



Requested Action:

Consider approval of the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through June 1, 2020.

Attachment B summarizes details of the invoices received through June 1, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$722,564.07 with \$40,577.27 of costs being assigned to the Authority and \$681,986.80 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$621,852.49 will be paid through the WSIP account and \$60,134.31 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: June 2020 Report on warrants to be drawn for Payment of Claims.

Attachment B: June 2020 Monthly Key Consultant and Vendor Invoice table.

Attachment C: June 2020 Key Consultant Budget Status Report.

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
June 24, 2020**

2020 June 24 Authority Board,
Agenda Item 1.3 Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2154	06/09/2020	Adept Solutions	IT & Related Services	1,350.62
2155	06/09/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2156	06/09/2020	J.C. Watson Inc.	GM Services	28,551.26
2157	06/09/2020	Katz and Associates Inc.	Communications	35,424.99
2158	06/09/2020	K·Coe-Isom, LLP	Accounting	1,765.00
2159	06/09/2020	M.R. Cleaning Services	Office Cleaning	400.00
2160	06/09/2020	Maximum Pest Control	Pest Control	65.00
2161	06/09/2020	Mt Shasta Spring Water	Office Water	30.15
2162	06/09/2020	Recology Butte Colusa Counties	Office Trash Pickup	35.95
2163	06/09/2020	Rush Personnel Services Inc.	Administrative Services	4,189.50
2164	06/09/2020	The Ferguson Group	Fed Govt Affairs Support	15,000.00
2165	06/09/2020	U.S. Bank	Misc. Expenses	191.97
2166	06/09/2020	Young Wooldridge LLP	Legal Counsel	5,707.14

THE FOREGOING CLAIM, NUMBERED 2154-2166 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 100,711.58

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
June 24, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1052	06/09/2020	AECOM Inc.	Engineering	8,112.77
1053	06/09/2020	Brown and Caldwell	Project Controls	116,764.80
1054	06/09/2020	CH2M	Operations/SIM Modeling	97,617.53
1055	06/09/2020	Forsythe Group LLC	EPP Manager	30,000.00
1056	06/09/2020	Fugro USA Land, Inc.	Geotechnical Engineering Services	11,875.58
1057	06/09/2020	HDR Engineering Inc.	Project Integration	168,516.59
1058	06/09/2020	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	96,395.12
1059	06/09/2020	Larsen Wurzel & Associates, Inc.	Cost Development	1,374.00
1060	06/09/2020	MBK Engineers Inc.	Reservoir Operations	3,185.00
1061	06/09/2020	Perkins Coie, LLP	Special Legal	971.10
1062	06/09/2020	Spesert Consulting	Bus/Comm Manager	21,320.00
1063	06/09/2020	Stradling Yocca Carlson & Rauth	Bond Counsel	3,970.00
1064	06/09/2020	Trapasso Consulting Services	Program Operations Manager	28,000.00
1065	06/09/2020	Waterology Consulting	Executive Director Services	33,750.00

THE FOREGOING CLAIM, NUMBERED 1052-1065 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 621,852.49

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



June 8, 2020

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for June 2020 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Board Approval Items						
Adept Solutions	MSP-139499		\$1,045.35	\$209.07	\$836.28	KMS
<i>IT Related Services/Computer Equipment</i>	6/1/20	06/20				
Adept Solutions	139505		\$305.27	\$61.05	\$244.22	KMS
<i>IT Related Services/Computer Equipment</i>	5/15/20	4/20				
AECOM (Reservoir) (HR)	No Invoice					HL
<i>Engineering Services</i>						
AECOM Technical Services, Inc.	2000365230		\$8,112.77		\$8,112.77	HL
<i>Engineering/Tech</i>	6/1/20	5/20				
Bender Rosenthal, Inc. (G)	No Invoice					KMS
<i>Real Estate</i>						
Brown and Caldwell (B)	17373609		\$116,764.80		\$116,764.80	JAT
<i>Project Controls</i>	5/29/20	5/20				
CH2M Hill Engineers (Operations) (D)	D3205400-013		\$97,617.53		\$97,617.53	AEF
<i>Operations / Simulation Modeling</i>	5/15/20	4/20				
CH2M/Jacobs (Conveyance) (HC)	No Invoice					HL
<i>Engineering Services</i>						
Colusa Indian Community Council	No Invoice					SPE
<i>Tribal Council</i>						
Darling H2O Consulting, Inc.	No Invoice					FD
<i>Organizational Assessment</i>						
Dunn Consulting	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	6/2/20	5/20				
Fechter and Company, CPAs	No Invoice					JAT
<i>Accounting Services</i>						
Forsythe Group, LLC	SPA-202005		\$30,000.00		\$30,000.00	JB
<i>EPP Manager</i>	6/2/20	5/20				
Fugro (I)	04.72190035-14		\$11,875.58		\$11,875.58	HL
<i>Geotechnical Engineering Services</i>	5/28/20	5/20				
Gerald (Jerry) Johns	No Invoice					AEF
<i>Project Operations</i>						



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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
HDR (A) <i>Project Integration</i>	1200270922 6/1/20	5/20	\$168,516.59		\$168,516.59	JAT
ICF Jones & Stokes, Inc. (Environ.) (E) <i>Env/Biological Services</i>	0147006 5/14/20	4/20	\$65,867.86		\$65,867.86	AEF
ICF Jones & Stokes, Inc. (Permitting) (F) <i>Permitting and Agreements</i>	0147005 5/14/20	4/20	\$30,527.26		\$30,527.26	AEF
J.C. Watson, Inc. <i>General Manager Services</i>	SPA-058 5/28/20	5/20	\$28,551.26	\$4,369.69	\$24,181.57	JB
Katz & Associates (C) <i>Communications</i>	413745 5/14/20	4/20	\$35,424.99	\$21,254.99	\$14,170.00	KMS
K-Coe Isom, LLP <i>Accounting</i>	KC087169 5/31/20	5/20	\$1,765.00	\$353.00	\$1,412.00	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	1609000-0420 5/8/20	4/20	\$1,374.00		\$1,374.00	JAT
M.R. Cleaning Service <i>Office Cleaning</i>	33 5/10/20	4/20	\$200.00	\$200.00		KMS
M.R. Cleaning Service <i>Office Cleaning</i>	37 5/28/20	5/20	\$200.00	\$200.00		KMS
Maximum Pest Control <i>Pest Spraying</i>	51008 5/28/20	5/20	\$65.00	\$65.00		KMS
MBK Engineers <i>Reservoir Operations</i>	20-04-4941.0 5/15/20	4/20	\$3,185.00		\$3,185.00	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	No Invoice					JAT
MT Shasta Water <i>Office Water</i>	495621 5/14/20	5/20	\$30.15	\$30.15		KMS
Perkins Coie, LLP <i>Special Legal</i>	6195435 5/28/20	4/20	\$971.10		\$971.10	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	37394368 5/31/20	5/20	\$35.95	\$35.95		KMS



Topic: Program Operations - Finance

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000136950 5/18/20	5/20	\$705.60	\$141.12	\$564.48	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000136951 5/18/20	5/20	\$948.15	\$189.63	\$758.52	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000137208 6/1/20	5/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000137209 6/1/20	5/20	\$1,124.55	\$224.91	\$899.64	KMS
Spesert Consulting <i>Bus/Communications Manager</i>	06-20 6/2/20	5/20	\$21,320.00		\$21,320.00	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	364298-0001 5/13/20	4/20	\$3,970.00		\$3,970.00	JAT
The Ferguson Group <i>Federal Government Affairs Support</i>	0520148 5/1/20	5/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	SPA 17-32 6/1/20	5/20	\$28,000.00		\$28,000.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 6/3 6/3/20	5/20	\$191.97	\$191.97		KMS
Waterology Consulting <i>Executive Director Services</i>	2 6/1/20	5/20	\$33,750.00		\$33,750.00	JT/ FD /JS
William Avery & Associates <i>Personnel Recruiter</i>	No Invoice					JAT
Wiseman Consulting Group <i>ROW/Land Management</i>	No Invoice					KMS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	65924 5/31/20	5/20	\$5,707.14	\$1,268.50	\$4,438.64	JAT



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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
			Total	\$ Authority Board	\$ Reservoir Committee	
			Cash Accounts	722,564.07	40,577.27	681,986.80
June 2020 Monthly Totals		JPA/Sites	100,711.58	40,577.27	60,134.31	
		WSIP	621,852.49		621,852.49	
Cumulative Summary		WSIP To Date	3,580,428.45	(4) Fund Checks Received		
		Balance	4,500,365.96	8,080,794.41		

Notes: *



JUNE KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
a) HDR		Costs and Task % as of 05/20 Services	1,499,864	1,499,864	843,991	655,873	56%		
	A01	Communications Int.		-	-	-	-	-	
	A02	Ops Modeling Int.		181,007	28,076	152,932	16%	40%	
	A03	Env. Planning Int.		149,357	123,553	25,804	83%	56%	
	A04	Permitting Int.		243,884	173,782	70,102	71%	56%	
	A05	Real Estate Int.		139,718	37,931	101,787	27%	35%	
	A06	Engineering Int.		299,476	175,703	123,773	59%	56%	
	A07	Geotech Int.		-	-	-	-	100%	
	A08	Controls Int.		224,387	141,151	83,236	63%	56%	
	A09	General Int.		98,267	113,340	(15,073)	115%	60%	
	A10	Authority's Engineer		-	-	-	-	100%	
	A11	Health, Safety & Loss Prevention		-	-	-	-	100%	
	A12	Quality Management		-	-	-	-	100%	
	A13	Risk Management		49,890	10,156	39,734	20%	20%	
	A14	IT		15,831	9,070	6,761	57%	56%	
	A15	GIS		-	765	(765)	-	100%	
	A16	Document Management		3,734	3,467	267	93%	56%	
	A17	Staff Support		14,004	1,929	12,075	14%	56%	
	A18	Satellite Project Office		-	-	-	-	100%	
	A19	Land Conservation Approach		-	-	-	-	100%	
	A98	HDR Project Management		40,309	17,755	22,554	44%	56%	
	A99	Expenses		40,000	7,311	32,689	18%	56%	
b) BC		Costs and Task % as of 05/20 Services	899,156	899,156	576,820	322,336	64%		
	B01	Project Controls		113,645	55,363	58,282	49%	45%	
	B02	Contract Administration and Compliance		492,414	305,321	187,093	62%	65%	
	B03	Work Planning and Scheduling		100,341	98,466	1,875	98%	100%	
	B04	Project Administrative Support		117,516	82,765	34,751	70%	65%	
	B05	PMP Sections		-	-	-	-	-	
	B98	Project Management		73,240	32,720	40,520	45%	50%	
	B99	Expenses		2,000	2,185	(185)	109%	100%	



JUNE KEY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC COMMITTEE

6/8/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
c) K&A		Costs and Task % as of 04/20 Services	199,930	199,930	85,531	114,399	43%		
	C01	Local/Landowner Outreach		14,083	1,443	12,641	10%	15%	
	C02	Statewide Outreach		22,000	3,756	18,244	17%	15%	
	C03	NGO Outreach		12,166	1,085	11,081	9%	-	
	C04	Strategic Communications		19,666	6,724	12,942	34%	35%	
	C05	Message Development/Training		11,831	3,778	8,054	32%	40%	
	C06	Informational Materials Distribution		38,500	26,152	12,348	68%	30%	
	C07	Website Modifications and Management		18,600	5,153	13,448	28%	40%	
	C08	Video & Photography		-	-	-	-	-	
	C09	Authority/Reservoir Committee Public Affairs Support		14,500	7,595	6,905	52%	40%	
	C10	Media Relations		13,084	8,448	4,637	65%	35%	
	C11	Social Media		5,000	1,246	3,754	25%	25%	
	C98	Project Management		30,500	17,695	12,805	58%	40%	
	C99	Expenses		-	2,457	(2,457)	-	-	
d) CH2-d		Costs and Task % as of 04/20 Services	993,000	993,000	351,035	641,965	35%		
	D01	Permitting and Resource Agency Technical Support		100,000	62,027	37,973	62%	90%	
	D02	Environmental Document Support		356,853	70,268	286,585	20%	20%	
	D03	Total Operations Technical Support		300,000	106,184	193,816	35%	65%	
	D04	Value Planning		88,000	71,575	16,425	81%	95%	
	D98	Project Management		31,147	28,591	2,556	92%	50%	
	D99	Expenses & Subconsultants		117,000	12,390	104,610	11%	45%	
e) ICF-e		Costs and Task % as of 04/20 Services	428,000	428,000	142,871	285,129	33%		
	E01	Draft EIS/EIR Review and Strategic Consultation		-	-	-	-	-	
	E02	Prepare Admin Final Responses to Comments		-	-	-	-	-	
	E03	Prepare Administrative Final EIR/EIS		15,000	14,967	33	100%	100%	
	E04	Begin Preparation of Administrative Record for Fin		-	-	-	-	-	
	E05	Engagement		-	-	-	-	-	
	E06	Geotechnical Environmental Document		-	-	-	-	-	
	E07	Develop Environmental Document Work Plan		110,000	75,325	34,675	68%	55%	
	E08	Support Development of EIR/EIS Project Description		180,000	24,714	155,286	14%	15%	
	E09	Prepare Annotated Outline		88,000	-	88,000	-	-	
	E98	Project Management		31,500	27,865	3,635	88%	30%	
	E99	Expenses		3,500	-	3,500	-	-	
f) ICF-f		Costs and Task % as of 04/20 Services	708,300	708,300	148,230	560,070	21%		
	F01	Finalize Joint Biological Assessment		-	-	-	-	-	
	F02	Finalize Geotechnical Permits and Fieldwork		297,120	37,554	259,566	13%	50%	



JUNE KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

6/8/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
	F03	Prepare Section 106 Documents		-	-	-	-	-	
	F04	Begin Preparation of Permits and Agreements		26,000	25,976	24	100%	100%	
	F05	Prepare for 2020 Field Work Studies		-	-	-	-	-	
	F06	Strategize on Mitigation and Adaptive Management P		-	-	-	-	-	
	F07	Early Coordination and Development of Key Permits		333,740	48,638	285,102	15%	20%	
	F98	Project Management		35,000	29,668	5,332	85%	30%	
	F99	Expenses		16,440	6,395	10,045	39%	15%	
g) BRI		Costs and Task % as of 01/20 Services	762	762	762	0	100%		
	G01	Develop Draft Right-of-Way Manual Sections		-	-	-	-	-	
	G02	Right-of-Way Planning Efforts		-	-	-	-	-	
	G03	Right-of-Entry / Early-Access Program		517	517	0	100%	-	
	G04	Property Management Program		-	-	-	-	-	
	G05	Public Outreach and Community Engagement		-	-	-	-	-	
	G98	Project Management / QC		245	245	0	100%	-	
	G99	Expenses		-	-	-	-	-	
hc) CH2-hc			597,023	597,023	-	597,023			
	HC01	Project Coordination		15,378	-	15,378	-	-	
	HC02	Engineering Support for Proj. Description of Preferred Proj. from Value Planning		370,475	-	370,475	-	-	
	HC98	Project Management		55,469	-	55,469	-	-	
	HC99	Expenses & Subconsultants		155,700	-	155,700	-	-	
hr) AEC-hr			599,379	599,379	-	599,379			
	HR01	Project Coordination		7,339	-	7,339	-	-	
	HR02	Engineering Support for Project Description of Preferred Project		567,000	-	567,000	-	-	
	HR98	Project Management		25,040	-	25,040	-	-	
i) FUG		Costs and Task % as of 05/20 Services	85,995	85,995	48,849	37,146	57%		
	I01	Data Review and Develop 2019 Feasibility Study Work Plan		-	-	-	-	-	
	I02	- Obsolete -		-	-	-	-	-	
	I03	2019 Site Investigation		-	-	-	-	-	
	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-	
	I05	Assessment of Proposed Field Data Collection Points		50,786	22,428	28,358	44%	44%	
	I98	Project Management		35,209	26,421	8,788	75%	75%	