

SITES PROJECT AUTHORITY
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MAXWELL, CALIFORNIA 95955
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Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY, VICE-CHAIR
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DON BADER, BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO, NON-VOTING)

Associate Members (NON-VOTING)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT
JAMIE TRAYNHAM, TC 4 DISTRICTS

Notice: Pursuant to Executive Orders N-25-20 and N-33-20, issued by Governor Newsom on March 12, 2020, and guidance by the California Department of Public Health dated March 11, 2020, this meeting will be conducted by teleconference. The public may attend the meeting and offer public comments by phone, using the call-in number above. Members of the Committee will participate by teleconference from other locations. In addition, the public and members of the Committee may, at their discretion, attend the meeting at the Sites Project Authority's Maxwell Office located at 122 Old Highway 99 West, Maxwell, CA 95955. However, it is requested that everyone wear facial coverings and the room will be arranged to achieve physical distancing standards, and capacity at this site is therefore limited and will not be sufficient to accommodate more than a few members of the public.

July 22, 2020 1:30 p.m. Sites Project Authority Agenda

Teleconference: **1-408-418-9388**

Code: **146 087 0032**

[WebEx Link](#)

Welcome to a meeting of the Sites Joint Powers Authority. If you are scheduled to address the Board, please state your full name for the record. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

ROLL CALL & CALL TO ORDER:

- Introductions.
- Pledge of Allegiance.
- Approval of July 22, 2020 Agenda.
- Announcement of Closed Session.
- Period for Public Comment.

1. **Consent Agenda:** Approximate start time 1:40 pm

The following items have been reviewed by the Executive Director. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- 1.1 Consider approval of the June 24, 2020 Phase 2 Authority Board Meeting Minutes.
- 1.2 Consider acceptance of the Sites Project Authority Treasurer's Report as presented in Attachment 1.2A. **(Attachment A)**
- 1.3 Consider approval of the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B. **(Attachments A, B & C)**
- 1.4 Consider approval of Resolution No. 2020-03, providing all of the duties, authorities and responsibilities to the Authority's Executive Director that were previously delegated to the Authority's General Manager. **(Attachment A)**
- 1.5 Consider approval of the revised changes to the Authority Consulting Services Agreement. **(Attachment A)**
- 1.6 Consider approval of the Coordination, Legislative Outreach, Land Management and Joint Budget and Finance Workgroups Charter Document updates. **(Attachment A & B)**
- 1.7 Consider approval of an amendment to Brown and Caldwell's (Project Controls) contract and task order scope of work and budget. **(Attachment A)**

2. **Action Items:** Approximate start time 1:45 pm

- 2.1 Consider acceptance the Financial Auditor's Report. **(Attachments A & B)**
- 2.2 Consider approval of release of a Request for Qualifications to initiate the procurement of legal services to support the acquisition of the water rights permits and approvals needed to support the project. **(Attachment A)**

3. **Discussion and Information Items:** Approximate start time 2:15 pm

- 3.1 Review and comment on the conditionally approved August 2019 Water Storage Policy and consideration of updates to align with Value Planning. Recognize the storage policy serves as the foundational document to 2021 key milestones of creating a Plan of Finance and Operations Plan and refer consideration of updates to the ad hoc Engineering and Operations Workgroup. **(Attachment A)**
- 3.2 Review and comment on the approach being taken for the modeling baseline for the EIR/EIS analysis.

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- 3.3 Review and comment on the Credit Reimbursement Policy Revisions. **(Attachments A & B)**
- 3.4 Receive status update on preliminary participation levels, outreach efforts related to maintaining project subscription in Second Amendment to 2019 Reservoir Project Agreement (Amendment 2) and the process of rebalancing participation. **(Attachment A)**
- 3.5 Review and comment on the July 2020 Quarterly Update of the plan and schedule for addressing the Organizational Assessment findings and recommendations. **(Attachment A)**
- 3.6 Review and comment on the Strategic Planning Session Draft Agenda. **(Attachment A)**

4. Reports: Approximate start time 3:00 pm

4.1 Member's Reports:

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

4.1.2 Committee Chairpersons' Report:

This time is set aside to allow the Committee Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

4.1.3 Authority Board Participant Reports:

This time is set aside to allow Directors or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

4.2 Executive Director's Report:

- Sites Project's monthly status report. **(Attachment 4-2 A)**
- Reservoir Committee update.

5. Closed Session

- 5.1 Executive Director's Three-Month Performance Review (Govt. Code § 54954.5(e)).

6. Future Meetings and Schedules: Approximate start time 3:40 pm

- 6.1 Suggested Future Agenda Items.

- 6.2 Upcoming meetings:

STRATEGIC PLANNING SESSION

AUGUST 13, 2020

TBD

(TELECONFERENCING AND VIDEO LINK WILL BE PROVIDED AS AN OPTION)

RESERVOIR COMMITTEE

FRIDAY, AUGUST 21, 2020 9:00 AM

Sites Project Office, 122 Old Highway 99W Maxwell, CA 95955

(TELECONFERENCING AND VIDEO LINK WILL BE PROVIDED AS AN OPTION)

AUTHORITY BOARD

WEDNESDAY, AUGUST 26, 2020 1:30PM

Sites Project Office

(TELECONFERENCING AND VIDEO LINK WILL BE PROVIDED AS AN OPTION)

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Directors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No action shall be taken on comments made under this comment period.*

ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Sites Project Authority office located at 122 Old Highway 99 West Maxwell, CA 95955 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.