

Meeting: **Phase 1 Reservoir Project Agreement** **2018 July 20**

Subject: **Reservoir Committee Meeting** **9:30AM – 12:00PM**

Location: Sites Project Office
122 Old Highway 99 West Maxwell, CA 95955
Call in: 1-800-201-7439
Code: 644237

Chair: Thad Bettner (Glenn-Colusa Irrigation District)
Vice Chair: Doug Headrick (San Bernardino Valley Municipal Water District)
Treasurer: Jamie Traynham (Davis Water District)

MINUTES

ROLL CALL & QUORUM:

Roll was called (see Attachment A), which resulted in 17 eligible representatives. This equated to 69.5 % of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee.

ATTENDANCE: See Attachment B.

CALL TO ORDER:

Chairman Bettner called the meeting to order at 9:30 a.m., followed by the Pledge of Allegiance.

INTRODUCTIONS:

The Sites Reservoir Committee members, staff, and members of the public introduced themselves.

AGENDA APPROVAL:

It was motioned by Traynham and seconded by Hartwig to approve the July 20, 2018 Agenda as revised. Motion approved unanimously.

APPROVAL OF MEETING MINUTES:

It was motioned by Vanderwaal and seconded by Arnold to approve the June 21, 2018 Reservoir Committee Meeting Minutes. Motion approved unanimously.

PERIOD FOR PUBLIC COMMENT:

Chairman Bettner made time for a period of public comment. Hearing none, he closed the period for public comment.

1. Chairpersons' Report:

Bettner & Headrick

No items were reported.

Action items serve as meeting minutes	Status: Meeting Record	Version: A
Participation by phone is not counted in quorum or voting.	Purpose: Informational	Date: 2018 July 20
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2. Manager's Report:

Watson

2.1 Discussion and possible direction to staff regarding the General Manager's monthly status report (***Attachment 2-1A***).

General Manager Watson updated the Committee regarding activities during the month of June 2018 as follows:

- Phase 2 finance plan and work plan,
- Phase 2 Reservoir Project Agreement and development of the process and documents needed to procure resources at the start of Phase 2,
- Continuing work on the USDA loan application,
- Engaging with the Water Commission regarding the WSIP application and with the Reclamation on requirements for application for potential WIIN Act funding.
- Engagement and Outreach: continuing to coordinate with landowners, media outlets, state and federal elected official, radio program (Rice Commission),
- Feasibility Report (ready end of August 2018),
- Department of Energy grant application for technical assistance for hydropower.

2.2 Discussion and possible direction to staff on State (Prop 1 WSIP application) and Federal (WIIN Act) Funding (***Attachment 2-2A***).

General Manager Watson updated the Committee Members on the Prop 1 WSIP application, the June 18, 2018 Authority Meeting, June 27, 2018 Water Commission Meeting, July 24, 2018 Water Commission conditional funding decision (Maximum Conditional Eligibility Determination_, repayment of loan for Phase 2, and execution of agreements. Discussion followed regarding funding of project, early funding and federal funding with no action taken.

General Manager Watson provided an overview on the Federal WIIN Act Funding. Discussion followed regarding the Feasibility Report, CalFed Funds, Alternative D, and the Phase 2 work plan with no action taken.

General Manager Watson provided an overview of the various agreements that need to be updated or developed either prior to the start of or during Phase 2 with no action taken.

2.3 Report on the July 16, 2018 Sites Project Authority Board of Directors Meeting (***Attachment 2-3A***).

General Manager Watson provided an overview of the July 16, 2018 Sites Project Authority Board of Directors Meeting and items approved and/or accepted.

2.4 Consider approval to submit the USDA Rural Development Community Facilities Loan application and to authorize the General Manager to sign and submit.

Action: It was motioned by Vanderwaal and seconded by Azevedo to approve the USDA Rural Development Community Facilities Loan application and authorize the General Manager to sign and submit same. Motion approved unanimously.

3. Ad Hoc Finance & Economics Work Group: Traynham

- 3.1 Review the Treasurer’s Report and consider approving the Reservoir Committee’s portion of the Payment of Claims. (*Attachments 3-1A, B, and C*).

Action: It was motioned by Davis and seconded by Hartwig to accept the June 2018 Treasurer’s Report as presented. Motion approved unanimously.

Action: It was moved by Hartwig and seconded by Kunde to approve the Payment of Claims as presented. Motion approved unanimously.

- 3.2 Report on the completion of the FY2016 and FY2017 Audit Reports (*Attachment 3-2A, B, and C*).

Committee Member Traynham provided a brief overview of the Auditor Reports. Brief discussion followed with no action taken.

- 3.3 Consider conditional approval of the Sites standard Consulting Service Agreement term and conditions. (*Attachments 3-3A*).

Action: It was moved by Davis and seconded by Traynham to approve as to form and substance the standard Consulting Service Agreement. Motion approved unanimously.

- 3.4 Consider conditional approval of the Phase 2 Work Plan (*Attachments 3-4A*).

Action: It was moved by Vanderwaal and seconded by Hartwig for conditional approval of the Phase 2 Work Plan. Motion approved unanimously.

- 3.5 Presentation, discussion and possible direction to staff regarding the development of the Phase 2 financing plan.

Mr. Montague provided an overview of the activities as they related to the development of the Phase 2 financing plan. A brief discussion followed regarding USDA application, level of federal interest, interim lenders, step-up provisions, and financing with no action taken.

- 3.6 Presentation, discussion and possible direction to staff regarding development of the Phase 2 Reservoir Project Agreement.

Mr. Brown provided an overview of the development of the Phase 2 Reservoir Project Agreement. A discussion followed regarding DWR’s request to potentially be a signatory to this agreement, Credit Reimbursement Policy and schedule to execute the agreements, with no action taken.

4. **Ad Hoc Document Review Work Group:** Bettner

No Report.

5. **Ad Hoc Reservoir Operations Work Group:** Kunde & Ruiz

No Report.

6. **Ad Hoc Water Facilities Work Group:** Arita

6.1 Report on Work Group’s activities regarding Phase 2 procurement and provide direction to staff. (***Attachments 6-1A***).

Mr. Trapasso provided an overview of Group’s activities regarding the Phase 2 procurement process, i.e., RFQs (which may be presented to the Authority Board and the Reservoir Committee at their September meetings), evaluation teams for each of the proposed 9 service areas, and development of the proposal review needed to retain professional and technical services to support the Phase 2 work plan. A brief discussion followed with no action taken.

The public was invited to ask questions and to provide comments; which focused on schedule and clarification of the service areas.

7. **Ad Hoc Siting Work Group:** Azevedo

No Report.

8. **Recap & Adjourn** Bettner/Headrick

8.1 Agenda topics for next meeting?
Family Water Alliance presentation.

8.2 Upcoming Reservoir Committee meetings:

Sites Reservoir Committee Meeting

August 16, 2018 2:00 PM – 4:30 PM

Tsakopoulos Library Galleria (West Meeting Room)
828 I Street, Sacramento, CA 95814

ADJOURN

Meeting adjourned at 11:45 a.m.

Chairperson
Thad Bettner

General Manager
Jim Watson

Roll Call

Current Voting Committee Participants (27):

	Pct	Participant		Pct	Participant
<input type="checkbox"/>	1.93	4M Water District	<input type="checkbox"/>	4.96	Metropolitan WD
<input checked="" type="checkbox"/>	2.31	American Canyon, City	<input checked="" type="checkbox"/>	5.15	Orland-Artois WD
<input checked="" type="checkbox"/>	2.11	Antelope Valley-East Kern WA	P	3.10	Pacific Resources MWC
<input checked="" type="checkbox"/>	4.03	Cal Water Service	<input type="checkbox"/>	2.35	Proberta WD
<input type="checkbox"/>	1.91	Carter MWC	<input checked="" type="checkbox"/>	5.15	Reclamation District 108
<input checked="" type="checkbox"/>	5.32	Coachella Valley WD	<input checked="" type="checkbox"/>	7.78	San Bernardino Valley MWD (2)
<input checked="" type="checkbox"/>	3.50	Colusa County	<input checked="" type="checkbox"/>	3.69	San Geronio Pass WA
<input type="checkbox"/>	7.14	Colusa Co. WD	<input checked="" type="checkbox"/>	5.00	Santa Clara Valley WD
<input type="checkbox"/>	1.90	Cortina WD	<input checked="" type="checkbox"/>	2.51	Santa Clarita Valley WA (1)
<input type="checkbox"/>	2.18	Davis WD	<input type="checkbox"/>	2.43	Western Canal WD
P	0.00	Department of Water Resources	<input checked="" type="checkbox"/>	5.97	Westside WD
<input checked="" type="checkbox"/>	2.70	Desert WA	<input checked="" type="checkbox"/>	4.47	Wheeler Ridge-Maricopa WSD
<input checked="" type="checkbox"/>	2.68	Dunnigan WD	<input type="checkbox"/>	0.00	US Bureau of Reclamation
<input type="checkbox"/>	2.10	Garden Highway MWC	<input checked="" type="checkbox"/>	4.47	Zone 7 WA
<input checked="" type="checkbox"/>	5.15	Glenn-Colusa ID			

17 Voting members present (See Note 1)

69.49% Participation percentage in attendance

Representation has been delegated as follows:

- (1) SCVWD To Rob Kunde (MWMWSD)
- (2) SBMWD To Jeff Davis (SGPWA)

NOTE 1: Participation by phone are not counted in quorum or voting.

Status: Issued for use

Version: A

Purpose:

Date: 2017 Jul 20

NOTE 2: Additional participants were on the phone, but did not identify themselves.

Caveat 1

Ref/File #: 12.221-210.018

Caveat 2

Subject to revision

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SIGN IN - CHECK SHEET

Current Voting Reservoir Committee Participants (27):

Participant	✓	Representative	✓	Alternate	Others
4M Water District	<input type="checkbox"/>	Wade Mathis	<input type="checkbox"/>		
American Canyon, City	<input checked="" type="checkbox"/>	Steve Hartwig	<input type="checkbox"/>	Jason Holley	
AVEK WA	<input type="checkbox"/>	Dwayne Chisam	<input checked="" type="checkbox"/>	Dan Flory	
Cal Water Service	<input type="checkbox"/>	Mike Hurley	<input type="checkbox"/>	Rob Kuta	
			<input checked="" type="checkbox"/>	Dan Flory	
Carter MWC	<input type="checkbox"/>	Ben Carter	<input type="checkbox"/>		
Coachella Valley WD	<input checked="" type="checkbox"/>	Robert Cheng	<input checked="" type="checkbox"/>	Ivory Reyburn	
			<input type="checkbox"/>	Dan Charlton	
Colusa County.	<input checked="" type="checkbox"/>	Azevedo, Mike	<input type="checkbox"/>	Gary Evans	
Colusa Co. WD	<input type="checkbox"/>	Shelley Murphy	<input type="checkbox"/>	Joe Marsh	
Cortina WD	<input type="checkbox"/>	Jim Peterson	<input type="checkbox"/>	Chuck Grimmer	
Davis WD	<input checked="" type="checkbox"/>	Jamie Traynham	<input type="checkbox"/>	Tom Charter	
Desert WA	<input checked="" type="checkbox"/>	Mark Krause	<input checked="" type="checkbox"/>	Steve Johnson	
Dunnigan WD	<input type="checkbox"/>	Donita Hendrix	<input type="checkbox"/>		
Garden Highway MWC	<input type="checkbox"/>	Nicole Van Vleck	<input type="checkbox"/>	Jon Munger	
Glenn-Colusa ID	<input type="checkbox"/>	Thad Bettner	<input type="checkbox"/>	Don Bransford	
Metropolitan WD	<input type="checkbox"/>	Randall Neudeck	<input type="checkbox"/>	Arlene Arita	<input type="checkbox"/> Chuching Wang
Orland-Artois WD	<input type="checkbox"/>	John Erickson	<input checked="" type="checkbox"/>	Emil Cavagnolo	
Pacific Resources MWC	<input type="checkbox"/>	Preston Brittian	<input type="checkbox"/>		
Proberta WD	<input type="checkbox"/>	Dan Jones	<input type="checkbox"/>		
RD 108	<input checked="" type="checkbox"/>	Bill Vanderwaal	<input type="checkbox"/>		
San Bernardino V MWD	<input type="checkbox"/>	Doug Headrick	<input type="checkbox"/>	Bob Tincher	

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<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>	<i>Others</i>
San Geronio Pass WA	<input checked="" type="checkbox"/> Jeff Davis	<input type="checkbox"/>	
Santa Clara Valley WD	<input type="checkbox"/> Cindy Kao	<input checked="" type="checkbox"/> Brad Arnold	<input type="checkbox"/> Eric Leitterman
Santa Clarita Valley Water Agency	<input type="checkbox"/> Dirk Marks	<input type="checkbox"/> Rick Viergutz	
Western Canal WD	<input type="checkbox"/> Ted Trimble	<input type="checkbox"/> Greg Johnson	
Westside WD	<input checked="" type="checkbox"/> Allan Myers	<input checked="" type="checkbox"/> Dan Ruiz <input type="checkbox"/> Blake Vann	
Wheeler Ridge-Maricopa	<input checked="" type="checkbox"/> Rob Kunde	<input type="checkbox"/>	
Zone 7 WA	<input type="checkbox"/> Amparo Flores	<input type="checkbox"/> Carol Mahoney <input checked="" type="checkbox"/> Jarnail Chahal	

Non-Voting Committee Participants (2):

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative/Other</i>	<input checked="" type="checkbox"/> <i>Alternate/Other</i>	
Dept of Water Resources	<input type="checkbox"/> Rob Cooke	<input type="checkbox"/> David Sandino	
	<input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh	<input type="checkbox"/> Don Bader	
	<input type="checkbox"/> David Van Rijn	<input type="checkbox"/> Mike Dietl	<input type="checkbox"/> John Menniti
	<input type="checkbox"/> Shana Kaplan	<input type="checkbox"/> Mike Mosley	<input type="checkbox"/>

Pending Reservoir Committee Participants (1):

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>
LaGrande WD	<input type="checkbox"/> Matt LaGrande	<input type="checkbox"/> Dennis Zachary

Authority, Non-Signatory (7):

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>
Glenn County	<input type="checkbox"/> John Viegas	<input type="checkbox"/>
Maxwell ID	<input type="checkbox"/> Mary Wells	<input type="checkbox"/>
PCWA	<input type="checkbox"/> Ed Horton	<input checked="" type="checkbox"/> Ben Barker <input type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/>
Sacramento, City of	<input type="checkbox"/> Jim Peifer	<input type="checkbox"/> Dan Sherry
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson
Tehama-Colusa Canal Authority	<input type="checkbox"/> Jeff Sutton	<input type="checkbox"/>

Staff & Consultants:

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Barbieri, Janet	JB Comm
<input type="checkbox"/>	Barnes, Joe	AECOM
<input type="checkbox"/>	Brown, Doug	Stradling
<input checked="" type="checkbox"/>	Brown, Scott	LWA
<input type="checkbox"/>	Bruner, Marc	Perkins Coie
<input type="checkbox"/>	Conant, Ernest	Young Wooldridge
<input type="checkbox"/>	Davis, Kim	Sites Project Authority
<input checked="" type="checkbox"/>	Herrin, Jeff	AECOM
<input type="checkbox"/>	Johns, Jerry	Johns
<input type="checkbox"/>	Kuney, Scott	Young Wooldridge
<input checked="" type="checkbox"/>	Montague, Doug	Montague DeRose Assoc.

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Oliver, Mark	Ch2m
<input type="checkbox"/>	Nicholas, Rebeca	Nicholas Communications
<input checked="" type="checkbox"/>	Spesert, Kevin	Sites Project Authority
<input checked="" type="checkbox"/>	Tirado, Yolanda	Sites Project Authority
<input type="checkbox"/>	Thomson, Rob	Sites Project Authority
<input checked="" type="checkbox"/>	Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/>	Tull, Rob	Ch2m
<input type="checkbox"/>	Van Camp, Marc	MBK
<input checked="" type="checkbox"/>	Watson, Jim	Sites Project Authority
<input type="checkbox"/>		
<input type="checkbox"/>		

Other Attendees: *(Check box to have email address added to the distribution list)*

Name	Representing	Contact (Phone & E-mail)
Jeff Kivett	Brown & Caldwell	<input type="checkbox"/>
Dan Bunce	Brown and Caldwell	<input type="checkbox"/>
Sara Katz	Katz & Associates	<input type="checkbox"/>
Tom Frisher	CDM Smith	<input type="checkbox"/>
Alex Vdovichenko	DWR	<input type="checkbox"/>
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