

# SITES PROJECT AUTHORITY

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# Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR  
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE, VICE-CHAIR  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR  
DON BRANSFORD, GLENN-COLUSA IRRIGATION DISTRICT  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY  
DOUG PARKER, WESTSIDE WATER DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
KERRY SCHMITZ, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY  
DON BADER, U.S BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)  
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO NON-VOTING)

## Associate Member (NON-VOTING)

MARY WELLS, MAXWELL IRRIGATION DISTRICT  
GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
TOM CHARTER, TC 4 DISTRICTS

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February 25, 2019

9:00 a.m.

## Sites Project Authority MINUTES

The Sites Project Authority Board of Directors met in Regular Session on February 25, 2019 at the hour of 9:00 a.m. **Directors Present:** Fritz Durst, Gray Allen, Gary Evans, Don Bransford, Jeff Sutton, Karrie Schmitz, Rob Cooke, Doug Parker and Shelly Murphy. **Directors Absent:** Leigh McDaniel and Joe Marsh. **Alternate Directors Present:** Michael Azevedo. (Other Alternate Directors that may be listed as Present below, did not participate in the decision-making process). **Associate Members Absent:** Mary Wells, Greg Johnson and Tom Charter.

Staff Present: Jim Watson, General Manager.  
Scott Kuney, Counsel.  
Jamie Traynham, Treasurer.  
Kevin Spesert, Rob Thomson, Joe Trapasso, Sites Project Authority.  
Yolanda Tirado, Clerk.

Others Present: Jeriann Alexander, Gracie Lui, Fugro.  
Kim Floyd, KF Communications.  
Bill Vanderwaal, RD108/DWD.  
Brian Bullock, Psomas.  
Mark Oliver, Rob Tull, CH2M Hill.  
Charlene Vaughn, K-COE Isom.  
Nadine Bailey, FWA.  
Juleah Cordi, Assemblyman Gallagher's office.  
Ed Horton, PCWA  
Robert Boling, HDR.  
Jeff Kivett, JP Robinette, Brown & Caldwell.  
Bob Nichols, WSP.  
Oscar Serrano, CICC.  
Caroline Vann, Owens Ranch.  
Ed Owens, Colusa County resident.  
John Buttz, HDR.  
Brian Person, AECOM.

Pledge of Allegiance.

**INTRODUCTIONS:**

Chair Durst asked those present to introduce themselves.

**AGENDA APPROVAL:**

It was moved by Director Bransford, seconded by Director Murphy to approve the February 25, 2019 Sites Project Authority Agenda. Motion carried: All Directors present voted yes.

**MINUTES APPROVAL:**

It was moved by Director Sutton, seconded by Director Evans to approve the January 28, 2019 Sites Project Authority Minutes. Motion carried: All Directors present voted yes.

**PERIOD OF PUBLIC COMMENT:**

Chair Durst called for public comment. Hearing none, he closed the period of public comment.

**ANNOUNCEMENT OF CLOSED SESSION:**

Chair Durst announced the following Closed Session matters would be heard after Regular Session:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt Code Section 54956.8). Agency Negotiator: Kevin Spesert. Negotiating Parties: Representatives of Colusa county regarding potential tax sale of Parcel 011-173-008-000.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt Code Section 54956.8) Parcels indeterminate. Agency Negotiator: Kevin Spesert. General review and consideration of procedures for real estate acquisition, procedures to determine terms and form of consideration, and other items essential for acquisition of real property.

1. **BOARD MEMBER REPORTS: (No action will be taken)**

This time is set aside to give the Directors an opportunity to disclose/ discuss any meetings with external stakeholders to advance the Project.

Director Sutton informed the Board members of Mr. Mark Atlas' passing.

2. **CHAIRPERSON'S REPORT:**

2.1 Election of Sites Project Authority Officers for 2019.

Chair Durst stated the matter before the Board was the election of the Chair, Vice-Chair and the appointment of the Secretary/Treasurer.

Chair Durst opened the nominations for the election of the Chair position.

Director Bransford nominated Director Durst for Chair. Director Allen seconded the nomination.

**Action:** It was moved by Director Bransford, seconded by Director Allen to elect Director Durst as the 2019 Chair of the Sites Project Authority. Motion carried: All those Directors present voted yes.

Chair Durst closed nominations for the Chair position and opened nominations for the Vice-chair position.

Director Bransford nominated Director Allen for Vice-chair. Director Sutton seconded the nomination.

**Action:** It was moved by Director Sutton, seconded by Director Evans to elect Director Allen as the 2019 Vice-Chair of the Sites Project Authority. Motion carried: All those Directors present voted yes.

Chair Durst closed the nominations for the Vice-chair position and called for the appointment of the Secretary/Treasurer position.

Director Murphy nominated Associate Member Traynham for the Secretary/Treasurer position. Director Sutton seconded the nomination.

**Action:** It was moved by Director Sutton, seconded by Director Allen to appoint Associate Member Traynham as the 2019 Secretary/Treasurer of the Sites Project Authority. Motion carried: All those Directors present voted yes.

2.2 Review of a proposed 2019 Authority Ad Hoc committee structure and update Board Member assignment for 2019.

Chair Durst provided an overview of the proposed 2019 Authority Ad Hoc Committee structure and the updated Board Member assignments for 2019. Brief discussion followed. He also expressed his appreciation to those Directors willing to service on these Committees. He also noted there are a couple of vacancies that need to be filled.

3. CONSENT AGENDA:

It was moved by Director Schmitz, seconded by Director Sutton to approve Consent Agenda Item Number 3.1 as follows:

3.1 Approval of a modification to the AECOM contract to extend the period of performance from March 31, 2019 through July 31, 2019, with no change in cost and authorize the General Manager to sign. **(Attachment 3-1A).**

Motion carried: All Directors present voted yes.

**END OF CONSENT AGENDA**

4. MANAGER'S REPORT:

- 4.1 Discussion and possible direction to staff regarding the General Manager's Monthly Status Report. (**Attachment 4-1A**)

Mr. Watson provided an overview of project activities performed in the month of January 2019 i.e., awarded contracts to various consultants, February 4, 2019 Kick-off meeting with the consultants, posted an Environmental Planning & Permitting Manager position, and an Engineering, Procurement & Construction Manager position, which is currently being filled on an interim basis by L. Frederiksen, responded to questions and met with participants regarding the 2019 participation, continued coordination with the Federal Fishery Agencies, rights of entry process and responding to Reclamation questions regarding the feasibility report. Brief discussion followed with no action taken.

Mr. Watson also informed the Board Members of Mr. Hurley's request asking for resolution of the reimbursement of funds to California Water Service.

- 4.2 Discussion and possible direction to staff regarding Proposition 1 WSIP application activities.

Mr. Watson provided an overview and review of activities for the Propositions 1 WSIP application. Discussion followed regarding February 15, 2019 meeting with California Water Commission staff, a draft resolution to address surplus funds which was tabled to next month, and fee increases, with no action taken.

- 4.3 Discussion and possible direction to staff on ongoing U.S. Bureau of Reclamation activities and WIIN Act Funding.

Mr. Watson provided an update on the ongoing activities of the Bureau of Reclamation and WIIN Act Funding. Discussion followed regarding status of the feasibility report and WIIN Act pre-construction activities, with no action taken.

5. 2019 FINANCE & BUDGET AD HOC COMMITTEE:

- 5.1 Accept the Treasurer's Report. (**Attachment 5-1A**)

**Action:** It was moved by Director Sutton, seconded by Director Bransford to accept the Treasurer's Report, as presented. Motion carried: All Directors present voted yes.

- 5.2 Consider approval of the Payment of Claims. (**Attachment 5-2A, B, & C**)

**Action:** It was moved by Director Evans, seconded by Director Bransford to approve Payment of Claims, as present. Motion carried: All Directors present voted yes.

6. PHASE 1 RESERVOIR COMMITTEE:

- 6.1 Report on the February 21, 2019 Reservoir Committee meeting.  
**(Attachment 6-1A)**

Mr. Watson provided an overview and review of matters discussed and approved for recommendation to the Authority Board at the February 21, 2019 Reservoir Committee meeting. Brief discussion followed with no action taken.

- 6.2 Consider approving the participants whose respective governing body has approved their continued participation through executing the Phase 2 (2019) Reservoir Project Agreement, amendments to the 2019 Reservoir Project Agreement and authorize the General Manager to countersign the agreements and authorize the preparation and distribution of invoices to these participants. **(Attachments 6-2A, 2B, & 2C)**

Mr. Watson provided an overview and review of the various amendments to the 2019 Reservoir Project Agreement. Discussion followed.

**Action:** It was moved by Director Sutton, seconded by Director Evans to approve the participants whose respective governing body has approved their continued participation through executing the 2019 Reservoir Project Agreement, amendments to the 2019 Reservoir Project Agreement, authorized the General Manager to countersign the agreements and authorized the preparation and distribution of invoices to those participants. Motion carried: All those Directors present voted yes.

- 6.3 Discussion and possible direction to staff regarding the transition from Phase 1 to Phase 2 and the 2019 Reservoir Project Agreement.

Mr. Watson provided an overview of the process regarding the transition from Phase 1 to Phase 2 and the Phase 2 (2019) Reservoir Project Agreement. He also spoke to the March 22, 2019 Reservoir Committee meeting being a dual meeting and actions to be considered at that time. Brief discussion followed, with no action taken.

- 6.4 Discussion and possible direction to staff regarding the service area contracts.

Messrs. Watson and Spesert provided an overview of the roles and functions required of HDR - Service Area A – Project Integration and

Katz and Associates – Service Area C – Communications and Bender Rosenthal Service Area G – Real Estate.

Mr. Spesert also spoke to the upcoming trip to DC, media, policy and procedures for right of entry and Geotech investigations. Brief discussion followed with no action taken.

- 6.5 Consider approval of a consulting agreement with Wiseman Consulting Group, LLC for Senior Advisor services for Right of Way and Land Management activities and authorize the General Manager to sign. (**Attachment 6-5 A**)

**Action:** It was moved by Director Evans, seconded by Director Schmitz to approve a consulting agreement with Wiseman Consulting Group, LLC for Senior Advisor services for Right of Way and Land Management activities, effective February 26, 2019 through December 31, 2019 and authorize the General Manager to sign. Motion carried: All Directors present voted yes.

7. PHASE 1 MEMBERSHIP & GOVERNANCE AD HOC COMMITTEE:

Discussion and possible direction to staff regarding the status of participation in the Authority.

Mr. Watson briefly updated the Board Members on parties still interested in becoming participants, with no action taken.

8. PHASE 1 LEGISLATIVE & OUTREACH AD HOC COMMITTEE:

Discussion and possible direction to staff regarding the status of federal and state legislative activities and the Project's public outreach efforts.

Director Sutton updated the Board Members regarding status of federal and state legislative activities and Project's public outreach efforts, i.e., meetings held, representation in DC and the Washington DC trip scheduled for March 13 -15, 2019. Brief discussion followed, with no action taken.

9. PHASE 1 LAND USE AD HOC COMMITTEE:

Discussion and possible direction to staff regarding the status of engagement and outreach efforts to local agencies related to impacts or changes in land use.

Director Evans updated the Board Members regarding engagement and outreach efforts to local agencies related to impacts or changes in land use i.e., Groundwater Commission meeting and as to land use impacts the County is forming a Committee to look at the Williamson Act. Brief discussion followed, with no action taken.

Chair Durst declared a recess at 10:40 a.m. and convened into Closed Session at 10:55 a.m., to consider the following matters:

10. CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt Code Sec. 54956.8). Agency Negotiator: Kevin Spesert. Negotiating Parties; Representatives of Colusa County regarding potential tax sale of Parcel 011-173-008-000.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt Code Sec. 54956.8). Parcels indeterminate. Agency Negotiator: Kevin Spesert. General review and consideration of procedures for real estate acquisition, procedures to determine terms and form of consideration, and other items essential for acquisition of real property.

Chairman Durst adjourned Closed Session at 11:25 a.m. and reconvened into Regular Session.

11. REPORT FROM CLOSED SESSION:

Counsel Kuney stated as to CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt Code Sec. 54956.8). Agency Negotiator: Kevin Spesert. Negotiating Parties; Representatives of Colusa County regarding potential tax sale of Parcel 011-173-008-000, the Board provided the Authority's negotiator, Kevin Spesert, with directions for terms of purchase of Parcel 011-173-008-000.

He stated further as to CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt Code Sec. 54956.8). Parcels indeterminate. Agency Negotiator: Kevin Spesert. General review and consideration of procedures for real estate acquisition, procedures to determine terms and form of consideration, and other items essential for acquisition of real property, there was no reportable action.

Chairman Durst adjourned the meeting at 11:26 a.m., to reconvene on March 25, 2019 at the hour of 9:00 a.m.

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Fritz Durst, Chairman

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Yolanda Tirado, Clerk