

Attachment A to Meeting Minutes

Current Voting Committee Participants (25):

<input checked="" type="checkbox"/>	Pct	Participant	<input checked="" type="checkbox"/>	Pct	Participant
<input checked="" type="checkbox"/>	2.46	American Canyon, City	<input checked="" type="checkbox"/>	5.24	Metropolitan WD
<input checked="" type="checkbox"/>	2.27	Antelope Valley-East Kern WA	<input type="checkbox"/>	5.26	Orland-Artois WD
<input checked="" type="checkbox"/>	4.27	California Water Service	D	3.30	Pacific Resources MWC (1)
<input type="checkbox"/>	2.06	Carter MWC	<input checked="" type="checkbox"/>	5.26	Reclamation District 108
<input checked="" type="checkbox"/>	5.57	Coachella Valley WD	<input checked="" type="checkbox"/>	6.04	San Bernardino Valley MWD
<input checked="" type="checkbox"/>	3.63	Colusa County	<input checked="" type="checkbox"/>	3.89	San Geronio Pass WA
<input checked="" type="checkbox"/>	7.23	Colusa Co. WD	<input checked="" type="checkbox"/>	5.24	Santa Clara Valley WD
<input type="checkbox"/>	2.05	Cortina WD	<input checked="" type="checkbox"/>	2.67	Santa Clarita Valley WA (1)
<input checked="" type="checkbox"/>	2.33	Davis WD	<input type="checkbox"/>	2.57	Western Canal WD
<input type="checkbox"/>	0.00	Department of Water Resources (non-voting)	<input checked="" type="checkbox"/>	6.07	Westside WD
<input checked="" type="checkbox"/>	2.88	Desert WA	<input checked="" type="checkbox"/>	4.70	Wheeler Ridge-Maricopa WSD
<input checked="" type="checkbox"/>	2.81	Dunnigan WD	<input type="checkbox"/>	0.00	US Bureau of Reclamation (non-voting)
<input type="checkbox"/>	2.26	Garden Highway MWC	<input checked="" type="checkbox"/>	4.70	Zone 7 WA
<input checked="" type="checkbox"/>	5.26	Glenn-Colusa ID			

19 **Voting members present** (See Note 1)

85.29 **Participation percentage in attendance**

Representation has been delegated as follows:

(1) Pacific Resources to R. Kunde (WR-M WSD)

NOTE 1: Participation by phone are not counted in quorum or voting

Meeting: **Phase 1 Reservoir Project Agreement**

2018 Dec 20

Subject: **Reservoir Committee Meeting**

1:00 PM – 2:30 PM

Location: Tsakopoulos Library Galleria (West Meeting Room)
828 I Street, Sacramento, CA 95814

Call in: 1-800-201-7439
Code: 644237

Chair: Thad Bettner (Glenn-Colusa Irrigation District)

Vice Chair: Doug Headrick (San Bernardino Valley Municipal Water District)

Treasurer: Jamie Traynham (Davis Water District)

MINUTES

ROLL CALL

Roll was called (see Attachment A), which resulted in 17 eligible representatives. This equated to 79% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee. By 1:43 p.m. two additional members were seated, bringing the total to 85%.

ATTENDANCE

See Attachment B.

CALL TO ORDER

Chairman Bettner called the meeting to order at 1:00 p.m., followed by the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Headrick, seconded by Hartwig to approve the December 20, 2018 Reservoir Committee Agenda, as presented. Motion carried unanimously.

Mr. Michael Hurley from California Water Service expressed concern regarding the action taken at the November 16, 2018 Reservoir Committee Meeting regarding the reimbursement of funds to those participants who have withdrawn from the project and requested clarification.

Chairman Bettner referred this matter to General Manager Watson.

MINUTES APPROVAL

It was moved by Hartwig, seconded by Traynham to approve the November 16, 2018 Reservoir Committee Meeting Minutes. Motion carried unanimously.

PERIOD OF PUBLIC COMMENT

Chairman Bettner called for public comment. Hearing none, he closed the period of public comment.

1. Chairpersons' Report:

Bettner

Participation by phone is not counted in quorum or voting.

Status: Issued for Use
Purpose: Informational
Caveat 1: Subject to change
Caveat 2:

Version: A
Date: 2018 Dec 20
Ref/File #:
Page: 1 of 4

1.1 Chairman Bettner spoke to accomplishments in 2018 as follows:

- \$816.3 million in Proposition 1 funding (\$40.8 million in early funding)
- \$4.35 WIIN Act funding in 2017 plus a requested amount of \$30 million in FY 2019)
- USBR considering increased participation from 12% to 25%
- \$449.2 million USDA conditional construction loan for Maxwell Water Intertie (3.78%, 40 years)
- Continued strong water industry support: 22 local participants planning to sign up in 2019
Sac. Valley (10); San Joaquin (3); Bay Area (3) and S. California (6)
- Continued strong Congressional support: 43 of 53 CA Representatives

Chairman Bettner also expressed his appreciation to the Reservoir Committee Members and Staff for all their hard work during this year.

2. Manager’s Report: Watson

2.1 Discussion and possible direction to staff regarding the General Manager’s monthly status report. (**Attachment 2-1A**)

General Manager Watson provided a review and overview of project activities performed in the month of November 2018. Brief discussion followed with no action taken.

2.2 Discussion and possible direction to staff regarding Proposition 1 WSIP application activities.

General Manager Watson provided a brief overview of the Proposition 1 WSIP application activities. Brief discussion followed regarding a meeting held on December 4, 2018 with staff on the revised early funding agreement and work plan, and deadlines for additional funds with no action taken.

2.3 Discussion and possible direction to staff on ongoing U.S. Bureau of Reclamation activities and WIIN Act Funding.

General Manager Watson provided an overview of ongoing U.S. Bureau of Reclamation activities and WIIN Act Funding. Discussion followed regarding advance of the feasibility report, policy issues on operational flexibility, operations agreement, and under the WIIN Act updating cost share agreement to allow the flow of WIIN Act funds to Sites, with no action taken.

1:29 p.m. Shelly Murphy, Colusa County Water District is now present.

2.4 Discussion and possible direction to staff on the USDA Community Facilities Loan for the Maxwell Water Intertie.

General Manager Watson provided a report on the USDA Community Facilities Loan for the Maxwell Water Intertie.

He expressed his appreciation to Ms. Kim Vann for her support on making sure the loan application was completed correctly and submitted on a timely basis and to Messrs. Sutton, Spesert and Headrick for all their time and hard work on getting the November 27, 2018 event coordinated.

Mr. Spesert spoke to the November 27, 2018 event on the announcement of approval of the USDA Loan and expressed his appreciation to all involved. Brief discussion followed with no action taken.

- 2.5 Report on the Sites Project Authority Board of Directors meeting on December 17, 2018. (Attachment 2-5A)

General Manager Watson provided a review of discussion and actions approved during the Sites Project Authority Board of Directors meeting on December 17, 2018.

Ms. Traynham spoke to the transfer of banking services from US Bank to River City Bank for the Authority Board and Reservoir Committee accounts. Brief discussion followed with no action taken.

1:43 p.m. Bill Vanderwaal is now present.

3. Ad Hoc Finance & Economics Work Group: Traynham

- 3.1 Accept the Treasurer’s Report (Attachments 3-1A)

Action: It was moved by Hartwig, seconded by Kunde to accept the Treasurer’s Report, as presented. Motion carried unanimously.

- 3.2 Approve the Reservoir Committee’s portion of the Payment of Claims (Attachments 3-2A, B & C)

Action: It was moved by Hartwig, seconded by Murphy to approve the Reservoir Committee’s portion of the Payment of Claims, as presented. Motion carried unanimously.

- 3.3 Report on status to execute the 2019 Participation Agreements by March 31, 2019.

General Manager Watson reported on the status of the 2019 Participation Agreements. He stated the Phase 1 Reservoir Project Agreement expires on March 31, 2019 and will be replaced by 2019 Reservoir Project Agreement, which has been distributed to those who will participate in 2019. Brief discussion followed with no action taken.

General Manager Watson also reminded everyone he and staff members are available to answer any questions or meet with participants as needed.

4. Ad Hoc Document Review Work Group: Bettner

No Report.

5. Ad Hoc Reservoir Operations Work Group: Kunde & Ruiz

No Report

6. Ad Hoc Water Facilities Work Group: 0 min Arita

- 6.1 Report on status of the Project Development Support Services RFQ 18-04.

General Manager Watson provided a report on the status of the Project Development Support Services RFQ 18-04 as followed:

Commercial terms and conditions have been negotiated with HDR Inc for Service Area A – Project Integration; Katz and Associates for Service Area C – Communications and Bender Rosenthal for Service Area G – Real Estate with rates and initial task orders to

be negotiated and brought back to the Reservoir Committee and then the Authority Board in January 2019.

Commercial terms and conditions are still being negotiated with Brown and Caldwell for Service Area B – Project Controls and should be completed by month’s end, with rates and initial task orders to be negotiated and brought back to the Reservoir Committee and then the Authority Board in January 2019.

Commercial terms and conditions to be started in January 2019 with ICF Inc., for Service Area F – Permitting & Agreements, Ch2m Hill for Service Area D – Operations Simulations Modeling and Fugro for Service Area I - Geology & Geotechnical Engineering, with rates and initial task orders to be negotiated and brought back to the Reservoir Committee and the Authority Board in February and no later than March 2019.

General Manager Watson deferred to Mr. Kunde, Ad Hoc Work Group Chair, regarding Service Area E – Environmental Planning & Analysis.

Mr. Kunde stated the Ad hoc Work Group met earlier this morning and staff requested clarification of certain areas in the Statement of Qualifications. Discussion followed, with no action taken.

7. Ad Hoc Siting Work Group: Azevedo
No Report

8. Recap Bettner/Headrick

8.1 Agenda topics for next meeting?
None at this time.

8.2 Upcoming Reservoir Committee meetings:

Sites Reservoir Committee Meeting
Friday January 18, 2019 – 9:30 AM
Sites Maxwell Project Office
122 Old Highway 99W, Maxwell, CA 95955

The meeting adjourned at 2:06 p.m.

Chairman
Thadd Bettner

General Manager
Jim Watson

Attachment B to Meeting Minutes - Attendance

Current Voting Reservoir Committee Participants (24):

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>	<i>Others</i>
American Canyon, City	<input checked="" type="checkbox"/> Steve Hartwig	<input type="checkbox"/> Jason Holley	
AVEK WA	<input checked="" type="checkbox"/> Dwayne Chisam	<input checked="" type="checkbox"/> Dan Flory	
California Water Service	<input checked="" type="checkbox"/> Michael Hurley	<input type="checkbox"/> Dan Flory	
Carter MWC	<input type="checkbox"/> Ben Carter	<input type="checkbox"/>	
Coachella Valley WD	<input checked="" type="checkbox"/> Robert Cheng	<input checked="" type="checkbox"/> Ivory Reyburn	
Colusa County.	<input checked="" type="checkbox"/> Azevedo, Mike	<input type="checkbox"/> Gary Evans	
Colusa Co. WD	<input checked="" type="checkbox"/> Shelley Murphy	<input type="checkbox"/> Joe Marsh	
Cortina WD	<input type="checkbox"/> Jim Peterson	<input type="checkbox"/> Chuck Grimmer	
Davis WD	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter	
Desert WA	<input type="checkbox"/> Mark Krause	<input checked="" type="checkbox"/> Steve Johnson	
Dunnigan WD	<input checked="" type="checkbox"/> Bill Vanderwaal	<input type="checkbox"/> Jake Spooner	
Garden Highway MWC	<input type="checkbox"/> Nicole Van Vleck	<input type="checkbox"/> Jon Munger	
Glenn-Colusa ID	<input checked="" type="checkbox"/> Thad Bettner	<input type="checkbox"/> Don Bransford	
Metropolitan WD	<input type="checkbox"/> Randall Neudeck	<input type="checkbox"/> Steve Arakawa	<input checked="" type="checkbox"/> Chandra Chilmaku
Orland-Artois WD	<input type="checkbox"/> John Erickson	<input type="checkbox"/> Emil Cavagnolo	
Pacific Resources MWC	<input type="checkbox"/> Preston Brittan	<input type="checkbox"/>	
RD 108	<input checked="" type="checkbox"/> Bill Vanderwaal	<input type="checkbox"/>	
San Bernardino V MWD	<input checked="" type="checkbox"/> Doug Headrick	<input type="checkbox"/> Bob Tincer	
San Geronio Pass WA	<input checked="" type="checkbox"/> Jeff Davis	<input type="checkbox"/>	
Santa Clara Valley WD	<input checked="" type="checkbox"/> Cindy Kao	<input type="checkbox"/> Brad Arnold	<input type="checkbox"/> Eric Letterman

NOTE 1: Participation by phone is not counted in quorum or voting.

NOTE 2: Additional participants were on the phone, but did not identify themselves.

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
Santa Clarita Valley Water Agency	<input checked="" type="checkbox"/> Dirk Marks	<input type="checkbox"/> Rick Viergutz	_____
Western Canal WD	<input type="checkbox"/> Ted Trimble	<input type="checkbox"/> Greg Johnson	_____
Westside WD	<input checked="" type="checkbox"/> Allan Myers	<input checked="" type="checkbox"/> Dan Ruiz <input type="checkbox"/> Blake Vann	_____
Wheeler Ridge-Maricopa	<input checked="" type="checkbox"/> Rob Kunde	<input type="checkbox"/>	_____
Zone 7 WA	<input checked="" type="checkbox"/> Amparo Flores	<input type="checkbox"/> Carol Mahoney <input type="checkbox"/> Jarnail Chahal	_____

Non-Voting Committee Participants (2):

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input type="checkbox"/> Rob Cooke <input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> David Sandino <input type="checkbox"/> Jim Wieking	<input checked="" type="checkbox"/> Alex Vdovichenko <input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh <input type="checkbox"/> David Van Rijn <input type="checkbox"/> Shana Kaplan	<input type="checkbox"/> Don Bader <input checked="" type="checkbox"/> Mike Dietl <input type="checkbox"/> Mike Mosley	<input checked="" type="checkbox"/> Chris Duke (TSC)

Pending Reservoir Committee Participants (1):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
LaGrande WD	<input type="checkbox"/> Matt LaGrande	<input type="checkbox"/> Dennis Zachary

Authority, Non-Signatory (7):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
Glenn County	<input type="checkbox"/> John Viegas	<input type="checkbox"/>
Maxwell ID	<input type="checkbox"/> Mary Wells	<input type="checkbox"/>
PCWA	<input type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker <input type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/>
Sacramento, City of	<input type="checkbox"/> Jim Peifer	<input type="checkbox"/> Dan Sherry
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson
Tehama-Colusa Canal Authority	<input type="checkbox"/> Jeff Sutton	<input type="checkbox"/>

Staff & Consultants:

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Barbieri, Janet	JB Comm
<input type="checkbox"/>	Brown, Doug	Stradling
<input checked="" type="checkbox"/>	Brown, Scott	LWA
<input type="checkbox"/>	Conant, Ernest	Young Wooldridge
<input type="checkbox"/>	Steve Torigiani	
<input type="checkbox"/>	Herrin, Jeff	AECOM
<input checked="" type="checkbox"/>	Johns, Jerry	Johns
<input type="checkbox"/>	Kuney, Scott	Young Wooldridge
<input type="checkbox"/>	Montague, Doug	Montague DeRose Assoc.

<input checked="" type="checkbox"/>	Name	Representing
<input checked="" type="checkbox"/>	Oliver, Mark	Ch2m
<input type="checkbox"/>	Nicholas, Rebeca	Nicholas Communications
<input checked="" type="checkbox"/>	Spesert, Kevin	Sites Project Authority
<input checked="" type="checkbox"/>	Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/>	Thomson, Rob	Sites Project Authority
<input type="checkbox"/>	Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/>	Tull, Rob	Ch2m
<input checked="" type="checkbox"/>	Watson, Jim	Sites Project Authority
<input type="checkbox"/>		

Other Attendees: *(Check box to have email address added to the distribution list)*

Name	Representing	Contact (Phone & E-mail)
Valerie Pryor	Zone 7 Water	<input type="checkbox"/>
Farid Motamed	Furgro	<input type="checkbox"/>
Grace Lui	Furgro	<input type="checkbox"/>
Paul Marshall	Stantec	<input type="checkbox"/>
Russ Ryan	MWDSC	<input type="checkbox"/>
Monique Briard	ICF	<input type="checkbox"/>
JP Robinette	Brown & Caldwell	<input type="checkbox"/>
Linc To	HDR	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>