

Subject: **Reservoir Committee Meeting**

9:30AM – 12:00PM

Location: Sites Project Office
122 Old Highway 99 West Maxwell, CA 95955

Call in: 1-800-201-7439
Code: 644237

Chair: Thad Bettner (Glenn-Colusa Irrigation District)
Vice Chair: Doug Headrick (San Bernardino Valley Municipal Water District)
Treasurer: Jamie Traynham (Davis Water District)

MINUTES

ROLL CALL:

Roll was called (see Attachment A), which resulted in 17 eligible representatives. This equated to 76.1% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee. By 10:05 a.m. one additional member was seated, bringing the total to 81.3%.

ATTENDANCE:

See Attachment B.

INTRODUCTIONS

The Sites Reservoir Committee members, staff and members of the public introduced themselves.

CALL TO ORDER:

Chairman Bettner called the meeting to order at 9:30 a.m., followed by the Pledge of Allegiance.

AGENDA APPROVAL:

Ms. Traynham stated on page 2 Item 7.1 line 2 a space is needed between "the nine" and Items 7.2 and 7.3 line 3, respectively should either read approval or approve not approved. It was moved by Traynham, seconded by Hartwig to approve the January 18, 2019 Reservoir Committee Agenda, as corrected. Motion carried unanimously.

MINUTES APPROVAL:

It was moved by Headrick, seconded by Traynham to approve the December 20, 2018 Reservoir Committee Meeting Minutes, as presented. Motion carried unanimously.

PERIOD OF PUBLIC COMMENT:

Chairman Bettner called for public comment. Hearing none, he closed the period of public comment.

1. **Chairpersons' Report:** Bettner/Headrick
None.

2. **CONSENT AGENDA** Bettner/Headrick
It was moved by Hartwig, seconded by Kao to approve Consent Agenda Item Numbers 2.1 – 2.3 as follows:
 - 2.1 Approve a recommendation to the Sites Project Authority to approve a modification to the Ch2M Hill contract ceiling, and to approve additional scope and budget for continued environmental planning and reservoir operations modeling activities. ***(Attachment 2-1A)***
 - 2.2 Approve a recommendation to the Sites Project Authority to approve a modification to the ICF contract ceiling, and to approve additional scope and budget for continued support that includes the environmental analysis of the proposed field data collection activities. ***(Attachment 2-2A)***
 - 2.3 Approve a recommendation to the Sites Project Authority to approve a modification to the Gerald (Jerry) Johns contract ceiling, and to approve additional scope and budget to continue to support activities related to the reservoir operations modeling. ***(Attachment 2-3A)***

Motion carried unanimously.

END OF CONSENT AGENDA

3. **Manager's Report:** Watson
 - 3.1 Discussion and possible direction to staff regarding the General Manager's monthly status report. ***(Attachment 3-1A)***

General Manager Watson provided an overview of project activities performed in the month of December 2018 which included the 2019 Reservoir Project Agreement, Sites Project Operational Principles Agreement (draft) and various meetings. He announced Mr. Ernest Conant, Legal Counsel would no longer be providing legal services to the Reservoir Committee. He stated Mr. Conant was offered the position of Mid Pacific Regional Director and wished him the best. Discussion followed with no action taken.
 - 3.2 Discussion and possible direction to staff regarding Proposition 1 WSIP application activities.

General Manager Watson provided a brief overview regarding the Early Funding Agreement. He stated Commission staff are scheduling introductory meetings with the applicants and the Department of Fish and Wildlife, State Board and DWR regarding the development of the agreement needed to take to the Water Commission in February 2019 before the remainder of the \$816 million can be encumbered.
 - 3.3 Discussion and possible direction to staff on ongoing U.S. Bureau of Reclamation activities and WIIN Act Funding.

Messrs. Dietl and Watson provided a brief update on the ongoing activities of the Bureau of Reclamation and WIIN Act Funding. Brief discussion followed with no action taken.

4. **Ad Hoc Finance & Economics Work Group:** Traynham

4.1 Accept the Treasurer's Report. (**Attachments 4-1A**)

Action: It was moved by Hartwig, seconded by Cheng to accept the Treasurer's Report, as presented. Motion carried unanimously.

4.2 Approve the Reservoir Committee's portion of the Payment of Claims.
(**Attachments 4-2A, B & C**)

Action: It was moved by Kunde, seconded by Hartwig to approve the Reservoir Committee's portion of the Payment of Claims, as presented. Motion carried unanimously.

10:05 a.m. Randall Neudeck, Metropolitan WD.4.3 Discussion and possible direction to staff regarding the proposed work plan for the completion of Phase 1. (**Attachments 4-3**)

General Manager Watson provided a report regarding the proposed work plan expenses to be expended for the completion of Phase I through March 31, 2019. Brief discussion followed with no action taken.

4.4 Discussion and possible direction to staff regarding the status of current participants' consideration of the 2019 Reservoir Project Agreement. (**Attachments 4-4**)

General Manager Watson provided a report regarding the status of Phase 2 participation. He also requested a status of participation from each participant. Discussion followed regarding process of new participants joining the project, finalization of Phase 1 and start of Phase 2, election of officers, establishing work groups and issuance of notices to proceed and credit reimbursements with no action taken.

5. Ad Hoc Document Review Work Group:

Bettner

No Report.

6. Ad Hoc Reservoir Operations Work Group:

Kunde & Ruiz

Messrs. Ruiz and Kunde provided an update on the Ad Hoc Reservoir Operations Work Group activities. Mr. Ruiz also stated a work group meeting has been scheduled for January 29 to discuss the principle of operations agreement and various other matters. Brief discussion followed with no action taken.

7.1 Ad Hoc Water Facilities Work Group:

Arita

7.1 Discussion and possible direction to staff regarding the status of efforts to procure professional services related to the nine service areas and, for Service Areas A and B, consider delegating responsibility to the Ad Hoc Finance & Economics Work Group whether or not to recommend to the Sites Project Authority to approve either or both agreements that have been negotiated by staff.

General Manager Watson provided an update on the status of efforts to procure professional services related to the nine service areas. He also stated ongoing negotiations continue on Service Areas A - Integration and B - Controls and requested delegating responsibility for review and acceptance of those terms and conditions to the Ad Hoc Finance & Economics Work Group. Brief discussion followed.

Action: It was moved by Kunde, seconded by Traynham to delegate responsibility to the Ad Hoc Finance & Economics Work Group to review and consider both accepting the terms and conditions and recommending to the Sites Project Authority to approve either or both agreements that have been negotiated by staff on the procurement of

professional services related to Service Areas A – Integration and Service Area B - Controls. Motion carried unanimously.

- 7.2 Consider approval of a recommendation to the Sites Project Authority to approve a consulting agreement with Katz & Associates for Service Area C - Communications and approve an initial task order for services through March 31, 2019. (**Attachments 7-2 A & B**)

Action: It was moved by Headrick, seconded by Hartwig to approve a recommendation to the Sites Project Authority to approve the consulting agreement with Katz & Associates for Service Area C – Communications and to approve an initial task order for service through March 31, 2019. Motion carried unanimously.

- 7.3 Consider approval of a recommendation to the Sites Project Authority to approve a consulting agreement with Bender Rosenthal for Service Area G – Real Estate and approve an initial task order for services through March 31, 2019. (**Attachments 7-3 A & B**)

Action: It was moved by Traynham, seconded by Azevedo to approve a recommendation to the Sites Project Authority to approve the consulting agreement with Bender Rosenthal for Service Area G – Real Estate and to approve an initial task order for services through March 31, 2019. Motion carried unanimously.

- 7.4 Consider approval of a recommendation to the Sites Project Authority Board of Directors to approve the Ad Hoc Evaluation Committee’s recommendation to begin negotiating a consulting agreement with ICF for Service Area E – Environmental Planning and approve an initial task order for services through March 31, 2019. (**Attachments 7-4 A & B**)

Action: It was moved by Hartwig, seconded by Headrick to approve a recommendation to the Sites Project Authority Board of Directors to approve the Ad Hoc Evaluation Committee’s recommendation to begin negotiating a consulting agreement with ICF for Service Area E – Environmental Planning and approve an initial task order for services through March 31, 2019. Motion carried unanimously.

- 8. **Ad Hoc Siting Work Group:** Azevedo
No Report.

- 9. **Recap** Bettner/Headrick

- 9.1 Agenda topics for next meeting?
Contracts recommended by Reservoir Committee.
Revisit Credit Reimbursement.

- 9.2 Upcoming Reservoir Committee meetings:

Sites Reservoir Committee Meeting
Thursday, February 21, 2019 – 1:00 PM
Park Tower Conference Center
980 9th Street, Sacramento, CA 95814

The meeting adjourned at 10:43 a.m.

Chairman
Thadd Bettner

General Manager
Jim Watson

Attachment A to Meeting Minutes

Current Voting Committee Participants (26):

<input checked="" type="checkbox"/>	<i>Pct</i>	<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Pct</i>	<i>Participant</i>
<input checked="" type="checkbox"/>	2.38	American Canyon, City	<input checked="" type="checkbox"/>	5.16	Metropolitan Water D
P	2.19	Antelope Valley-East Kern WA	<input checked="" type="checkbox"/>	5.17	Orland-Artois Water D
<input checked="" type="checkbox"/>	4.19	California Water Service	P	3.22	Pacific Resources MWC
<input type="checkbox"/>	1.99	Carter MWC	<input checked="" type="checkbox"/>	5.17	Reclamation District 108 (4)
<input checked="" type="checkbox"/>	5.48	Coachella Valley WD	<input checked="" type="checkbox"/>	5.95	San Bernardino Valley MWD
<input checked="" type="checkbox"/>	3.55	Colusa County	<input checked="" type="checkbox"/>	3.8	San Geronio Pass WA (1)
<input type="checkbox"/>	7.13	Colusa Co. Water Dist. (2)	<input checked="" type="checkbox"/>	5.15	Santa Clara Valley WD
<input type="checkbox"/>	1.97	Cortina Water District	P	2.59	Santa Clarita Valley WA
<input checked="" type="checkbox"/>	2.25	Davis Water District	<input type="checkbox"/>	2.49	Western Canal Water Dist.
<input checked="" type="checkbox"/>	0.00	Department of Water Resources (non-voting)	<input checked="" type="checkbox"/>	5.98	Westside Water Dist.
<input checked="" type="checkbox"/>	2.80	Desert Water Agency	<input checked="" type="checkbox"/>	4.61	Wheeler Ridge-Maricopa WSD
<input checked="" type="checkbox"/>	2.73	Dunnigan Water Dist. (3)	P	0.00	US Bureau of Reclamation (non-voting)
<input type="checkbox"/>	2.18	Garden Highway MWC	<input checked="" type="checkbox"/>	4.61	Zone 7 Water Agency
<input checked="" type="checkbox"/>	5.17	Glenn-Colusa ID	100.00 Total		
<input type="checkbox"/>	2.09	LaGrande Water Dist.			

17 Voting members present at Meeting start (See Note 1)

76.1 % Participation percentage in attendance (See Note 2)

18. Present after 10:05 am (See Note 1)

81.3 % Percentage in Attendance (See Note 2)

Representation has been delegated as follows:

- (1) To Doug Headrick, SBVMWD
- (2) To D. Ruiz, Westside WD
- (3) To Jamie Traynham, Davis WD
- (4) To Than Bettner, GCID

Note 1: Participation by phone is not counted in quorum or voting

Note 2: Excel file takes precedence for participation percentages

SIGN IN - CHECK SHEET

Current Voting Reservoir Committee Participants (26):

<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Representative</i>	<input checked="" type="checkbox"/>	<i>Alternate</i>	<i>Others</i>
American Canyon, City of	<input type="checkbox"/>	Steve Hartwig	<input type="checkbox"/>	Jason Holley	_____
AVEK WA	<input type="checkbox"/>	Dwayne Chisam	P	Dan Flory	_____
California Water Service	<input checked="" type="checkbox"/>	Michael Hurley	<input type="checkbox"/>	Dan Flory	_____
Carter MWC	<input type="checkbox"/>	Ben Carter	<input type="checkbox"/>		_____
Coachella Valley WD	<input type="checkbox"/>	Robert Cheng	<input type="checkbox"/>	Ivory Reyburn	_____
Colusa County.	<input checked="" type="checkbox"/>	Azevedo, Mike	<input type="checkbox"/>	Gary Evans	_____
Colusa Co. WD	<input type="checkbox"/>	Shelley Murphy	<input type="checkbox"/>	Joe Marsh	_____
Cortina WD	<input type="checkbox"/>	Jim Peterson	<input type="checkbox"/>	Chuck Grimmer	_____
Davis WD	<input checked="" type="checkbox"/>	Jamie Traynham	<input type="checkbox"/>	Tom Charter	_____
Desert WA	<input checked="" type="checkbox"/>	Mark Krause	<input checked="" type="checkbox"/>	Steve Johnson	_____
Dunnigan WD	<input type="checkbox"/>	Bill Vanderwaal	<input type="checkbox"/>	Jake Spooner	_____
Garden Highway MWC	<input type="checkbox"/>	Nicole Van Vleck	<input type="checkbox"/>	Jon Munger	_____
Glenn-Colusa ID	<input checked="" type="checkbox"/>	Thad Bettner	<input type="checkbox"/>	Don Bransford	_____
LaGrande WD	<input type="checkbox"/>	Matt LaGrande	<input type="checkbox"/>	Dennis Zachary	_____
Metropolitan WD	<input type="checkbox"/>	Randall Neudeck	<input type="checkbox"/>	Steve Arakawa	<input type="checkbox"/> Chandra Chilmaku
Orland-Artois WD	<input type="checkbox"/>	John Erickson	<input checked="" type="checkbox"/>	Emil Cavagnolo	_____
Pacific Resources MWC	P	Preston Brittian	<input type="checkbox"/>		_____
Reclamation Dist. 108	<input type="checkbox"/>	Bill Vanderwaal	<input type="checkbox"/>		_____
San Bernardino V MWD	<input checked="" type="checkbox"/>	Doug Headrick	<input type="checkbox"/>	Bob Tincher	_____
San Gorgonio Pass WA	<input type="checkbox"/>	Jeff Davis	<input type="checkbox"/>		_____

NOTE 1: Participation by phone is not counted in quorum or voting.

NOTE 2: Additional participants were on the phone, but did not identify themselves.

Status: Meeting Record

Purpose:

Caveat 1

Caveat 2

Subject to revision

Version: **A**

Date: **2019 Jan 18**

Ref/File #: **12.221-210.018**

Page: **1** of **3**

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
Santa Clara Valley WD	<input checked="" type="checkbox"/> Cindy Kao	<input type="checkbox"/> Brad Arnold	<input type="checkbox"/> Eric Leitterman
Santa Clarita Valley Water Agency	<input type="checkbox"/> Dirk Marks	<input type="checkbox"/> Rick Viergutz	
Western Canal WD	<input type="checkbox"/> Ted Trimble	<input type="checkbox"/> Greg Johnson	
Westside WD	<input checked="" type="checkbox"/> Allan Myers	<input type="checkbox"/> Dan Ruiz <input type="checkbox"/> Blake Vann	
Wheeler Ridge-Maricopa	<input checked="" type="checkbox"/> Rob Kunde	<input type="checkbox"/>	
Zone 7 WA	<input checked="" type="checkbox"/> Amparo Flores	<input type="checkbox"/> Carol Mahoney <input type="checkbox"/> Jarnail Chahal	

Non-Voting Committee Participants (2):

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke	<input type="checkbox"/> David Sandino	<input checked="" type="checkbox"/> Alex Vdovichenko
	<input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh	<input type="checkbox"/> Don Bader	
	<input type="checkbox"/> David Van Rijn	<input checked="" type="checkbox"/> Mike Dietl	<input type="checkbox"/> Chris Duke (TSC)
	<input type="checkbox"/> Shana Kaplan	<input type="checkbox"/> Mike Mosley	

Authority, Non-Signatory (7):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
Glenn County	<input type="checkbox"/> John Viegas	<input type="checkbox"/>
Maxwell ID	<input type="checkbox"/> Mary Wells	<input type="checkbox"/>
PCWA	<input type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker <input type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/>
Sacramento, City of	<input type="checkbox"/> Jim Peifer	<input type="checkbox"/> Dan Sherry
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson
Tehama-Colusa Canal Authority	<input type="checkbox"/> Jeff Sutton	<input type="checkbox"/>

Staff & Consultants:

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Barbieri, Janet	JB Comm
<input type="checkbox"/>	Brown, Doug	Stradling
<input type="checkbox"/>	Brown, Scott	LWA
<input type="checkbox"/>	Conant, Ernest	Young Wooldridge
<input checked="" type="checkbox"/>	Herrin, Jeff	AECOM
<input checked="" type="checkbox"/>	Johns, Jerry	Johns
P	Kuney, Scott	Young Wooldridge
<input type="checkbox"/>	Montague, Doug	Montague DeRose Assoc.
<input type="checkbox"/>	Oliver, Mark	Ch2m

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Nicholas, Rebeca	Nicholas Communications
<input checked="" type="checkbox"/>	Spesert, Kevin	Sites Project Authority
<input checked="" type="checkbox"/>	Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/>	Thomson, Rob	Sites Project Authority
P	Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/>	Tull, Rob	Ch2m
<input checked="" type="checkbox"/>	Watson, Jim	Sites Project Authority
<input type="checkbox"/>		

Other Attendees: *(Check box to have email address added to the distribution list)*

Name	Representing	Contact (Phone & E-mail)
Grace Lui	Fugro	<input type="checkbox"/>
Farid Motamed	Fugro	<input type="checkbox"/>
Jeriana Alexander	Fugro	<input type="checkbox"/>
Tom Frisher	CDM Smith	<input type="checkbox"/>
JP Robinette	BC	<input type="checkbox"/>
Roy Wood	Fugro	<input type="checkbox"/>
Paul Marshall	Stantec	<input type="checkbox"/>
John Buttz	HDR	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>