



Topic: **Authority Board Agenda Item 4-1**

2019 June 24

Subject: **Monthly Status Report**

Requested Action:

No action requested. Informational item

Detailed Description/Background:

General Manager and staff to provide an update on project activities performed in May 2019 for; Program Management & Administration, Engagement & Outreach, Proposition 1, Environmental, Feasibility Study, and Engineering and Technical Support.

Prior Authority Board Action:

None.

Fiscal Impact/Funding Source:

None.

Staff Contact:

Jim Watson

Attachments:

Attachment A: May 2019 Status Report

Topic: **Sites Reservoir Project, Phase 2**

Subject: **Monthly Status Report**

Report Period: **2019 May**

Monthly Status Summary:

The development of the Sites Project continues to make progress in the critical areas associated with the reprioritized Phase 2 (2019) budget and work plan, including the following activities;

- Finalized and received Authority Board approval of the Sites Real Property & Land Management Policy.
- Initiated detailed consultations with CDFW regarding permit compliance.
- Supporting Reclamation on completion of their Feasibility Report, including the coordination of permit applications and NEPA/CEQA compliance documents with Reclamation for the NODOS Feasibility Geotechnical Investigations.
- Submitted quarterly report, finalizing the WSIP Early Funding Agreement's work plan, and preparing invoices for concurrent drawdown.
- Amendment to the Phase 2 (2019) Agreement's Exhibit B.
- Finalized the update message platform and completed development of updated public outreach materials. Work began to update the Sites Project website.

The following highlights the status of activities conducted during the month:

Coordination with Reclamation:

- Continued coordination of Project activities funded by Reclamation and those funded by the Authority, including detailed final reviews of the project description and environmental commitments.
- Provided technical comments to the updated Feasibility Report, Sites budget and associated technical and policy evaluations.

Permitting and Environmental Planning

- Although limited by the availability of the federal and California agencies, continuing ongoing coordination efforts. Activities included further development of the contents of the federal Biological Assessment and initial consultation meeting with CDFW.
- Continued development of environmental analyses and permit applications to support additional geotechnical testing and sampling work that will advance the design and Feasibility Report's cost estimate.
- Continued development of analysis tools for daily operations, bypass criteria, floodplain inundation and other operational effects, and long-term operations.

Real Estate, Stakeholder Engagement & Public Outreach:

Continuing ongoing coordination efforts with landowners, local community members, state and federal elected officials, government agencies and coalitions of regional and statewide organizations including the following activities;

- Responded to landowner requests for project information, facilitated coordination activities with local government agencies and organizations, and planned for future landowner, stakeholders and general public outreach activities and events. Participated in the ACWA Spring Conference in Monterey May 7-

Status:	Issued for Use	Preparer:	RDT, JAT, KMS	Phase:	2	Version:	A
Purpose:	Informational	Checker:	Watson	Date:	2019 Jun 3		
Caveat:	Subject to change	QA/QC:		Ref/File #:	10.211-016.000		
Notes:				Page:	1	of	2

10th. The Sites Project Authority hosted a reception that was attended by over 125 people including project participants, water industry professionals, key project stakeholders and potential Sites Project participants.

- Finalized the RFQ for Federal Government Affairs services for distribution in June with an anticipated selection of a firm in July 2019.
- Work continues to finalize protocol for temporary right of entry access to property for targeted Phase 2 (2019) technical studies and finalized the Authority's Real Property & Land Management policy.
- Conducted project presentation and site tours for Colusa City/County Meeting (5/23) U.S. Fish and Wildlife Service (5/31), Metropolitan Water District (5/31), and a presentation at the Orange County Water Summit in Anaheim (5/31)

Program Management & Administration:

- Continued program IT development of SharePoint enhancements, Smartsheet implementation, and final roll-out of the GIS ROW tool.
- Initiated development of the Engineering Services RFQ.
- Developed a procedure for task order closeout.
- Submitted to the CWC draft Early Funding Agreement Work Plan, response to comments table, and a complete Early Funding Agreement.
- Implemented new Phase 2 (2019) consultant Monthly Progress Report format, internal invoice processing and continued development of additional controls processes and procedures.