



Topic: **Reservoir Committee Agenda Item 4-2** **2019 August 22**

Subject: **Payment of Claims**

Requested Action:

Consider approval of the July 2019 Payment of Claims as presented in Attachment 4-2A with supporting details provided in Attachment 4-2B.

Detailed Description/Background:

Attachments A incorporates invoices received by the Sites Project Authority through August 1, 2019.

Attachment B summarizes how actual costs are allocated between Authority and Reservoir Committee.

Prior Reservoir Committee Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$1,239,708.55 with \$42,285.51 of costs being assigned to the Authority and \$1,197,423.04 assigned to the Reservoir Committee.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: July 2019 Payment of Claims.

Attachment B: July 2019 Monthly Invoice Summary and Cost Allocation.

WARRANTS DRAWN AGAINST

Sites Project Authority

August 26, 2019

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1922	08/15/2019	Adept Solutions	IT & Related Services	1,108.00
1923	08/15/2019	AECOM Inc.	Engineering /Tech	7,955.74
1924	08/15/2019	Bender Rosenthal Inc.	Real Estate	4,740.57
1925	08/15/2019	Brown and Caldwell	Project Controls	101,455.89
1926	08/15/2019	Capital Project Strategies, LLC	Project Delivery Advisor	2,970.00
1927	08/15/2019	CH2M	Operations/SIM Modeling	248,485.45
1928	08/15/2019	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
1929	08/15/2019	Fechter & Company CPA	Accounting	1,326.09
1930	08/15/2019	Forsythe Group LLC	EPP Manager	30,771.22
1931	08/15/2019	Fugro USA Land, Inc.	Geotechnical Engineering Services	30,613.32
1932	08/15/2019	Gerald E Johns	Project Operations	10,500.00
1933	08/15/2019	HDR Engineering Inc.	Project Integration	309,595.94
1934	08/15/2019	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	289,174.24
1935	08/15/2019	JC Watson Inc.	GM Services	34,995.35
1936	08/15/2019	Katz and Associates Inc.	Communications	36,915.45
1937	08/15/2019	Kcoe Isom LLP	Accounting	1,925.50
1938	08/15/2019	MR Cleaning Services	Office Cleaning	200.00
1939	08/15/2019	Maximum Pest Control	Pest Control	65.00
1940	08/15/2019	MBK Engineers Inc.	Reservoir Operations	6,670.50
1941	08/15/2019	Montague DeRose & Associates, LLC	Municipal Advisor	10,812.50
1942	08/15/2019	Mt Shasta Spring Water	Office Water	72.00
1943	08/15/2019	Perkins Coie, LLP	Special Legal Counsel	6,185.70
1944	08/15/2019	RDJT Associates Inc.	Env/Permits Manager	38,562.96
1945	08/15/2019	Recology Butte Colusa Counties	Office Trash Pickup	35.55
1946	08/15/2019	Rush Personnel Services Inc.	Administrative Services	4,233.60
1947	08/15/2019	Spesert Consulting	Bus/Comm Manager	17,409.33
1948	08/15/2019	Trapasso Consulting Services	Pgm Ops Manager	29,284.50
1949	08/15/2019	U.S. Bank	Misc. Expenses	420.65
1950	08/15/2019	Young Wooldridge LLP	Legal Counsel	5,223.50
Total Amount				<u>1,239,708.55</u>

THE FOREGOING CLAIM, NUMBERED 1922-1950 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa	Westside Water District
Colusa County Water District	Placer County Water Agency/City of Roseville
County of Glenn	Sacramento County Water Agency/City of Sacramento
Glenn-Colusa Irrigation District	Reclamation District No. 108
Tehama Colusa Canal Authority	



August 11, 2019

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for August 2019 Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in the Payment of Claims for the Authority Board and Reservoir Committee's consideration at their August 2019 monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
Association of California Water Agencies <i>Association of California Water Agencies</i>	No Invoice					JAT
Adept Solutions <i>IT Related Services/Computer Equipment</i>	MSP-137143 8/1/19	08/19	\$672.20	\$221.60	\$886.40	KMS
Adept Solutions <i>IT Related Services/Computer Equipment</i>	137153 7/16/19	06/19	\$435.80	\$221.60	\$886.40	
AECOM Technical Services, Inc. <i>Engineering/Tech</i>	2000247756 8/8/19	07/19	\$7,955.74		\$7,955.74	LEF
Brown and Caldwell (Svc Area B) <i>Project Controls</i>	17348360 7/16/19	06/19	\$101,455.89		\$101,455.89	JAT
Bender Rosenthal, Inc. (Svc Area G) <i>Real Estate</i>	19037.02-4 7/31/19	07/19	\$4,740.57		\$4,740.57	KMS
CH2M Hill Engineers (Svc Area D) <i>Operations / Simulation Modeling</i>	D3205400-003 7/25/19	06/19	\$130,870.69		\$248,485.45	RDT
CH2M Hill Engineers (Svc Area D) <i>Operations / Simulation Modeling</i>	D3205400-004 8/5/19	07/19	\$117,614.76		\$248,485.45	
Capital Project Strategies, LLC <i>Alternative Project Delivery Advisor</i>	S113-001-3 7/31/19	07/19	\$2,025.00	\$2,970.00		JCW
Capital Project Strategies, LLC <i>Alternative Project Delivery Advisor</i>	S113-001-2 6/30/19	06/19	\$945.00	\$2,970.00		
Dunn Consulting <i>Legislative/Regulatory/Strategic Support</i>	Letter 8/6/19 8/6/19	07/19	\$8,000.00	\$6,400.00	\$1,600.00	KMS

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
Fechter and Company, CPAs	Letter 07/17/19		\$1,326.09		\$1,326.09	JAT
<i>Accounting Services</i>	7/17/19	06/19				
Forsythe Group, LLC	SPA-201907		\$30,771.22		\$30,771.22	JCW
<i>EPP Manager</i>	7/31/19	07/19				
Fugro (Svc Area I)	04.72190035-4		\$30,613.32		\$30,613.32	LEF
<i>Geotechnical Engineering Services</i>	7/31/19	07/19				
Gerald (Jerry) Johns	Letter 8/1/19		\$10,500.00		\$10,500.00	RDT
<i>Project Operations</i>	8/1/19	07/19				
GV/HI Park Tower Owner, LLC	No Invoice					KMS
<i>Reservoir Conference Room Rental</i>						
HDR (Svc Area A)	1200206341		\$309,595.94		\$309,595.94	All Agents
<i>Project Integration</i>	8/1/19	07/19				
ICF Jones and Stokes (Svc Area E)	0139774		\$100,298.09		\$100,298.09	AEF
<i>Env/Biological Services</i>	7/15/19	06/19				
ICF Jones and Stokes (Svc Area F)	0139769		\$188,876.15		\$188,876.15	AEF
<i>Permitting and Agreements</i>	7/15/19	06/19				
J.C. Watson, Inc.	SPA-048v2		\$34,995.35	\$5,202.65	\$29,792.70	JRT/GA
<i>General Manager Services</i>	8/4/19	07/19				
Katz & Associates (Svc Area C)	413221		\$36,915.45	\$22,149.27	\$14,766.18	KMS
<i>Communications</i>	7/15/19	06/19				
K-Coe Isom, LLP	KC058568		\$1,925.50	\$385.10	\$1,540.40	JAT
<i>Accounting</i>	7/31/19	07/19				
Larsen Wurzel & Associates, Inc.	No Invoice					JAT
<i>Cost Development</i>						
MBK Engineers	19-06-4941.0		\$6,670.50		\$6,670.50	RDT
<i>Reservoir Operations</i>	7/11/19	06/19				
Montague DeRose & Associates, LLC	4698SITES		\$10,812.50		\$10,812.50	JCW
<i>Municipal Advisor</i>	7/22/19	06/19				

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
Maximum Pest Control	49141		\$65.00	\$65.00		KMS
<i>Pest Spraying</i>	7/25/19	07/19				
M.R. Cleaning Service	1181		\$200.00	\$200.00		KMS
<i>Office Cleaning</i>	8/1/19	07/19				
MT Shasta Water	411952		\$37.20	\$72.00		KMS
<i>Office Water</i>	7/15/19	07/19				
MT Shasta Water	418111		\$34.80	\$72.00		KMS
<i>Office Water</i>	8/5/19	08/19				
Perkins Coie, LLP	6038532		\$6,185.70		\$6,185.70	AEF
<i>Special Legal</i>	7/26/19	06/19				
Pioneer Review	No Invoice					KMS
RDJT Associates, Inc	08-2019		\$38,562.96		\$38,562.96	JCW
<i>Env Planning/ Permits Manager</i>	8/3/19	07/19				
Recology Butte Colusa Counties	36211233		\$35.55	\$35.55		KMS
<i>Office Trash Pickup</i>	7/31/19	07/19				
Rush Personnel	IVC000000129986		\$1,411.20	\$846.72	\$3,386.88	KMS
<i>Yolanda Tirado Services</i>	7/15/19	07/19				
Rush Personnel	IVC000000130363		\$1,411.20	\$846.72	\$3,386.88	KMS
<i>Yolanda Tirado Services</i>	8/1/19	07/19				
Rush Personnel	IVC000000130364		\$1,411.20	\$846.72	\$3,386.88	KMS
<i>Yolanda Tirado Services</i>	8/1/19	07/19				
Spesert Consulting	8-19		\$17,409.33		\$17,409.33	JCW
<i>Bus/Communications Manager</i>	8/6/19	07/19				
Stradling, Yocca, Carlson & Rauth	No Invoice					JCW
Trapasso Consulting Services	SPA 17-23		\$29,284.50		\$29,284.50	JCW
<i>Program Operations Manager</i>	8/4/19	07/19				

Consultant/Vendor	Invoice #		Total	Authority Board	Reservoir Committee	Review by
	Date	Period				
US Bank - Credit Card	Online 8/1		\$420.65	\$362.12	\$58.53	KMS
<i>Misc. Expenses</i>	8/1/19	07/19				
Wiseman Consulting Group	No Invoice					KMS
<i>ROW/Land Management</i>						
Young Woolridge, Law Offices, LLP	57807		\$5,223.50	\$3,375.50	\$1,848.00	JCW
<i>Legal Counsel</i>	8/5/19	07/19				

Total	\$1,239,708.55	\$42,285.51	\$1,197,423.04
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Notes: *



AUGUST CONSULTANT BUDGET REPORT

8/14/2019

FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC WORKING GROUP

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete	9 Month Plan
a) HDR	Costs and Task % as of 07/19		3,220,273	2,231,987	1,072,707	1,159,280	48%		
	A01	Communications Int.		19,972	10,820	9,152	54%	44%	
	A02	Ops Modeling Int.		-	-	-	-	100%	
	A03	Env. Planning Int.		339,990	165,779	174,211	49%	47%	
	A04	Permitting Int.		627,536	246,866	380,670	39%	54%	
	A05	Real Estate Int.		9,360	5,608	3,752	60%	44%	
	A06	Engineering Int.		211,510	101,907	109,603	48%	50%	
	A07	Geotech Int.		37,800	23,909	13,891	63%	48%	
	A08	Controls Int.		199,924	124,332	75,592	62%	50%	
	A09	General Int.		450,714	248,684	202,030	55%	43%	
	A10	Authority's Engineer		-	-	-	-	100%	
	A11	Health, Safety & Loss Prevention		9,980	2,474	7,506	25%	65%	
	A12	Quality Management		-	1,027	(1,027)	-	100%	
	A13	Risk Management		-	312	(312)	-	100%	
	A14	IT		82,118	56,420	25,698	69%	58%	
	A15	GIS		28,115	18,703	9,412	67%	54%	
	A16	Document Management		56,160	8,977	47,183	16%	46%	
	A17	Staff Support		10,980	10,008	972	91%	44%	
	A18	Satellite Project Office		-	-	-	-	100%	
	A19	Land Conservation Approach		-	-	-	-	100%	
	A98	HDR Project Management		70,435	28,654	41,781	41%	40%	
	A99	Expenses		77,393	18,227	59,166	24%	44%	
b) BC	Costs and Task % as of 06/19		1,850,063	1,291,875	350,381	941,494	27%		
	B01	Project Controls		369,500	151,514	217,986	41%	25%	
	B02	Contract Administration and Compliance		289,721	61,105	228,616	21%	30%	
	B03	Work Planning and Scheduling		136,090	11,715	124,376	9%	60%	
	B04	Project Administrative Support		108,791	13,580	95,211	12%	5%	



AUGUST CONSULTANT BUDGET REPORT

8/14/2019

FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC WORKING GROUP

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete	9 Month Plan
	B05	PMP Sections		17,083	2,346	14,737	14%	-	
	B98	Project Management		363,686	108,660	255,026	30%	-	
	B99	Expenses		7,004	1,462	5,542	21%	-	
c) K&A		Costs and Task % as of 06/19	687,902	505,365	138,244	367,121	27%		
	C01	Local/Landowner Outreach		31,860	8,804	23,056	28%	30%	
	C02	Statewide Outreach		36,525	31,328	5,198	86%	83%	
	C03	NGO Outreach		27,085	3,255	23,830	12%	-	
	C04	Strategic Communications		28,820	4,573	24,248	16%	30%	
	C05	Message Development/Training		18,620	5,084	13,536	27%	60%	
	C06	Informational Materials Distribution		89,655	19,501	70,154	22%	40%	
	C07	Website Modifications and Management		30,350	9,894	20,456	33%	40%	
	C08	Video & Photography		21,070	-	21,070	-	20%	
	C09	Authority/Reservoir Committee Public Affairs Support		30,005	5,556	24,449	19%	30%	
	C10	Media Relations		22,020	11,326	10,694	51%	50%	
	C11	Social Media		19,075	511	18,564	3%	10%	
	C98	Project Management		84,630	32,841	51,789	39%	30%	
	C99	Expenses		65,650	5,572	60,078	8%	-	
d) CH2-d		Costs and Task % as of 07/19	1,398,760	1,231,548	429,299	802,249	35%		
	D01	Permitting and Resource Agency Technical Support		295,582	264,578	31,004	90%	70%	
	D02	Environmental Document Support		323,632	6,051	317,581	2%	2%	
	D03	Total Operations Technical Support		358,822	122,149	236,673	34%	50%	
	D98	Project Management		118,346	15,993	102,353	14%	40%	
	D99	Subs and ODCS		135,166	20,528	114,638	15%	40%	
e) ICF-e		Costs and Task % as of 06/19	2,148,133	1,822,848	347,833	1,475,015	19%		
	E01	Draft EIS/EIR Review and Strategic Consultation		166,065	94,319	71,746	57%	60%	
	E02	Prepare Admin Final Responses to Comments		674,469	160,265	514,204	24%	25%	
	E03	Prepare Administrative Final EIR/EIS		677,192	-	677,192	-	-	
	E04	Begin Preparation of Administrative Record for Fin		36,912	-	36,912	-	-	



AUGUST CONSULTANT BUDGET REPORT

8/14/2019

FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC WORKING GROUP

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$ Task Budget Authorized	\$ Spent to date	\$ Budget Remaining	Spent %	Task % Complete	9 Month Plan
	E05	Engagement		44,692	-	44,692	-	-	
	E06	Geotechnical Environmental Document		100,374	74,062	26,312	74%	80%	
	E98	Project Management		118,736	19,182	99,554	16%	20%	
	E99	Expenses		4,408	4	4,404	0%	3%	
f) ICF-f		Costs and Task % as of 06/19	3,698,976	3,192,705	399,620	2,793,085	13%		
	F01	Finalize Joint Biological Assessment		1,587,973	220,262	1,367,711	14%	35%	
	F02	Finalize Geotechnical Permits and Fieldwork		210,858	98,586	112,272	47%	80%	
	F03	Prepare Section 106 Documents		550,076	19,461	530,615	4%	5%	
	F04	Begin Preparation of Permits and Agreements		379,871	28,503	351,368	8%	2%	
	F05	Prepare for 2020 Field Work Studies		10,669	6,555	4,114	61%	5%	
	F06	Strategize on Mitigation and Adaptive Management P		157,261	4,447	152,814	3%	1%	
	F98	Project Management		178,987	18,771	160,216	10%	11%	
	F99	Expenses		117,010	3,035	113,975	3%	1%	
g) BRI		Costs and Task % as of 07/19	405,900	204,805	27,525	177,280	13%		
	G01	Develop Draft Right-of-Way Manual Sections		7,742	-	7,742	-	-	
	G02	Right-of-Way Planning Efforts		8,001	-	8,001	-	-	
	G03	Right-of-Entry / Early-Access Program		129,869	18,738	111,131	14%	40%	
	G04	Property Management Program		4,001	-	4,001	-	-	
	G05	Public Outreach and Community Engagement		14,952	381	14,571	3%	40%	
	G98	Project Management / QC		25,240	7,692	17,548	30%	40%	
	G99	Expenses		15,000	715	14,285	5%	40%	
i) FUG		Costs and Task % as of 07/19	2,528,732	218,000	104,759	113,241	48%		
	I01	Data Review and Develop 2019 Feasibility Study Work Plan		118,027	71,698	46,329	61%	67%	
	I02	- Obsolete -		-	-	-	-	-	
	I03	2019 Site Investigation		-	-	-	-	-	
	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-	
	I98	Project Management		99,291	33,049	66,242	33%	37%	
	I99	Expenses		682	13	669	2%	-	