



Topic: **Reservoir Committee Agenda Item 8-1**      **2019 August 22**

Subject: **Evaluation Panel's Recommendation – Service Area HR –  
Engineering Services - Reservoirs**

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**Requested Action:**

Consider approval of of the selection panel's recommendation to conditionally select AECOM for Service Area HR – Engineering (Sites Reservoir) and to recommend the Sites Project Authority Board of Directors consider authorizing the General Manager to enter into negotiations with AECOM.

**Detailed Description/Background:**

The Authority solicited Statements of Qualifications (SOQ) in support of Service Area HR – Engineering (Sites Reservoir). A single SOQ was submitted by AECOM. The Evaluation Panel, advisors, and staff reviewed and evaluated the SOQ in detail. Based on their evaluation AECOM was invited to interview with the Evaluation Panel and present their qualifications, staff and approach.

On August 14, 2019, AECOM made a presentation and answered questions posed by the Evaluation Panel. After the interview, the Evaluation Panel discussed the merits of AECOM's presentation and SOQ.

**Recommendation**

Based on the evaluation of the submitted SOQ and the interview, the Evaluation Panel unanimously recommends the Reservoir Committee and Sites Project Authority each authorize staff to enter into discussions with AECOM for a contract to support the Authority and Committee in the Engineering (Sites Reservoir) aka Service Area HR.

**Selection Panel:**

- Chair, Steve Hartwig – City of American Canyon
- Mike Azevedo – Colusa County
- Bob Tincher – San Bernardino Valley Municipal Water District
- Bill Vanderwaal – RD 108 and Dunnigan Water District

**Selection Panel Advisors:**

- Chris Duke – U.S. Bureau of Reclamation
- Mike Loulakis - Capital Project Strategies, LLC

**Sites Staff assisting the Selection Panel:**

Jim Watson, Joe Trapasso, Lee Frederickson, Kevin Spesert

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Status:	Final	Preparer:	Joe Trapasso	Phase:	2	Version:	A
Purpose:	Sites Reservoir Committee Staff Report	QA/QC:	Jim Watson	Date:	2019 August 22		
Caveat:	Informational	Authority Agent:	Joe Trapasso	Ref/File #:			
Notes:				Page:	1	of	2

**Prior Reservoir Committee Action:**

On June 20, 2019, the Reservoir Committee approved the release of the Engineering Services RFQ-19-03.

**Fiscal Impact/Funding Source:**

None.

NOTE: Execution of a contract to provide these services combined with the approval of the required task orders must be completed and approved by the Authority Board and Reservoir Committee prior to the issuance of a Notices to Proceed. Further, task orders can only be approved and a Notice to Proceed issued if the approved work plan includes budget for this service area and sufficient funds exist.

**Staff Contact:**

Joe Trapasso

**Attachments:**

None.