Meeting:	Phase 2 Reservoir Project Agreement	2019 December 19
Subject:	Reservoir Committee Meeting	1:00 PM - 4:00 PM
Locations:	Tsakopoulos Library Galleria 828 I Street, Sacramento, CA 95814	Call in: 1-800-201-7439 Code: 644237

Chair:	Doug Headrick (San Bernardino Valley Municipal Water District)
Vice Chair:	Thad Bettner (Glenn-Colusa Irrigation District)
Treasurer	Jamie Traynham (Davis Water District)

# MINUTES

# CALL TO ORDER:

Chairman Headrick called the meeting to order at 1:00 p.m., followed by the Pledge of Allegiance.

# ROLL CALL:

Roll was called (See Attachment A), which resulted in 17 eligible representatives. This equated to 81.4% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee. By 1:10 p.m. one additional member was seated bringing the total participation percentage to 87.9.

## INTRODUCTIONS:

The Sites Reservoir Committee members, staff and members of the public introduced themselves.

## ATTENDANCE:

See Attachment B.

## AGENDA APPROVAL:

Chairman Headrick called for the approval of the December 19, 2019 Reservoir Committee Agenda.

At the request of General Manager Watson, Chairman Headrick added an item to the Agenda under the Chairpersons' Report regarding an update of the current status of the Phase 2 Amendment Number 1.

Status:	Issued for Use	Version:	А		
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<u>Action</u>: It was moved by Traynham, seconded by Davis to add Agenda Item Number 1.1.6, Update on the current status of the Phase 2 Amendment Number 1 and further approved the December 19, 2019 Phase 2 Reservoir Committee Meeting Agenda, as amended. The motion carried unanimously.

#### MINUTES APPROVAL:

Chairman Headrick called for approval of the November 21, 2019 Reservoir Committee Meeting Minutes.

Mr. Leitterman stated that in Roll Call two members were noted as having left the meeting. He requested the members and/or agencies be noted on the Minutes at the time of their departure.

General Manager Watson stated the Reservoir Committee Minutes of November 21, 2019 would be corrected to reflect the departure of the agency members.

<u>Action</u>: It was moved by Davis, seconded by Kunde to approve the November 21, 2019 Phase 2 Reservoir Committee Meeting Minutes, as corrected. The motion carried unanimously.

#### ANNOUNCEMENT OF CLOSED SESSION:

Mr. Kuney announced a Closed Session matter would be considered after the Regular Agenda as follows:

Conference with legal counsel regarding significant exposure to litigation or adjudicatory proceedings (Govt. Code 54956.9(d)(2) and (4) 2 items).

#### PERIOD OF PUBLIC COMMENT:

Chairman called for public comment. Hearing none, he closed the period of public comment.

#### SPECIAL PRESENTATION:

Mr. Ruiz spoke to the Westside Water District's interest in the Sites Project. He also spoke to the establishment of the District and to the landowner/Water Districts they service. He stated the reason for Westside's interest in Sites is for dry year water supply. Discussion followed with no action taken.

#### 1. <u>Member's Report</u>:

#### 1.1 <u>Chairperson's Report</u>:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

Chairman Headrick makes time to consider an update on the current status of the Phase 2 Amendment Number 1. He stated the goal was to get at least 75% approval before the end of the year. He asked individual member participants whether their Agreements had been approved and stated 86% participation approval was reached at this time.

#### Organizational Assessment:

1.1.1 Consider for approval a recommendation to the Sites Project Authority for approving the November 14, 2019 draft Organizational Assessment with a plan and schedule on addressing the report's findings and actions.

<u>Action</u>: It was moved by Davis, seconded by Ruiz to approve a recommendation to the Sites Project Authority to approve the November 14, 2019 draft Organizational Assessment with a plan and schedule on addressing the report's findings and action. The motion carried unanimously.

1.1.2 Consider for approval a recommendation to the Sites Project Authority for approving an updated organization chart. (Attachment 1-1.2A)

<u>Action</u>: It was moved by Leitterman, seconded by Flores to approve a recommendation to the Sites Project Authority to approve an updated organization chart. The motion carried unanimously.

1.1.3 Consider for approval a recommendation to the Sites Project Authority to approve Avery Associates to serve as a Recruiter for an Executive Director position and the appointment of an Interim Executive Director. (Attachment 1-1.3A)

<u>Action</u>: It was moved by Davis, seconded by Azevedo to approve a recommendation to the Sites Project Authority to approve Avery Associates to serve as a Recruiter for an Executive Director position and to appoint Jim Watson as the Interim Executive Director. The motion carried unanimously.

1.1.4 No requested action. Information item for discussion on the status of developing, scheduling and securing a strategic planner for a Sites Reservoir Project strategic plan.

Chairman Headrick updated the Committee Members on the need to develop a strategic plan for the Sites Reservoir Project and the need to hire a strategic planner for this effort.

Brief discussion followed with no action taken.

1.1.5 Consider approval of a recommendation to the Sites Project Authority for approving an amendment to the Darling H20 Consulting, Inc., contract to expand the scope of work, increase the contract amount from \$24,952.50 to

\$89,952.50 and extend the contract from December 31, 2019 through June 30, 2020. (Attachment 1-1.5A)

<u>Action</u>: It was moved by Kunde, seconded by Traynham to approve a recommendation to the Sites Project Authority to approve an amendment to the Darling H20 Consulting, Inc., contract to expand the scope of work, increase the contract amount from \$24,952.50 to \$89,952.50 and extend the contract term from December 31, 2019 through June 30, 2020. The motion carried unanimously.

#### Elections:

1.2 Conduct Reservoir Committee Elections for calendar year 2020, which is based on the participation agreement being extended beyond the June 30, 2020 date as contemplated by Amendment #1.

Chairman Headrick made time for the election of a Chairman, Vice-Chairman and Treasurer for calendar year 2020.

Thad Bettner was nominated by Kunde, seconded by Davis for Chairman for calendar year 2020. There were no other nominations. Chairman Headrick closed nominations for Chairman.

<u>Action/Chairman</u>: It was moved by Kunde, seconded by Davis to elect Thad Bettner as Chairman for calendar year 2020. The motion carried unanimously.

Jeff Davis was nominated by Azevedo, seconded by Traynham for Vice-Chairman for calendar year 2020. There were no other nominations. Chairman Headrick closed nominations for Vice-Chairman.

<u>Action/Vice-Chairman</u>: It was moved by Azevedo, seconded by Traynham to elect Jeff Davis as Vice-Chairman for calendar year 2020. The motion carried unanimously.

Jamie Traynham was nominated by Davis, seconded by Leitterman for Treasurer for calendar year 2020. There were no other nominations. Chairman Headrick closed nominations for Treasurer.

<u>Action/Treasurer</u>: It was moved by Davis, seconded by Leitterman to elect Jamie Traynham as Treasurer for calendar year 2020. The motion carried unanimously.

#### 1.3 <u>Reservoir Committee Participant Reports</u>:

This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

None.

### 2. <u>Consent Agenda</u>:

None.

### 3. <u>Manager's Report</u>:

3.1 Discussion and possible direction to staff regarding the Sites Project's monthly status report. (Attachment 3-1A)

General Manager Watson provided an overview of project activities performed in the months of November and December as follows:

- Continued support of Reclamation on completion of their Feasibility Report, including the coordination of biological and cultural monitoring along with land access for the NODOS Feasibility Geotechnical investigation.
- Continued discussions with CDFW.
- Continued support of Value Engineering and Affordability Analyses.
- Received the initial CWC early funding payment in the amount of \$2.7 million.
- Continued coordination and support for feasibility geotechnical investigation.
- Submitted two additional invoices for payment to the CWC.
- Ms. Forsythe participated as a panel member at the PPIC event regarding environmental water budgets.
- Ms. Forsythe provided comments at the Humboldt County Board of Supervisors meeting regarding revisiting their support of the Sites Project.
  - Received letters from the Board of Supervisors of the County of Humboldt regarding a Request for Revision and Recirculation of Draft EIR/EIS for Sites Reservoir Project and a Request to Protect Humboldt County's Trinity River Interest from Adverse Impacts caused by the Sites Reservoir Project. A response to these letters is being prepared.
- Continued work on the revised Phase 2 (2019) Work Plan.

1:55 p.m. Bill Vanderwaal, representative of RD108 is now present and seated.

3.2 Discussion and possible direction to staff regarding Proposition 1, WSIP activities and WIIN Act Funding.

General Manager Watson provided a review of Proposition 1, WSIP activities and WIIN Acting Funding as follows:

- 1<sup>st</sup> Invoice: CA Water Commission (CWC) direct deposit for the first EFA invoice was made in the amount of \$2.77 million.
- 2<sup>nd</sup> Invoice: CWC staff approved the second EFA invoice in the amount of \$1.25 million.
- 3<sup>rd</sup> Invoice: Staff submitted the third invoice for work performed from July 1, 2019 through September 30, 2019 in the amount of \$2.1 million. The invoice was approved by the CWC staff on December 6, 2019.
- CWC had a meeting on December 18, 2019 and approved a regulation (WIIN Act) that defines what is needed for a project to be consistent with Proposition 1, specifically WSIP, that enables a project to be eligible for WIIN Act funding. Brief discussion followed with no action taken.
- Preparing a progress report for USDA outlining what accomplishments have been made in 2019.
- House, through H.R. 1865, approved a consolidated appropriation through the appropriations act the funding will allow \$6 million to be available to the Sites Project, once it is signed into law. Discussion followed with no action taken.
- Staffing changes within Reclamation.
- Received counter-signed Amendment to the 2015 Cost-share MOU from Reclamation on December 16, 2019.
- Financial Assistance Agreement targeted to have executed in March 2020.
- Met with Central Valley Operations on December 17, 2019 regarding Reclamation as an operator with no investment. Lengthy discussion followed with no action taken.
- Expressed appreciation to the Government Affairs Team and all involved for all their efforts in DC.

#### 4. <u>2019 Ad Hoc Budget & Finance Workgroup</u>:

4.1 Consider accepting the Sites Project Authority Treasurer's Report. (Attachment 4-1A)

<u>Action</u>: It was moved by Vanderwaal, seconded by Kunde to accept the Sites Project Authority Treasurer's Report as submitted. The motion carried unanimously.

4.2 Consider approval of the Reservoir Committee's portion of the monthly Payment of Claims. (Attachments 4-2 A&B)

<u>Action</u>: It was moved by Murphy, seconded by Leitterman to approve the Reservoir Committee's portion of the monthly Payment of Claims. The motion carried unanimously.

4.3 Chairman Headrick inquired as to whether the Committee Members would be opposed to approving Agenda Items 4.3 through 4.10 as a single motion. Brief discussion followed with no opposition made to approving Agenda Items 4.3 through 4.10 as one motion.

<u>Action</u>: It was moved by Davis, seconded by Leitterman to approve Agenda Item Numbers 4.3 through 4.10 as follows:

- 4.3 Approval of a recommendation to the Sites Project Authority to approve an amendment to HDR Engineering, Inc.'s (HDR) (Project Integration) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. (Attachment 4-3 A)
- 4.4 Approval of a recommendation to the Sites Project Authority to approve an amendment to Brown and Caldwell's (B&C) (Project controls) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. (Attachment 4-4A)
- 4.5 Approval of a recommendation to the Sites Project Authority to approve an amendment to Katz and Associates, Inc.'s (Katz) (Communications) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. (Attachment 4-5 A)
- 4.6 Approval of a recommendation to the Sites Project Authority to approve an amendment to Bender Rosenthal, Inc.'s (BRI) (Real Estate) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. (Attachment 4-6 A)
- 4.7 Approval of a recommendation to the Sites Project Authority to approve an amendment to ICF Jones and Stokes, Inc.'s (ICF) (Environmental Planning and Analysis) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their costs. (Attachment 4-7 A)
- 4.8 Approval of a recommendation to the Sites Project Authority to approve an amendment to ICF Jones and Stokes, Inc.'s (ICF) (Permitting and Agreements) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. (Attachment 4-8 A)
- 4.9 Approval of a recommendation to the Sites Project Authority to approve an amendment to CH2M Hill Engineers, Inc.'s (CH2M) (Operations Simulation Modeling) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. (Attachment 4-9 A)

4.10 Approval of a recommendation to the Sites Project Authority to approve an amendment to Fugro USA Land, Inc.'s (Fugro) (Geology and Geotechnical) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost. (Attachment 4-10 A)

The motion carried unanimously.

4.11 Consider approval of a recommendation to the Sites Project Authority to consider approving an amendment to the Young Wooldridge contract to increase their fee schedule. (Attachment 4-11 A)

<u>Action</u>: It was moved by Traynham, seconded by Vanderwaal to approve a recommendation to the Sites Project Authority to consider approving an amendment to the Young Wooldridge contract to increase their fee schedule. The motion carried unanimously.

4.12 Discussion and possible direction to staff on the key deliverable descriptions and preliminary costs to include in the revised Phase 2 (2019) Work Plan, supporting a revised completion date from December 31, 2019 to June 30, 2020. (Attachment 4-12 A)

General Manager Watson provided an overview of the key deliverable descriptions and preliminary costs to be included in the revised Phase 2 (2019) Work Plan, Budget and Schedule. He spoke to the Scope of Work through June 2020 as follows:

- 1. Value Planning Refinements.
- 2. Draft Operation Plan.
- 3. Operations with Shasta Exchanges.
- 4. Cost of Dry Year Deliveries.
- 5. Environmental Benefits (Including Temperature and Biological Modeling).
- 6. Ongoing Pre-Application Consultations.
- 7. Geotech Support to Reclamation Feasibility.
- 8. Response to Direction from Organizational Assessment.
- 9. Updated Risk Assessment.
- 10. Communications and Government Affairs.
- 11. 2020-2021 Work Plan.
- 12. Financial Assistance Agreement.
- 13. WIFIA Loan Application.
- 14. Ongoing Business.

Lengthy discussion followed on the items listed above. Following discussion Mr. Chilmakuri, representative from Metropolitan Water District requested additional time for his home board to decide. Further discussion followed with a 2-month extension agreed upon.

#### 5. <u>2019 Ad Hoc Agreements & Contracts Workgroup</u>:

None.

#### 6. <u>2019 Ad Hoc Environmental & Permitting Workgroup</u>:

None.

#### 7. <u>2019 Ad Hoc Reservoir Operations Workgroup</u>:

Discussion and possible direction to staff regarding the ongoing activities of the Reservoir Operations Workgroup.

None.

#### 8. <u>2019 Ad Hoc Siting & Water Facilities Workgroup</u>:

8.1 Consider approval of a recommendation to the Sites Project Authority to approve an updated project description based on the Value Planning efforts.

Mr. Kunde provided an update regarding an updated project description based on the Value Planning efforts and stated the Workgroup did not have a recommendation for the Sites Project Authority at this time.

Brief discussion followed with no action taken.

#### RECESS:

Chairman Headrick declared a recess at 3:35 p.m. and convened into Closed Session to consider the following matter:

#### 9. <u>Closed Session</u>:

9.1 Conference with legal counsel regarding significant exposure to litigation or adjudicatory proceedings (Govt. Code 54956.9(d)(2) and (4) 2 items).

Chairman Headrick adjourned Closed Session at 3:39 p.m. and reconvened into Regular Session.

#### 10. <u>Report from Closed Session</u>:

Mr. Kuney announced as to Closed Session regarding significant exposure to litigation or adjudicatory proceedings (Govt. Code 54956.9(d)(2) and (4) 2 items) there was no reportable action taken.

#### 11. <u>Recap & Adjourn</u>:

11.1 Agenda topics for next meeting:

Durst/Headrick

Durst/Headrick

Durst/Headrick

- Special presentation. General Manager Watson stated he would speak to Vanderwaal and Bettner as to their availability to make a presentation on their perspective on statewide water management, January 17, 2020.
- Work Plan.
- Value Planning.
- Organizational Assessment.
- 4.2 Upcoming Reservoir Committee Meetings:

Friday, January 17, 2020 9:00 AM Maxwell Project Office 122 Old Highway 99W, Maxwell, CA 95955

The meeting adjourned at 3:49 p.m.

Chairman

Doug Headrick

General Manager Jim Watson

**Reservoir Committee Meeting** Subject:

# Attachment A to Meeting Minutes - Roll Call

## Current Voting Committee Participants (21):

$\checkmark$	Pct	Participant			$\checkmark$	Pct	Participant		
	3.42	American Canyon, City			$\checkmark$	2.64	LaGrande WD	(1)	
	2.51	Antelope Valley-East Kern WA			$\checkmark$	15.34	Metropolitan WD		
	2.46	Carter MWC			$\checkmark$	3.42	Reclamation District 108	(A)	
$\checkmark$	4.97	Coachella Valley WD			$\checkmark$	7.93	San Bernardino Valley MW		
$\checkmark$	4.97	Colusa County			$\checkmark$	6.01	San Gorgonio Pass WA		
$\checkmark$	5.49	Colusa Co. WD			×	6.53	Santa Clara Valley WD		
$\checkmark$	2.50	Cortina WD	(1)		$\checkmark$	3.67	Santa Clarita Valley WA	(2)	
$\checkmark$	2.90	Davis WD			$\checkmark$	6.27	Westside WD		
	0.00	Department of Water Resources (non-voting)			$\checkmark$	3.17	Wheeler Ridge-Maricopa WS		
$\checkmark$	4.06	Desert WA				0.00	US Bureau of Reclamation (non-voting)		
$\checkmark$	3.09	Dunnigan WD	(A)		$\checkmark$	4.97	Zone 7 WA		
	3.68	Glenn-Colusa ID		-		100.00	Total		

#### Voting members represented at Meeting start (See Note 1) 17

81.4. % Represented participation percentage

#### 18 Represented by 1:10 pm (See Note 1)

87.9. % Represented participation percentage

Representation has been delegated as follows:

- (1) To Jamie Traynham, Davis WD
- (2) To Amparo Florez, Zone 7
- To Jamie Traynham, Davis WD (A) until ~ 2:10 pm, then present

NOTE 1: Participation by phone are not counted in quorum or voting.

Status:

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Purpose: Caveat 1

# Subject: Reservoir Committee Meeting

1:00 PM - 4:00 PM

# Attachment B to Meeting Minutes - Attendance

# Current Voting Reservoir Committee Participants (21):

Participant	🗸 Rep	presentative	$\checkmark$	Alternate	Others
American Canyon, City	🗌 Fel	lix Hernandez III		Jason Holley	
AVEK WA	🗌 Dw	vayne Chisam		Dan Flory	
Carter MWC	🗌 Bei	n Carter		Ann Carter	
Coachella Valley WD	🗹 Rol	bert Cheng	$\checkmark$	Ivory Reyburn	
Colusa County.	🗹 Aze	evedo, Mike		Gary Evans	
Colusa Co. WD	She	elley Murphy		Joe Marsh	
Cortina WD	🗌 Jim	n Peterson		Chuck Grimmer	
Davis WD	🗹 Jar	mie Traynham		Tom Charter	
Desert WA	🗹 Ma	irk Krause	$\checkmark$	Steve Johnson	
Dunnigan WD	🗹 Bill	Vanderwaal			
Glenn-Colusa ID	🗌 Tha	ad Bettner		Don Bransford	
LaGrande WD	🗌 Zao	ch Dennis		Ken LaGrande	
Metropolitan WD	🗌 Rai	ndall Neudeck	$\checkmark$	Chandra Chilmakuri	
RD 108	🗹 Bill	Vanderwaal		Blair Lewis	
San Bernardino V MWD	🗹 Do	ug Headrick	$\checkmark$	Bob Tincher	
San Gorgonio Pass WA	🗹 Jef	f Davis			
Santa Clara Valley WD	🗌 Cin	ndy Kao	$\checkmark$	Eric Leitterman	
Santa Clarita Valley Water Agency	P Dir	k Marks		Steve Cole	
Westside WD	🗌 Alla	an Myers	$\checkmark$	Dan Ruiz	
Wheeler Ridge-Maricopa	🗹 Rol	b Kunde			
Zone 7 WA	🗹 Am	nparo Flores		Carol Mahoney Jarnail Chahal Wes Mercado Valerie Pryor	

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# Non-Voting Committee Participants (2):

Participant	$\checkmark$	Representative/Other	$\checkmark$	Alternate/Other		
Dept of Water Resources		Rob Cooke		David Sandino		
		Ajay Goyal		Jim Wieking		Dave Arrate
Bureau of Reclamation		Richard Welsh		Don Bader		Chris Duke
		David Van Rijn Shana Kaplan		Mike Dietl Mike Mosley	V	Natalie Wolder
Pending Reservoir Committee Participants (0):						
Participant	$\checkmark$	Representative	✓	Alternate		

# Authority, Non-Signatory (6):

Participant	$\checkmark$	Representative	✓	Alternate
Glenn County		John Viegas		
PCWA		Ed Horton		Ben Barker Darin Reintjes
Roseville		Sean Bigley		
Sacramento, City of		Jim Peifer		Dan Sherry
Sacramento County WA		Kerry Schmitz		Michael Peterson
Tehama-Colusa Canal Authority		Jeff Sutton		

# Staff:

$\checkmark$	Name	Representing		✓	Name	Representing
$\checkmark$	Forsythe, Ali	Sites Project Authority	I	$\checkmark$	Trapasso, Joe	Sites Project Authority
$\checkmark$	Frederiksen, Lee	Sites Project Authority	I	$\checkmark$	Tirado, Yolanda	Sites Project Authority
$\checkmark$	Spesert, Kevin	Sites Project Authority	I	$\checkmark$	Watson, Jim	Sites Project Authority
Ρ	Thomson, Rob	Sites Project Authority	[			

### Consultants:

$\checkmark$	Name	Representing	$\checkmark$	Name	Representing
	Alexander, Jeriann			Krivanec, Chris	HDR
	Barnes, Joe	AECOM	$\checkmark$	Kuney, Scott	Young Wooldridge
	Boling, Robert	HDR		McDonald, Connor	Bender Rosenthal
$\checkmark$	Briard, Monique	ICF		Montague, Doug	Montague DeRose Asso
	Brown, Doug	Stradling		Motamed, Farid	Fugro
$\checkmark$	Brown, Scott	LWA	$\checkmark$	Robinette, JP	Brown & Caldwell
	Bruner, Marc	Perkins Coie	$\checkmark$	Rossetto, Sarah	Katz & Associates
	Campbell, Jeff	Project Controls Cubed		Rude, Peter	Ch2m
	Durbin, Gary	Brown & Caldwell	$\checkmark$	Spranza, John	HDR
	Floyd, Kim	Floyd		Teurn, Tammy	HDR
$\checkmark$	Herrin, Jeff	AECOM		Tull, Rob	Ch2m
	Johns, Jerry	Johns		Van Camp, Marc	МВК
	Katz, Sara	Katz & Associates		Warner Herson, Laurie	Phenix
$\checkmark$	Kivett, Marcia	Sites Project Authority			

# **Other Attendees:** (Check box to have email address added to the distribution list)

Name	Representing	Contact (Phone & E-mail)
Brian Bullock	Psomas	
Alex Vdovichenko	DWR	
Gary Darling	Darling H2O Consulting	

# **Reservoir Committee Meeting**

# 2019 December 19

**Other Attendees:** (Check box to have email address added to the distribution list)

Name	Representing	Contact (Phone & E-mail)

# **Reservoir Committee Meeting**

# 2019 December 19

**Other Attendees:** (Check box to have email address added to the distribution list)

Name	Representing	Contact (Phone & E-mail)	