



Topic: **Authority Board Agenda Item 5-8**

**2019 December 20**

Subject: **Contract Amendment for Professional Services (ICF Jones and Stokes, Inc.)**

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**Requested Action:**

Consider approval of an amendment to ICF Jones and Stokes, Inc.'s (ICF) (Permitting and Agreements) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost.

**Detailed Description/Background:**

ICF's F contract and task order were approved through December 31, 2019 which was the anticipated end date for Phase 2 (2019). ICF's F task order period of performance needs to be extended since the Authority approved an extension to Phase 2 (2019) through June 30, 2020.

The proposed amendment would extend the contract period of performance from December 31, 2019 through June 30, 2020.

**Prior Authority Board Action:**

At the March 25, 2019 meeting, approved both the consulting agreement with ICF Jones and Stokes, Inc. (ICF) for Service Area F – Permitting and Agreements and the Phase 2 (2019) task order and budget for services March 26, 2019 through December 31, 2019.

At the November 19, 2018 meeting, approved the evaluation panel's selection of ICF for Service Area F – Permitting and Agreements.

At the August 20, 2018 meeting, approved the release of the Project Development Support Services RFQ-18-04.

**Fiscal Impact/Funding Source:**

No change to existing budget.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment A: Task Order Amendment.

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Status:	Final	Preparer:	Trapasso	Phase:	2	Version:	A
Purpose:	Sites Authority Board Staff Report	QA/QC:	Watson	Date:	2019 December 20		
Caveat:	Approval Action	Authority Agent:	Trapasso	Ref/File #:	12.221-210.018		
Notes:				Page:	1	of	1



**Sites Project Authority  
Permitting and Agreements - F  
Task Order Amendment  
Revision No. 1.2**

**Consultant: ICF Jones and Stokes, Inc.**

**Background**

The Authority is currently revising the Phase 2 (2019) Work Plan which will result in changes to the Consultants' task order. During the Work Plan revision process the Authority has been providing written direction to the Consultant on monthly expenditures and to work directly with Authority Agents on scope and schedule.

The task order scope of services, budget, and detailed schedule will be subject to change in a subsequent amendment when the revised Phase 2 (2019) Work Plan is approved by the Authority. However, the task order labor rate, funding agreement, and commercial terms are expected to remain in effect.

**Task Order No. 1.2**

Task Order No. 1.2 extends the overall task order schedule.

**Schedule**

The overall period of performance for this task order is changed from December 31, 2019 through June 30, 2020. The detailed schedule in Attachment 4 will be amended after the revised Phase 2 (2019) Work Plan is approved by the Authority.

**Consultant**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Sites Project Authority**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_