



Topic: **Reservoir Committee Agenda Item 4-2**      **2019 June 20**

Subject: **Payment of Claims**

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**Requested Action:**

Consider approval of the May 2019 Payment of Claims as presented in Attachment 4-2A with supporting details provided in Attachment B.

**Detailed Description/Background:**

Attachments A incorporates invoices received by the Sites Project Authority through June 3, 2019.

Attachment B summarizes how actual costs are allocated between Authority and Reservoir Committee.

**Prior Reservoir Committee Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$886,927.83 with \$19,060.09 of costs being assigned to the Authority and \$867,867.74 assigned to the Reservoir Committee.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment A: May 2019 Payment of Claims

Attachment B: May 2019 Monthly Invoice Summary and Cost Allocation

# WARRANTS DRAWN AGAINST

## Sites Project Authority

June 24, 2019

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1870	06/17/2019	Adept Solutions	IT & Related Services	654.20
1871	06/17/2019	AECOM Inc	Engineering Tech	10,162.24
1872	06/17/2019	Brown and Caldwell	Project Controls	137,650.20
1873	06/17/2019	CH2M	Environmental/Project Operations	89,789.44
1874	06/17/2019	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
1875	06/17/2019	Fechter and Company, CPAs	Accounting	10,565.69
1876	06/17/2019	Fugro USA Land, Inc.	Geotechnical Engineering Services	23,697.54
1877	06/17/2019	Gerald E Johns	Project Operations	7,000.00
1878	06/17/2019	HDR Engineering Inc	Project Integration	234,277.65
1879	06/17/2019	ICF Jones & Stokes Inc	Env/Biological Services	200,276.94
1880	06/17/2019	JC Watson Inc	GM Services	35,283.04
1881	06/17/2019	Kcoe Isom LLP	Accounting	2,956.00
1882	06/17/2019	Larsen Wurzel & Associates Inc	Cost Development Model	1,357.50
1885	06/17/2019	MBK Engineers Inc	Project Operations	4,615.00
1886	06/17/2019	Montague DeRose & Associates, LLC	Municipal Advisor	4,137.50
1884	06/17/2019	Maximum Pest Control	Pest Control	65.00
1883	06/17/2019	MR Cleaning Services	Office Cleaning	200.00
1887	06/17/2019	Perkins Coie, LLP	Legal Counsel	6,979.95
1888	06/17/2019	RDJT Associates Inc	Env/Permits Manager	37,363.87
1889	06/17/2019	Rush Personnel Services Inc	Yolanda Tirado Services	4,939.20
1890	06/17/2019	Spesert Consulting	Bus/Comm Manager	18,840.29
1891	06/17/2019	Trapasso Consulting Services	Pgm Ops Manager	30,856.32
1892	06/17/2019	U.S. Bank	Misc Expenses	426.35
1893	06/17/2019	Wiseman Consulting Group	ROW/Land Management	4,560.00
1894	06/17/2019	Young Wooldridge LLP	Legal Counsel	12,273.91
<b>Total Amount</b>				<b>886,927.83</b>

THE FOREGOING CLAIM, NUMBERED 1870-1894 ARE APPLIED TO THE  
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



June 13, 2019

Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for June 2019 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice			Authority Board	Reservoir Committee	Review by
	Inv # / Date	Period	Total			
<b>Association of California Water Agencies</b> <i>Association of California Water Agencies</i>		No Invoice				JCW
<b>Adept Solutions</b> <i>IT Related Services/Computer Equipment</i>	136991 6/1/19	05/19	\$654.20	\$130.84	\$523.36	KMS
<b>AECOM Technical Services, Inc.</b> <i>Engineering/Tech</i>	2000210710 5/10/19	04/19	\$10,162.24		\$10,162.24	RDT
<b>Brown and Caldwell (Svc Area B)</b> <i>Project Controls</i>	17343038 5/13/19	04/19	\$137,650.20		\$137,650.20	JAT
<b>Bender Rosenthal, Inc. (Svc Area G)</b> <i>Real Estate</i>		No Invoice				KMS
<b>CH2M Hill Engineers (Svc Area D)</b> <i>Operations / Simulation Modeling</i>	205400-001 5/31/19	04/19	\$89,789.44		\$89,789.44	RDT
<b>Capital Project Strategies, LLC</b> <i>Alternative Project Delivery Advisor</i>		No Invoice				JCW
<b>Dunn Consulting</b> <i>Legislative/Regulatory/Strategic Support</i>	Letter 6/3 6/3/19	05/19	\$8,000.00	\$6,000.00	\$2,000.00	KMS
<b>Fechter and Company, CPAs</b> <i>Accounting Services</i>		05/19	\$10,565.69		\$10,565.69	JAT
<b>Fugro (Svc Area I)</b> <i>Geotechnical Engineering Services</i>	72190035-2 6/3/19	05/19	\$23,697.54		\$23,697.54	JCW
<b>Gerald (Jerry) Johns</b> <i>Project Operations</i>	Letter 6/2 6/2/19	05/19	\$7,000.00		\$7,000.00	RDT

Consultant/Vendor	Invoice			Authority Board	Reservoir Committee	Review by
	Inv # / Date	Period	Total			
<b>GV/HI Park Tower Owner, LLC</b> <i>Reservoir Conference Room Rental</i>		No Invoice				KMS
<b>HDR (Svc Area A)</b> <i>Project Integration</i>	1200194516 5/31/19	05/19	\$234,277.65		\$234,277.65	JCW/JAT RDT/KMS
<b>ICF Jones and Stokes (Svc Area E)</b> <i>Env/Biological Services</i>	0138457 5/15/19	04/19	\$128,797.13		\$128,797.13	RDT
<b>ICF Jones and Stokes (Svc Area F)</b> <i>Permitting and Agreements</i>	0138525 5/15/19	04/19	\$71,479.81		\$71,479.81	RDT
<b>J.C. Watson, Inc.</b> <i>General Manager Services</i>	SPA-046 6/1/19	05/19	\$35,283.04	\$4,283.94	\$30,999.10	JAT
<b>Katz &amp; Associates (Svc Area C)</b> <i>Communications</i>		No Invoice				KMS
<b>K-Coe Isom, LLP</b> <i>Accounting</i>	KC054507 5/31/19	05/19	\$2,956.00	\$591.20	\$2,364.80	JAT
<b>Larsen Wurzel &amp; Associates, Inc.</b> <i>Cost Development</i>	9000-0419 5/16/19	04/19	\$1,357.50		\$1,357.50	JCW
<b>MBK Engineers</b> <i>Eng/Tech Svcs &amp; Project Operations</i>	19-04-4941.0 5/13/19	04/19	\$4,615.00		\$4,615.00	JCW
<b>Montague DeRose &amp; Associates, LLC</b> <i>Municipal Advisor</i>	4665 Sites 5/21/19	04/19	\$4,137.50		\$4,137.50	JCW
<b>Maximum Pest Control</b> <i>Pest Spraying</i>	48770 5/30/19	05/19	\$65.00	\$65.00		KMS
<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	1146 6/2/19	05/19	\$200.00	\$200.00		KMS
<b>MT Shasta Water</b> <i>Office Water</i>		No Invoice				KMS
<b>Perkins Coie, LLP</b> <i>Special Legal</i>	6013387 6/7/19	04/19	\$6,979.95		\$6,979.95	JCW



Consultant/Vendor	Invoice			Authority Board	Reservoir Committee	Review by
	Inv # / Date	Period	Total			
<b>RDJT Associates, Inc</b> <i>Env Planning/ Permits Manager</i>	6-2019 6/2/19	05/19	\$37,363.87		\$37,363.87	JCW
<b>Recology Butte Colusa Counties</b> <i>Office Trash Pickup</i>		No Invoice				KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	128467 5/21/19	05/19	\$1,411.20	\$987.84	\$3,951.36	KMS
	128468 5/21/19	05/19	\$1,323.00			
	128824 6/3/19	05/19	\$1,278.90			
	128825 6/3/19	05/19	\$926.10			
<b>Spesert Consulting</b> <i>Bus/Communications Manager</i>	6-19 6/4/19	05/19	\$18,840.29		\$18,840.29	JCW
<b>Stradling, Yocca, Carlson &amp; Rauth</b> <i>Bond Counsel</i>		No Invoice				JCW
<b>Trapasso Consulting Services</b> <i>Program Operations Manager</i>	SPA 17-21 6/5/19	05/19	\$30,856.32		\$30,856.32	JCW
<b>US Bank - Credit Card</b> <i>Misc. Expenses</i>	Online 6/3/19	05/19	\$426.35	\$380.02	\$46.33	KMS
<b>Wiseman Consulting Group</b> <i>ROW/Land Management</i>	1905 5/30/19	05/19	\$4,560.00		\$4,560.00	KMS
<b>Young Woolridge, Law Offices, LLP</b> <i>Legal Counsel</i>	6/5 6/5/19	05/19 <sup>1</sup>	\$12,273.91	\$6,421.25	\$5,852.66	JCW

<b>Total</b>	<b>\$886,927.83</b>	<b>\$19,060.09</b>	<b>\$867,867.74</b>
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Notes: <sup>1</sup> Submitted invoice includes last month's disputed amount of \$19.10. Disputed amount subtracted from current invoiced amount to \$12,273.91 in the table.



**JUNE CONSULTANT BUDGET REPORT**  
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
FINANCE AND ECONOMICS AD HOC WORKING GROUP

6/12/2019

Area / Consultant	Task ID	Task Name	Contract \$ Ceiling	Authorized Task \$ Budget	\$ Spent to date	Budget \$ Remaining	Spent %
<b>a) HDR</b>							
		(Costs through period ending 05/19)	<b>3,220,273</b>	<b>2,231,987</b>	<b>521,961</b>	<b>1,710,026</b>	<b>23%</b>
A01		Communications Int.		19,972	6,557	13,415	33%
A02		Ops Modeling Int.		-	-	-	-
A03		Env. Planning Int.		339,990	83,965	256,025	25%
A04		Permitting Int.		627,536	111,024	516,512	18%
A05		Real Estate Int.		9,360	4,362	4,998	47%
A06		Engineering Int.		211,510	48,094	163,417	23%
A07		Geotech Int.		37,800	11,264	26,536	30%
A08		Controls Int.		199,924	56,790	143,134	28%
A09		General Int.		450,714	121,436	329,278	27%
A10		Authority's Engineer		-	-	-	-
A11		Health, Safety & Loss Prevention		9,980	257	9,723	3%
A12		Quality Management		-	1,027	(1,027)	-
A13		Risk Management		-	312	(312)	-
A14		IT		82,118	36,234	45,884	44%
A15		GIS		28,115	10,772	17,343	38%
A16		Document Management		56,160	5,747	50,413	10%
A17		Staff Support		10,980	861	10,119	8%
A18		Satellite Project Office		-	-	-	-
A19		Land Conservation Approach		-	-	-	-
A98		HDR Project Management		70,435	16,431	54,004	23%
A99		Expenses		77,393	6,829	70,564	9%
<b>b) BC</b>							
		(Costs through period ending 04/19)	<b>1,850,063</b>	<b>1,291,875</b>	<b>137,650</b>	<b>1,154,225</b>	<b>11%</b>
B01		Project Controls		369,500	57,157	312,343	15%
B02		Contract Administration and Compliance		289,721	29,166	260,556	10%
B03		Work Planning and Scheduling		136,090	7,015	129,076	5%
B04		Project Administrative Support		108,791	2,596	106,195	2%
B05		PMP Sections		17,083	2,346	14,737	14%



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FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
FINANCE AND ECONOMICS AD HOC WORKING GROUP

6/12/2019

Area / Consultant	Task ID	Task Name	Contract \$ Ceiling	Authorized Task \$ Budget	\$ Spent to date	Budget \$ Remaining	Spent %
<b>c) K&amp;A</b>	B98	Project Management		363,686	38,493	325,193	11%
	B99	Expenses		7,004	879	6,125	13%
		(Costs through period ending 04/19)	<b>687,902</b>	<b>505,365</b>	<b>51,877</b>	<b>453,488</b>	<b>10%</b>
	C01	Local/Landowner Outreach		31,860	920	30,940	3%
	C02	Statewide Outreach		36,525	11,455	25,070	31%
	C03	NGO Outreach		27,085	2,790	24,295	10%
	C04	Strategic Communications		28,820	-	28,820	-
	C05	Message Development/Training		18,620	3,781	14,839	20%
	C06	Informational Materials Distribution		89,655	9,396	80,259	10%
	C07	Website Modifications and Management		30,350	1,034	29,316	3%
<b>d) CH2-d</b>	C08	Video & Photography		21,070	-	21,070	-
	C09	Authority/Reservoir Committee Public Affairs Suppo		30,005	1,936	28,069	6%
	C10	Media Relations		22,020	4,593	17,428	21%
	C11	Social Media		19,075	-	19,075	-
	C98	Project Management		84,630	15,176	69,454	18%
	C99	Expenses		65,650	795	64,855	1%
		(Costs through period ending 04/19)	<b>1,398,760</b>	<b>1,231,548</b>	<b>89,789</b>	<b>1,141,759</b>	<b>7%</b>
	D01	Permitting and Resource Agency Technical Support		295,582	55,864	239,719	19%
	D02	Environmental Document Support		323,632	981	322,651	0%
	D03	Total Operations Technical Support		358,822	24,186	334,637	7%
<b>e) ICF-e</b>	D98	Project Management		118,346	4,814	113,532	4%
	D99	Subs and ODCS		135,166	3,945	131,221	3%
		(Costs through period ending 04/19)	<b>2,148,133</b>	<b>1,822,848</b>	<b>128,797</b>	<b>1,694,051</b>	<b>7%</b>
	E01	Draft EIS/EIR Review and Strategic Consultation		166,065	43,249	122,816	26%
	E02	Prepare Admin Final Responses to Comments		674,469	24,464	650,005	4%
	E03	Prepare Administrative Final EIR/EIS		677,192	-	677,192	-
	E04	Begin Preparation of Administrative Record for Fin		36,912	-	36,912	-
	E05	Engagement		44,692	-	44,692	-
	E06	Geotechnical Environmental Document		100,374	54,458	45,916	54%





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FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
FINANCE AND ECONOMICS AD HOC WORKING GROUP

6/12/2019

Area / Consultant	Task ID	Task Name	Contract \$ Ceiling	Authorized Task \$ Budget	\$ Spent to date	Budget \$ Remaining	Spent %
<b>f) ICF-f</b>	E98	Project Management		118,736	6,626	112,110	6%
	E99	Expenses		4,408	-	4,408	-
		(Costs through period ending 04/19)	<b>3,698,976</b>	<b>3,192,705</b>	<b>71,480</b>	<b>3,121,225</b>	<b>2%</b>
	F01	Finalize Joint Biological Assessment		1,587,973	33,867	1,554,106	2%
	F02	Finalize Geotechnical Permits and Fieldwork		210,858	19,242	191,616	9%
	F03	Prepare Section 106 Documents		550,076	9,459	540,617	2%
	F04	Begin Preparation of Permits and Agreements		379,871	-	379,871	-
	F05	Prepare for 2020 Field Work Studies		10,669	-	10,669	-
	F06	Strategize on Mitigation and Adaptive Management P		157,261	618	156,643	0%
	F08	Project Management		178,987	7,048	171,939	4%
<b>g) BRI</b>	F99	Expenses		117,010	1,245	115,765	1%
		(Costs through period ending 04/19)	<b>405,900</b>	<b>204,805</b>	<b>10,165</b>	<b>194,640</b>	<b>5%</b>
	G01	Develop Draft Right-of-Way Manual Sections		7,742	-	7,742	-
	G02	Right-of-Way Planning Efforts		8,001	-	8,001	-
	G03	Right-of-Entry / Early-Access Program		129,869	7,377	122,492	6%
	G04	Property Management Program		4,001	-	4,001	-
	G05	Public Outreach and Community Engagement		14,952	-	14,952	-
	G98	Project Management / QC		25,240	2,789	22,452	11%
	G99	Expenses		15,000	-	15,000	-
		(Costs through period ending 04/19)	<b>2,528,732</b>	<b>218,000</b>	<b>28,164</b>	<b>189,836</b>	<b>13%</b>
<b>i) FUG</b>	I01	Data Review and Develop 2019 Feasibility Study Work Plan		118,027	18,340	99,687	16%
	I02	- Obsolete -		-	-	-	-
	I03	2019 Site Investigation		-	-	-	-
	I04	Future Site Investigation Work Plan for Design		-	-	-	-
	I98	Project Management		99,291	9,824	89,467	10%
	I99	Expenses		682	-	682	-

Notes: \*





June 13, 2019

Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for June 2019 Board Authority and Reservoir Committee**

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<b>Wiseman Consulting Group</b> <i>ROW/Land Management</i>	1905 5/30/19	05/19	\$4,560.00		\$4,560.00	KMS
<b>Young Woolridge, Law Offices, LLP</b> <i>Legal Counsel</i>	6/5 6/5/19	05/19 <sup>1</sup>	\$12,273.91	\$6,421.25	\$5,852.66	JCW

<b>Total</b>	<b>\$886,927.83</b>	<b>\$19,060.09</b>	<b>\$867,867.74</b>
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Notes: <sup>1</sup> Submitted invoice includes last month's disputed amount of \$19.10. Disputed amount subtracted from current invoiced amount to \$12,273.91 in the table.