



Topic: **Reservoir Committee Agenda Item 4-2 2019 September 20**

Subject: **Payment of Claims**

Requested Action:

Consider approval of the August 2019 Payment of Claims as presented in Attachment 4-2A with supporting details provided in Attachment 4-2B.

Detailed Description/Background:

Attachments A incorporates invoices received by the Sites Project Authority through September 2, 2019.

Attachment B summarizes how actual costs are allocated between Authority and Reservoir Committee.

Prior Reservoir Committee Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$1,206,964.57 with \$43,414.85 of costs being assigned to the Authority and \$1,163,549.72 assigned to the Reservoir Committee.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: August 2019 Payment of Claims.

Attachment B: August 2019 Monthly Invoice Summary and Cost Allocation.

**WARRANTS DRAWN AGAINST
Sites Project Authority
September 23, 2019**

2019 September 20 Reservoir Committee Meeting,
Agenda Item 4-2, Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1952	09/13/2019	Adept Solutions	IT & Related Services	955.08
1953	09/13/2019	Brown and Caldwell	Project Controls	149,973.83
1954	09/13/2019	Capital Project Strategies, LLC	Project Delivery Advisor	1,035.00
1955	09/13/2019	CH2M	Operations/SIM Modeling	141,433.23
1956	09/13/2019	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
1957	09/13/2019	Forsythe Group LLC	EPP Manager	30,977.72
1958	09/13/2019	Fugro USA Land, Inc.	Geotechnical Engineering Services	34,863.20
1959	09/13/2019	Gerald E Johns	Project Operations	6,125.00
1960	09/13/2019	HDR Engineering Inc.	Project Integration	236,019.69
1961	09/13/2019	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	362,972.12
1962	09/13/2019	JC Watson Inc.	GM Services	34,427.58
1963	09/13/2019	Katz and Associates Inc.	Communications	41,533.51
1964	09/13/2019	Kcoe Isom LLP	Accounting	3,301.00
1965	09/13/2019	Larsen Wurzel & Associates, Inc.	Cost Development	874.24
1966	09/13/2019	MR Cleaning Services	Office Cleaning	200.00
1967	09/13/2019	MBK Engineers Inc.	Reservoir Operations	8,192.25
1968	09/13/2019	Montague DeRose & Associates, LLC	Municipal Advisor	23,251.25
1969	09/13/2019	Mt Shasta Spring Water	Office Water	27.55
1970	09/13/2019	Perkins Coie, LLP	Special Legal Counsel	18,343.80
1971	09/13/2019	RDJT Associates Inc.	Env/Permits Manager	36,180.41
1972	09/13/2019	Recology Butte Colusa Counties	Office Trash Pickup	35.55
1973	09/13/2019	Rush Personnel Services Inc.	Administrative Services	5,292.00
1974	09/13/2019	Spesert Consulting	Bus/Comm Manager	21,866.42
1975	09/13/2019	Trapasso Consulting Services	Pgm Ops Manager	29,115.20
1976	09/13/2019	U.S. Bank	Misc. Expenses	488.12
1977	09/13/2019	Young Wooldridge LLP	Legal Counsel	11,480.82
Total Amount				<u>1,206,964.57</u>

THE FOREGOING CLAIM, NUMBERED 1952-1977 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



September 11, 2019

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for September 2019 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
Adept Solutions	137376		\$282.88	\$191.02	\$764.06	KMS
<i>IT Related Services/Computer Equipment</i>	9/1/19	07/19				
Adept Solutions	MSP-137234		\$672.20	\$191.02	\$764.06	
<i>IT Related Services/Computer Equipment</i>	9/1/19	9/19				
AECOM Technical Services, Inc.	No Invoice					LEF
<i>Engineering/Tech</i>						
Association of California Water Agencies	No Invoice					JAT
<i>Association of California Water Agencies</i>						
Bender Rosenthal, Inc. (G)	No Invoice					KMS
<i>Real Estate</i>						
Brown and Caldwell (B)	17350514		\$149,973.83		\$149,973.83	JAT
<i>Project Controls</i>	8/15/19	7/19				
Capital Project Strategies, LLC	S113-001-4		\$1,035.00		\$1,035.00	JCW
<i>Alternative Project Delivery Advisor</i>	8/30/19	8/19				
CH2M Hill Engineers (Operations) (D)	D3205400-005		\$141,433.23		\$141,433.23	RDT
<i>Operations / Simulation Modeling</i>	8/29/19	8/19				
Dunn Consulting	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	9/4/19	8/19				
Fechter and Company, CPAs	No Invoice					JAT
<i>Accounting Services</i>						
Forsythe Group, LLC	SPA-201908		\$30,977.72		\$30,977.72	JCW
<i>EPP Manager</i>	8/31/19	8/19				
Fugro (I)	04.72190035-5		\$34,863.20		\$34,863.20	LEF
<i>Geotechnical Engineering Services</i>	8/30/19	8/19				

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
Gerald (Jerry) Johns <i>Project Operations</i>	Letter 9/1/19 8/19		\$6,125.00		\$6,125.00	RDT
GV/Hi Park Tower Owner, LLC <i>Reservoir Conference Room Rental</i>	No Invoice					KMS
HDR (A) <i>Project Integration</i>	1200212979 8/30/19 8/19		\$236,019.69		\$236,019.69	All Agents
ICF International (Environmental) (E) <i>Env/Biological Services</i>	0140623 8/15/19 7/19		\$112,919.76		\$112,919.76	AEF
ICF International (Permitting) (F) <i>Permitting and Agreements</i>	0140677 8/15/19 7/19		\$250,052.36		\$250,052.36	AEF
J.C. Watson, Inc. <i>General Manager Services</i>	SPA-049 9/1/19 8/19		\$34,427.58	\$4,936.18	\$29,491.40	JRT/GA
Katz & Associates (C) <i>Communications</i>	413270 8/15/19 7/19		\$41,533.51	\$24,920.11	\$16,613.40	KMS
K-Coe Isom, LLP <i>Accounting</i>	KC060943 8/31/19 8/19		\$3,301.00	\$660.20	\$2,640.80	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	1609000-0719 8/7/19 7/19		\$874.24		\$874.24	JAT
M.R. Cleaning Service <i>Office Cleaning</i>	1197 9/1/19 8/19		\$200.00	\$200.00		KMS
Maximum Pest Control <i>Pest Spraying</i>	No Invoice					KMS
MBK Engineers <i>Reservoir Operations</i>	19-07-4941.0 8/15/19 7/19		\$8,192.25		\$8,192.25	RDT
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4713SITES 8/9/19 7/19		\$23,251.25		\$23,251.25	JCW
MT Shasta Water <i>Office Water</i>	424276 8/26/19 8/19		\$27.55	\$27.55		KMS

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
Perkins Coie, LLP <i>Special Legal</i>	6054444	8/27/19 7/19	\$18,343.80		\$18,343.80	AEF
Pioneer Review <i>Newspaper</i>	No Invoice					KMS
RDJT Associates, Inc. <i>Env Planning/ Permits Manager</i>	09-2019	9/4/19 8/19	\$36,180.41		\$36,180.41	JCW
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	36394591	8/31/19 8/19	\$35.55	\$35.55		KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000130758	8/12/19 8/19	\$1,587.60	\$1,058.40	\$4,233.60	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000130759	8/12/19 8/19	\$882.00	\$1,058.40	\$4,233.60	
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000131145	8/27/19 8/19	\$1,411.20	\$1,058.40	\$4,233.60	
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000131146	8/27/19 8/19	\$1,411.20	\$1,058.40	\$4,233.60	
Spesert Consulting <i>Bus/Communications Manager</i>	9-19	9/4/19 8/19	\$21,866.42		\$21,866.42	JCW
Trapasso Consulting Services <i>Program Operations Manager</i>	SPA 17-24	9/2/19 8/19	\$29,115.20		\$29,115.20	JCW
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 9/4	9/4/19 8/19	\$488.12	\$372.42	\$115.70	KMS
Wiseman Consulting Group <i>ROW/Land Management</i>	No Invoice					KMS
Young Woolridge, Law Offices, LLP <i>Legal Counsel</i>	59227	9/5/19 8/19	\$11,480.82	\$7,013.42	\$4,467.40	JCW

\$ Total	1,206,964.57	43,414.85	1,163,549.72
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SEPTEMBER CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC WORKING GROUP

9/8/2019

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete	9 Month Plan
a) HDR	Costs and Task % as of 08/19		3,220,273	2,231,987	1,308,727	923,260	59%		
	A01	Communications Int.		19,972	11,024	8,948	55%	56%	
	A02	Ops Modeling Int.		-	-	-	-	100%	
	A03	Env. Planning Int.		339,990	207,523	132,467	61%	58%	
	A04	Permitting Int.		627,536	319,770	307,766	51%	65%	
	A05	Real Estate Int.		9,360	6,387	2,973	68%	56%	
	A06	Engineering Int.		211,510	138,677	72,833	66%	61%	
	A07	Geotech Int.		37,800	29,040	8,760	77%	57%	
	A08	Controls Int.		199,924	161,586	38,338	81%	60%	
	A09	General Int.		450,714	266,654	184,060	59%	55%	
	A10	Authority's Engineer		-	-	-	-	100%	
	A11	Health, Safety & Loss Prevention		9,980	3,494	6,486	35%	75%	
	A12	Quality Management		-	1,027	(1,027)	-	100%	
	A13	Risk Management		-	312	(312)	-	100%	
	A14	IT		82,118	62,484	19,634	76%	67%	
	A15	GIS		28,115	19,686	8,429	70%	63%	
	A16	Document Management		56,160	9,930	46,230	18%	58%	
	A17	Staff Support		10,980	12,604	(1,624)	115%	56%	
	A18	Satellite Project Office		-	-	-	-	100%	
	A19	Land Conservation Approach		-	-	-	-	100%	
	A98	HDR Project Management		70,435	33,087	37,348	47%	50%	
	A99	Expenses		77,393	25,441	51,952	33%	56%	
b) BC	Costs and Task % as of 07/19		1,850,063	1,291,875	500,205	791,670	39%		
	B01	Project Controls		369,500	199,074	170,426	54%	30%	
	B02	Contract Administration and Compliance		289,721	79,451	210,270	27%	35%	
	B03	Work Planning and Scheduling		136,090	18,163	117,927	13%	65%	
	B04	Project Administrative Support		108,791	35,679	73,112	33%	10%	



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9/8/2019

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete	9 Month Plan
	B05	PMP Sections		17,083	2,346	14,737	14%	-	
	B98	Project Management		363,686	163,234	200,452	45%	40%	
	B99	Expenses		7,004	2,259	4,745	32%	-	
c) K&A		Costs and Task % as of 07/19	687,902	505,365	179,778	325,587	36%		
	C01	Local/Landowner Outreach		31,860	16,215	15,645	51%	35%	
	C02	Statewide Outreach		36,525	32,570	3,955	89%	90%	
	C03	NGO Outreach		27,085	3,255	23,830	12%	-	
	C04	Strategic Communications		28,820	6,016	22,804	21%	40%	
	C05	Message Development/Training		18,620	5,084	13,536	27%	60%	
	C06	Informational Materials Distribution		89,655	24,680	64,975	28%	55%	
	C07	Website Modifications and Management		30,350	17,368	12,983	57%	55%	
	C08	Video & Photography		21,070	210	20,860	1%	25%	
	C09	Authority/Reservoir Committee Public Affairs Support		30,005	7,131	22,874	24%	50%	
	C10	Media Relations		22,020	14,023	7,998	64%	70%	
	C11	Social Media		19,075	821	18,254	4%	15%	
	C98	Project Management		84,630	45,145	39,485	53%	40%	
	C99	Expenses		65,650	7,260	58,390	11%	-	
d) CH2-d		Costs and Task % as of 08/19	1,398,760	1,231,548	570,732	660,816	46%		
	D01	Permitting and Resource Agency Technical Support		295,582	353,650	(58,068)	120%	80%	
	D02	Environmental Document Support		323,632	6,868	316,764	2%	2%	
	D03	Total Operations Technical Support		358,822	153,763	205,059	43%	50%	
	D98	Project Management		118,346	19,146	99,200	16%	20%	
	D99	Subs and ODCS		135,166	37,304	97,862	28%	30%	
e) ICF-e		Costs and Task % as of 07/19	2,148,133	1,822,848	460,752	1,362,096	25%		
	E01	Draft EIS/EIR Review and Strategic Consultation		166,065	109,531	56,534	66%	95%	
	E02	Prepare Admin Final Responses to Comments		674,469	248,597	425,872	37%	50%	
	E03	Prepare Administrative Final EIR/EIS		677,192	5,748	671,444	1%	5%	



SEPTEMBER CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC WORKING GROUP

9/8/2019

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete	9 Month Plan
	E04	Begin Preparation of Administrative Record for Fin		36,912	-	36,912	-	-	
	E05	Engagement		44,692	-	44,692	-	-	
	E06	Geotechnical Environmental Document		100,374	74,062	26,312	74%	-	
	E98	Project Management		118,736	22,810	95,926	19%	25%	
	E99	Expenses		4,408	4	4,404	0%	5%	
f) ICF-f		Costs and Task % as of 07/19	3,698,976	3,192,705	649,673	2,543,032	20%		
	F01	Finalize Joint Biological Assessment		1,587,973	407,207	1,180,766	26%	40%	
	F02	Finalize Geotechnical Permits and Fieldwork		210,858	105,127	105,731	50%	70%	
	F03	Prepare Section 106 Documents		550,076	27,467	522,609	5%	10%	
	F04	Begin Preparation of Permits and Agreements		379,871	57,792	322,079	15%	10%	
	F05	Prepare for 2020 Field Work Studies		10,669	6,951	3,718	65%	20%	
	F06	Strategize on Mitigation and Adaptive Management P		157,261	12,906	144,355	8%	10%	
	F98	Project Management		178,987	23,805	155,182	13%	20%	
	F99	Expenses		117,010	8,418	108,592	7%	5%	
g) BRI		Costs and Task % as of 07/19	405,900	204,805	27,417	177,388	13%		
	G01	Develop Draft Right-of-Way Manual Sections		7,742	-	7,742	-	-	
	G02	Right-of-Way Planning Efforts		8,001	-	8,001	-	-	
	G03	Right-of-Entry / Early-Access Program		129,869	18,738	111,131	14%	40%	
	G04	Property Management Program		4,001	-	4,001	-	-	
	G05	Public Outreach and Community Engagement		14,952	272	14,680	2%	40%	
	G98	Project Management / QC		25,240	8,396	16,844	33%	40%	
	G99	Expenses		15,000	11	14,989	0%	40%	
i) FUG		Costs and Task % as of 08/19	2,528,732	218,000	139,623	78,377	64%		
	I01	Data Review and Develop 2019 Feasibility Study Work Plan		118,027	93,226	24,801	79%	79%	
	I02	- Obsolete -		-	-	-	-	-	
	I03	2019 Site Investigation		-	-	-	-	-	
	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-	



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 FINANCE AND ECONOMICS AD HOC WORKING GROUP

9/8/2019

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete	9 Month Plan
	198	Project Management		99,291	46,384	52,907	47%	47%	
	199	Expenses		682	13	669	2%	-	