



Topic: **Authority Board Agenda Item 2-1**

**2019 April 18**

Subject: **Ad Hoc Joint Authority/Reservoir Committee Evaluation of Responses to RFQ-01 (Selection Panel)**

---

**Requested Action:**

Consider approval of a recommendation from the Ad Hoc Joint Authority/Reservoir Committee Evaluation of Responses to RFQ 19-01 (Selection Panel) and authorize staff to begin contract negotiations.

**Detailed Description/Background:**

On April 17, 2019, the Selection Panel will be conducting interviews with 4 candidates who submitted a Statement of Qualifications (SOQ) in response to the RFQ-01. RFQ-01 seeks to fill the role of the EPP Manager position, which primarily is responsible for directing and overseeing the work associated with Service Areas D (Reservoir Operation Simulations), E (Environmental Analysis), and F (Permitting and Agreements) and for working with other Managers to ensure the work of all Service Areas are integrated and align with the policies and direction that are established by the Sites Project Authority and the Reservoir Committee, respectively. The Selection Panel include 3 members of the Authority Board and 4 members of the Reservoir Committee.

Upon selection by the Reservoir Committee and Sites Project Authority, staff will begin contract negotiations with the selected candidate and bring a proposed consultant agreement and task order to the Reservoir Committee and Authority for consideration of approval.

The RFQ was posted in January on the following websites: Sites Project, ACWA, Association of Environmental Professionals, and Sacramento Valley Section of the American Planning Association. Multiple people expressed interest in applying for the position, however four ultimately submitted SOQs.

**Prior Authority Board Action:**

The proposed selection process was presented and discussed in Agenda Item 4-1 at the March 25, 2019 Authority Board meeting.

**Fiscal Impact/Funding Source:**

Funding for the position is included as part of the Phase 2 (2019) Work Plan as approved by the Authority and Reservoir Committee.

**Staff Contact:**

Jim Watson.

**Attachments:**

None.