



Topic: **Authority Board Agenda Item 5-2**

**2019 July 22**

Subject: **Payment of Claims**

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**Requested Action:**

Consider approval of the June 2019 Payment of Claims as presented in Attachment 5-2A with supporting details provided in Attachment 5-2B.

**Detailed Description/Background:**

Attachment A incorporates invoices received by the Sites Project Authority through July 1, 2019.

Attachment B summarizes how actual costs are allocated between Authority and Reservoir Committee.

**Prior Authority Board Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$1,004,702.01 with \$44,525.52 of costs being assigned to the Authority and \$960,176.49 assigned to the Reservoir Committee.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment A: June 2019 Payment of Claims

Attachment B: June 2019 Monthly Invoice Summary and Cost Allocation

**WARRANTS DRAWN AGAINST  
Sites Project Authority  
July 22, 2019**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1895	07/15/2019	Adept Solutions	IT & Related Services	1,069.30
1896	07/15/2019	AECOM Inc.	Engineering /Tech	22,617.70
1897	07/15/2019	Association of California Water Agency	Dues	500.00
1898	07/15/2019	Bender Rosenthal Inc.	Real Estate	12,510.78
1899	07/15/2019	Brown and Caldwell	Project Controls	111,124.68
1900	07/15/2019	CH2M	Operations/SIM Modeling	91,024.33
1901	07/15/2019	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
1902	07/15/2019	Forsythe Group LLC	EPP Manager	30,644.38
1903	07/15/2019	Fugro USA Land, Inc.	Geotechnical Engineering Services	22,284.58
1904	07/15/2019	Gerald E Johns	Project Operations	10,250.00
1905	07/15/2019	HDR Engineering Inc.	Project Integration	241,150.69
1906	07/15/2019	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	258,001.75
1907	07/15/2019	JC Watson Inc.	GM Services	35,191.71
1908	07/15/2019	Katz and Associates Inc.	Communications	49,452.12
1909	07/15/2019	Kcoe Isom LLP	Accounting	3,505.00
1910	07/15/2019	Larsen Wurzel & Associates Inc.	Cost Development Model	1,774.24
1911	07/15/2019	MR Cleaning Services	Office Cleaning	100.00
1912	07/15/2019	MBK Engineers Inc.	Project Operations	2,537.50
1913	07/15/2019	Montague DeRose & Associates, LLC	Municipal Advisor	5,087.50
1914	07/15/2019	Mt Shasta Spring Water	Office Water	8.70
1915	07/15/2019	Pioneer Review	Newspaper	55.00
1916	07/15/2019	RDJT Associates Inc.	Env/Permits Manager	38,146.47
1917	07/15/2019	Rush Personnel Services Inc.	Yolanda Tirado Services	5,512.50
1918	07/15/2019	Spesert Consulting	Bus/Comm Manager	17,618.06
1919	07/15/2019	Trapasso Consulting Services	Pgm Ops Manager	28,989.28
1920	07/15/2019	U.S. Bank	Misc Expenses	178.84
1921	07/15/2019	Young Wooldridge LLP	Legal Counsel	7,366.90
			<b>Total Amount</b>	<b><u>1,004,702.01</u></b>

THE FOREGOING CLAIM, NUMBERED 1895-1921 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



July 7, 2019

Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for July 2019 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
<b>Association of California Water Agencies</b>	0005647		\$500.00	\$400.00	\$100.00	JAT
<i>Association of California Water Agencies</i>	6/26/19	06/19				
<b>Adept Solutions</b>	MSP-136927		\$663.20	\$213.86	\$855.44	KMS
<i>IT Related Services/Computer Equipment</i>	7/1/19	07/19				
<b>Adept Solutions</b>	136950		\$203.05	\$213.86	\$855.44	
<i>IT Related Services/Computer Equipment</i>	6/17/19	05/19				
<b>Adept Solutions</b>	136931		\$203.05	\$213.86	\$855.44	
<i>IT Related Services/Computer Equipment</i>	6/10/19	04/19				
<b>AECOM Technical Services, Inc.</b>	2000232837		\$17,339.58		\$22,617.70	LEF
<i>Engineering/Tech</i>	7/3/19	06/19				
<b>AECOM Technical Services, Inc.</b>	2000221894		\$5,278.12		\$22,617.70	
<i>Engineering/Tech</i>	6/6/19	05/19				
<b>Brown and Caldwell (Svc Area B)</b>	17345394		\$111,124.68		\$111,124.68	JAT
<i>Project Controls</i>	6/12/19	05/19				
<b>Bender Rosenthal, Inc. (Svc Area G)</b>	19037.02-2		\$7,729.70		\$12,510.78	KMS
<i>Real Estate</i>	5/31/19	05/19				
<b>Bender Rosenthal, Inc. (Svc Area G)</b>	19037.02-3		\$4,781.08		\$12,510.78	
<i>Real Estate</i>	6/30/19	06/19				
<b>CH2M Hill Engineers (Svc Area D)</b>	D3205400-002		\$91,024.33		\$91,024.33	RDT
<i>Operations / Simulation Modeling</i>	6/14/19	05/19				
<b>Capital Project Strategies, LLC</b>	No Invoice					JCW
<i>Alternative Project Delivery Advisor</i>						

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
<b>Dunn Consulting</b>	Letter 7/1		\$8,000.00	\$4,800.00	\$3,200.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	7/1/19	06/19				
<b>Fechter and Company, CPAs</b>	No Invoice					JAT
<i>Accounting Services</i>						
<b>Forsythe Group, LLC</b>	SPA-201906		\$30,644.38		\$30,644.38	JCW
<i>EPP Manager</i>	6/30/19	06/19				
<b>Fugro (Svc Area I)</b>	04.72190035-3		\$22,284.58		\$22,284.58	LEF
<i>Geotechnical Engineering Services</i>	7/1/19	06/19				
<b>Gerald (Jerry) Johns</b>	Letter 6/30		\$10,250.00		\$10,250.00	RDT
<i>Project Operations</i>	6/30/19	06/19				
<b>GV/HI Park Tower Owner, LLC</b>	No Invoice					KMS
<i>Reservoir Conference Room Rental</i>						
<b>HDR (Svc Area A)</b>	1200200236		\$241,150.69		\$241,150.69	All Agents
<i>Project Integration</i>	6/28/19	06/19				
<b>ICF Jones and Stokes (Svc Area E)</b>	0139106		\$118,737.36		\$118,737.36	AEF
<i>Env/Biological Services</i>	6/14/19	05/19				
<b>ICF Jones and Stokes (Svc Area F)</b>	0139108		\$139,264.39		\$139,264.39	AEF
<i>Permitting and Agreements</i>	6/14/19	05/19				
<b>J.C. Watson, Inc.</b>	SPA-047		\$35,191.71	\$6,250.78	\$28,940.93	JT/GA
<i>General Manager Services</i>	6/30/19	06/19				
<b>Katz &amp; Associates (Svc Area C)</b>	413140		\$49,452.12	\$27,893.42	\$21,558.70	KMS
<i>Communications</i>	6/13/19	05/19				
<b>K·Coe Isom, LLP</b>	KC056601		\$3,505.00	\$701.00	\$2,804.00	JAT
<i>Accounting</i>	6/30/19	06/19				
<b>Larsen Wurzel &amp; Associates, Inc.</b>	1609000-0519		\$1,774.24		\$1,774.24	JAT
<i>Cost Development</i>	6/11/19	05/19				
<b>MBK Engineers</b>	19-05-4941.0		\$2,537.50		\$2,537.50	RDT
<i>Eng/Tech Svcs &amp; Project Operations</i>	6/20/19	05/19				

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
<b>Montague DeRose &amp; Associates, LLC</b>	4678 Sites		\$5,087.50		\$5,087.50	JCW
<i>Municipal Financial Advisor</i>	6/19/19	05/19				
<b>Maximum Pest Control</b>	No Invoice					KMS
<i>Pest Spraying</i>						
<b>M.R. Cleaning Service</b>	1162		\$100.00	\$100.00		KMS
<i>Office Cleaning</i>	6/23/19	06/19				
<b>MT Shasta Water</b>	405667		\$8.70	\$8.70		KMS
<i>Office Water</i>	6/21/19	06/19				
<b>Perkins Coie, LLP</b>	No Invoice					AEF
<i>Special Legal</i>						
<b>Pioneer Review</b>	6-12		\$55.00	\$55.00		KMS
<i>Newspaper</i>	6/12/19	06/19				
<b>RDJT Associates, Inc</b>	07-2019		\$38,146.47		\$38,146.47	JCW
<i>Env Planning/ Permits Manager</i>	7/1/19	06/19				
<b>Recology Butte Colusa Counties</b>	No Invoice					KMS
<i>Office Trash Pickup</i>						
<b>Rush Personnel</b>	IVC000000129226		\$1,675.80	\$1,102.50	\$4,410.00	KMS
<i>Yolanda Tirado Services</i>	6/17/19	06/19				
<b>Rush Personnel</b>	IVC000000129227		\$1,587.60	\$1,102.50	\$4,410.00	
<i>Yolanda Tirado Services</i>	6/17/19	06/19				
<b>Rush Personnel</b>	IVC000000129598		\$1,411.20	\$1,102.50	\$4,410.00	
<i>Yolanda Tirado Services</i>	7/1/19	06/19				
<b>Rush Personnel</b>	IVC000000129599		\$837.90	\$1,102.50	\$4,410.00	
<i>Yolanda Tirado Services</i>	7/1/19	06/19				
<b>Spesert Consulting</b>	7-19		\$17,618.06		\$17,618.06	JCW
<i>Bus/Communications Manager</i>	7/2/19	06/19				
<b>Stradling, Yocca, Carlson &amp; Rauth</b>	No Invoice					JCW
<i>Bond Counsel</i>						

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
<b>Trapasso Consulting Services</b> <i>Program Operations Manager</i>	SPA 17-22 ----- 7/1/19	06/19	\$28,989.28		\$28,989.28	JCW
<b>US Bank - Credit Card</b> <i>Misc. Expenses</i>	Online 7/2 ----- 7/2/19	06/19	\$178.84	\$130.32	\$48.52	KMS
<b>Wiseman Consulting Group</b> <i>ROW/Land Management</i>	No Invoice -----					KMS
<b>Young Woolridge, Law Offices, LLP</b> <i>Legal Counsel</i>	57482 ----- 7/3/19	06/19	\$7,366.90	\$2,869.94	\$4,496.96	JCW

<b>Total</b>	<b>\$1,004,702.01</b>	<b>\$44,525.52</b>	<b>\$960,176.49</b>
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**JULY CONSULTANT BUDGET REPORT**  
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
 FINANCE AND ECONOMICS AD HOC WORKING GROUP

7/7/2019

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete
<b>a) HDR</b>		(Costs through period ending 06/19)	<b>3,220,273</b>	<b>2,231,987</b>	<b>763,112</b>	<b>1,468,875</b>	<b>34%</b>	
	A01	Communications Int.		19,972	7,428	12,544	37%	33%
	A02	Ops Modeling Int.		-	-	-	-	100%
	A03	Env. Planning Int.		339,990	120,759	219,231	36%	36%
	A04	Permitting Int.		627,536	168,204	459,332	27%	42%
	A05	Real Estate Int.		9,360	4,985	4,375	53%	33%
	A06	Engineering Int.		211,510	76,208	135,302	36%	31%
	A07	Geotech Int.		37,800	14,594	23,206	39%	35%
	A08	Controls Int.		199,924	88,592	111,332	44%	40%
	A09	General Int.		450,714	171,043	279,671	38%	32%
	A10	Authority's Engineer		-	-	-	-	100%
	A11	Health, Safety & Loss Prevention		9,980	568	9,412	6%	7%
	A12	Quality Management		-	1,027	(1,027)	-	100%
	A13	Risk Management		-	312	(312)	-	100%
	A14	IT		82,118	42,728	39,390	52%	60%
	A15	GIS		28,115	17,742	10,373	63%	90%
	A16	Document Management		56,160	7,178	48,982	13%	36%
	A17	Staff Support		10,980	7,241	3,739	66%	33%
	A18	Satellite Project Office		-	-	-	-	100%
	A19	Land Conservation Approach		-	-	-	-	100%
	A98	HDR Project Management		70,435	22,338	48,097	32%	30%
	A99	Expenses		77,393	12,165	65,228	16%	33%
<b>b) BC</b>		(Costs through period ending 05/19)	<b>1,850,063</b>	<b>1,291,875</b>	<b>248,775</b>	<b>1,043,100</b>	<b>19%</b>	
	B01	Project Controls		369,500	108,575	260,925	29%	50%
	B02	Contract Administration and Compliance		289,721	49,404	240,317	17%	50%
	B03	Work Planning and Scheduling		136,090	8,895	127,196	7%	60%
	B04	Project Administrative Support		108,791	6,677	102,114	6%	-
	B05	PMP Sections		17,083	2,346	14,737	14%	-



**JULY CONSULTANT BUDGET REPORT**  
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
 FINANCE AND ECONOMICS AD HOC WORKING GROUP

7/7/2019

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete
	B98	Project Management		363,686	71,908	291,778	20%	40%
	B99	Expenses		7,004	971	6,033	14%	-
<b>c) K&amp;A</b>		(Costs through period ending 05/19)	<b>687,902</b>	<b>505,365</b>	<b>101,329</b>	<b>404,036</b>	<b>20%</b>	
	C01	Local/Landowner Outreach		31,860	2,773	29,088	9%	9%
	C02	Statewide Outreach		36,525	30,316	6,209	83%	83%
	C03	NGO Outreach		27,085	3,255	23,830	12%	12%
	C04	Strategic Communications		28,820	2,790	26,030	10%	10%
	C05	Message Development/Training		18,620	4,454	14,166	24%	24%
	C06	Informational Materials Distribution		89,655	14,481	75,174	16%	16%
	C07	Website Modifications and Management		30,350	2,385	27,965	8%	8%
	C08	Video & Photography		21,070	-	21,070	-	-
	C09	Authority/Reservoir Committee Public Affairs Support		30,005	4,419	25,586	15%	15%
	C10	Media Relations		22,020	8,551	13,469	39%	39%
	C11	Social Media		19,075	-	19,075	-	-
	C98	Project Management		84,630	25,143	59,488	30%	30%
	C99	Expenses		65,650	2,762	62,888	4%	4%
<b>d) CH2-d</b>		(Costs through period ending 05/19)	<b>1,398,760</b>	<b>1,231,548</b>	<b>180,814</b>	<b>1,050,735</b>	<b>15%</b>	
	D01	Permitting and Resource Agency Technical Support		295,582	113,423	182,160	38%	19%
	D02	Environmental Document Support		323,632	1,308	322,324	0%	1%
	D03	Total Operations Technical Support		358,822	47,774	311,048	13%	7%
	D98	Project Management		118,346	8,132	110,214	7%	4%
	D99	Subs and ODCS		135,166	10,177	124,989	8%	6%
<b>e) ICF-e</b>		(Costs through period ending 05/19)	<b>2,148,133</b>	<b>1,822,848</b>	<b>247,534</b>	<b>1,575,314</b>	<b>14%</b>	
	E01	Draft EIS/EIR Review and Strategic Consultation		166,065	81,373	84,692	49%	40%
	E02	Prepare Admin Final Responses to Comments		674,469	76,044	598,425	11%	10%
	E03	Prepare Administrative Final EIR/EIS		677,192	-	677,192	-	-
	E04	Begin Preparation of Administrative Record for Fin		36,912	-	36,912	-	-
	E05	Engagement		44,692	-	44,692	-	-
	E06	Geotechnical Environmental Document		100,374	74,062	26,312	74%	80%





**JULY CONSULTANT BUDGET REPORT**  
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
 FINANCE AND ECONOMICS AD HOC WORKING GROUP

7/7/2019

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete
	E98	Project Management		118,736	16,051	102,685	14%	12%
	E99	Expenses		4,408	4	4,404	0%	2%
<b>f) ICF-f</b>		(Costs through period ending 05/19)	<b>3,698,976</b>	<b>3,192,705</b>	<b>210,744</b>	<b>2,981,961</b>	<b>7%</b>	
	F01	Finalize Joint Biological Assessment		1,587,973	82,320	1,505,653	5%	30%
	F02	Finalize Geotechnical Permits and Fieldwork		210,858	89,535	121,323	42%	70%
	F03	Prepare Section 106 Documents		550,076	14,464	535,612	3%	5%
	F04	Begin Preparation of Permits and Agreements		379,871	4,787	375,084	1%	2%
	F05	Prepare for 2020 Field Work Studies		10,669	643	10,026	6%	5%
	F06	Strategize on Mitigation and Adaptive Management P		157,261	3,759	153,502	2%	1%
	F98	Project Management		178,987	13,377	165,610	7%	11%
	F99	Expenses		117,010	1,859	115,151	2%	1%
<b>g) BRI</b>		(Costs through period ending 06/19)	<b>405,900</b>	<b>204,805</b>	<b>22,676</b>	<b>182,129</b>	<b>11%</b>	
	G01	Develop Draft Right-of-Way Manual Sections		7,742	-	7,742	-	-
	G02	Right-of-Way Planning Efforts		8,001	-	8,001	-	-
	G03	Right-of-Entry / Early-Access Program		129,869	15,909	113,960	12%	30%
	G04	Property Management Program		4,001	-	4,001	-	-
	G05	Public Outreach and Community Engagement		14,952	218	14,734	1%	30%
	G98	Project Management / QC		25,240	5,846	19,394	23%	30%
	G99	Expenses		15,000	703	14,297	5%	30%
<b>i) FUG</b>		(Costs through period ending 06/19)	<b>2,528,732</b>	<b>218,000</b>	<b>74,146</b>	<b>143,854</b>	<b>34%</b>	
	I01	Data Review and Develop 2019 Feasibility Study Work Plan		118,027	49,709	68,318	42%	42%
	I02	- Obsolete -		-	-	-	-	-
	I03	2019 Site Investigation		-	-	-	-	-
	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-
	I98	Project Management		99,291	24,437	74,854	25%	25%
	I99	Expenses		682	-	682	-	-