



Topic: **Reservoir Committee Agenda Item 3-2** **2018 Oct 18**

Subject: **Payment of Claims**

Requested Action:

Consider approval of the September 2018 Payment of Claims as presented in Attachment 3-2A with supporting details provided in Attachments B, and C.

Detailed Description/Background:

Attachments A incorporates invoices received by the Sites Project Authority through October 1, 2018.

Attachment B summarizes how actual costs are allocated between Authority and Reservoir Committee

Attachment C summarizes consultant budgets and status based on invoiced amounts for the primary professional services contracts.

Prior Authority Board Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$441,263.71 with \$21,727.45 of costs being assigned to the Authority and \$419,536.26 assigned to the Reservoir Committee.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: September 2018 Payment of Claims

Attachment B: September 2018 Monthly Invoice Summary and Cost Allocation

Attachment C: Consultant Budget Review by Task

WARRANTS DRAWN AGAINST**Sites Project Authority****October 15, 2018**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1604	10/10/2018	ACWA	Liability Insurance	2,183.00
1605	10/10/2018	Adept Solutions	IT & Related Services	943.44
1606	10/10/2018	AECOM Inc.	Engineering Tech	14,541.32
1607	10/10/2018	Capital Project Strategies, LLC	Consulting	450.00
1608	10/10/2018	Gerald E. Johns	Project Operations	1,875.00
1609	10/10/2018	Golden State	Insurance	10.00
1610	10/10/2018	ICF Jones and Stokes, Inc.	EPP Manager & Biological Services	150,230.86
1611	10/10/2018	J.C. Watson, Inc.	GM Services	34,614.07
1612	10/10/2018	JB Comm, Inc.	Outreach/Engage	15,582.69
1613	10/10/2018	Johnson Printing & Design, Inc.	Office Supplies	114.97
1614	10/10/2018	K-Coe-Isom	Accounting	2,465.17
1615	10/10/2018	Larsen Wurzel & Associates	Cost Development Model	3,621.99
1616	10/10/2018	Maximum Pest Control	Pest Control	130.00
1617	10/10/2018	M.R. Cleaning Services	Office Cleaning	100.00
1618	10/10/2018	Montague DeRose & Associates LLC	Municipal Advisor	84,810.53
1619	10/10/2018	Mt. Shasta Water	Office Expense	49.25
1620	10/10/2018	Perkins Coie, LLP	Legal Counsel	7,265.70
1621	10/10/2018	RDJT Associates Inc.	Environmental Planning/Permits Manager	35,796.63
1622	10/10/2018	Recology Butte Colusa Counties	Office Utilities	34.63
1623	10/10/2018	Rush Personnel Services, Inc	Yolanda Tirado Services	3,946.95
1624	10/10/2018	Spesert Consulting	Bus/Comm Manager	17,114.25
1625	10/10/2018	Stradling Yocca Carlson & Rauth	Bond Counsel	29,215.22
1626	10/10/2018	Trapasso Consulting Services	Pgm Ops Manager	28,523.58
1627	10/10/2018	U.S. Bank	Misc Expenses	320.51
1628	10/10/2018	Young Wooldridge LLP	Legal Counsel	7,323.95
Total Amount				441,263.71

THE FOREGOING CLAIM, NUMBERED 1604-1628, ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Western Canal Water District

Glenn-Colusa Irrigation District

Reclamation District No. 108

Sacramento County Water Agency/City of Sacramento

Proberta Water District

Orland Artois Water District

Tehama Colusa Canal Authority



Topic: **Program Operations – Finance** **October 7, 2018**

Subject: **Consultant/Vendor Invoices Received for October 2018 Authority Board and Reservoir Committee Monthly Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following lists the consultant and vendor invoices that were received and reviewed for inclusion into the Payment of Claims for the Authority Board and Reservoir Committee consideration at their October 2018 monthly meetings.

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JCW	ACWA JPIA <i>Auto/Gen Liability Insurance payment</i>	S060 9/19/18	Policy Year 10/18 – 10/19	\$2,183.00	\$2,183.00	-
KMS	Adept Solutions <i>IT Related Services/computer equipment</i>	134659 8/15/18 135027 9/21/18 MSP-134986 10/01/18	8/18 9/19	\$943.44	\$188.69	\$754.75
RDT	AECOM Technical Services, Inc. <i>Engineering/Tech</i>	2000109622 9/11/18	8/18	\$14,541.32	-	\$14,541.32
JCW	Capital Project Strategies, LLC <i>Alternative Project Delivery Advisor</i>	S113-001-1 9/30/18	9/18	\$450.00	-	\$450.00
RDT	CH2M Hill Engineers, Inc. <i>Environmental/Project Operations</i>	No invoice received	-	-	-	-
JWS	David Houston <i>Financial Advisor</i>	No invoice received	-	-	-	-
KMS	Family Water Alliance <i>Cultural Studies</i>	No invoice received	-	-	-	-

Status: **Final**
Purpose: **Consultant/vendor invoice table for October 2018 financials**
Caveat:
Notes:

Preparer: **Trapasso**
Checker: **Watson**
QA/QC:

Phase: **1** Version: **0**
Date: **10/07/18**
Ref/File #: **10.755**
Page: **1** of **3**

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
RDT JCW	Gerald (Jerry) Johns <i>Project Operations</i>	Letter 9/30/18	9/18	\$1,875.00	-	\$1,875.00
KMS	Golden State <i>Insurance (final invoice)</i>	GS1807100528 9/20/18	Prorated annual	\$10.00	\$10.00	-
RDT	ICF Jones and Stokes, Inc. <i>Env/Biological Services</i>	0132997 9/19/18 0133128 9/24/18	7/18 8/18	\$128,222.11 \$22,008.75	-	\$150,230.86
JCW	JB Comm, Inc. <i>Outreach/Engage</i>	0918 10/01/18	9/18	\$15,582.69	\$8,463.00	\$7,119.69
JRT	J.C. Watson, Inc. <i>General Manager Services</i>	SPA-038 10/01/18	9/18	\$34,614.07	\$6,592.08	\$28,021.99
KMS	Johnson Printing & Design, Inc. <i>Printing Stamp</i>	62914 9/19/18	9/18	\$114.97	\$114.97	-
JAT	K·Coe Isom, LLP <i>Accounting</i>	KC029335 9/30/18	9/18	\$2,465.17	\$493.03	\$1,972.14
JCW	Larsen Wurzel & Associates, Inc. <i>Cost Development Model</i>	1609000-0818 9/06/18	8/18	\$3,621.99	-	\$3,621.99
KMS	Maximum Pest Control <i>Pest Spraying</i>	47097 8/30/18 47293 9/27/18	8/18 9/18	\$130.00	\$130.00	-
JCW	MBK Engineers <i>Eng/Tech Svcs & Project Operations</i>	No invoice received	-	-	-	-
JCW	Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4511Sites 10/04/18	8/18	\$84,810.53	-	\$84,810.53
KMS	M.R. Cleaning Service <i>Office Cleaning</i>	090 9/29/18	9/18	\$100.00	\$100.00	-
KMS	MT Shasta Water <i>Office Water</i>	426166 9/11/18 431947 10/02/18	9/18 10/18	\$49.25	\$49.25	-
JCW	Perkins Coie, LLP <i>Special Legal</i>	5885506 9/24/18	9/18	\$7,265.70	-	\$7,265.70

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JCW	RDJT Associates, Inc <i>Env Planning/ Permits Manager</i>	02-2018 9/30/18	9/18	\$35,796.63	-	\$35,796.63
KMS	Recology Butte Colusa Counties <i>Office Trash Pickup</i>	35101930 9/26/18	9/18	\$34.63	\$34.63	-
KMS	RUSH Personal – 10/14 <i>Yolanda Tirado Services</i>	122,597 9/11/18 122,598 9/11/18 122,936 9/25/18 122,937 9/25/18	9/18	\$3,946.95	\$789.39	\$3,157.56
JCW	Spesert Consulting <i>Bus/Communications Manager</i>	10-18 10/05/18	9/18	\$17,114.25	-	\$17,114.25
JCW	Stradling Yocca Carlson & Rauth <i>Bond Counsel</i>	0535 9/25/18	8/18	\$29,215.22	-	\$29,215.22
JCW	Trapasso Consulting Services <i>Program Operations Manager</i>	SP17-13 10/01/18	9/18	\$28,523.58	-	\$28,523.58
KMS	US Bank – Credit Card <i>Misc. Expenses</i>	Online 10/02/18	9/18	\$320.51	\$160.36	\$160.15
JCW	Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	Letter 10/02/18		\$7,323.95	\$2,419.05	\$4,904.90
TOTAL				\$441,263.71	\$21,727.45	\$419,536.26



**OCTOBER CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND
RESERVOIR COMMITTEE FINANCE AND ECONOMICS AD HOC WORKING GROUP
10/5/2018**

The following table provides approved contract and task budgets, and current expenditures by key consultant. Spent and remaining budget amounts based on consultants most recent monthly progress report.

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
AECOM	\$ 2,533,454	\$ 2,533,454						
			1-7, 9-11, 13-15	\$ 888,964	\$ 890,151	\$ (1,187)	100%	Complete
			8 - WSIP Application / Feasibility Report	\$ 706,479	\$ 706,202	\$ 277	100%	Complete
			12 - Design and Construct Risk	\$ 16,523	\$ 16,499	\$ 24	100%	Complete
			16 - Meeting Minutes	\$ 14,940	\$ 14,942	\$ (2)	100%	Complete
			17 - Delevan Enlargement	\$ 64,491	\$ 64,491	\$ -	100%	Complete
			18 - Colusa Basin Drain	\$ 27,844	\$ 28,623	\$ (779)	103%	Complete
			19 - Sites PGP / Holthouse	\$ 24,413	\$ 24,413	\$ -	100%	Complete
			21 - Negotiation Support for WSIP Funding	\$ 160,000	\$ 14,396	\$ 145,604	9%	In progress
			22 - Repayment Analysis	\$ 50,000	\$ 49,997	\$ 3	100%	Complete
			23 - Risk Assessment	\$ 150,000	\$ 149,982	\$ 18	100%	Complete
			24 - Program Ops Support	\$ 35,000	\$ 7,333	\$ 27,667	21%	In progress
			25 - Phase 2 Workplan	\$ 120,000	\$ 91,592	\$ 28,408	76%	In progress
			26 - Intertie Eng	\$ 50,000	\$ 39,129	\$ 10,871	78%	In progress
			27 - Eng Support	\$ 15,000	\$ 17,621	\$ (2,621)	117%	In progress
			28 - Part Agreements	\$ 60,000	\$ -	\$ 60,000	0%	In progress
			29 - Rebalancing	\$ 149,800	\$ 30,227	\$ 119,573	20%	In progress
				\$ 2,533,454	\$ 2,145,600	\$ 387,854	85%	
CH2M Hill	\$ 6,149,626	\$ 6,149,611						
			Task Order 1	\$ 1,369,028	\$ 1,369,028	\$ -	100%	Complete
			Task Order 2	\$ 2,097,605	\$ 2,097,605	\$ -	100%	Complete
			Task Order 3	\$ 1,246,235	\$ 1,246,235	\$ -	100%	Complete
			Task Order 4	\$ 626,811	\$ 626,811	\$ -	100%	Complete
			Phase 1/Task 1 - Participation Agreements & Interim Financing Operations Support	\$ 100,000	\$ 6,104	\$ 93,896	6%	In Progress
			Phase 1/Task 2 - Regulatory and Permit Agencies Coordination. NMFS/USFWS, CDFW plus other pre-permits	\$ 137,500	\$ 36,780	\$ 100,720	27%	In Progress
			Phase 1/Task 3 - Support CWC Responses/Technical Support	\$ 200,000	\$ 2,532	\$ 197,468	1%	In Progress
			Phase 1/Task 4 - Sites Project and CA WaterFix Integrated Results Update	\$ 50,000	\$ 10,331	\$ 39,669	21%	In Progress
			Phase 1/Task 5 - Support to Sites Project Rebalancing	\$ 120,000	\$ 85,443	\$ 34,557	71%	In Progress
			Phase 1/Task 6 - Operational Principles of Agreement/Sites Project Daily Operations Model	\$ 150,000	\$ 90,674	\$ 59,326	60%	In Progress
			Phase 1/Task 7 - USDA Coordinate EA Preparation/Cultural Resources Report	\$ 24,500	\$ 26,058	\$ (1,558)	106%	In Progress
			Phase 1/Task 8 - Survey Planning & Implementation	\$ 27,932	\$ 6,609	\$ 21,323	24%	In Progress
				\$ 6,149,611	\$ 5,604,212	\$ 545,399	91%	

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
ICF Jones and Stokes	\$ 1,344,013	\$ 1,344,013						
			1 - NEPA / CEQA Compliance	\$ 372,317	\$ 372,317	\$ -	100%	Complete
			2 - WSIP Applications Support	\$ 47,029	\$ 47,029	\$ -	100%	Complete
			3 - Permit Planning	\$ 80,654	\$ 80,654	\$ -	100%	Complete
			4 - Preparation of the EIR/S	\$ 99,883	\$ 99,883	\$ -	100%	Complete
			5 - Preparation of the WSIP Application	\$ 130,782	\$ 130,782	\$ -	100%	Complete
			6 - Preparation of the Application Permits	\$ 40,406	\$ 40,406	\$ -	100%	Complete
			7 - Support Authority Board	\$ 225,512	\$ 256,481	\$ (30,969)	114%	Complete
			8 - Maxwell Water Intertie Project	\$ 100,000	\$ 154,737	\$ (54,737)	155%	In progress
			9 - CWC Negotiations	\$ 85,000	\$ 4,290	\$ 80,710	5%	Complete
			10 - Permitting Agency	\$ 95,000	\$ 5,802	\$ 89,198	6%	In progress
			11 - Survey Planning and Implementation	\$ 67,430	\$ -	\$ 67,430	0%	In progress
				\$ 1,344,013	\$ 1,192,383	\$ 151,630	89%	
JB Comm	\$ 936,226	\$ 936,226						
			1 - Situation Assessment / Research, Communication Plan & Metrics	\$ 60,350	\$ 50,994	\$ 9,356	84%	In progress
			2 - Message Platform, Rapid Response	\$ 73,075	\$ 51,769	\$ 21,306	71%	In progress
			3 - Branding (Design, Guidelines, Logo, Website, Materials)	\$ 248,701	\$ 229,535	\$ 19,166	92%	In progress
			4 - Media Planning & Outreach	\$ 113,587	\$ 100,300	\$ 13,287	88%	In progress
			5 - Coalition Development & Stakeholder Coordination	\$ 354,196	\$ 330,245	\$ 23,951	93%	In progress
			6 - ROW Support	\$ 50,000	\$ 8,960	\$ 41,040	18%	In progress
			Other Direct Costs	\$ 36,317	\$ 33,102	\$ 3,215	91%	In progress
				\$ 936,226	\$ 804,904	\$ 131,322	86%	
Larsen Wurzel & Associates, Inc.	\$ 160,000	\$ 160,000						
			1 - Develop Draft Funding Policy and Terms	\$ 13,500	\$ 13,044	\$ 456	97%	Complete
			2 - Coordinate Review & Finalize Funding Policy and Terms	\$ 23,200	\$ 30,712	\$ (7,512)	132%	Complete
			3 - Prepare Credit and Reimbursement Study	\$ 92,800	\$ 45,073	\$ 47,727	49%	In progress
			4 - Support Selection of Financial Advisor	\$ 10,500	\$ 8,300	\$ 2,200	79%	In progress
			5 - On-going Support through Phase 1	\$ 20,000	\$ 13,899	\$ 6,101	69%	In progress
				\$ 160,000	\$ 111,028	\$ 48,972	69%	
Montague DeRose & Associates, LLC	\$ 400,000	\$ 400,000						
			Municipal Advisory Services	\$ 400,000	\$ 393,384	\$ 6,616	98%	In progress
				\$ 400,000	\$ 393,384	\$ 6,616	98%	