

Meeting: **Phase 2 (2019) Reservoir Project Agreement**

**2019 April 18**

Subject: **Reservoir Committee Meeting**

**1:00PM–4:00PM**

Location: Park Tower Conference Center (2<sup>nd</sup> Floor)  
980 9<sup>th</sup> Street, Sacramento CA 95814

Call in: 1-800-201-7439  
Code: 644237

Chair: Doug Headrick (San Bernardino Valley Municipal Water District)

Vice Chair: Thad Bettner (Glenn-Colusa Irrigation District)

Treasurer: Jamie Traynham (Davis Water District)

## **Minutes**

### **CALL TO ORDER:**

Chairman Headrick called the meeting to order at 1:00 p.m., followed by the Pledge of Allegiance.

### **ROLL CALL:**

Roll was called (See Attachment A), which resulted in 17 eligible representatives. This equated to 91.6% of the current participation percentage being in attendance., which is greater than the 50% needed to have a quorum of the Reservoir Committee. By 1:10 p.m. one additional member was seated, bringing the total to 95%.

### **AGENDA APPROVAL:**

It was moved by Bettner, seconded by Vanderwaal to approve the April 18, 2019 Reservoir Committee Agenda, as presented. The motion carried unanimously.

### **ATTENDANCE:**

See Attachment B.

### **INTRODUCTIONS:**

The Sites Reservoir Committee members, staff and members of the public introduced themselves.

### **MINUTES APPROVAL:**

It was moved by Traynham, seconded by Kunde to approve the March 22, 2019 Phase 1 (final) Reservoir Committee Meeting Minutes, as presented. The motion carried unanimously.

### **MINUTES APPROVAL:**

It was moved by Kunde, seconded by Flores to approve the March 22, 2019 Phase 2 (2019) Reservoir Committee Meeting Minutes, as presented. The motion carried unanimously.

### **ANNOUNCEMENT OF CLOSED SESSION:**

Counsel Kuney announced the following Closed Session matter would be heard after the Regular Session:

Conference with Legal Counsel Regarding Anticipated Litigation; One item. (Government Code Section 54956.9(b)).

### **PERIOD OF PUBLIC COMMENT:**

Chairman Headrick called for public comment. Hearing none, he closed the period of public comment.

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Participation by phone is not counted  
in quorum or voting.

Status: Issued for Use  
Purpose: Informational  
Caveat 1: Subject to change  
Caveat 2:

Version: B  
Date: 2019 April 18  
Ref/File #:  
Page: 1 of 6

**1. Members' Reports:**

1.1 Chairpersons' Report: Headrick

Consider approval of a recommendation from the Ad Hoc Joint Authority/Reservoir Committee Evaluation of Responses to RFQ 19-01 (Selection Panel) and authorize staff to begin contract negotiations.

General Manager Watson provided an update of the Ad Hoc Joint Authority/Reservoir Committee (Selection Panel) regarding interviews for the Environmental Planning/Permitting Manager position. He stated four candidates were interviewed for the EPP Manager position, an offer was extended and conditionally accepted, but the successful candidate requested time to inform their employer and develop a transition plan before making a formal announcement. Discussion followed.

**Action:** It was moved by Vanderwaal, seconded by Kao to authorize the Coordination Committee Chair and Vice-chair along with the team leads of the Coordination Work Groups to begin contract negotiations with the successful candidate, with the Coordination Committee to report back at the next Reservoir Committee meeting with the results. The motion carried unanimously.

**1:10 p.m. Steve Hartwig, City of American Canyon now present and seated.**

1.2 Reservoir Committee Participant Reports: Representatives

This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

Mr. Kunde commended Mr. Rob Cooke for his diligence in finding a path for those state water project participants to have the Sites statement of charges available to them.

**2. CONSENT AGENDA** Watson

No Consent Items.

**END OF CONSENT AGENDA**

**3. Manager's Report:** Watson

3.1 Discussion and possible direction to staff regarding the Sites Project's monthly status report. (**Attachment 3-1A**)

General Manager Watson provided an overview and review of project activities performed in the month of March 2019, i.e., transition from Phase 1 to Phase 2; formalized an integration team "Tiger Team" focused on geotechnical data collection process, (making sure engineering from the Reclamation's Denver tech center, environment, permitting and real estate groups are synced up on the needs on priority for that work), working on close-out of Phase 1 contracts, continued work on project management plan for 2019 with generalized plans for future years 2020/2021 and on March 27, 2019 State Capitol Legislative day with the Authority meeting with the Assembly, Water Parks and Wildlife Committee, Senate and Natural

Resources and Water Committee, Secretary Crowfoot from Resources and Cabinet Secretary Hironaka. He also noted Cabinet Secretary Hironaka requested a Sites Tour.

Mr. Spesert provided a brief update on engagement and outreach activities i.e., trip to Washington DC, State Capitol meetings, preparation of an RFQ for federal services and work on scheduling of Sites tours.

General Manager Watson stated responded to the Pacific Coast Fisherman's Federation Association letter sent to the Water Commission regarding potential effects on Trinity as well as the Sacramento River and are working on a response to the Karuk Tribe's letter also to the Water Commission regarding their concerns of impacts to the Trinity River.

General Manager Watson also provided an overview on the Authority's March 25, 2019 Meeting on items discussed and approved. He also stated the American Society of Civil Engineers are looking to produce a one-page article on the Sites Project for the May issue of their magazine. Discussion followed regarding the WIIN Act Funding (\$6m for the WIIN Act Storage Account) not moving forward through Congress and continued work on a revised work plan with no action taken.

- 3.2 Discussion and possible direction to staff regarding Proposition 1 WSIP application activities.

General Manager Watson stated the Water Commission's Agenda for the meeting of April 17, 2019 did not contain any Water Storage Investment Program matters, but noted all projects are making progress. He stated he was informed that Rancho California Water District planned on asking the Water Commission for a consistency determination with Prop ,1 which if, granted would allow them to seek federal funding under Section 4007 of the WIIN Act. He stated the Quarterly Report to the Water Commission is due end of April 2019. He noted work continues to finalize the work plan that is attached to the early funding agreement and prepare a draft invoice for work performed in the first quarter of 2019 that is eligible for cost-share under the early funding agreement. Discussion followed with no action taken.

- 3.3 Discussion and possible direction to staff regarding the U.S. Bureau of Reclamation activities and WIIN Act Funding.

Mr. Dietl provided an update on ongoing activities of the Reclamation i.e., cost-share, additional, near-term, geotechnical investigations and continued support of the project.

General Manager Watson provided an overview of activities with the Reclamation i.e., the Partnership Agreement which would allow WIIN Act funds to flow into the Authority to continue to advance the project. He stated the Agreement would include a project management plan, schedule, and an organization chart. In addition work continues to advance the EIS and Biological Assessment. Discussion followed with no action taken.

- 3.4 Discussion and possible direction to staff regarding the Phase 2 procurement of Engineering services (Service Area H).

General Manager Watson provided an overview of the Phase 2 procurement of Engineering services (Service Area H) and need to clarify the role of the Engineer. He reminded the Committee Members of the decision to wait on procuring this service and spoke to the need to resume procurement of Service Area H services, with a target date to award in the third quarter of 2019. Discussion followed regarding procurement of Service Area H, RFQ and assignment to a Work Group. Following discussion, a general agreement of the Committee was reached to proceed with a new procurement for Service Area H and to assign same to the Water Facilities Work Group.

**4. 2019 Ad Hoc Budget & Finance Work Group:** Traynham

4.1 Accept the Treasurer's Report. (***Attachments 4-1A***)

**Action:** It was moved by Hartwig, seconded by Vanderwaal to accept the Treasurer's Report, as submitted. The motion carried unanimously.

4.2 Approve the Reservoir Committee's portion of the monthly Payment of Claims. (***Attachments 4-2 A&B***)

**Action:** It was moved by Davis, seconded by Kunde to approve the Reservoir Committee's portion of the Payment of Claims, as submitted. The motion carried unanimously.

**5. 2019 Ad Hoc Agreements & Contracts Work Group:** Davis  
No Report.

**6. 2019 Ad Hoc Environmental & Permitting Work Group:** Bettner

6.1 Informational status report of the Sacramento Valley Voluntary Settlement Agreement discussions.

Vice-chair Bettner provided an overview and review of the Sacramento Valley Mainstem Voluntary Settlement Agreements, how the Sites project could be affected and effects on the Sacramento and Delta Rivers. He states a proposal of same was submitted to the State Board on December 12, 2019. Discussion followed regarding terms of this agreement, funding contributions, fall flow stabilization, reporting mechanisms and costs with no action taken.

1:49 p.m. Chairman Headrick vacates his seat and Vice-chair Bettner assumes the Chair's seat.

6.2 Discussion and possible direction to staff regarding the North of Delta Off-stream Storage/Sites Reservoir Feasibility Geotechnical Investigation Initial Study, permit applications, and consultation in accordance with AB52.

Mr. Thomson provided an overview and review of activities of the North of Delta Off-stream Storage/Sites Reservoir Feasibility Geotechnical Investigation Group i.e., continued coordination with Reclamation on the geotechnical evaluations of soil and bedrock characteristics that are important to reduce uncertainties in the cost estimate that is part of the feasibility report, selection of locations for the geotechnical evaluations to minimize impacts to environmental and cultural resources, as well as current agricultural and wildlife refuge practices. He also

stated preparation of the Initial Study (and parallel Environmental Assessment) and permit applications are proceeding as planned. He further stated a draft should be presented to the Environmental Work Group of the EA and Initial Study in May.

2:16 p.m. Chairman Headrick is now present and seated.

Mr. Spesert spoke to accessing landowner property and existing right-of-way easement lands. Discussion followed with no action taken.

- 7. 2019 Ad Hoc Reservoir Operations Work Group:** Ruiz/Kunde
- 7.1 Discussion and possible direction to staff regarding reservoir operations planning and modeling activities.

Mr. Kunde stated there were more interested participants than there were available spots to fill on the Operations Work Group and noted a recommendation was submitted to Chair and Vice-chair of those members conditionally selected and subject to Counsel review. He stated once Counsel reviewed recommendation, those selected would be notified and meetings would then be scheduled on an as needed basis.

- 8. 2019 Ad Hoc Water Facilities Work Group:** Hartwig/Vanderwaal
- 8.1 Discussion and possible direction to staff to continue advancing the study of the Fletcher Reservoir option to a feasibility level similar to that of the current Holthouse Reservoir option. **(Attachments 8-1 A,B & C)**

Mr. Hartwig provided an overview and review of the Holthouse and Fletcher Reservoirs Appraisal-Level Study and possible options. He stated after review of the concerns of the Authority i.e., TC canal operation, costs to relocated Western Area Power Administration high voltage transmission line, potential hydropower impacts to the base operation of Funks Reservoir and real estate acquisition concerns. The Water Facilities Work Group recommended taking both options through the feasibility level of analysis to get better details as to which option would be best. Discussion followed. Following discussion, staff was directed to proceed with the recommendation of the Water Facilities Work Group to pursue both options.

- 9. 2019 Ad Hoc Site Facilities Work Group:** Azevedo
- 9.1 Discussion and possible direction to staff regarding the development of program-level policies and procedures related to Real Estate and Land Management.

Mr. Azevedo provided an update regarding the development of program-level policies and procedures and stated a draft of the policies and procedures would be presented to the Committee for their consideration at the May meeting.

**RECESS**

Chairman Headrick declared a recess at 2:32 p.m. and convened into Closed Session to consider the following matter:

- 10. Closed Session** Kuney
- 10.1 Conference with Legal Counsel Regarding Anticipated Litigation; One item. (Government Code Section 54956.9(b))

Chairman Headrick adjourned Closed Session at 3:14 p.m., and reconvened into Regular

Session.

**11. Report from Closed Session** Kuney

Counsel Kuney stated as to the Conference with Legal Counsel Regarding Anticipated Litigation; One item. (Government Code Section 54956.9(b) there was no reportable action taken.

**12. Recap** Watson

12.1 Agenda topics for next meeting?  
None.

12.2 Upcoming Reservoir Committee meetings:

ACWA Conference  
**May 7-10, 2019**  
Monterey, CA

Sites Reservoir Committee Meeting  
**Friday, May 17, 2019 9:30 AM**  
Sites Project Office  
122 Old Highway 99W Maxwell, CA 95955

Mr. Vanderwaal requested the time for the June 20, 2019 Reservoir Committee meeting be changed from 1:00 p.m. to 1:30 p.m. Brief discussion followed. Following discussion General Manager Watson stated he would make changes to the June 20<sup>th</sup>, August 22<sup>nd</sup>, November 21<sup>st</sup> and December 19<sup>th</sup> meetings.

The meeting adjourned at 3:19 p.m.

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Chairman  
Doug Headrick

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General Manager  
Jim Watson

**Attachment A to Meeting Minutes - Roll Call**

**Current Voting Committee Participants (21):**

<input checked="" type="checkbox"/>	<i>Pct</i>	<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Pct</i>	<i>Participant</i>
<input checked="" type="checkbox"/>	3.42	American Canyon, City	<input checked="" type="checkbox"/>	2.64	LaGrande WD (1)
<input type="checkbox"/>	2.51	Antelope Valley-East Kern WA	<input checked="" type="checkbox"/>	15.34	Metropolitan WD
<input type="checkbox"/>	2.46	Carter MWC	<input checked="" type="checkbox"/>	3.42	Reclamation District 108
<input checked="" type="checkbox"/>	4.97	Coachella Valley WD (+)	<input checked="" type="checkbox"/>	7.93	San Bernardino Valley MWD
<input checked="" type="checkbox"/>	4.97	Colusa County	<input checked="" type="checkbox"/>	6.01	San Geronio Pass WA
<input checked="" type="checkbox"/>	5.49	Colusa Co. WD	<input checked="" type="checkbox"/>	6.53	Santa Clara Valley WD
<input checked="" type="checkbox"/>	2.50	Cortina WD (1)	<input checked="" type="checkbox"/>	3.67	Santa Clarita Valley WA
<input checked="" type="checkbox"/>	2.90	Davis WD	<input checked="" type="checkbox"/>	6.27	Westside WD
<input checked="" type="checkbox"/>	0.00	Department of Water Resources	<input checked="" type="checkbox"/>	3.17	Wheeler Ridge-Maricopa WSD
<input checked="" type="checkbox"/>	4.06	Desert WA	<input checked="" type="checkbox"/>	0.00	US Bureau of Reclamation
<input checked="" type="checkbox"/>	3.09	Dunnigan WD	<input checked="" type="checkbox"/>	4.97	Zone 7 WA
<input checked="" type="checkbox"/>	3.68	Glenn-Colusa ID	100.00 Total		

**17. Voting members present** (See Note 1)

**91.6 % Participation percentage in attendance**

**18. Present after 1:10 pm**

**95. % Percentage in Attendance**

**17. Present after 2:30 pm** (during agenda item 8)(+)

**90.1 % Percentage in Attendance**

Representation has been delegated as follows:

(1) To Traynham, Davis WD

**NOTE 1:** Participation by phone are not counted in quorum or voting.

**NOTE 2:** Additional participants were on the phone, but did not identify themselves.

**Attachment B to Meeting Minutes - Attendance**

**Current Voting Reservoir Committee Participants (21):**

<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Representative</i>	<input checked="" type="checkbox"/>	<i>Alternate</i>	<i>Others</i>
American Canyon, City	<input checked="" type="checkbox"/>	Steve Hartwig	<input type="checkbox"/>	Jason Holley	_____
AVEK WA	<input type="checkbox"/>	Dwayne Chisam	<input type="checkbox"/>	Dan Flory	_____
Carter MWC	<input type="checkbox"/>	Ben Carter	<input type="checkbox"/>		_____
Coachella Valley WD	<input checked="" type="checkbox"/>	Robert Cheng	<input type="checkbox"/>	Ivory Reyburn	_____
Colusa County.	<input checked="" type="checkbox"/>	Azevedo, Mike	<input type="checkbox"/>	Gary Evans	_____
Colusa Co. WD	<input checked="" type="checkbox"/>	Shelley Murphy	<input type="checkbox"/>	Joe Marsh	_____
Cortina WD	<input type="checkbox"/>	Jim Peterson	<input type="checkbox"/>	Chuck Grimmer	_____
Davis WD	<input checked="" type="checkbox"/>	Jamie Traynham	<input type="checkbox"/>	Tom Charter	_____
Desert WA	<input checked="" type="checkbox"/>	Mark Krause	<input checked="" type="checkbox"/>	Steve Johnson	_____
Dunnigan WD	<input checked="" type="checkbox"/>	Bill Vanderwaal	<input type="checkbox"/>		_____
Glenn-Colusa ID	<input checked="" type="checkbox"/>	Thad Bettner	<input type="checkbox"/>	Don Bransford	_____
LaGrande WD	<input type="checkbox"/>	Zach Dennis	<input type="checkbox"/>	Matt LaGrande	_____
Metropolitan WD	<input checked="" type="checkbox"/>	Randall Neudeck	<input type="checkbox"/>	Chandra Chilmakuri	_____
RD 108	<input checked="" type="checkbox"/>	Bill Vanderwaal	<input type="checkbox"/>		_____
San Bernardino V MWD	<input checked="" type="checkbox"/>	Doug Headrick	<input type="checkbox"/>	Bob Tincher	_____
San Gorgonio Pass WA	<input checked="" type="checkbox"/>	Jeff Davis	<input type="checkbox"/>		_____
Santa Clara Valley WD	<input checked="" type="checkbox"/>	Cindy Kao	<input checked="" type="checkbox"/>	Eric Leitterman	_____
Santa Clarita Valley Water Agency	<input checked="" type="checkbox"/>	Dirk Marks	<input type="checkbox"/>	Rick Viergutz	_____
Westside WD	<input type="checkbox"/>	Allan Myers	<input checked="" type="checkbox"/>	Dan Ruiz	_____
Wheeler Ridge-Maricopa	<input checked="" type="checkbox"/>	Rob Kunde	<input type="checkbox"/>		_____
Zone 7 WA	<input checked="" type="checkbox"/>	Amparo Flores	<input type="checkbox"/>	Carol Mahoney Jarnail Chahal	_____

**NOTE 1:** Participation by phone is not counted in quorum or voting.

**Non-Voting Committee Participants (2):**

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke	<input type="checkbox"/> David Sandino	
	<input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh	<input type="checkbox"/> Don Bader	<input type="checkbox"/> Chris Duke
	<input type="checkbox"/> David Van Rijn	<input checked="" type="checkbox"/> Mike Dietl	
	<input type="checkbox"/> Shana Kaplan	<input type="checkbox"/> Mike Mosley	

**Pending Reservoir Committee Participants (0):**

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
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**Authority, Non-Signatory (7):**

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
Glenn County	<input type="checkbox"/> John Viegas	<input type="checkbox"/>
Maxwell ID	<input type="checkbox"/> Mary Wells	<input type="checkbox"/>
PCWA	<input type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker <input type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/>
Sacramento, City of	<input type="checkbox"/> Jim Peifer	<input type="checkbox"/> Dan Sherry
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson
Tehama-Colusa Canal Authority	<input type="checkbox"/> Jeff Sutton	<input type="checkbox"/>

**Staff & Consultants:**

✓ <i>Name</i>	<i>Representing</i>
<input type="checkbox"/> Alexander, Jeriann Furgro	
<input type="checkbox"/> Barnes, Joe	AECOM
<input type="checkbox"/> Briard, Monique	ICF
<input type="checkbox"/> Brown, Doug	Stradling
<input type="checkbox"/> Brown, Scott	LWA
<input type="checkbox"/> Bruner, Marc	Perkins Coie
<input type="checkbox"/> Buttz, John	HDR

✓ <i>Name</i>	<i>Representing</i>
<input type="checkbox"/> Campbell, Jeff	Project Controls Cubed
<input type="checkbox"/> Durbin, Gary	Brown & Caldwell
<input type="checkbox"/> Floyd, Kim	Floyd
<input type="checkbox"/> Frederiksen, Lee	HDR
<input checked="" type="checkbox"/> Herrin, Jeff	AECOM
<input type="checkbox"/> Heydinger, Erin	HDR
<input type="checkbox"/> Johns, Jerry	Johns

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Katz, Sara	Katz & Associates
<input type="checkbox"/>	Maggie Kido	HDR
<input type="checkbox"/>	Krivanec, Chris	HDR
<input checked="" type="checkbox"/>	Kuney, Scott	Young Wooldridge
<input type="checkbox"/>	Lewis, Debi	Stantec
<input type="checkbox"/>	McDonald, Connor	Bender Rosenthal
<input type="checkbox"/>	Montague, Doug	Montague DeRose Assoc.
<input type="checkbox"/>	Motamed, Farid	Fugro
<input type="checkbox"/>	Pallari, Kim	HDR
<input type="checkbox"/>	Robinette, JP	Brown & Caldwell
<input type="checkbox"/>	Rossetto, Sarah	Katz & Associates

<input checked="" type="checkbox"/>	Name	Representing
<input checked="" type="checkbox"/>	Spesert, Kevin	Sites Project Authority
<input type="checkbox"/>	Spranza, John	HDR
<input type="checkbox"/>	Teurn, Tammy	HDR
<input checked="" type="checkbox"/>	Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/>	Thomson, Rob	Sites Project Authority
<input checked="" type="checkbox"/>	Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/>	Tull, Rob	Ch2m
<input type="checkbox"/>	Van Camp, Marc	MBK
<input checked="" type="checkbox"/>	Watson, Jim	Sites Project Authority
<input type="checkbox"/>	Werner Herson, Laurie	Phenix
<input type="checkbox"/>		

**Other Attendees:** (Check box to have email address added to the distribution list)

Name	Representing	Contact (Phone & E-mail)
Jeriann Alexander	Fugro	<input type="checkbox"/>
Ileisa Lambert	AECOM	<input type="checkbox"/>
Roy Wood	Fugro	<input type="checkbox"/>
		<input type="checkbox"/>

