



Topic: **Authority Board Agenda Item 1.3**

2020 May 27

Subject: **Payment of Claims**

Requested Action:

Consider approval of the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through May 4, 2020.

Attachment B summarizes details of the invoices received through May 4, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$714,999.16 with \$32,501.92 of costs being assigned to the Authority and \$682,497.24 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$617,693.10 will be paid through the WSIP account and \$64,804.14 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: May 2020 Report on warrants to be drawn for Payment of Claims

Attachment B: May 2020 Monthly Consultant and Vendor Invoice Table

Attachment C: May 2020 Key Consultant Budget Status Report

Status: Final
Purpose: Staff Report
Caveat: Action
Notes:

Preparer: Trapasso
QA/QC:
Authority Agent: Trapasso

Phase: 2 Version: A
Date: 2020 May 27
Ref/File #: 10.700
Page: 1 of 1

WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
May 27, 2020

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2141	05/13/2020	Adept Solutions	IT & Related Services	1,918.96
2142	05/13/2020	Darling H2O Consulting, Inc.	Organizational Assessment	1,299.38
2143	05/13/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2144	05/13/2020	JC Watson Inc.	GM Services	38,230.00
2145	05/13/2020	Katz and Associates Inc.	Communications	17,737.49
2146	05/13/2020	K-Coe-Isom, LLP	Accounting	2,695.00
2147	05/13/2020	Maximum Pest Control	Pest Control	65.00
2148	05/13/2020	Mt Shasta Spring Water	Office Water	19.65
2149	05/13/2020	Recology Butte Colusa Counties	Office Trash Pickup	35.95
2150	05/13/2020	Rush Personnel Services Inc.	Administrative Services	5,644.80
2151	05/13/2020	The Ferguson Group	Fed Govt Affairs Support	15,000.00
2152	05/13/2020	U.S. Bank	Misc. Expenses	302.11
2153	05/13/2020	Young Wooldridge LLP	Legal Counsel	6,357.72

THE FOREGOING CLAIM, NUMBERED 2141-2153 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount **97,306.06**

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
May 27, 2020

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1038	05/13/2020	AECOM Inc.	Engineering	15,863.36
1039	05/13/2020	Brown and Caldwell	Project Controls	116,632.37
1040	05/13/2020	CH2M	Operations/SIM Modeling	93,369.39
1041	05/13/2020	Fechter & Company CPA	Accounting	10,760.40
1042	05/13/2020	Forsythe Group LLC	EPP Manager	30,000.00
1043	05/13/2020	Fugro USA Land, Inc.	Geotechnical Engineering Services	12,562.77
1044	05/13/2020	HDR Engineering Inc.	Project Integration	168,613.06
1045	05/13/2020	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	68,898.24
1046	05/13/2020	Larsen Wurzel & Associates, Inc.	Cost Development	458.00
1047	05/13/2020	MBK Engineers Inc.	Reservoir Operations	4,716.75
1048	05/13/2020	Montague DeRose and Associates, Inc.	Municipal Advisor	12,725.00
1049	05/13/2020	Spesert Consulting	Bus/Comm Manager	21,343.76
1050	05/13/2020	Trapasso Consulting Services	Program Operations Manager	28,000.00
1051	05/13/2020	Waterology Consulting	Executive Director Services	33,750.00

THE FOREGOING CLAIM, NUMBERED 1038-1051 ARE APPLIED TO THE

Total Amount 617,693.10

WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



May 10, 2020

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Board Approval Items						
Adept Solutions	139076		\$986.85	\$197.37	\$789.48	KMS
IT Related Services/Computer Equipment	4/15/20	03/20				
Adept Solutions	MSP-139049		\$682.01	\$136.40	\$545.61	KMS
IT Related Services/Computer Equipment	5/1/20	5/20				
Adept Solutions	139187		\$250.10	\$50.02	\$200.08	KMS
IT Related Services/Computer Equipment	5/1/20	3/20				
AECOM (Reservoir) (HR)	No Invoice					
Design						
AECOM Technical Services, Inc.	2000353965		\$15,863.36		\$15,863.36	LEF
Engineering/Tech	5/4/20	4/20				
Bender Rosenthal, Inc. (G)	No Invoice					KMS
Real Estate						
Brown and Caldwell (B)	17371089		\$116,632.37		\$116,632.37	JAT
Project Controls	5/4/20	4/20				
CH2M Hill Engineers (Operations) (D)	D3205400-012		\$93,369.39		\$93,369.39	AEF
Operations / Simulation Modeling	4/14/20	3/20				
CH2M/Jacobs (Conveyance) (HC)	No Invoice					
Engineering Services						
Colusa Indian Community Council	No Invoice					SPE
Tribal Council						
Darling H2O Consulting, Inc.	122		\$1,299.38	\$1,299.38		FD
Organizational Assessment	5/1/20	4/20				
Dunn Consulting	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
Legislative/Regulatory/Strategic Support	5/5/20	4/20				
Fechter and Company, CPAs	Letter		\$10,760.40		\$10,760.40	JAT
Accounting Services	4/15/20	4/20				
Forsythe Group, LLC	SPA-202004		\$30,000.00		\$30,000.00	JB
EPP Manager	5/4/20	4/20				
Fugro (I)	04.72190035-13		\$12,562.77		\$12,562.77	LEF
Geotechnical Engineering Services	5/1/20	4/20				



May 10, 2020

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Gerald (Jerry) Johns <i>Project Operations</i>	No Invoice					AEF
HDR (A) <i>Project Integration</i>	1200264393 5/1/20	4/20	\$168,613.06		\$168,613.06	JAT
ICF Jones & Stokes, Inc. (Environ.) (E) <i>Env/Biological Services</i>	0146105 4/14/20	3/20	\$36,310.66		\$36,310.66	AEF
ICF Jones & Stokes, Inc. (Permitting) (F) <i>Permitting and Agreements</i>	0146101 4/14/20	3/20	\$32,587.58		\$32,587.58	AEF
J.C. Watson, Inc. <i>General Manager Services</i>	SPA-057 5/1/20	4/20	\$38,230.00	\$3,823.00	\$34,407.00	JB
Katz & Associates (C) <i>Communications</i>	413694 4/14/20	3/20	\$17,737.49	\$10,642.50	\$7,094.99	KMS
K-Coe Isom, LLP <i>Accounting</i>	KC084322 4/30/20	4/20	\$2,695.00	\$539.00	\$2,156.00	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	1609000-0320 4/15/20	3/20	\$458.00		\$458.00	JAT
M.R. Cleaning Service <i>Office Cleaning</i>	No Invoice					KMS
Maximum Pest Control <i>Pest Spraying</i>	50797 4/23/20	4/20	\$65.00	\$65.00		KMS
MBK Engineers <i>Reservoir Operations</i>	20-03-4941.0 4/17/20	3/20	\$4,716.75		\$4,716.75	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4851SITES 4/24/20	3/20	\$12,725.00		\$12,725.00	JAT
MT Shasta Water <i>Office Water</i>	486476 4/1/20	4/20	\$10.00	\$10.00		KMS
MT Shasta Water <i>Office Water</i>	483104 4/2/20	4/20	\$9.65	\$9.65		KMS
Perkins Coie, LLP <i>Special Legal</i>	No Invoice					AEF



May 10, 2020

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	Date	Period				
Recology Butte Colusa Counties	37208147					
Office Trash Pickup	4/30/20	4/20	\$35.95	\$35.95		KMS
Rush Personnel	IVC000000136553					
Yolanda Tirado Services	4/21/20	4/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Rush Personnel	IVC000000136554					
Yolanda Tirado Services	4/21/20	4/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Rush Personnel	IVC000000136720					
Yolanda Tirado Services	5/4/20	4/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Rush Personnel	IVC000000136721					
Yolanda Tirado Services	5/4/20	5/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Spesert Consulting	05-20					
Bus/Communications Manager	5/4/20	4/20	\$21,343.76		\$21,343.76	JB
Stradling, Yocca, Carlson & Rauth	No Invoice					
Bond Counsel						JAT
The Ferguson Group	0420149					
Federal Government Affairs Support	4/1/20	4/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
Trapasso Consulting Services	SPA 17-31					
Program Operations Manager	5/3/20	4/20	\$28,000.00		\$28,000.00	JB
U.S. Bank - Credit Card	Online 5/1					
Misc. Expenses	5/1/20	4/20	\$302.11	\$226.58	\$75.53	KMS
Waterology Consulting	1					
Executive Director Services	5/1/20	4/20	\$33,750.00		\$33,750.00	JT/FD/JS
William Avery & Associates	No Invoice					
Personnel Recruiter						JAT
Wiseman Consulting Group	No Invoice					
ROW/Land Management						KMS
Young Wooldridge, Law Offices, LLP	65164					
Legal Counsel	4/30/20	4/20	\$6,357.72	\$2,838.11	\$3,519.61	JAT



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		Cash Accounts	714,999.16	32,501.92	682,497.24	
May 2020 Monthly Totals		JPA/Sites	97,306.06	32,501.92	64,804.14	
		WSIP	617,693.10		617,693.10	
Cumulative Summary		WSIP To Date	2,336,723.47	(3) Fund Checks Received		
		Balance	3,786,358.82	6,123,082.29		

Notes: *



May 10, 2020

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May 10, 2020

Topic: Program Operations - Finance

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Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000136720 5/4/20	4/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000136721 5/4/20	5/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Spesert Consulting <i>Bus/Communications Manager</i>	05-20 5/4/20	4/20	\$21,343.76		\$21,343.76	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	No Invoice					JAT
The Ferguson Group <i>Federal Government Affairs Support</i>	0420149 4/1/20	4/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	SPA 17-31 5/3/20	4/20	\$28,000.00		\$28,000.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 5/1 5/1/20	4/20	\$302.11	\$226.58	\$75.53	KMS
Waterology Consulting <i>Executive Director Services</i>	1 5/1/20	4/20	\$33,750.00		\$33,750.00	JT/FD/JS
William Avery & Associates <i>Personnel Recruiter</i>	No Invoice					JAT
Wiseman Consulting Group <i>ROW/Land Management</i>	No Invoice					KMS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	65164 4/30/20	4/20	\$6,357.72	\$2,838.11	\$3,519.61	JAT



May 10, 2020

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May 2020 Monthly Totals	JPA/Sites		97,306.06	32,501.92	64,804.14
	WSIP		617,693.10		617,693.10
Cumulative Summary	WSIP To Date		2,336,723.47	(3) Fund Checks Received	
	Balance		3,786,358.82	6,123,082.29	

Notes: *



MAY KEY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC COMMITTEE

2020 May 27 Authority Board,
Agenda Item 1.3 Attachment C 5/8/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
a) HDR									
		Costs and Task % as of 04/20 Services	1,499,864	1,499,864	675,474	824,390	45%		
2	A01	Communications Int.		-	-	-	-	100%	
2	A02	Ops Modeling Int.		181,007	14,038	166,969	8%	30%	
2	A03	Env. Planning Int.		149,357	96,118	53,239	64%	45%	
2	A04	Permitting Int.		243,884	138,496	105,388	57%	45%	
2	A05	Real Estate Int.		139,718	12,392	127,326	9%	25%	
2	A06	Engineering Int.		299,476	150,326	149,150	50%	45%	
2	A07	Geotech Int.		-	-	-	-	100%	
2	A08	Controls Int.		224,387	117,420	106,967	52%	45%	
2	A09	General Int.		98,267	108,358	(10,091)	110%	45%	
2	A10	Authority's Engineer		-	-	-	-	100%	
2	A11	Health, Safety & Loss Prevention		-	-	-	-	100%	
2	A12	Quality Management		-	-	-	-	100%	
2	A13	Risk Management		49,890	7,249	42,641	15%	10%	
2	A14	IT		15,831	6,357	9,474	40%	45%	
2	A15	GIS		-	765	(765)	-	100%	
2	A16	Document Management		3,734	2,604	1,130	70%	45%	
2	A17	Staff Support		14,004	1,929	12,075	14%	20%	
2	A18	Satellite Project Office		-	-	-	-	100%	
2	A19	Land Conservation Approach		-	-	-	-	100%	
2	A98	HDR Project Management		40,309	14,224	26,085	35%	45%	
2	A99	Expenses		40,000	5,198	34,802	13%	45%	
b) BC									
		Costs and Task % as of 04/20 Services	899,156	899,156	460,055	439,101	51%		
2	B01	Project Controls		113,645	49,703	63,942	44%	45%	
2	B02	Contract Administration and Compliance		492,414	231,523	260,891	47%	45%	
2	B03	Work Planning and Scheduling		100,341	88,452	11,889	88%	50%	
2	B04	Project Administrative Support		117,516	64,018	53,498	54%	50%	
2	B05	PMP Sections		-	-	-	-	-	
2	B98	Project Management		73,240	24,660	48,580	34%	40%	
2	B99	Expenses		2,000	1,700	300	85%	90%	



MAY KEY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC COMMITTEE

5/8/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
c) K&A									
		Costs and Task % as of 03/20 Services	199,930	199,930	50,106	149,824	25%		
2	C01	Local/Landowner Outreach		14,083	56	14,027	0%	-	
2	C02	Statewide Outreach		22,000	620	21,380	3%	-	
2	C03	NGO Outreach		12,166	1,085	11,081	9%	-	
2	C04	Strategic Communications		19,666	4,039	15,627	21%	35%	
2	C05	Message Development/Training		11,831	1,410	10,421	12%	20%	
2	C06	Informational Materials Distribution		38,500	11,069	27,431	29%	20%	
2	C07	Website Modifications and Management		18,600	4,014	14,586	22%	35%	
2	C08	Video & Photography		-	-	-	-	-	
2	C09	Authority/Reservoir Committee Public Affairs Support		14,500	4,495	10,005	31%	35%	
2	C10	Media Relations		13,084	5,598	7,487	43%	30%	
2	C11	Social Media		5,000	1,174	3,826	23%	20%	
2	C98	Project Management		30,500	14,090	16,410	46%	37%	
2	C99	Expenses		-	2,457	(2,457)	-	-	
d) CH2-d									
		Costs and Task % as of 03/20 Services	993,000	993,000	253,417	739,583	26%		
2	D01	Permitting and Resource Agency Technical Support		100,000	59,710	40,290	60%	88%	
2	D02	Environmental Document Support		356,853	30,510	326,343	9%	7%	
2	D03	Total Operations Technical Support		300,000	85,682	214,318	29%	50%	
2	D04	Value Planning		88,000	52,117	35,883	59%	80%	
2	D98	Project Management		31,147	24,940	6,207	80%	40%	
2	D99	Subs and ODCS		117,000	458	116,542	0%	25%	
e) ICF-e									
		Costs and Task % as of 03/20 Services	428,000	428,000	77,003	350,997	18%		
2	E01	Draft EIS/EIR Review and Strategic Consultation		-	-	-	-	-	
2	E02	Prepare Admin Final Responses to Comments		-	-	-	-	-	
2	E03	Prepare Administrative Final EIR/EIS		15,000	14,967	33	100%	-	
2	E04	Begin Preparation of Administrative Record for Fin		-	-	-	-	-	
2	E05	Engagement		-	-	-	-	-	
2	E06	Geotechnical Environmental Document		-	-	-	-	-	
2	E07	Develop Environmental Document Work Plan		110,000	29,883	80,117	27%	35%	
2	E08	Support Development of EIR/EIS Project Description		180,000	9,921	170,079	6%	3%	
2	E09	Prepare Annotated Outline		88,000	-	88,000	-	-	



MAY KEY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC COMMITTEE

5/8/2020

Area / Consultant		Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
f) ICF-f	2	E98	Project Management		31,500	22,232	9,268	71%	15%	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	E99	Expenses		3,500	-	3,500	-	12%	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
			Costs and Task % as of 03/20 Services	708,300	708,300	117,703	590,597	17%		
	2	F01	Finalize Joint Biological Assessment		-	-	-	-	-	
	2	F02	Finalize Geotechnical Permits and Fieldwork		297,120	35,070	262,050	12%	25%	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	F03	Prepare Section 106 Documents		-	-	-	-	-	
	2	F04	Begin Preparation of Permits and Agreements		26,000	25,976	24	100%	-	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	F05	Prepare for 2020 Field Work Studies		-	-	-	-	-	
	2	F06	Strategize on Mitigation and Adaptive Management P		-	-	-	-	-	
g) BRI	2	F07	Early Coordination and Development of Key Permits		333,740	27,076	306,664	8%	15%	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	F98	Project Management		35,000	23,479	11,521	67%	10%	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	F99	Expenses		16,440	6,102	10,338	37%	15%	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
			Costs and Task % as of 01/20 Services	762	762	762	0	100%		
	2	G01	Develop Draft Right-of-Way Manual Sections		-	-	-	-	-	
	2	G02	Right-of-Way Planning Efforts		-	-	-	-	-	
	2	G03	Right-of-Entry / Early-Access Program		517	517	0	100%	-	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	G04	Property Management Program		-	-	-	-	-	
	2	G05	Public Outreach and Community Engagement		-	-	-	-	-	
i) FUG	2	G98	Project Management / QC		245	245	0	100%	-	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	G99	Expenses		-	-	-	-	-	
			Costs and Task % as of 04/20 Services	85,995	85,995	36,973	49,022	43%		
	2	I01	Data Review and Develop 2019 Feasibility Study Work Plan		-	-	-	-	-	
	2	I02	- Obsolete -		-	-	-	-	-	
	2	I03	2019 Site Investigation		-	-	-	-	-	
	2	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-	
	2	I05	Assessment of Proposed Field Data Collection Points		50,786	14,474	36,312	28%	29%	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
	2	I98	Project Management		35,209	22,499	12,710	64%	65%	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>