 10,000	85%	In progress
			TO 04/Task 3A - Identification if Side-channel/Floodplain Areas and Flows for Habitat	\$ 104,440	\$ 94,440	\$ 10,000	90%	In progress
			TO 04/Task 4 - Delta Exporter Participants Needs and Options for Sites Project Deliveries	\$ 306,759	\$ 162,947	\$ 143,812	53%	In progress
			TO 04/Task 5 - Support of EIR Supplemental Information Document	\$ 67,640	\$ 43,041	\$ 24,599	64%	In progress
			TO 04/Task 6 - Technical Engineering Support	\$ 12,796	\$ 2,796	\$ 10,000	22%	In progress
			TO 04/Task 7 - Enviro Ops Plan/Monthly Cashflow Analysis	\$ 58,793	\$ 6,700	\$ 52,093	11%	In progress
				<b>\$ 5,606,161</b>	<b>\$ 5,139,990</b>	<b>\$ 466,172</b>	<b>92%</b>	

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
<b>ICF Jones and Stokes</b>	\$ 1,091,040	\$ 1,091,040						
			1 - NEPA / CEQA Compliance	\$ 372,317	\$ 372,317	\$ -	100%	Complete
			2 - WSIP Applications Support	\$ 47,029	\$ 47,029	\$ -	100%	Complete
			3 - Permit Planning	\$ 80,654	\$ 80,654	\$ -	100%	Complete
			4 - Preparation of the EIR/S	\$ 147,174	\$ 76,673	\$ 70,501	52%	In progress
			5 - Preparation of the WSIP Application	\$ 112,990	\$ 97,881	\$ 15,109	87%	In progress
			6 - Preparation of the Application Permits	\$ 85,364	\$ 23,818	\$ 61,546	28%	In progress
			7 - Support Authority Board	\$ 245,512	\$ 54,942	\$ 190,570	22%	In progress
				<b>\$ 1,091,040</b>	<b>\$ 753,314</b>	<b>\$ 337,726</b>	<b>69%</b>	
<b>JB Comm</b>	\$ 828,982	\$ 828,982						
			1 - Situation Assessment / Research, Communication Plan & Metrics	\$ 52,600	\$ 36,975	\$ 15,625	70%	In progress
			2 - Message Platform, Rapid Response	\$ 55,525	\$ 40,825	\$ 14,700	74%	In progress
			3 - Branding (Design, Guidelines, Logo, Website, Materials)	\$ 225,992	\$ 214,326	\$ 11,666	95%	In progress
			4 - Media Planning & Outreach	\$ 107,288	\$ 78,588	\$ 28,701	73%	In progress
			5 - Coalition Development & Stakeholder Coordination	\$ 350,220	\$ 278,395	\$ 71,825	79%	In progress
			Other Direct Costs	\$ 37,357	\$ 31,317	\$ 6,040	84%	In progress
				<b>\$ 828,982</b>	<b>\$ 680,425</b>	<b>\$ 148,557</b>	<b>82%</b>	
<b>Larsen Wurzel &amp; Associates, Inc.</b>	\$ 160,000	\$ 160,000						
			1 - Develop Draft Funding Policy and Terms	\$ 13,500	\$ 13,044	\$ 456	97%	Complete
			2 - Coordinate Review & Finalize Funding Policy and Terms	\$ 23,200	\$ 19,962	\$ 3,238	86%	Complete
			3 - Prepare Credit and Reimbursement Study	\$ 92,800	\$ 23,038	\$ 69,762	25%	In progress
			4 - Support Selection of Financial Advisor	\$ 10,500	\$ 7,959	\$ 2,541	76%	In progress
			5 - On-going Support through Phase 1	\$ 20,000	\$ 10,374	\$ 9,626	52%	In progress
				<b>\$ 160,000</b>	<b>\$ 74,377</b>	<b>\$ 85,623</b>	<b>46%</b>	