



Topic: **Authority Board Agenda Item 4-2**

2018 Sept 17

Subject: **Payment of Claims**

Requested Action:

Consider approval of the August 2018 Payment of Claims as presented in Attachment 4-2A with supporting details provided in Attachments B, and C.

Detailed Description/Background:

Attachments A incorporates invoices received by the Sites Project Authority through August 6, 2018.

Attachment B summarizes how actual costs are allocated between Authority and Reservoir Committee

Attachment C summarizes consultant budgets and status based on invoiced amounts for the primary professional services contracts.

Prior Authority Board Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$467,799.85 with \$29,148.26 of costs being assigned to the Authority and \$438,651.59 assigned to the Reservoir Committee.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: August 2018 Payment of Claims

Attachment B: August 2018 Monthly Invoice Summary and Cost Allocation

Attachment C: Consultant Budget Review by Task

WARRANTS DRAWN AGAINST**Sites Project Authority****September 17, 2018**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1587	09/11/2018	Adept Solutions	IT & Related Services	3,490.61
1588	09/11/2018	AECOM Inc.	Engineering Tech	41,232.79
1589	09/11/2018	CH2M	Environmental Project Operations	123,443.64
1590	09/11/2018	Gerald E. Johns	Project Operations	2,000.00
1591	09/11/2018	J.C. Watson, Inc.	GM Services	34,712.82
1592	09/11/2018	JB Comm, Inc.	Outreach/Engage	17,703.70
1593	09/11/2018	K-Coe-Isom	Accounting	2,990.64
1594	09/11/2018	Larsen Wurzel & Associates	Cost Development Model	12,291.47
1595	09/11/2018	M.R. Cleaning Services	Office Cleaning	300.00
1596	09/11/2018	Montague DeRose & Associates LLC	Municipal Advisor	125,471.50
1597	09/11/2018	RDJT Associates Inc.	Environmental Planning/Permits Manager	36,986.62
1598	09/11/2018	Recology Butte Colusa Counties	Office Utilities	27.70
1599	09/11/2018	Rush Personnel Services, Inc	Yolanda Tirado Services	4,762.80
1600	09/11/2018	Spesert Consulting	Bus/Comm Manager	17,305.05
1601	09/11/2018	Trapasso Consulting Services	Pgm Ops Manager	28,635.41
1602	09/11/2018	U.S. Bank	Misc Expenses	201.16
1603	09/11/2018	Young Wooldridge LLP	Legal Counsel	16,243.94
Total Amount				467,799.85

THE FOREGOING CLAIM, NUMBERED 1587-1603, ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa	Westside Water District
Colusa County Water District	Placer County Water Agency/City of Roseville
County of Glenn	Western Canal Water District
Glenn-Colusa Irrigation District	Reclamation District No. 108
Maxwell Irrigation District	Proberta Water District
Orland Artois Water District	Tehama Colusa Canal Authority
Sacramento County Water Agency/City of Sacramento	



Topic: **Program Operations – Finance September 09, 2018**

Subject: **Consultant/Vendor Invoices Received for September 2018 Authority Board and Reservoir Committee Monthly Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following lists the consultant and vendor invoices that were received and reviewed for inclusion into the Payment of Claims for the Authority Board and Reservoir Committee consideration at their 2018 monthly meetings.

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	Adept Solutions <i>IT Related Services/computer equipment</i>	MSP-133750	4/18			
		4/01/18				
		134430				
		6/30/18				
		134562	6/18			
		7/01/18				
		134431	Computer purchase			
		7/15/18				
	MSP-134538			\$3,490.61	\$698.12	\$2,792.49
	8/01/18					
	134803					
	8/01/18					
RDT	AECOM Technical Services, Inc. <i>Engineering/Tech</i>	2000101022 8/22/18	7/18	\$41,232.79 ¹	-	\$41,232.79
JCW	Capital Project Strategies, LLC <i>Alternative Project Delivery Advisor</i>	No invoice received	-	-	-	-
RDT	CH2M Hill Engineers, Inc. <i>Environmental/Project Operations</i>	381155832 8/16/18 381157789 9/04/18	7/18 8/18	\$123,443.64	-	\$123,443.64
JWS	David Houston <i>Financial Advisor</i>	No invoice received	-	-	-	-
KMS	Family Water Alliance <i>Cultural Studies</i>	No invoice received	-	-	-	-

Status: Final
Purpose: Consultant/vendor invoice table for September 2018 financials
Caveat:
Notes:

Preparer: Trapasso
Checker: Watson
QA/QC:

Phase: 1 Version: 0
Date: 9/09/18
Ref/File #: 10.755
Page: 1 of 3

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
RDT JCW	Gerald (Jerry) Johns <i>Project Operations</i>	Letter 9/04/18	7/18 8/18	\$2,000.00	-	\$2,000.00
JCW	ICF Jones and Stokes, Inc. <i>Env/Biological Services</i>	No invoice received	-	-	-	-
JCW	JB Comm, Inc. <i>Outreach/Engage</i>	0818 9/04/18	8/18	\$17,703.70	\$13,628.70	\$4,075.00
JRT	J.C. Watson, Inc. <i>General Manager Services</i>	SPA-037 9/02/18	8/18	\$34,712.82	\$5,444.46	\$29,268.36
JAT	K.Coe Isom, LLP <i>Accounting</i>	KC027219 8/31/18	8/18	\$2,990.64	\$598.13	\$2,392.51
JCW	Larsen Wurzel & Associates, Inc. <i>Cost Development Model</i>	1609000-0718 8/17/18	7/18	\$12,291.47	-	\$12,291.47
KMS	Maximum Pest Control <i>Pest Spraying</i>	No invoice received	-	-	-	-
JCW	MBK Engineers <i>Eng/Tech Svcs & Project Operations</i>	No invoice received	-	-	-	-
JCW	Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4492SITES 9/04/18	7/18	\$125,471.50	-	\$125,471.50
KMS	M.R. Cleaning Service <i>Office Cleaning</i>	083 8/26/18	8/18	\$300.00	\$300.00	-
KMS	MT Shasta Water <i>Office Water</i>	No invoice received	-	-	-	-
JCW	Perkins Coie, LLP <i>Special Legal</i>	No invoice received	-	-	-	-
JCW	RDJT Associates, Inc <i>Env Planning/ Permits Manager</i>	01-2018 8/30/18	8/18	\$36,986.62	-	\$36,986.62
KMS	Recology Butte Colusa Counties <i>Office Trash Pickup</i>	35061654 8/22/18	8/18	\$27.70	\$27.70	-

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	RUSH Personal – 10/14 <i>Yolanda Tirado Services</i>	121,772 8/13/18 121,773 8/13/18 122,187 8/28/18 122,188 8/28/18	8/18	\$4,762.80	\$952.56	\$3,810.24
JCW	Spesert Consulting <i>Bus/Communications Manager</i>	09-18 9/04/18	8/18	\$17,305.05	-	\$17,305.05
JCW	Stradling Yocca Carlson & Rauth <i>Bond Counsel</i>	No invoice received	-	-	-	-
JCW	Trapasso Consulting Services <i>Program Operations Manager</i>	SP17-12 9/02/18	8/18	\$28,635.41	-	\$28,635.41
KMS	US Bank – Credit Card <i>Misc. Expenses</i>	Online 9/04/18	8/18	\$201.16	\$150.39	\$50.77
JCW	Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	Letter Summary 9/05/18	8/18	\$16,243.94	\$7,348.20	\$8,895.74
TOTAL				\$467,799.85	\$29,148.26	\$438,651.59

¹ AECOM submitted invoice of \$41,400.79 minus \$168.00 due to a disputed amount (\$41,232.79 invoiced for payment).



**SEPTEMBER CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND
RESERVOIR COMMITTEE FINANCE AND ECONOMICS AD HOC WORKING GROUP
9/7/2018**

The following table provides approved contract and task budgets, and current expenditures by key consultant. Spent and remaining budget amounts based on consultants most recent monthly progress report.

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
AECOM	\$ 2,533,454	\$ 2,533,454						
			1-7, 9-11, 13-15	\$ 888,964	\$ 890,151	\$ (1,187)	100%	Complete
			8 - WSIP Application / Feasibility Report	\$ 706,479	\$ 706,202	\$ 277	100%	Complete
			12 - Design and Construct Risk	\$ 16,523	\$ 16,499	\$ 24	100%	Complete
			16 - Meeting Minutes	\$ 14,940	\$ 14,942	\$ (2)	100%	Complete
			17 - Delevan Enlargement	\$ 64,491	\$ 64,491	\$ -	100%	Complete
			18 - Colusa Basin Drain	\$ 27,844	\$ 28,623	\$ (779)	103%	Complete
			19 - Sites PGP / Holthouse	\$ 24,413	\$ 24,413	\$ -	100%	Complete
			21 - Negotiation Support for WSIP Funding	\$ 160,000	\$ 12,819	\$ 147,181	8%	In progress
			22 - Repayment Analysis	\$ 50,000	\$ 49,997	\$ 3	100%	Complete
			23 - Risk Assessment	\$ 150,000	\$ 149,982	\$ 18	100%	Complete
			24 - Program Ops Support	\$ 35,000	\$ 6,849	\$ 28,151	20%	In progress
			25 - Phase 2 Workplan	\$ 120,000	\$ 91,213	\$ 28,787	76%	In progress
			26 - Intertie Eng	\$ 50,000	\$ 33,714	\$ 16,286	67%	In progress
			27 - Eng Support	\$ 15,000	\$ 12,763	\$ 2,237	85%	In progress
			28 - Part Agreements	\$ 60,000	\$ -	\$ 60,000	0%	In progress
			29 - Rebalancing	\$ 149,800	\$ 28,401	\$ 121,399	19%	In progress
				\$ 2,533,454	\$ 2,131,058	\$ 402,396	84%	
CH2M Hill	\$ 6,121,694	\$ 6,121,679						
			Task Order 1	\$ 1,369,028	\$ 1,369,028	\$ -	100%	Complete
			Task Order 2	\$ 2,097,605	\$ 2,097,605	\$ -	100%	Complete
			Task Order 3	\$ 1,246,235	\$ 1,246,235	\$ -	100%	Complete
			Task Order 4	\$ 626,826	\$ 626,811	\$ 15	100%	Complete
			Phase 1/Task 1 - Participation Agreements & Interim Financing Operations Support	\$ 100,000	\$ 5,598	\$ 94,402	6%	In Progress
			Phase 1/Task 2 - Regulatory and Permit Agencies Coordination. NMFS/USFWS, CDFW plus other pre-permits	\$ 145,000	\$ 33,995	\$ 111,005	23%	In Progress
			Phase 1/Task 3 - Support CWC Responses/Technical Support	\$ 200,000	\$ 2,026	\$ 197,974	1%	In Progress
			Phase 1/Task 4 - Sites Project and CA WaterFix Integrated Results Update	\$ 50,000	\$ 5,520	\$ 44,480	11%	In Progress
			Phase 1/Task 5 - Support to Sites Project Rebalancing	\$ 120,000	\$ 32,243	\$ 87,757	27%	In Progress
			Phase 1/Task 6 - Operational Principles of Agreement/Sites Project Daily Operations Model	\$ 150,000	\$ 83,244	\$ 66,756	55%	In Progress
			Phase 1/Task 7 - USDA Coordinate EA Preparation/Cultural Resources Report	\$ 17,000	\$ 12,058	\$ 4,942	71%	In Progress
				\$ 6,121,694	\$ 5,514,362	\$ 607,332	90%	

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
ICF Jones and Stokes	\$ 1,344,013	\$ 1,344,013						
			1 - NEPA / CEQA Compliance	\$ 372,317	\$ 372,317	\$ -	100%	Complete
			2 - WSIP Applications Support	\$ 47,029	\$ 47,029	\$ -	100%	Complete
			3 - Permit Planning	\$ 80,654	\$ 80,654	\$ -	100%	Complete
			4 - Preparation of the EIR/S	\$ 99,883	\$ 99,883	\$ -	100%	Complete
			5 - Preparation of the WSIP Application	\$ 130,782	\$ 130,782	\$ -	100%	Complete
			6 - Preparation of the Application Permits	\$ 40,406	\$ 40,406	\$ -	100%	Complete
			7 - Support Authority Board	\$ 225,512	\$ 256,512	\$ (31,000)	114%	Complete
			8 - Maxwell Water Intertie Project	\$ 100,000	\$ 58,760	\$ 41,240	59%	In progress
			9 - CWC Negotiations	\$ 85,000	\$ 4,290	\$ 80,710	5%	In progress
			10 - Permitting Agency	\$ 95,000	\$ 3,100	\$ 91,900	3%	In progress
			11 - Survey Planning and Implementation	\$ 67,430	\$ -	\$ 67,430	0%	In progress
				\$ 1,344,013	\$ 1,093,733	\$ 250,280	81%	
JB Comm	\$ 936,226	\$ 936,226						
			1 - Situation Assessment / Research, Communication Plan & Metrics	\$ 60,350	\$ 49,738	\$ 10,613	82%	In progress
			2 - Message Platform, Rapid Response	\$ 73,075	\$ 50,769	\$ 22,306	69%	In progress
			3 - Branding (Design, Guidelines, Logo, Website, Materials)	\$ 248,701	\$ 229,131	\$ 19,570	92%	In progress
			4 - Media Planning & Outreach	\$ 113,587	\$ 99,044	\$ 14,543	87%	In progress
			5 - Coalition Development & Stakeholder Coordination	\$ 354,196	\$ 324,295	\$ 29,901	92%	In progress
			6 - ROW Support	\$ 50,000	\$ 3,600	\$ 46,400	7%	In progress
			Other Direct Costs	\$ 36,317	\$ 32,745	\$ 3,572	90%	In progress
				\$ 936,226	\$ 789,321	\$ 146,905	84%	
Larsen Wurzel & Associates, Inc.	\$ 160,000	\$ 160,000						
			1 - Develop Draft Funding Policy and Terms	\$ 13,500	\$ 13,044	\$ 456	97%	Complete
			2 - Coordinate Review & Finalize Funding Policy and Terms	\$ 23,200	\$ 28,291	\$ (5,091)	122%	Complete
			3 - Prepare Credit and Reimbursement Study	\$ 92,800	\$ 43,871	\$ 48,929	47%	In progress
			4 - Support Selection of Financial Advisor	\$ 10,500	\$ 8,300	\$ 2,200	79%	In progress
			5 - On-going Support through Phase 1	\$ 20,000	\$ 13,899	\$ 6,101	69%	In progress
				\$ 160,000	\$ 107,406	\$ 52,594	67%	
Montague DeRose & Associates, LLC	\$ 400,000	\$ 400,000						
			Municipal Advisory Services	\$ 400,000	\$ 308,573	\$ 91,427	77%	In progress
				\$ 400,000	\$ 308,573	\$ 91,427	77%	