

SITES PROJECT AUTHORITY
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Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE, VICE-CHAIR
GARY EVANS, COLUSA COUNTY SUPERVISOR
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR
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KERRY SCHMITZ, SACRAMENTO COUNTY WATER AGENCY/CITY OF SACRAMENTO
DON BADER, U.S BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO, NON-VOTING)

Associate Members (NON-VOTING)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT
JAMIE TRAYNHAM, TC 4 DISTRICTS

December 20, 2019 9:00 a.m.

Sites Project Authority

Agenda

Welcome to a meeting of the Sites Joint Powers Authority. If you are scheduled to address the Board, please state your full name for the record. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

CALL TO ORDER:

- Pledge of Allegiance.
- Introductions.
- Approve the December 20, 2019 Sites Project Authority Agenda.
- Approve the November 21, 2019 Joint Sites Project Authority and Reservoir Committee Minutes.
- Approve the November 25, 2019 Sites Project Authority Minutes.
- Announcement of Closed Session.
- Period of Public Comment.

1. CHAIRPERSONS' REPORT:

Durst, Allen

This time is set aside to allow the Chair &/or Vice Chair an opportunity to disclose/discuss items related to the Sites Project; including any meetings with external stakeholders to advance the Sites Project.

- 1.1 Consider approval of an amendment to J.C. Watson Inc's services contract monthly fee adjustment that will be retroactive to work performed after October 31, 2019.

1.2 Organizational Assessment:

- 1.2.1 Consider approval of the November 14, 2019 draft Organizational Assessment with a plan and schedule on addressing the report's findings and actions.
- 1.2.2 Consider approval of an updated organization chart. **(Attachment 1.2-2A)**
- 1.2.3 Consider approving Avery Associates to serve as a Recruiter for an Executive Director position and the appointment of an Interim Executive Director. **(Attachment 1.2-3A)**
- 1.2.4 No requested action. Informational item for discussion on the status of developing, schedule, and securing a strategic planner for a Sites Reservoir Project strategic plan.
- 1.2.5 Consider approval of an amendment to the Darling H2O Consulting, Inc. contract to expand the scope of work, increase the contract amount from \$24,952.50 to \$89,952.50, and extend the contract from December 31, 2019 through June 30, 2020. **(Attachment 1.2-5A)**

2. **BOARD MEMBER REPORTS:** (No action will be taken) All

This time is set aside to give the Directors an opportunity to disclose/ discuss items related to the Sites Project; including any meetings with external stakeholders to advance the Sites Project.

3. **CONSENT AGENDA:** Durst

None.

4. **MANAGER'S REPORT:** Watson

- 4.1 Discussion and possible direction to staff regarding the Sites Project's monthly status report. **(Attachment 4-1A)**
- 4.2 Discussion and possible direction to staff regarding Proposition 1, WSIP activities and WIIN Act Funding.

5. **2019 FINANCE & BUDGET AD HOC COMMITTEE:** Traynham

- 5.1 Accept the Treasurer's Report. **(Attachment 5-1A)**
- 5.2 Consider approval of the monthly Payment of Claims. **(Attachment 5-2A & B)**
- 5.3 Consider approval of an amendment to HDR Engineers, Inc.'s (HDR) (Project Integration) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. **(Attachment 5-3A)**
- 5.4 Consider approval of an amendment to Brown and Caldwell's (B&C) (Project Controls) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. **(Attachment 5-4A)**

- 5.5 Consider approval of an amendment to Katz and Associates, Inc.'s (Katz) (Communications) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. **(Attachment 5-5A)**
- 5.6 Consider approval of an amendment to Bender Rosenthal, Inc.'s (BRI) (Real Estate) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. **(Attachment 5-6A)**
- 5.7 Consider approval of an amendment to ICF Jones and Stokes, Inc.'s (ICF) (Environmental Planning and Analysis) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. **(Attachment 5-7A)**
- 5.8 Consider approval of an amendment to ICF Jones and Stokes, Inc.'s (ICF) (Permitting and Agreements) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost **(Attachment 5-8A)**
- 5.9 Consider approval of an amendment to CH2M Hill Engineers, Inc.'s (CH2M) (Operations Simulation Modeling) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. **(Attachment 5-9A)**
- 5.10 Consider approval of an amendment to the Fugro USA Land Inc.'s (Fugro) (Geology and Geotechnical) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. **(Attachment 5-10A)**
- 5.11 Consider approval of an amendment to the Young Wooldridge contract to increase their fee schedule. **(Attachment 5-11A)**
- 5.12 Consider Approval of the Authority budget for Authority-funded activities in fiscal year 2020, which occurs between January 1, 2020 and December 31, 2020. **(Attachment 5-12A)**
- 6. Phase 2 (2019) RESERVOIR COMMITTEE:** Headrick, Bettner, Watson
- 6.1 Report on the December 19, 2019 Phase 2 (2019) Reservoir Committee meeting. **(Attachment 6-1A)**
- 6.2 Consider approval of an updated project description based on the Value Planning efforts.
- 6.3 Discussion and possible direction to staff on the key deliverable descriptions and preliminary costs to include in the revised Phase 2 (2019) Work Plan, supporting a revised completion date from December 31, 2019 to June 30, 2020. **(Attachments 6-3 A)**

7. 2019 POLICY & GOVERNANCE AD HOC COMMITTEE: Durst

None.

8. 2019 LEGISLATIVE & OUTREACH AD HOC COMMITTEE: Sutton

8.1 Discussion and possible direction to staff regarding federal and state govern mental affairs/legislative, stakeholder engagement and communications activity.

9. 2019 LAND MANAGEMENT AD HOC COMMITTEE: Evans

9.1 Discussion and possible direction to staff regarding real estate, land management, site facility activities and early geotechnical explorations.

RECESS:

10. Closed Session: Kuney

10.1 Conference with legal counsel regarding significant exposure to litigation or adjudicatory proceedings (Govt. Code 54956.9(d)(2) and (4) 2 items)).

11. Report from Closed Session: Kuney

ADJOURN

Next Authority Board Meeting:

Wednesday, January 22, 2020 1:30 PM – 4:00 PM

Sites Project Office

122 Old Highway 99W, Maxwell, CA 95955

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Directors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No action shall be taken on comments made under this comment period.*

ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Sites Project Authority office located at 122 Old Highway 99 West Maxwell, CA 95955 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.