



Topic: **Reservoir Committee Agenda Item 2-3**      **2018 May 18**

Subject: **Report on Sites Project Authority Board of Directors Meetings – April 23, 2018 & May 7, 2018**

---

**Requested Action:**

No action requested. Informational item.

**Detailed Description/Background:**

Staff to provide a report on the April 23, 2018 Sites Project Authority Board of Directors meeting and the Special Board of Directors meeting held on May 7, 2018.

The April 23<sup>rd</sup> Sites Project Authority’s meeting package can be viewed at [Sites Project Authority Board of Directors Meeting - April 23, 2018](#)

The May 7<sup>th</sup> Sites Project Authority’s Special Meeting package can be viewed at [Sites Project Authority Special Board Meeting - May 7, 2018](#)

**Prior Reservoir Committee Action:**

None.

**Fiscal Impact/Funding Source:**

None.

**Staff Contact:**

Jim Watson

**Attachments:**

Attachment A – Sites Project Authority Board Meeting Agenda – April 23, 2018

Attachment B – Sites Project Authority Special Meeting Agenda – May 7, 2018

**SITES JOINT POWERS AUTHORITY**

**P.O. Box 517  
122 OLD HIGHWAY 99 WEST  
MAXWELL, CALIFORNIA, 95955**  
[www.SitesProject.org](http://www.SitesProject.org)

JIM WATSON, GENERAL MANAGER  
530.410.8250

ANN NORDYKE, CLERK  
530.458.0508  
[boardclerk@countyofcolusa.org](mailto:boardclerk@countyofcolusa.org)

**Board of Directors**

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR  
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE, VICE-CHAIR  
JAMIE TRAYNHAM, WESTSIDE WATER DISTRICT, SECRETARY/TREASURER  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR  
DON BRANSFORD, GLENN-COLUSA IRRIGATION DISTRICT  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY  
MARY WELLS, MAXWELL IRRIGATION DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
JIM JONES, ORLAND ARTOIS WATER DISTRICT  
WADE MATHIS, PROBERTA WATER DISTRICT/TC 6 DISTRICTS  
GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY  
DON BADER, U.S BUREAU OF RECLAMATION – COST SHARE PARTNER (**NON-VOTING**)  
ROB COOKE, CALIFORNIA DEPARTMENT OF WATER RESOURCES – EX-OFFICIO MEMBER(**NON-VOTING**)

---

---

SITES PROJECT AUTHORITY OFFICE  
OLD HIGHWAY 99 122 WEST  
MAXWELL, CA 95955

*April 23, 2018*  
*Sites Project Authority*  
*Agenda*  
*1:30 p.m.*

Welcome to a meeting of the Sites Joint Powers Authority. If you are scheduled to address the Board, please state your full name for the record. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

1:30 p.m. CALL TO ORDER:

- Pledge of Allegiance
- Introductions
- Approve the April 23, 2018 Sites Project Authority Agenda.
- Approve the March 19, 2018 Sites Project Authority Minutes.
- Period of Public Comment

1. BOARD MEMBER REPORTS: (**No action will be taken**) **All**  
This time is set aside to give the Directors an opportunity to disclose/discuss any meetings with external stakeholders to advance the Project.

2. CHAIRPERSON’S REPORT: **Durst**

3. MANAGER’S REPORT: **Watson**  
3.1 Discussion and possible direction to staff regarding the General Manager’s monthly status report. (**Attachment 3-1**)

3.2 Report on status of Prop 1 WSIP application and WIIN Act Funding.

- 3.3 Report on the status of a potential USDA Rural Development loan or grant.
- 3.4 Report on the status to retain Bond Counsel.
- 3.5 Discussion and possible direction to staff regarding the Draft Phase 2 Work Plan.
- 4. 2017 FINANCE & BUDGET AD HOC COMMITTEE: **Traynham**
  - 4.1 Accept the Treasurer’s Report. (**Attachment 4-1**)
  - 4.2 Approve the Payment of Claims. (**Attachment 4-2**)
  - 4.3 Consider revisions to the FY 2018 budget to either increase the planned expenditures or to reduce the annual fees per Authority Member should the number of Authority Members be increased. (**Attachment 4-3**)
  - 4.4 Report on the status to develop an interim financing plan.
- 5. PHASE 1 RESERVOIR COMMITTEE: **Bettner, Headrick, Watson**
  - 5.1 Report on April 19, 2018 Reservoir Committee Meeting. (**Attachment 5-1**)
  - 5.2A Approve sole source justification to retain Independent Finance Advisor services and approve an agreement with **David G. Houston** for same, in an amount not to exceed \$450.00 per hour, effective April 23, 2018 and authorize the General Manager to sign. (**Attachment 5-2A**)
  - 5.2B Approve sole source justification to retain Independent Advisor services related to alternative deliver and approve an agreement with **Capital Project Strategies, LLC** for same, in an amount not to exceed \$450.00 per hour, effective April 23, 2018, and authorize the General Manager to sign. (**Attachment 5-2B**)
  - 5.3 Report on the Reservoir Committee’s activities regarding Phase 2 Procurement.
  - 5.4 Report on the Reservoir Committee’s activities to perform a risk assessment.
- 6. PHASE 1 MEMBERSHIP & GOVERNANCE AD HOC COMMITTEE: **Durst**
  - 6.1 Approve a recommendation of the Authority Board that the current Authority Member’s respective governing boards consider approving the request by the Colusa Indian Community Council to become an Authority Member. (**Attachment 6-1**)
- 7. PHASE 1 LEGISLATIVE & OUTREACH AD HOC COMMITTEE: **Sutton**
  - Discussion and possible direction to staff regarding the status of federal and state legislative activities and the Project’s public

outreach efforts.

- Discussion of updates to website.

8. PHASE 1 LAND USE AD HOC COMMITTEE: **Evans**  
 Discussion and possible direction to staff regarding the status of engagement and outreach efforts to local agencies related to impacts or changes in land use.

9. PHASE 1 CONSULTATION COMMITTEES:  
 Discussion and possible direction to staff regarding the status of engagement and outreach efforts related to the following areas:

- o Tribal Officials **Mathis**
- o Landowner and Community Interests **Wells**
- o Environmental Interests **Bransford**
- o Business & Labor Interests **Allen**

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Directors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No action shall be taken on comments made under this comment period.*

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Clerk of the Board located at 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

## SITES JOINT POWERS AUTHORITY

P.O. Box 517  
122 OLD HIGHWAY 99 WEST  
MAXWELL, CALIFORNIA, 95955  
[www.SitesProject.org](http://www.SitesProject.org)

JIM WATSON, GENERAL MANAGER  
530.410.8250

YOLANDA TIRADO, CLERK  
530.438.2309  
YTriado@SitesProject.org

## Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR  
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE, VICE-CHAIR  
JAMIE TRAYNHAM, WESTSIDE WATER DISTRICT, SECRETARY/TREASURER  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR  
DON BRANSFORD, GLENN-COLUSA IRRIGATION DISTRICT  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY  
MARY WELLS, MAXWELL IRRIGATION DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
JIM JONES, ORLAND ARTOIS WATER DISTRICT  
WADE MATHIS, PROBERTA WATER DISTRICT/TC 6 DISTRICTS  
GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY  
DON BADER, U.S BUREAU OF RECLAMATION – COST SHARE PARTNER **(NON-VOTING)**  
ROB COOKE, CALIFORNIA DEPARTMENT OF WATER RESOURCES – EX-OFFICIO MEMBER **(NON-VOTING)**

---

---

May 7, 2018  
Sites Project Authority  
Special Board Meeting Agenda  
9:00 a.m.

Board Member(s) will be participating by phone from the following location(s):

### Sacramento City Hall

Council Member Jeff Harris's Office (District 3)  
915 I Street  
Sacramento, CA 95814

Welcome to a meeting of the Sites Joint Powers Authority. If you are scheduled to address the Board, please state your full name for the record. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER:

- Pledge of Allegiance
- Introductions

1. CLOSED SESSION

Conference with legal counsel regarding significant exposure to litigation or adjudicatory proceedings (Govt. Code 54956.9(d)(2) and (4)(1 item).

2. REPORT FROM CLOSED SESSION

3. MANAGER'S REPORT

3.1 Report on status of Proposition 1 (WSIP) application

Discussion and possible direction to staff regarding the Water Commission's actions related to the Authority's application (**Attachment 3-1**).

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Directors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No action shall be taken on comments made under this comment period.*

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Clerk of the Board located at 122 Old Highway 99, Maxwell, CA 95955 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.