



Topic: **Authority Board Agenda Item 4-1**

**2018 June 21**

Subject: **Financial Report**

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**Requested Action:**

Consider accepting the May 2018 Financial Report and approving the Reservoir Committee portion of the Payment of Claims as presented in Attachment 3-1.

**Detailed Description/Background:**

Work Group lead and staff to report on the Treasurer's report, invoice status, and consultant budget status.

Attachments 3-1A, B, and C incorporate financial information through May 31, 2018 and invoices received by the Sites Project Authority through June 4, 2018.

**Prior Authority Board Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$498,847.78 with \$55,340.46 of costs being assigned to the Authority and \$443,507.32 assigned to the Reservoir Committee.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment 3-1A: May 2018 Financial Report and Payment of Claims

Attachment 3-1B: May 2018 Monthly Invoice Summary and Cost Allocation

Attachment 3-1C: Consultant Budget Review by Task

SITES JOINT POWERS AUTHORITY  
 TREASURER'S REPORT  
 May 31, 2018

Checking Account-U.S. Bank

Beginning Balance	05/01/2018		\$ 6,205,803.91
RECEIVED:			
Membership Revenue		\$ 240,000.00	
Reservoir Revenue		\$ -	
Earned Interest		\$ -	
<b>TOTAL RECEIVED</b>			<b>\$ 240,000.00</b>

DISBURSED:

Accounting Fees		\$ (2,890.00)	
Administrative Support		\$ (3,057.60)	
Computer Service		\$ (794.92)	
General Manager		\$ (34,618.24)	
Business/Comm Manager		\$ (17,063.30)	
Program Op Manager		\$ (28,455.18)	
Office Expenses		\$ (864.37)	
Professional Fees-Municipal Advisor		\$ (4,137.50)	
Professional Fees-Outreach		\$ (29,385.54)	
Professional Fees-Project Ops		\$ (7,125.00)	
Professional Fees-EPP		\$ (159,275.98)	
Professional Fees-Engineering & Technical		\$ (103,017.95)	
Professional Fees-Financial Modeling		\$ (4,387.19)	
Professional Fees-Legal Services		\$ (11,497.11)	
<b>TOTAL DISBURSED</b>			<b>\$ (406,569.88)</b>

**Ending Balance**      **05/31/2018**      **\$ 6,039,234.03**

**TOTAL CASH ON HAND**      **May 31, 2018**      **\$ 6,039,234.03**

**Sites Project Joint Powers Authority  
Check Register  
As of May 31, 2018**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>US Bank Checking</b>							6,205,803.91
Deposit	05/02/2018			Rec 108 & Western Canal	120,000.00		6,325,803.91
Deposit	05/11/2018			GCID & Roseville/Placer	120,000.00		6,445,803.91
Bill Pmt -Check	05/14/2018	1511	Adept Solutions Inc			794.92	6,445,008.99
Bill Pmt -Check	05/14/2018	1512	AECOM Technical Services, Inc.			96,871.45	6,348,137.54
Bill Pmt -Check	05/14/2018	1513	Gerald E Johns			7,125.00	6,341,012.54
Bill Pmt -Check	05/14/2018	1514	ICF Jones & Stokes Inc			159,275.98	6,181,736.56
Bill Pmt -Check	05/14/2018	1515	J.C. Watson, Inc			34,618.24	6,147,118.32
Bill Pmt -Check	05/14/2018	1516	JB Comm, Inc.			29,385.54	6,117,732.78
Bill Pmt -Check	05/14/2018	1517	KCoe Isom, LLP			2,890.00	6,114,842.78
Bill Pmt -Check	05/14/2018	1518	Larsen Wurzel & Associates, Inc			4,387.19	6,110,455.59
Bill Pmt -Check	05/14/2018	1519	M.R. Cleaning Services			200.00	6,110,255.59
Bill Pmt -Check	05/14/2018	1520	Maximun Pest Control			65.00	6,110,190.59
Bill Pmt -Check	05/14/2018	1521	MBK Engineers Inc			6,146.50	6,104,044.09
Bill Pmt -Check	05/14/2018	1522	Montague DeRose and Associates, ...			4,137.50	6,099,906.59
Bill Pmt -Check	05/14/2018	1523	Mt Shasta Spring Water			43.10	6,099,863.49
Bill Pmt -Check	05/14/2018	1524	Rush Personnel Services, Inc			3,057.60	6,096,805.89
Bill Pmt -Check	05/14/2018	1525	Spesert Consulting			17,063.30	6,079,742.59
Bill Pmt -Check	05/14/2018	1526	Trapasso Consulting Services			28,455.18	6,051,287.41
Bill Pmt -Check	05/14/2018	1527	US Bank C/C	4798531217686296		556.27	6,050,731.14
Bill Pmt -Check	05/14/2018	1528	Young Wooldridge LLP			11,497.11	6,039,234.03
Total US Bank Checking					240,000.00	406,569.88	6,039,234.03
<b>TOTAL</b>					<b>240,000.00</b>	<b>406,569.88</b>	<b>6,039,234.03</b>

**Sites Project Joint Powers Authority**  
**Balance Sheet**  
As of May 31, 2018

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	May 31, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
US Bank Checking	6,039,234.03
<b>Total Checking/Savings</b>	6,039,234.03
<b>Accounts Receivable</b>	
<b>Accounts Rec Members</b>	
Membership - Authority	382,440.08
Membership - Reservoir	30,800.00
<b>Total Accounts Rec Members</b>	413,240.08
<b>Total Accounts Receivable</b>	413,240.08
<b>Other Current Assets</b>	
Prepaid Expenses	1,637.24
<b>Total Other Current Assets</b>	1,637.24
<b>Total Current Assets</b>	6,454,111.35
<b>Fixed Assets</b>	
Furniture and Fixtures	7,790.85
<b>Total Fixed Assets</b>	7,790.85
<b>TOTAL ASSETS</b>	<b>6,461,902.20</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	498,847.78
<b>Total Accounts Payable</b>	498,847.78
<b>Total Current Liabilities</b>	498,847.78
<b>Total Liabilities</b>	498,847.78
<b>Equity</b>	
Net Assets	1,916,216.58
Retained Earnings	5,580,750.49
Net Income	-1,533,912.65
<b>Total Equity</b>	5,963,054.42
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,461,902.20</b>

**Sites Project Joint Powers Authority**  
**A/R Aging Summary**  
As of May 31, 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
City of Roseville	-2,142.50	0.00	0.00	0.00	0.00	-2,142.50
City of Sacramento Dept. of Utilities	0.00	0.00	27,857.50	0.00	0.00	27,857.50
Colusa County Water District	0.00	0.00	55,715.00	0.00	0.00	55,715.00
County of Colusa	-4,285.00	0.00	0.00	0.00	0.00	-4,285.00
County of Glenn	0.00	0.00	55,715.00	0.00	0.00	55,715.00
Glenn Colusa Irrigation District	-4,285.00	0.00	0.00	0.00	0.00	-4,285.00
LaGrande Water	0.00	0.00	0.00	0.00	35,945.08	35,945.08
Maxwell Irrigation District	0.00	0.00	55,715.00	0.00	0.00	55,715.00
Orland Artois Water District	-4,285.00	0.00	0.00	0.00	0.00	-4,285.00
Placer County Water Agency	-2,142.50	0.00	0.00	0.00	0.00	-2,142.50
Proberta Water District	0.00	0.00	55,715.00	0.00	0.00	55,715.00
Reclamation District # 108	-4,285.00	0.00	0.00	0.00	0.00	-4,285.00
Sacramento County Water Agency	0.00	0.00	27,857.50	0.00	0.00	27,857.50
Tehama Colusa Canal Authority	0.00	0.00	55,715.00	0.00	0.00	55,715.00
Western Canal Water District	-4,285.00	0.00	0.00	0.00	0.00	-4,285.00
Westside Water District	0.00	0.00	55,715.00	0.00	0.00	55,715.00
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
<b>TOTAL</b>	<b>-25,710.00</b>	<b>0.00</b>	<b>390,005.00</b>	<b>0.00</b>	<b>48,945.08</b>	<b>413,240.08</b>

**Sites Project Joint Powers Authority**  
**A/P Aging Summary**  
As of May 31, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Adept Solutions Inc	1,627.13	0.00	0.00	0.00	0.00	1,627.13
AECOM Technical Services, Inc.	0.00	35,860.24	0.00	0.00	0.00	35,860.24
CH2M	188,874.06	0.00	0.00	0.00	0.00	188,874.06
David Houston	4,295.00	0.00	0.00	0.00	0.00	4,295.00
Fechter & Company CPA	19,329.00	0.00	0.00	0.00	0.00	19,329.00
Gerald E Johns	5,375.00	0.00	0.00	0.00	0.00	5,375.00
ICF Jones & Stokes Inc	63,268.90	0.00	0.00	0.00	0.00	63,268.90
J.C. Watson, Inc	34,757.95	0.00	0.00	0.00	0.00	34,757.95
JB Comm, Inc.	22,016.88	0.00	0.00	0.00	0.00	22,016.88
KCoe Isom, LLP	3,643.22	0.00	0.00	0.00	0.00	3,643.22
Larsen Wurzel & Associates, Inc	3,377.25	0.00	0.00	0.00	0.00	3,377.25
M.R. Cleaning Services	200.00	0.00	0.00	0.00	0.00	200.00
MBK Engineers Inc	0.00	4,899.50	0.00	0.00	0.00	4,899.50
Montague DeRose and Associates, LLC	45,621.06	0.00	0.00	0.00	0.00	45,621.06
Mt Shasta Spring Water	21.95	0.00	0.00	0.00	0.00	21.95
Rush Personnel Services, Inc	8,614.20	0.00	0.00	0.00	0.00	8,614.20
Spesert Consulting	17,626.20	0.00	0.00	0.00	0.00	17,626.20
Trapasso Consulting Services	28,660.45	0.00	0.00	0.00	0.00	28,660.45
US Bank C/C	589.44	0.00	0.00	0.00	0.00	589.44
Young Wooldridge LLP	10,190.35	0.00	0.00	0.00	0.00	10,190.35
<b>TOTAL</b>	<b><u>458,088.04</u></b>	<b><u>40,759.74</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>498,847.78</u></b>

**Sites Project Joint Powers Authority**  
**Profit & Loss**  
**May 2018**

	May 18	Jan - May 18
Ordinary Income/Expense		
Income		
Membership Admin/Authority	-55,705.00	724,295.00
Total Income	-55,705.00	724,295.00
Gross Profit	-55,705.00	724,295.00
Expense		
Accounting Expense	3,643.22	15,593.99
Admin Support Gen Manager	8,614.20	17,820.54
Audit Fees	19,329.00	19,329.00
Bank Service Fees	0.00	20.00
General Manager Services	34,757.95	209,466.77
Total General Manager	34,757.95	209,466.77
Legal Services		
General Counsel	10,190.35	70,767.81
NEPA & CEQA	0.00	5,048.10
Total Legal Services	10,190.35	75,815.91
Office Expenses		
Cleaning	200.00	1,000.00
Misc Office & Operating Exp	611.39	3,913.38
Pest Control & Maintenance	0.00	195.00
Total Office Expenses	811.39	5,108.38
Professional Fees		
Financial Advisor	4,295.00	4,295.00
Municipal Advisor	45,621.06	49,758.56
Project Operations	5,375.00	31,250.00
Environmental/Project Operation	188,874.06	652,047.08
Bus/Comm Manager	17,626.20	104,195.14
Program Ops Manager	28,660.45	171,292.51
Cost Development Model	3,377.25	18,396.84
Cultural Study	0.00	6,000.00
Engineering & Technical Service	40,759.74	373,805.29
EPP Manager & Biological Serv	63,268.90	337,595.35
Public Outreach & Engagement	22,016.88	162,134.86
Total Professional Fees	419,874.54	1,910,770.63
Website, Data, Computer Support	1,627.13	4,282.43
Total Expense	498,847.78	2,258,207.65
Net Ordinary Income	-554,552.78	-1,533,912.65
Net Income	<b>-554,552.78</b>	<b>-1,533,912.65</b>

**Sites Project Joint Powers Authority  
Transaction Detail By Account  
May 2018**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
<b>Membership Admin/Authority</b>								
Credit Me...	05/25/2018	SPA-2018-17	Proberta Water District	Adjustment to Fiscal Year 201...	Authority	4,285.00		-4,285.00
Credit Me...	05/25/2018	SPA-2018-18	City of Roseville	Adjustment to Fiscal Year 201...	Authority	2,142.50		-6,427.50
Credit Me...	05/25/2018	SPA-2018-19	Placer County Water Agen...	Adjustment to Fiscal Year 201...	Authority	2,142.50		-8,570.00
Credit Me...	05/25/2018	SPA-2018-20	Colusa County Water Distr...	Adjustment to Fiscal Year 201...	Authority	4,285.00		-12,855.00
Credit Me...	05/25/2018	SPA-2018-21	County of Colusa	Adjustment to Fiscal Year 201...	Authority	4,285.00		-17,140.00
Credit Me...	05/25/2018	SPA-2018-22	County of Glenn	Adjustment to Fiscal Year 201...	Authority	4,285.00		-21,425.00
Credit Me...	05/25/2018	SPA-2018-23	Glenn Colusa Irrigation Di...	Adjustment to Fiscal Year 201...	Authority	4,285.00		-25,710.00
Credit Me...	05/25/2018	SPA-2018-24	Maxwell Irrigation District	Adjustment to Fiscal Year 201...	Authority	4,285.00		-29,995.00
Credit Me...	05/25/2018	SPA-2018-25	Orland Artois Water District	Adjustment to Fiscal Year 201...	Authority	4,285.00		-34,280.00
Credit Me...	05/25/2018	SPA-2018-26	Reclamation District # 108	Adjustment to Fiscal Year 201...	Authority	4,285.00		-38,565.00
Credit Me...	05/25/2018	SPA-2018-27	Tehama Colusa Canal Aut...	Adjustment to Fiscal Year 201...	Authority	4,285.00		-42,850.00
Credit Me...	05/25/2018	SPA-2018-28	Western Canal Water Dist...	Adjustment to Fiscal Year 201...	Authority	4,285.00		-47,135.00
Credit Me...	05/25/2018	SPA-2018-29	Westside Water District	Adjustment to Fiscal Year 201...	Authority	4,285.00		-51,420.00
Credit Me...	05/25/2018	SPA-2018-30	City of Sacramento Dept. ...	Adjustment to Fiscal Year 201...	Authority	2,142.50		-53,562.50
Credit Me...	05/25/2018	SPA-2018-31	Sacramento County Water...	Adjustment to Fiscal Year 201...	Authority	2,142.50		-55,705.00
Total Membership Admin/Authority						55,705.00	0.00	-55,705.00
<b>Accounting Expense</b>								
Bill	05/31/2018	KC020079	KCoe Isom, LLP	5/18	Authority	728.64		-728.64
Bill	05/31/2018	KC020079	KCoe Isom, LLP	5/18	Reservoir	2,914.58		-3,643.22
Total Accounting Expense						3,643.22	0.00	-3,643.22
<b>Admin Support Gen Manager</b>								
Bill	05/31/2018	119,112-905	Rush Personnel Services, ...	5/18	Authority	1,722.84		-1,722.84
Bill	05/31/2018	119,112-905	Rush Personnel Services, ...	5/18	Reservoir	6,891.36		-8,614.20
Total Admin Support Gen Manager						8,614.20	0.00	-8,614.20
<b>Audit Fees</b>								
Bill	05/31/2018	email	Fechter & Company CPA	4-5/18	Authority	3,865.80		-3,865.80
Bill	05/31/2018	email	Fechter & Company CPA	4-5/18	Reservoir	15,463.20		-19,329.00
Total Audit Fees						19,329.00	0.00	-19,329.00
<b>General Manager Services</b>								
Bill	05/31/2018	SPA-034.1	J.C. Watson, Inc	5/18	Authority	29,088.82		-29,088.82
Bill	05/31/2018	SPA-034.1	J.C. Watson, Inc	5/18	Reservoir	5,669.13		-34,757.95
Total Services						34,757.95	0.00	-34,757.95
Total General Manager						34,757.95	0.00	-34,757.95
<b>Legal Services</b>								
<b>General Counsel</b>								
Bill	05/31/2018	letter	Young Wooldridge LLP	5/18	Authority	3,614.00		-3,614.00
Bill	05/31/2018	letter	Young Wooldridge LLP	5/18	Reservoir	6,576.35		-10,190.35
Total General Counsel						10,190.35	0.00	-10,190.35
Total Legal Services						10,190.35	0.00	-10,190.35
<b>Office Expenses</b>								
<b>Cleaning</b>								
Bill	05/27/2018	069	M.R. Cleaning Services	5/18	Authority	200.00		-200.00
Total Cleaning						200.00	0.00	-200.00
<b>Misc Office &amp; Operating Exp</b>								
Bill	05/25/2018	490285	Mt Shasta Spring Water	5/18	Authority	21.95		-21.95
Bill	05/31/2018	online	US Bank C/C	5/18	Authority	131.10		-153.05
Bill	05/31/2018	online	US Bank C/C	5/18	Reservoir	458.34		-611.39
Total Misc Office & Operating Exp						611.39	0.00	-611.39
Total Office Expenses						811.39	0.00	-811.39
<b>Professional Fees</b>								
<b>Financial Advisor</b>								
Bill	05/31/2018	email	David G. Houston	5/18	Reservoir	4,295.00		-4,295.00
Total Financial Advisor						4,295.00	0.00	-4,295.00
<b>Municipal Advisor</b>								
Bill	05/29/2018	letter	Montague DeRose and As...	4/18	Reservoir	45,621.06		-45,621.06
Total Municipal Advisor						45,621.06	0.00	-45,621.06
<b>Project Operations</b>								
Bill	05/31/2018	letter	Gerald E Johns	5/18	Reservoir	5,375.00		-5,375.00
Total Project Operations						5,375.00	0.00	-5,375.00
<b>Environmental/Project Operation</b>								
Bill	05/25/2018	381146892	CH2M	4/18	Reservoir	136,864.24		-136,864.24
Bill	05/31/2018	381147697	CH2M	5/18	Reservoir	52,009.82		-188,874.06
Total Environmental/Project Operation						188,874.06	0.00	-188,874.06
<b>Bus/Comm Manager</b>								
Bill	05/31/2018	06-18	Spesert Consulting	5/18	Reservoir	17,626.20		-17,626.20



**Sites Project Joint Powers Authority  
Transaction Detail By Account  
May 2018**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Total Bus/Comm Manager						17,626.20	0.00	-17,626.20
<b>Program Ops Manager</b>								
Bill	05/31/2018	SP17-09	Trapasso Consulting Servi...	5/18	Reservoir	28,660.45		-28,660.45
Total Program Ops Manager						28,660.45	0.00	-28,660.45
<b>Cost Development Model</b>								
Bill	05/10/2018	1609000-0418	Larsen Wurzel & Associat...	4/18	Reservoir	3,377.25		-3,377.25
Total Cost Development Model						3,377.25	0.00	-3,377.25
<b>Engineering &amp; Technical Service</b>								
Bill	05/14/2018	18-04-4941.0	MBK Engineers Inc	4/18	Reservoir	4,899.50		-4,899.50
Bill	05/15/2018	2000059238	AECOM Technical Service...	4/18	Reservoir	35,860.24		-40,759.74
Total Engineering & Technical Service						40,759.74	0.00	-40,759.74
<b>EPP Manager &amp; Biological Serv</b>								
Bill	05/31/2018	0130446	ICF Jones & Stokes Inc	4/18	Reservoir	63,268.90		-63,268.90
Total EPP Manager & Biological Serv						63,268.90	0.00	-63,268.90
<b>Public Outreach &amp; Engagement</b>								
Bill	05/31/2018	0518	JB Comm, Inc.	5/18	Authority	15,641.88		-15,641.88
Bill	05/31/2018	0518	JB Comm, Inc.	5/18	Reservoir	6,375.00		-22,016.88
Total Public Outreach & Engagement						22,016.88	0.00	-22,016.88
Total Professional Fees						419,874.54	0.00	-419,874.54
<b>Website, Data, Computer Support</b>								
Bill	05/31/2018	134029,134...	Adept Solutions Inc	4/18 & 5/18	Authority	325.43		-325.43
Bill	05/31/2018	134029,134...	Adept Solutions Inc	4/18 & 5/18	Reservoir	1,301.70		-1,627.13
Total Website, Data, Computer Support						1,627.13	0.00	-1,627.13
<b>TOTAL</b>						<b>554,552.78</b>	<b>0.00</b>	<b>-554,552.78</b>

**Sites Project Joint Powers Authority**  
**Balance Sheet by Class**  
As of May 31, 2018

	Authority	Reservoir	TOTAL
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
US Bank Checking	321,958.76	5,717,275.27	6,039,234.03
<b>Total Checking/Savings</b>	321,958.76	5,717,275.27	6,039,234.03
<b>Accounts Receivable</b>			
<b>Accounts Rec Members</b>			
Membership - Authority	451,440.08	-69,000.00	382,440.08
Membership - Reservoir	-1,293.77	32,093.77	30,800.00
<b>Total Accounts Rec Members</b>	450,146.31	-36,906.23	413,240.08
<b>Total Accounts Receivable</b>	450,146.31	-36,906.23	413,240.08
<b>Other Current Assets</b>			
Prepaid Expenses	1,637.24	0.00	1,637.24
<b>Total Other Current Assets</b>	1,637.24	0.00	1,637.24
<b>Total Current Assets</b>	773,742.31	5,680,369.04	6,454,111.35
<b>Fixed Assets</b>			
Furniture and Fixtures	7,790.85	0.00	7,790.85
<b>Total Fixed Assets</b>	7,790.85	0.00	7,790.85
<b>TOTAL ASSETS</b>	<b>781,533.16</b>	<b>5,680,369.04</b>	<b>6,461,902.20</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
Accounts Payable	55,340.46	443,507.32	498,847.78
<b>Total Accounts Payable</b>	55,340.46	443,507.32	498,847.78
<b>Total Current Liabilities</b>	55,340.46	443,507.32	498,847.78
<b>Total Liabilities</b>	55,340.46	443,507.32	498,847.78
<b>Equity</b>			
Net Assets	101,307.93	1,814,908.65	1,916,216.58
Retained Earnings	147,798.91	5,432,951.58	5,580,750.49
Net Income	477,085.86	-2,010,998.51	-1,533,912.65
<b>Total Equity</b>	726,192.70	5,236,861.72	5,963,054.42
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>781,533.16</b>	<b>5,680,369.04</b>	<b>6,461,902.20</b>

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class**  
**May 2018**

	Authority	Reservoir	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Membership Admin/Authority</b>	-55,705.00	0.00	-55,705.00
<b>Total Income</b>	-55,705.00	0.00	-55,705.00
<b>Gross Profit</b>	-55,705.00	0.00	-55,705.00
<b>Expense</b>			
<b>Accounting Expense</b>	728.64	2,914.58	3,643.22
<b>Admin Support Gen Manager</b>	1,722.84	6,891.36	8,614.20
<b>Audit Fees</b>	3,865.80	15,463.20	19,329.00
<b>General Manager Services</b>	29,088.82	5,669.13	34,757.95
<b>Total General Manager</b>	29,088.82	5,669.13	34,757.95
<b>Legal Services</b>			
<b>General Counsel</b>	3,614.00	6,576.35	10,190.35
<b>Total Legal Services</b>	3,614.00	6,576.35	10,190.35
<b>Office Expenses</b>			
<b>Cleaning</b>	200.00	0.00	200.00
<b>Misc Office &amp; Operating Exp</b>	153.05	458.34	611.39
<b>Total Office Expenses</b>	353.05	458.34	811.39
<b>Professional Fees</b>			
<b>Financial Advisor</b>	0.00	4,295.00	4,295.00
<b>Municipal Advisor</b>	0.00	45,621.06	45,621.06
<b>Project Operations</b>	0.00	5,375.00	5,375.00
<b>Environmental/Project Operation</b>	0.00	188,874.06	188,874.06
<b>Bus/Comm Manager</b>	0.00	17,626.20	17,626.20
<b>Program Ops Manager</b>	0.00	28,660.45	28,660.45
<b>Cost Development Model</b>	0.00	3,377.25	3,377.25
<b>Engineering &amp; Technical Service</b>	0.00	40,759.74	40,759.74
<b>EPP Manager &amp; Biological Serv</b>	0.00	63,268.90	63,268.90
<b>Public Outreach &amp; Engagement</b>	15,641.88	6,375.00	22,016.88
<b>Total Professional Fees</b>	15,641.88	404,232.66	419,874.54
<b>Website, Data, Computer Support</b>	325.43	1,301.70	1,627.13
<b>Total Expense</b>	55,340.46	443,507.32	498,847.78
<b>Net Ordinary Income</b>	-111,045.46	-443,507.32	-554,552.78
<b>Net Income</b>	-111,045.46	-443,507.32	-554,552.78

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class**  
January through May 2018

	Authority	Reservoir	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Membership Admin/Authority</b>	724,295.00	0.00	724,295.00
<b>Total Income</b>	724,295.00	0.00	724,295.00
<b>Gross Profit</b>	724,295.00	0.00	724,295.00
<b>Expense</b>			
<b>Accounting Expense</b>	6,382.35	9,211.64	15,593.99
<b>Admin Support Gen Manager</b>	6,214.38	11,606.16	17,820.54
<b>Audit Fees</b>	3,865.80	15,463.20	19,329.00
<b>Bank Service Fees</b>	0.00	20.00	20.00
<b>General Manager Services</b>	67,103.90	142,362.87	209,466.77
<b>Total General Manager</b>	67,103.90	142,362.87	209,466.77
<b>Legal Services</b>			
<b>General Counsel</b>	29,278.41	41,489.40	70,767.81
<b>NEPA &amp; CEQA</b>	0.00	5,048.10	5,048.10
<b>Total Legal Services</b>	29,278.41	46,537.50	75,815.91
<b>Office Expenses</b>			
<b>Cleaning</b>	1,000.00	0.00	1,000.00
<b>Misc Office &amp; Operating Exp</b>	3,277.35	636.03	3,913.38
<b>Pest Control &amp; Maintenance</b>	195.00	0.00	195.00
<b>Total Office Expenses</b>	4,472.35	636.03	5,108.38
<b>Professional Fees</b>			
<b>Financial Advisor</b>	0.00	4,295.00	4,295.00
<b>Municipal Advisor</b>	0.00	49,758.56	49,758.56
<b>Project Operations</b>	0.00	31,250.00	31,250.00
<b>Environmental/Project Operation</b>	0.00	652,047.08	652,047.08
<b>Bus/Comm Manager</b>	0.00	104,195.14	104,195.14
<b>Program Ops Manager</b>	0.00	171,292.51	171,292.51
<b>Cost Development Model</b>	0.00	18,396.84	18,396.84
<b>Cultural Study</b>	6,000.00	0.00	6,000.00
<b>Engineering &amp; Technical Service</b>	0.00	373,805.29	373,805.29
<b>EPP Manager &amp; Biological Serv</b>	0.00	337,595.35	337,595.35
<b>Public Outreach &amp; Engagement</b>	122,287.31	39,847.55	162,134.86
<b>Total Professional Fees</b>	128,287.31	1,782,483.32	1,910,770.63
<b>Website, Data, Computer Support</b>	1,604.64	2,677.79	4,282.43
<b>Total Expense</b>	247,209.14	2,010,998.51	2,258,207.65
<b>Net Ordinary Income</b>	477,085.86	-2,010,998.51	-1,533,912.65
<b>Net Income</b>	477,085.86	-2,010,998.51	-1,533,912.65

FOR MANAGEMENT PURPOSES ONLY

**WARRANTS DRAWN AGAINST  
Sites Project Authority  
June 18, 2018**

<b>Warrant Number</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount Paid</b>
1529	6/13/2018	Adept Solutions	IT & Related Services	1,627.13
1530	6/13/2018	AECOM, Inc.	Engineering Tech	35,860.24
1531	6/13/2018	CH2M	Environmental Project Operations	188,874.06
1532	6/13/2018	David Houston	Financial Advisor	4,295.00
1533	6/13/2018	Fechter & Company CPA	Financial Auditing	19,329.00
1534	6/13/2018	Gerald E Jones	Project Operations	5,375.00
1535	6/13/2018	ICF Jones & Stokes Inc	EPP Manager & Biological Services	63,268.90
1536	6/13/2018	J.C. Watson, Inc	GM Services	34,757.95
1537	6/13/2018	JB Comm, Inc	Outreach/Engage	22,016.88
1538	6/13/2018	Kcoe Isom, LLP	Accounting	3,643.22
1539	6/13/2018	Larsen Wurzel & Associates, Inc	Cost Development Model	3,377.25
1540	6/13/2018	M.R. Cleaning Services	Office Cleaning	200.00
1541	6/13/2018	MBK Engineers Inc	Eng/Tech Svcs & Project Operations	4,899.50
1542	6/13/2018	Montague DeRose & Associates LLC	Municipal Advisor	45,621.06
1543	6/13/2018	Mt Shasta Spring Water	Office Water	21.95
1544	6/13/2018	Rush Personnel Services, Inc	Kim Davis/Yolanda Tirado Services	8,614.20
1545	6/13/2018	Spesert Consulting	Bus/Comm Manager	17,626.20
1546	6/13/2018	Trapasso Consulting Services	Pgm Ops Manager	28,660.45
1547	6/13/2018	U.S. Bank	Misc Expenses	589.44
1548	6/13/2018	Young Wooldridge LLP	Legal Counsel	10,190.25
<b>Total Amount</b>				<b>498,847.68</b>

THE FOREGOING CLAIM, NUMBERED 1529-1548, ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa	Tehama Colusa Canal Authority
Colusa County Water District	Westside Water District
County of Glenn	Placer County Water Agency/City of Roseville
Glenn-Colusa Irrigation District	Western Canal Water District
Maxwell Irrigation District	Reclamation District No. 108
Orland Artois Water District	Proberta Water District
Sacramento County Water Agency/City of Sacramento	

Topic: **Program Operations – Finance**

June 10, 2018

Subject: **Consultant/Vendor Invoices Received for June 2018  
Authority Board and Reservoir Committee Monthly  
Meetings**

**Purpose:** Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following lists the consultant and vendor invoices that were received and reviewed for inclusion into the Payment of Claims for the Authority Board and Reservoir Committee consideration at their June 2018 monthly meetings.

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	<b>Adept Solutions</b> <i>IT &amp; Related Services</i>	134029 4/30/18 134062 5/22/18 MSP-134138 6/01/18	5/18  4/18  5/18	\$1,627.13	\$325.43	\$1,301.70
RDT	<b>AECOM Technical Services, Inc.</b> <i>Engineering/Tech</i>	2000059238 5/15/18	4/18	\$35,860.24	-	\$35,860.24
JCW	<b>Capital Project Strategies, LLC</b> <i>Alternative Project Delivery Advisor</i>	No invoice received	-	-	-	-
RDT	<b>CH2M Hill Engineers, Inc.</b> <i>Environmental/Project Operations</i>	381146892 5/25/18 381147697 6/04/18	4/18  5/18	\$136,864.24  \$52,009.82	-	\$188,874.06
JWS	<b>David Houston</b> <i>Financial Advisor</i>	Email 5/31/18	5/18	\$4,295.00	-	\$4,295.00
KMS	<b>Family Water Alliance</b> <i>Cultural Studies</i>	No invoice received	-	-	-	-
JAT	<b>Fechter &amp; Company</b> <i>Financial auditing</i>	Email 5/31/18	4-5/18	\$19,329.00	\$3,865.80	\$15,463.20

Status: Final  
Purpose: Consultant/vendor invoice table for June 2018 financials  
Caveat:  
Notes:

Preparer: Trapasso  
Checker: Watson  
QA/QC:

Phase: 1 Version: 0  
Date: 6/10/18  
Ref/File #: 10.755  
Page: 1 of 3

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
RDT JCW	<b>Gerald (Jerry) Johns</b> <i>Project Operations</i>	Letter 6/01/18	5/18	\$5,375.00	-	\$5,375.00
JCW	<b>ICF Jones and Stokes, Inc.</b> <i>EPP Manager &amp; Biological Services</i>	0130446 6/04/18	4/18	\$63,268.90	-	\$63,268.90
JCW	<b>JB Comm, Inc.</b> <i>Outreach/Engage</i>	0518 6/04/18	5/18	\$22,016.88	\$15,641.88	\$6,375.00
JRT	<b>JCW Inc</b> <i>GM Services</i>	SPA-034.1 6/05/18	5/18	\$34,757.95	\$29,088.82	\$5,669.13
JAT	<b>K·Coe Isom, LLP</b> <i>Accounting</i>	KC020079 5/31/18	5/18	\$3,643.22	\$728.64	\$2,914.58
JCW	<b>Larsen Wurzel &amp; Associates, Inc.</b> <i>Cost Development Model</i>	1609000-0418 5/10/18	4/18	\$3,377.25	-	\$3,377.25
KMS	<b>Maximum Pest Control</b> <i>Pest Spraying</i>	No invoice received	-	-	-	-
JCW	<b>MBK Engineers</b> <i>Eng/Tech Svcs &amp; Project Operations</i>	18-04-4941.0 5/14/18	4/18	\$4,899.50	-	\$4,899.50
JCW	<b>Montague DeRose &amp; Associates, LLC</b> <i>Municipal Advisor</i>	Letter 5/29/18	4/18	\$45,621.06	-	\$45,621.06
KMS	<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	069 5/27/18	5/18	\$200.00	\$200.00	-
KMS	<b>MT Shasta Water</b> <i>Office Water</i>	490285 5/25/18	5/18	\$21.95	\$21.95	-
JCW	<b>Perkins Coie, LLP</b> <i>Special Legal</i>	No invoice received	-	-	-	-

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	<b>RUSH Personal – 10/14</b> <i>Kim Davis/Yolanda Tirado Services</i>	119,112 5/07/18 119,113 5/07/18 119,537 5/22/18 119,538 5/22/18 119,904 6/05/18 119,905 6/05/18		\$8,614.20	\$1,722.84	\$6,891.36
JCW	<b>Spesert Consulting</b> <i>Bus/Comm Manager</i>	06-18 6/06/18	5/18	\$17,626.20	-	\$17,626.20
JCW	<b>Stradling Yocca Carlson &amp; Rauth</b> <i>Bond Counsel</i>	No invoice received	-	-	-	-
JCW	<b>Trapasso Consulting Services</b> <i>Pgm Ops Manager</i>	SP17-09 6/04/18	5/18	\$28,660.45	-	\$28,660.45
KMS	<b>US Bank – Credit Card</b> <i>Misc. Expenses</i>	Online 6/05/18	5/18	\$589.44	\$131.10	\$458.34
JCW	<b>Young Wooldridge, Law Offices, LLP</b> <i>Legal Counsel</i>	Letter 6/05/18	5/18	\$10,190.35	\$3,614.00	\$6,576.35
<b>TOTAL</b>				<b>\$498,847.78</b>	<b>\$55,340.46</b>	<b>\$443,507.32</b>





**\*JUNE CONSULTANT BUDGET REPORT  
FOR AUTHORITY BOARD AND  
RESERVOIR COMMITTEE FINANCE AND ECONOMICS AD HOC WORKING GROUP  
6/8/2018**

The following table provides approved contract and task budgets, and current expenditures by key consultant. Spent and remaining budget amounts based on consultants most recent monthly progress report.

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
<b>AECOM</b>	\$ 2,300,000	\$ 2,102,277						
			1-7, 9-11, 13-15	\$ 888,964	\$ 890,151	\$ (1,187)	100%	Complete
			8 - WSIP Application / Feasibility Report	\$ 706,479	\$ 706,202	\$ 277	100%	Complete
			12 - Design and Construct Risk	\$ 18,750	\$ 11,773	\$ 6,977	63%	Pending
			16 - Meeting Minutes	\$ 22,440	\$ 14,923	\$ 7,517	66%	Complete
			17 - Delevan Enlargement	\$ 67,000	\$ 64,238	\$ 2,762	96%	Complete
			18 - Colusa Basin Drain	\$ 27,844	\$ 28,623	\$ (779)	103%	Complete
			19 - Sites PGP / Holthouse	\$ 27,000	\$ 24,413	\$ 2,587	90%	Complete
			21 - Negotiation Support for WSIP Funding	\$ 20,000	\$ 413	\$ 19,587	2%	In progress
			22 - Repayment Analysis	\$ 50,000	\$ 49,997	\$ 3	100%	Complete
			23 - Risk Assessment	\$ 150,000	\$ 149,981	\$ 19	100%	Complete
			24 - Program Ops Support	\$ 25,000	\$ 3,182	\$ 21,818	13%	In progress
			25 - Phase 2 Workplan	\$ 98,800	\$ 78,717	\$ 20,083	80%	In progress
				<b>\$ 2,102,277</b>	<b>\$ 2,022,614</b>	<b>\$ 79,663</b>	<b>96%</b>	
<b>CH2M Hill</b>	\$ 5,606,161	\$ 5,606,161						
			TO 01	\$ 1,369,028	\$ 1,369,028	\$ (0)	100%	Complete
			TO 02/Tasks 1, 6.3, 7 and 9	\$ 1,834,060	\$ 1,834,060	\$ 0	100%	Complete
			TO 02/Task 6.4 - CEQA Lead Agency Coordination Support (completion of the final draft EIR/EIS)	\$ 95,452	\$ 58,463	\$ 36,989	61%	In progress
			TO 02/Task 12 - Review Public Comments/Prp Approach	\$ 130,000	\$ 44,931	\$ 85,069	35%	In progress
			TO 02/Task 13 - Permits & Environmental Compliance	\$ 206,888	\$ 158,452	\$ 48,436	77%	In progress
			TO 03/Tasks 1-6 and 8	\$ 1,066,528	\$ 1,066,528	\$ 0	100%	Complete
			TO 03/Task 7 - CWC Resp/Technical Support	\$ 170,000	\$ 176,922	\$ (6,922)	104%	In progress
			TO 03/Task 9 - CWC Appeal Process	\$ -	\$ 760	\$ (760)	0%	In progress
			TO 04/Task 1 - Sites Project and CA WaterFix Integrated Results Update	\$ 117,290	\$ 117,290	\$ (0)	100%	Complete
			TO 04/Task 2A - Historical Hydrographs, and Fisheries Needs and Potential Sites Projects Diversion Criteria	\$ 66,487	\$ 56,487	\$ 10,000	85%	On hold
			TO 04/Task 3A - Identification if Side-channel/Floodplain Areas and Flows for Habitat	\$ 104,440	\$ 94,440	\$ 10,000	90%	On hold
			TO 04/Task 4 - Delta Exporter Participants Needs and Options for Sites Project Deliveries	\$ 306,759	\$ 296,181	\$ 10,578	97%	In progress
			TO 04/Task 5 - Support of EIR Supplemental Information Document	\$ 67,640	\$ 43,041	\$ 24,599	64%	On hold
			TO 04/Task 6 - Technical Engineering Support	\$ 12,796	\$ 2,796	\$ 10,000	22%	In progress
			TO 04/Task 7 - Enviro Ops Plan/Monthly Cashflow Analysis	\$ 58,793	\$ 9,486	\$ 49,307	16%	In progress
				<b>\$ 5,606,161</b>	<b>\$ 5,328,864</b>	<b>\$ 277,297</b>	<b>95%</b>	

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
<b>ICF Jones and Stokes</b>	\$ 1,091,040	\$ 1,091,040						
			1 - NEPA / CEQA Compliance	\$ 372,317	\$ 372,317	\$ -	100%	Complete
			2 - WSIP Applications Support	\$ 47,029	\$ 47,029	\$ -	100%	Complete
			3 - Permit Planning	\$ 80,654	\$ 80,654	\$ -	100%	Complete
			4 - Preparation of the EIR/S	\$ 147,174	\$ 95,669	\$ 51,505	65%	In progress
			5 - Preparation of the WSIP Application	\$ 112,990	\$ 116,861	\$ (3,871)	103%	In progress
			6 - Preparation of the Application Permits	\$ 85,364	\$ 39,936	\$ 45,428	47%	In progress
			7 - Support Authority Board	\$ 245,512	\$ 135,550	\$ 109,962	55%	In progress
				<b>\$ 1,091,040</b>	<b>\$ 888,016</b>	<b>\$ 203,024</b>	<b>81%</b>	
<b>JB Comm</b>	\$ 828,982	\$ 828,982						
			1 - Situation Assessment / Research, Communication Plan & Metrics	\$ 52,600	\$ 44,300	\$ 8,300	84%	In progress
			2 - Message Platform, Rapid Response	\$ 55,525	\$ 46,475	\$ 9,050	84%	In progress
			3 - Branding (Design, Guidelines, Logo, Website, Materials)	\$ 225,992	\$ 217,692	\$ 8,300	96%	In progress
			4 - Media Planning & Outreach	\$ 107,288	\$ 90,456	\$ 16,832	84%	In progress
			5 - Coalition Development & Stakeholder Coordination	\$ 350,220	\$ 301,170	\$ 49,050	86%	In progress
			Other Direct Costs	\$ 37,357	\$ 31,734	\$ 5,623	85%	In progress
				<b>\$ 828,982</b>	<b>\$ 731,827</b>	<b>\$ 97,155</b>	<b>88%</b>	
<b>Larsen Wurzel &amp; Associates, Inc.</b>	\$ 160,000	\$ 160,000						
			1 - Develop Draft Funding Policy and Terms	\$ 13,500	\$ 13,044	\$ 456	97%	Complete
			2 - Coordinate Review & Finalize Funding Policy and Terms	\$ 23,200	\$ 19,962	\$ 3,238	86%	Complete
			3 - Prepare Credit and Reimbursement Study	\$ 92,800	\$ 28,197	\$ 64,603	30%	In progress
			4 - Support Selection of Financial Advisor	\$ 10,500	\$ 8,300	\$ 2,200	79%	In progress
			5 - On-going Support through Phase 1	\$ 20,000	\$ 12,639	\$ 7,361	63%	In progress
				<b>\$ 160,000</b>	<b>\$ 82,142</b>	<b>\$ 77,858</b>	<b>51%</b>	
<b>Montague DeRose &amp; Associates, LLC</b>	\$ 75,000	\$ 75,000						
			Municipal Advisory Services	\$ 75,000	\$ 49,759	\$ 25,241	66%	In progress
				<b>\$ 75,000</b>	<b>\$ 49,759</b>	<b>\$ 25,241</b>	<b>66%</b>	

\*Authority staff are currently finalizing consultant contract amendments as a result of the Authority Board and Reservoir Committee's recent approval of Phase 1 Critical Tasks. In general, a May 31, 2018 stop work order was issued for some consultant tasks, other tasks remain the same or increased due to the Phase 1 Critical Tasks, and new tasks being issued for Phase 1 Critical Tasks. The June 2018 Consultant Budget Report reflects consultants budget status prior to the processing of the Phase 1 Critical Tasks amendments. The July report will reflect the consultant contract amendment changes.