



Topic: **Reservoir Committee Agenda Item 6-6** **2018 Nov 16**

Subject: **Evaluation Panel’s Recommendation – Service Area G – Real Estate**

Requested Action:

Consider approval of a recommendation to the Sites Project Authority Board of Directors to accept the evaluation panel’s selection of Bender Rosenthal, Inc. for Service Area G – Real Estate.

Detailed Description/Background:

The Authority solicited Statements of Qualifications (SOQ) in support of Service Area G – Real Estate. SOQs were submitted by Overland, Pacific & Cutler, LLC, and Bender Rosenthal, Inc. The Evaluation Panel, advisors and staff reviewed and evaluated both SOQs in detail. Based on those evaluations both firms were invited to interview with the Evaluation Panel and present their qualifications, staff and approach.

On November 2, 2018, each respondent made separate presentations and answered questions posed by the Evaluation Panel. Each respondent was provided with equivalent time for their presentation. After the interviews, the Evaluation Panel discussed the merits of each submitter’s presentation and SOQ.

Recommendation

Based on the evaluations of the submitted SOQs and the interviews, the Evaluation Panel unanimously recommends the Reservoir Project Committee and Sites Project Authority each authorize staff to enter into discussions with Bender Rosenthal, Inc. for a contract to support the Authority and Committee in the Real Estate Service Area.

Ad hoc Selection Panel:

- Chair, Mike Azevedo – Colusa County
- Joe Marsh – Colusa County Water District
- Jeff Sutton – Tehama Colusa Canal Authority
- Gary Evans – Colusa County
- Shelly Murphy – Colusa County Water District

Sites Staff assisting the Selection Panel:

Jim Watson, Joe Trapasso, Kevin Spesert

Prior Reservoir Committee Action:

On August 16, 2018, the Reservoir Committee approved the release of the Project Development Support Services RFQ-18-04.

Status:	Final	Preparer:	Thomson	Phase:	1	Version:	A
Purpose:	Sites Reservoir Committee Staff Report	Checker:	Spesert	Date:	2018 Nov 16		
Caveat:	Informational	QA/QC:		Ref/File #:	(TBD)		
Notes:				Page:	1	of	2

Fiscal Impact/Funding Source:

Execution of a contract to provide these services combined with the approval of the required task orders must be completed and approved by the Authority Board and Reservoir Committee prior to the issuance of a Notices to Proceed.

Staff Contact:

Joe Trapasso

Attachments:

None.