



Topic: **Authority Board Agenda Item 1-3**

2020 April 22

Subject: **Payment of Claims**

Requested Action:

Consider approval of the Payment of Claims as presented in Attachment 1-3A with supporting details provided in Attachment 1-3B.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through April 6, 2020.

Attachment B summarizes details of the invoices received through April 6, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$880,541.39 with \$47,417.72 of costs being assigned to the Authority and \$833,123.67 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$764,781.20 will be paid through the WSIP account and \$115,809.79 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: April 2020 Report on warrants to be drawn for Payment of Claims

Attachment B: April 2020 Monthly Consultant and Vendor Invoice table

Attachment C: April 2020 Key Consultant Budget Status Report

Status: Final
Purpose: Staff Report
Caveat: Action
Notes:

Preparer: Trapasso
QA/QC:
Authority Agent: Trapasso

Phase: 2 Version: A
Date: 2020 April 22
Ref/File #: 10.700
Page: 1 of 1

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
April 22, 2020**

2020 April 22 Authority Board
Agenda Item 1-3 Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2127	04/14/2020	Adept Solutions	IT & Related Services	911.75
2128	04/14/2020	Darling H2O Consulting, Inc.	Organizational Assessment	11,727.84
2129	04/14/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2130	04/14/2020	JC Watson Inc.	GM Services	40,026.70
2131	04/14/2020	Katz and Associates Inc.	Communications	12,716.11
2132	04/14/2020	K-Coe-Isom, LLP	Accounting	4,890.00
2133	04/14/2020	MR Cleaning Services	Office Cleaning	100.00
2134	04/14/2020	Maximum Pest Control	Pest Control	65.00
2135	04/14/2020	Mt Shasta Spring Water	Office Water	51.65
2136	04/14/2020	Recology Butte Colusa Counties	Office Trash Pickup	35.95
2137	04/14/2020	Rush Personnel Services Inc.	Administrative Services	6,813.45
2138	04/14/2020	The Ferguson Group	Fed Govt Affairs Support	15,000.00
2139	04/14/2020	U.S. Bank	Misc. Expenses	493.24
2140	04/14/2020	Young Wooldridge LLP	Legal Counsel	14,928.50

THE FOREGOING CLAIM, NUMBERED 2127-2140 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 115,760.19

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
April 22, 2020

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1026	04/14/2020	AECOM Inc.	Engineering	27,322.61
1027	04/14/2020	Brown and Caldwell	Project Controls	236,713.61
1028	04/14/2020	CH2M	Operations/SIM Modeling	99,525.41
1029	04/14/2020	Forsythe Group LLC	EPP Manager	30,349.03
1030	04/14/2020	Fugro USA Land, Inc.	Geotechnical Engineering Services	11,187.16
1031	04/14/2020	HDR Engineering Inc.	Project Integration	196,668.86
1032	04/14/2020	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	84,572.48
1033	04/14/2020	MBK Engineers Inc.	Reservoir Operations	11,200.00
1034	04/14/2020	Montague DeRose and Associates, Inc.	Municipal Advisor	5,350.00
1035	04/14/2020	Perkins Coie LLP	Special Legal	11,952.00
1036	04/14/2020	Spesert Consulting	Bus/Comm Manager	21,490.64
1037	04/14/2020	Trapasso Consulting Services	Program Operations Manager	28,449.40

THE FOREGOING CLAIM, NUMBERED 1026-1037 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount **764,781.20**

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



April 14, 2020

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for April 2020 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Board Approval Items						
Adept Solutions	MSP-138947		\$672.20	\$134.44	\$537.76	KMS
IT Related Services/Computer Equipment	4/1/20	04/20				
Adept Solutions	138990		\$239.55	\$47.91	\$191.64	KMS
IT Related Services/Computer Equipment	3/19/20	2/20				
AECOM Technical Services, Inc.	2000342942		\$27,322.61	\$0.00	\$27,322.61	LEF
Engineering/Tech	4/6/20	3/20				
Bender Rosenthal, Inc. (G)	No Invoice					KMS
Real Estate						
Brown and Caldwell (B)	17366514		\$118,988.73	\$0.00	\$118,988.73	JAT
Project Controls	3/13/20	2/20				
Brown and Caldwell (B)	17368272		\$117,724.88	\$0.00	\$117,724.88	JAT
Project Controls	4/3/20	3/20				
CH2M Hill Engineers (Operations) (D)	D3205400-011		\$99,525.41	\$0.00	\$99,525.41	AEF
Operations / Simulation Modeling	3/10/20	2/20				
Colusa Indian Community Council	No Invoice					SPE
Tribal Council						
Darling H2O Consulting, Inc.	119		\$11,727.84	\$11,727.84	\$0.00	FD
Organizational Assessment	4/1/20	3/20				
Dunn Consulting	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
Legislative/Regulatory/Strategic Support	4/3/20	3/20				
Forsythe Group, LLC	SPA-202003		\$30,349.03	\$0.00	\$30,349.03	JCW
EPP Manager	4/1/20	3/20				
Fugro (I)	04.72190035-12		\$11,187.16	\$0.00	\$11,187.16	LEF
Geotechnical Engineering Services	3/31/20	3/20				
Gerald (Jerry) Johns	No Invoice					AEF
Project Operations						
HDR (A)	1200258167		\$196,668.86	\$0.00	\$196,668.86	All Agents
Project Integration	4/3/20	3/20				
ICF Jones & Stokes, Inc. (Environ.) (E)	0145837		\$25,725.74	\$0.00	\$25,725.74	AEF
Env/Biological Services	4/1/20	2/20				



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	Date	Period				
ICF Jones & Stokes, Inc. (Environ.) (E) <i>Env/Biological Services</i>	0144839 2/14/20	1/20	\$14,967.02	\$0.00	\$14,967.02	AEF
ICF Jones & Stokes, Inc. (Permitting) (F) <i>Permitting and Agreements</i>	0145839 4/1/20	2/20	\$43,879.72	\$0.00	\$43,879.72	AEF
J.C. Watson, Inc. <i>General Manager Services</i>	SPA-056 4/2/20	3/20	\$40,026.70	\$6,818.95	\$33,207.75	JRT/GA
Katz & Associates (C) <i>Communications</i>	413647 3/13/20	2/20	\$12,716.11	\$7,629.66	\$5,086.45	KMS
K-Coe Isom, LLP <i>Accounting</i>	KC075772 2/29/20	2/20	\$1,695.00	\$339.00	\$1,356.00	JAT
K-Coe Isom, LLP <i>Accounting</i>	KC080505 3/31/20	3/20	\$3,195.00	\$639.00	\$2,556.00	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	No Invoice					JAT
M.R. Cleaning Service <i>Office Cleaning</i>	24 3/31/20	3/20	\$100.00	\$100.00	\$0.00	KMS
Maximum Pest Control <i>Pest Spraying</i>	50632 3/18/20	3/20	\$65.00	\$65.00	\$0.00	KMS
MBK Engineers <i>Reservoir Operations</i>	20-02-4941.0 3/13/20	2/20	\$11,200.00	\$0.00	\$11,200.00	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4829SITES 3/20/20	2/20	\$5,350.00	\$0.00	\$5,350.00	JCW
MT Shasta Water <i>Office Water</i>	477741 3/12/20	3/20	\$42.00	\$42.00	\$0.00	KMS
MT Shasta Water <i>Office Water</i>	459697 1/7/20	1/20	\$9.65	\$9.65	\$0.00	KMS
Perkins Coie, LLP <i>Special Legal</i>	6159922 3/20/20	2/20	\$11,952.00	\$0.00	\$11,952.00	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	37097961 3/31/20	3/20	\$35.95	\$35.95	\$0.00	KMS

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for April 2020 Board Authority and Reservoir Committee

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000135773 3/10/20	2/20	\$1,278.90	\$255.78	\$1,023.12	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000135774 3/10/20	3/20	\$1,058.40	\$211.68	\$846.72	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000136062 3/24/20	3/20	\$1,367.10	\$273.42	\$1,093.68	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000136063 3/24/20	3/20	\$1,367.10	\$273.42	\$1,093.68	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000136310 4/7/20	3/20	\$352.80	\$70.56	\$282.24	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000136311 4/7/20	4/20	\$1,389.15	\$277.83	\$1,111.32	KMS
Spesert Consulting <i>Bus/Communications Manager</i>	04-20 4/2/20	3/20	\$21,490.64	\$0.00	\$21,490.64	JCW
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	No Invoice					JCW
The Ferguson Group <i>Federal Government Affairs Support</i>	0320165 3/1/20	3/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	SPA 17-30 4/5/20	3/20	\$28,449.40	\$0.00	\$28,449.40	JCW
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 4/2 4/2/20	3/20	\$493.24	\$10.00	\$483.24	KMS
Wiseman Consulting Group <i>ROW/Land Management</i>	No Invoice					KMS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	64465 3/31/20	3/20	\$14,928.50	\$6,955.63	\$7,972.87	JCW

Topic: **Program Operations - Finance****Subject: Consultant/Vendor Invoices Received for April 2020 Board Authority and Reservoir Committee**

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	Date	Period				
Monthly Summary	Cash Accounts		880,541.39	47,417.72	833,123.67	
	WSIP		764,781.20	0.00	764,781.20	
	JPA/Sites		115,760.19	47,417.72	68,342.47	

Notes: *



APRIL KEY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC COMMITTEE

2020 April 22 Authority Board,
Agenda Item 1-3 Attachment C 4/10/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
a) HDR									
		Costs and Task % as of 03/20 Services	1,499,864	1,499,864	506,861	993,003	34%		
2	A01	Communications Int.		-	-	-	-		
2	A02	Ops Modeling Int.		181,007	2,147	178,860	1%		
2	A03	Env. Planning Int.		149,357	72,728	76,629	49%		
2	A04	Permitting Int.		243,884	106,386	137,498	44%		
2	A05	Real Estate Int.		139,718	2,800	136,918	2%		
2	A06	Engineering Int.		299,476	116,284	183,192	39%		
2	A07	Geotech Int.		-	-	-	-		
2	A08	Controls Int.		224,387	86,910	137,477	39%		
2	A09	General Int.		98,267	90,618	7,649	92%		
2	A10	Authority's Engineer		-	-	-	-		
2	A11	Health, Safety & Loss Prevention		-	-	-	-		
2	A12	Quality Management		-	-	-	-		
2	A13	Risk Management		49,890	7,249	42,641	15%		
2	A14	IT		15,831	2,826	13,005	18%		
2	A15	GIS		-	264	(264)	-		
2	A16	Document Management		3,734	2,394	1,340	64%		
2	A17	Staff Support		14,004	287	13,717	2%		
2	A18	Satellite Project Office		-	-	-	-		
2	A19	Land Conservation Approach		-	-	-	-		
2	A98	HDR Project Management		40,309	12,418	27,891	31%		
2	A99	Expenses		40,000	3,552	36,448	9%		
b) BC									
		Costs and Task % as of 03/20 Services	899,156	899,156	343,423	555,733	38%		
2	B01	Project Controls		113,645	43,073	70,572	38%		
2	B02	Contract Administration and Compliance		492,414	191,200	301,214	39%		
2	B03	Work Planning and Scheduling		100,341	43,994	56,347	44%		
2	B04	Project Administrative Support		117,516	46,559	70,957	40%		
2	B05	PMP Sections		-	-	-	-		
2	B98	Project Management		73,240	17,907	55,333	24%		
2	B99	Expenses		2,000	690	1,310	34%		



APRIL KEY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC COMMITTEE

4/10/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
c) K&A									
		Costs and Task % as of 02/20 Services	199,930	199,930	32,369	167,561	16%		
2	C01	Local/Landowner Outreach		14,083	56	14,027	0%		
2	C02	Statewide Outreach		22,000	310	21,690	1%		
2	C03	NGO Outreach		12,166	1,085	11,081	9%		
2	C04	Strategic Communications		19,666	3,324	16,342	17%		
2	C05	Message Development/Training		11,831	1,410	10,421	12%		
2	C06	Informational Materials Distribution		38,500	6,715	31,785	17%		
2	C07	Website Modifications and Management		18,600	1,881	16,719	10%		
2	C08	Video & Photography		-	-	-	-		
2	C09	Authority/Reservoir Committee Public Affairs Support		14,500	1,240	13,260	9%		
2	C10	Media Relations		13,084	3,869	9,215	30%		
2	C11	Social Media		5,000	791	4,209	16%		
2	C98	Project Management		30,500	9,230	21,270	30%		
2	C99	Expenses		-	2,457	(2,457)	-		
d) CH2-d									
		Costs and Task % as of 02/20 Services	993,000	993,000	160,048	832,952	16%		
2	D01	Permitting and Resource Agency Technical Support		100,000	56,840	43,160	57%		
2	D02	Environmental Document Support		356,853	1,037	355,816	0%		
2	D03	Total Operations Technical Support		300,000	54,923	245,077	18%		
2	D04	Value Planning		88,000	29,863	58,137	34%		
2	D98	Project Management		31,147	17,180	13,967	55%		
2	D99	Subs and ODCS		117,000	205	116,795	0%		
e) ICF-e									
		Costs and Task % as of 02/20 Services	428,000	428,000	40,693	387,307	10%		
2	E01	Draft EIS/EIR Review and Strategic Consultation		-	-	-	-		
2	E02	Prepare Admin Final Responses to Comments		-	-	-	-		
2	E03	Prepare Administrative Final EIR/EIS		15,000	14,967	33	100%		
2	E04	Begin Preparation of Administrative Record for Fin		-	-	-	-		
2	E05	Engagement		-	-	-	-		
2	E06	Geotechnical Environmental Document		-	-	-	-		
2	E07	Develop Environmental Document Work Plan		110,000	8,630	101,370	8%		
2	E08	Support Development of EIR/EIS Project Description		180,000	1,516	178,484	1%		
2	E09	Prepare Annotated Outline		88,000	-	88,000	-		



APRIL KEY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC COMMITTEE

4/10/2020

Area / Consultant		Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
	2	E98	Project Management		31,500	15,580	15,920	49%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	E99	Expenses		3,500	-	3,500	-		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
f) ICF-f			Costs and Task % as of 02/20 Services	708,300	708,300	85,116	623,185	12%		
	2	F01	Finalize Joint Biological Assessment		-	-	-	-		
	2	F02	Finalize Geotechnical Permits and Fieldwork		297,120	26,660	270,460	9%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	F03	Prepare Section 106 Documents		-	-	-	-		
	2	F04	Begin Preparation of Permits and Agreements		26,000	25,976	24	100%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	F05	Prepare for 2020 Field Work Studies		-	-	-	-		
	2	F06	Strategize on Mitigation and Adaptive Management P		-	-	-	-		
	2	F07	Early Coordination and Development of Key Permits		333,740	11,908	321,832	4%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	F98	Project Management		35,000	15,977	19,023	46%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	F99	Expenses		16,440	4,595	11,845	28%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
g) BRI			Costs and Task % as of 01/20 Services	762	762	762	0	100%		
	2	G01	Develop Draft Right-of-Way Manual Sections		-	-	-	-		
	2	G02	Right-of-Way Planning Efforts		-	-	-	-		
	2	G03	Right-of-Entry / Early-Access Program		517	517	0	100%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	G04	Property Management Program		-	-	-	-		
	2	G05	Public Outreach and Community Engagement		-	-	-	-		
	2	G98	Project Management / QC		245	245	0	100%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	G99	Expenses		-	-	-	-		
i) FUG			Costs and Task % as of 03/20 Services	85,995	85,995	24,410	61,585	28%		
	2	I01	Data Review and Develop 2019 Feasibility Study Work Plan		-	-	-	-		
	2	I02	- Obsolete -		-	-	-	-		
	2	I03	2019 Site Investigation		-	-	-	-		
	2	I04	Future Site Investigation Work Plan for Design		-	-	-	-		
	2	I05	Assessment of Proposed Field Data Collection Points		50,786	7,039	43,747	14%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	I98	Project Management		35,209	17,371	17,838	49%		<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>