

SITES PROJECT AUTHORITY
P.O. Box 517
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MAXWELL, CALIFORNIA 95955
www.SitesProject.org

JERRY BROWN, EXECUTIVE DIRECTOR
925.260.7417

YOLANDA TIRADO, CLERK
530.438.2309
Boardclerk@SitesProject.org

Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY, VICE-CHAIR
GARY EVANS, COLUSA COUNTY SUPERVISOR
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR
LOGAN DENNIS, GLENN-COLUSA IRRIGATION DISTRICT
BRUCE HOUESHELDT, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE
DOUG PARKER, WESTSIDE WATER DISTRICT
JOE MARSH, COLUSA COUNTY WATER DISTRICT
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY
DON BADER, BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO, NON-VOTING)

Associate Members (NON-VOTING)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT
JAMIE TRAYNHAM, TC 4 DISTRICTS

July 22, 2020 1:30 p.m.

Sites Project Authority

Minutes

CALL TO ORDER & ROLL CALL

Chairman Durst called the meeting of the Sites Project Authority Board of Directors to order at the hour of 1:30 p.m., followed by the Pledge of Allegiance.

INTRODUCTIONS:

Chairman Durst asked those present to introduce themselves. (**Attachment A**)

AGENDA APPROVAL:

It was moved by Director Dennis, seconded by Director Sutton to approve the July 22, 2020 Sites Project Authority Agenda, as presented. Motion carried: All Directors present voted yes.

ANNOUNCEMENT OF CLOSED SESSION:

Counsel Kuney announced the Authority Board of Directors would consider the following Closed Session matter:

5.1 Executive Director's Three-Month Performance Review (Govt. Code § 54954.5(e)).

PERIOD FOR PUBLIC COMMENT:

Chairman Durst called for public comment. Hearing none, he closed the period of public comment.

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1. **CONSENT AGENDA:** It was moved by Director Houdesheldt, seconded by Director Harris to approve Consent Agenda Item Numbers 1.1 through 1.7 as follows:
- 1.1 Approve the June 24, 2020 Phase 2 Authority Board Meeting Minutes.
- 1.2 Accept the Sites Project Authority Treasurer's Report as presented in Attachment 1.2A. **(Attachment A)**
- 1.3 Approve the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B. **(Attachments A, B & C)**
- 1.4 Adopt Resolution No. 2020-03, providing all of the duties, authorities and responsibilities to the Authority's Executive Director that were previously delegated to the Authority's General Manager and authorize the Chairman to sign. **(Attachment A)**
- 1.5 Approve the revised changes to the Authority Consulting Services Agreement. **(Attachment A)**
- 1.6 Approve the Coordination, Legislative Outreach, Land Management and Joint Budget and Finance Workgroups Charter Document updates. **(Attachment A & B)**
- 1.7 Approve an amendment to Brown and Caldwell's (Project Controls) contract and task order scope of work and budget and authorize the Executive Director to sign. **(Attachment A)**

Motion carried: All those Directors present voted yes.

2. **Action Items:**

- 2.1 Consider acceptance of the Financial Auditor's Report. **(Attachments A & B)**

Action: It was moved by Director Harris, seconded by Director Sutton to accept the Sites Project Authority Annual Financial Report with Independent Auditor's Report There December 31, 2019, as submitted. Motion carried: All those Directors present voted yes.

- 2.2 Consider approval of release of a Request for Qualifications (RFQ) to initiate the procurement of legal services to support the acquisition of the water rights permits and approvals needed to support the project. **(Attachment A)**

Mr. Brown spoke to the following:

- Release of the RFQ for the procurement of legal services to support the acquisition of the water rights permits and approvals needed to support the Sites Project.
- Selection panel consisting of the Executive Director and the Reservoir Committee and Authority Board Coordinating Committees, with room for volunteers.

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- Selection criteria and process.
 - List of firms invited to propose for the water rights legal services.

Discussion followed, with Directors Sutton and Harris volunteering to sit on the selection panel.

Action: It was moved by Director Sutton, seconded by Director Dennis to approve the release of a RFQ to initiate the procurement of legal services to support the acquisition of the water rights permits and approvals needed to support the project. Motion carried: All those Directors present voted yes.

3. **Discussion and Information Items:**

- 3.1 Review and comment on the conditionally approved August 2019 Water Storage Policy and consideration of updates to align with Value Planning. Recognize the storage policy serves as the foundational document to 2021 key milestones of creating a Plan of Finance and Operations Plan and refer consideration of updates to the ad hoc Engineering and Operations Workgroup. **(Attachment A)**

Ms. Forsythe provided an overview of the Storage Policy conditionally approved in August 2019 and spoke to the following:

- Current Policy:
 - Foundational Components.
- Potential Areas for Change:
 - Value Planning identified individual participant constraints and needs which the Reservoir Committee may wish to consider in the policy.
 - State and Federal participation.
 - Delegating refinement of Policy to the ad hoc Reservoir Operations & Engineering Workgroup.
- The Foundation of the Sites Project:
 - Storage Policy.
 - Plan of Finance.
 - Operations Plan.
- Next Steps:
 - Refer to Reservoir Operations and Engineering Workgroup for policy updates.
 - Target revisions and determine if further work is needed in 2 months.
 - Individual agency legal review.
- Initiate Plan of Finance development.
 - Review approach at September meeting.

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- Continue to develop operations Plan along with permits and operating agreements.

Discussion followed with no action taken.

3.2 Review and comment on the approach being taken for the modeling baseline for the EIR/EIS analysis.

Ms. Forsythe provided an overview of the approach being taken for the modeling baseline for the EIR/EIS analysis and spoke to the following:

Key Operational Analysis Factors – Baseline:

- Baseline Considerations.
 - Critical to the EIR/EIS evaluation.
 - Modeling baseline.
 - Controversary throughout planning process.
 - CEQA Lead Agency.
- Potential Modeling Baseline Approaches Considered:
 - Reclamation ROC on LTO Alternative 1/Proposed Action published December 2019.
 - SWPITP Alternative 2b/Proposed Project published March 2020.
 - 2019 SWP Delivery Capability Report (DCR2019) combined baseline in development by DWR.
- ROC on LTO Alternative 1/Proposed Action Baseline-Pros and Cons.
- SWP ITP Alternative 2b/Proposed Project Baseline-Pros and Cons.
- DCR2019 Combined ROC on LTO and SWP ITP Baseline-Pros and Cons.
- Proposed Approach:
 - Continue development with ROC on LTO baseline.
 - Incorporate SWP ITP actions after release of final DCR2019.
- This approach provides:
 - The most defined and expedient starting point for analysis of Sites Project operations.
 - Best represents Shasta Lake tiered cold water pool management.
 - Use of the merged Sites version of the model developed for the Reclamation Feasibility Report will expedite model development.
- Operations criteria for SWP ITP actions will be incorporated based on DCR2019 as soon as available.
- Conduct additional gap and sensitivity analyses to evaluate additional operations that are needed to support the Sites Project planning and permitting process.

- Continue to evaluate approach and modify as necessary.

Discussion followed with no action taken.

3.3 Review and comment on the Credit Reimbursement Policy Revisions. **(Attachments A & B)**

Ms. Traynham provided an overview of the Draft Funding Credit and Reimbursement Policy revisions. She spoke to the changes proposed in the draft revised Policy as follows:

- Section 6, Participation Priority.
- Section 10.3, Limitation on Reimbursements.
- Added Section 14, Provision for Buy-in After Phase 1.
- Added Section 15, Provision for Phase 2 Rebalancing and True-up Process.

Ms. Traynham stated comments are being requested from the participants by July 27, 2020 and will return with any revisions/modifications to the Funding Credit and Reimbursement Policy at the August 21, 2020 Reservoir Committee meeting for further consideration.

Discussion followed with no action taken.

3.4 Receive status update on preliminary participation levels, outreach efforts related to maintaining project subscription in Second Amendment to 2019 Reservoir Project Agreement (Amendment 2) and the process of rebalancing participation. **(Attachment A)**

Mr. Brown provided an update on the preliminary participation levels and outreach efforts related to maintaining project subscription in Second Amendment to 2019 Reservoir Project Agreement and the process of rebalancing participation.

He stated Pacific Resources has expressed an interest in 10,000 ac. feet of water.

Brief discussion followed with no action taken.

3.5 Review and comment on the July 2020 Quarterly Update of the plan and schedule for addressing the Organizational Assessment findings and recommendations. **(Attachment A)**

Mr. Brown provided a brief update of the plan and schedule for addressing the Organizational Assessment findings and recommendations.

Brief discussion followed with no action taken.

3.6 Review and comment on the Strategic Planning Session Draft Agenda. **(Attachment A)**

Mr. Brown provided a brief update on the Strategic Planning Session Draft Agenda and asked whether anyone had any suggestions or additions to the proposed Agenda. He also stated August 13, 2020 has been scheduled for the Strategic Planning Session.

Brief discussion followed with no action taken.

Chairman Durst encouraged all to attend the Strategic Planning Session.

4. Reports:

4.1 Member's Reports:

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

Chairman Durst provided a brief update of meetings and discussions held with Mr. Brown, Executive Director. He also expressed his appreciation to Sara Katz, Sarah Rossetto and Erin Heydinger on a job well done on the Town Hall meetings that were held on July 14 and July 15, 2020.

4.1.2 Committee Chairpersons' Report:

This time is set aside to allow the Committee Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

Legislative and Outreach

Director Sutton provided a brief update regarding various legislative matters. He also echoed Chairman Durst's comments regarding the Town Hall meetings.

Mr. Spesert provided a brief update regarding State and Federal matters as follows:

State:

- Commented out of session due to COVID and Budgetary issues.
- California Water Commission: Coalition letter re: COVID relief.

Federal:

- Tracking Appropriation Bills.
- Call with Commissioner Burman re: Sites 2.0 and Value Planning Alternative.
- Follow-up call with Interior Secretary Bernhardt re: call with Commissioner.
- Burman.

Land Management:

Director Evans stated landowner meetings have been scheduled to start on July 23, 2020.

4.1.3 Authority Board Participant Reports:

This time is set aside to allow Directors or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

None.

4.2 Executive Director's Report:

- Sites Project's monthly status report. **(Attachment 4-2 A)**
- Reservoir Committee Meeting update on actions taken and discussions held.
- Increase in Consultant task order amounts.
- Project Objectives and Alternatives related to the Environmental Document.
- Provided an update on California Water Commission actions as follows:
 - Update on the Six Agency Letter.
 - Tabled the January 1, 2022 deadline.
 - Facebook post by "Save Our Salmon" group in opposition to the Sites Project.
 - Comments received from Sierra Club, Friends of the River, Defenders of Wildlife in opposition to the Temperance Flat Project, but no comments were made regarding the Sites Project.

RECESS:

Chairman Durst declares a recess at 3:14 p.m. and convened into Closed Session to consider the following matter:

5. Closed Session

5.1 Executive Director's Three-Month Performance Review (Govt. Code § 54954.5(e)).

Chairman Durst adjourned Closed Session at 3:40 p.m., and reconvened into Open Session.

Counsel Kuney announced there was no reportable action taken on the Closed Session matter regarding the Executive Director's Three-Month Performance Review (Govt. Code Section 54954.5(3)).

6. Future Meetings and Schedules:

6.1 Suggested Future Agenda Items.

None.

6.2 Upcoming meetings:

STRATEGIC PLANNING SESSION

AUGUST 13, 2020

TBD

(TELECONFERENCING AND VIDEO LINK WILL BE PROVIDED AS AN OPTION)

RESERVOIR COMMITTEE

FRIDAY, AUGUST 21, 2020 9:00 AM

Sites Project Office, 122 Old Highway 99W Maxwell, CA 95955

(TELECONFERENCING AND VIDEO LINK WILL BE PROVIDED AS AN OPTION)

AUTHORITY BOARD

WEDNESDAY, AUGUST 26, 2020 1:30PM

Sites Project Office

(TELECONFERENCING AND VIDEO LINK WILL BE PROVIDED AS AN OPTION)

Chairman Durst adjourned the meeting at 3:34 p.m.

Fritz Durst, Chairman

Yolanda Tirado, Board Clerk

Topic:

Sites Reservoir Project, Phase 1

2020 July 22

Subject:

Authority Board Meeting Attendance

1:30 – 4:00 PM

Current Voting Authority Board Participants:

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
Colusa County	<input checked="" type="checkbox"/> Gary Evans	<input checked="" type="checkbox"/> Mike Azevedo	
Colusa County Water District	<input type="checkbox"/> Joe Marsh	<input type="checkbox"/> Doug Griffen	
Glenn County	<input checked="" type="checkbox"/> Leigh McDaniel	<input type="checkbox"/> John Viegas	
Glenn-Colusa Irrigation District	<input checked="" type="checkbox"/> Logan Dennis	<input checked="" type="checkbox"/> Don Bransford	Thad Bettner
Reclamation District 108	<input checked="" type="checkbox"/> Fritz Durst	<input type="checkbox"/> Sean Doherty	
City of Roseville / Placer County Water Agency	<input checked="" type="checkbox"/> Bruce Houdesheldt	<input type="checkbox"/> Joshua Alpine	
Tehama-Colusa Canal Authority	<input checked="" type="checkbox"/> Jeff Sutton	<input type="checkbox"/> Halbert Charter	
City of Sacramento / Sacramento County Water Agency	<input checked="" type="checkbox"/> Jeff Harris	<input type="checkbox"/> Brett Ewart <input type="checkbox"/> Ann Sanger	
Westside Water District	<input type="checkbox"/> Doug Parker	<input checked="" type="checkbox"/> Zach Dennis	

Associate Members (2 non-voting):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
TC-4	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter <input type="checkbox"/> Jason Holley	
Western Canal Water District	<input type="checkbox"/> Dwayne Chisam <input checked="" type="checkbox"/> Ted Trimble	<input type="checkbox"/> Zach Dennis <input type="checkbox"/> Dan Ruiz	

Non-Voting Committee Participants (2):

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input type="checkbox"/> Rob Cooke	<input type="checkbox"/> David Sandino	
	<input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh	<input type="checkbox"/> Don Bader	<input type="checkbox"/> Chris Duke
	<input checked="" type="checkbox"/> Ryan Davis	<input type="checkbox"/> Derya Sumer	<input type="checkbox"/> Mike Mosley
	<input checked="" type="checkbox"/> Natalie Wolder	<input checked="" type="checkbox"/> David Van Rijn	<input type="checkbox"/> Shana Kaplan

Authority, Non-Signatory (6):

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>
PCWA	<input checked="" type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/> Trevor Joseph <input type="checkbox"/> Jason Marks
Sacramento County WA Co	Kerry Schmitz	<input type="checkbox"/> Michael Peterson <input type="checkbox"/> William Busath

Staff:

<input checked="" type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Brown, Jerry	Sites Project Authority
<input checked="" type="checkbox"/> Forsythe, Ali	Sites Project Authority
<input checked="" type="checkbox"/> Spesert, Kevin	Sites Project Authority

<input checked="" type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/> Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/> Kivett, Marcia	Sites Project Authority

Consultants:

<input checked="" type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input type="checkbox"/> Alexander, Jeriann	Fugro
<input checked="" type="checkbox"/> Boling, Robert	HDR
<input type="checkbox"/> Briard, Monique	ICF
<input type="checkbox"/> Floyd, Kim	Floyd
<input type="checkbox"/> Herrin, Jeff	AECOM
<input checked="" type="checkbox"/> Heydinger, Erin	HDR
<input checked="" type="checkbox"/> Katz, Sara	Katz & Associates

<input checked="" type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Kuney, Scott	Young Wooldridge
<input checked="" type="checkbox"/> Luu, Henry	HDR
<input type="checkbox"/> Robinette, JP	Brown & Caldwell
<input checked="" type="checkbox"/> Spranza, John	HDR
<input type="checkbox"/> Tull, Rob	Ch2m
<input type="checkbox"/> Warner Herson, Laurie	Phenix

Other Attendees: *(Check box to have email address added to the distribution list)*

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone & E-mail)</i>
Laura Nicolson	Office of Senator Jim Nielsen	
Michael Grinstead	Sacramento County	
Dave Underwood	Sacramento County	
Scott Brown	LWA	
Juleah Cordi	Office of Assemblymember Gallagher	
Craig Fechter	CPA	

Other Attendees: *(Check box to have email address added to the distribution list)*

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone & E-mail)</i>
Matt Brady	South County Farms	
Conner McDonald	CMD West	
Charles Gardiner	Catalyst Group	
Grace Lui	Fugro	