



Requested Action:

Approve the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through July 6, 2020.

Attachment B summarizes details of the invoices received through July 6, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Attachment C presents a budget status report of key consultants' task orders and tasks through the period of performance of the invoices presented in Attachment B.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$1,106,991.94 with \$71,071.19 of costs being assigned to the Authority and \$1,035,920.75 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$991,634.57 will be paid through the WSIP account and \$44,286.18 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: July 2020 Report on warrants to be drawn for Payment of Claims.

Attachment B: July 2020 Monthly Consultant and Vendor Invoice table.

Attachment C: July 2020 Key Consultant Budget Status Report.

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund**

2020 July 22 Authority Board,
Agenda Item 1.3 Attachment A

July 22, 2020

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2167	07/09/2020	Adept Solutions	IT & Related Services	1,011.86
2168	07/09/2020	Darling H2O	Organizational Assessment	236.25
2169	07/09/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2170	07/09/2020	Katz and Associates Inc.	Communications	52,529.14
2171	07/09/2020	K-Coe-Isom, LLP	Accounting	1,997.00
2172	07/09/2020	Maximum Pest Control	Pest Control	65.00
2173	07/09/2020	Mt Shasta Spring Water	Office Water	102.40
2174	07/09/2020	Recology Butte Colusa Counties	Office Trash Pickup	35.95
2175	07/09/2020	Rush Personnel Services Inc.	Administrative Services	5,115.60
2176	07/09/2020	The Ferguson Group	Fed Govt Affairs Support	15,000.00
2177	07/09/2020	U.S. Bank	Misc. Expenses	251.13
2178	07/09/2020	US Postal Service	Box Fee	120.00
2179	07/09/2020	William Avery & Associates	Personnel Recruiter	24,895.04
2180	07/09/2020	Young Wooldridge LLP	Legal Counsel	5,998.00

THE FOREGOING CLAIM, NUMBERED 2167-2180 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 115,357.37

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
July 22, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1066	07/09/2020	AECOM Inc.	Engineering	237,230.88
1067	07/09/2020	Brown and Caldwell	Project Controls	98,335.19
1068	07/09/2020	CH2M	Operations/SIM Modeling	206,131.53
1069	07/09/2020	Fechter & Company CPA	Accounting	1,275.60
1070	07/09/2020	Forsythe Group LLC	EPP Manager	30,251.85
1071	07/09/2020	Fugro USA Land, Inc.	Geotechnical Engineering Services	13,209.93
1072	07/09/2020	HDR Engineering Inc.	Project Integration	202,638.30
1073	07/09/2020	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	78,982.06
1074	07/09/2020	Larsen Wurzel & Associates, Inc.	Cost Development	13,006.25
1075	07/09/2020	MBK Engineers Inc.	Reservoir Operations	7,785.75
1076	07/09/2020	Montague DeRose and Associates, LLC	Municipal Advisor	4,568.75
1077	07/09/2020	Perkins Coie, LLP	Special Legal	597.60
1078	07/09/2020	Spesert Consulting	Bus/Comm Manager	21,320.00
1079	07/09/2020	Stradling Yocca Carlson & Rauth	Bond Counsel	3,450.00
1080	07/09/2020	The Catalyst Group	Strategic Planning Services	11,100.88
1081	07/09/2020	Trapasso Consulting Services	Program Operations Manager	28,000.00
1082	07/09/2020	Waterology Consulting	Executive Director Services	33,750.00

THE FOREGOING CLAIM, NUMBERED 1066-1082 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount **991,634.57**

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



July 9, 2020

Topic: **Program Operations - Finance**

Subject: Consultant/Vendor Invoices Received for July 2020 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Board Approval Items						
Adept Solutions	MSP-139657		\$760.20	\$152.04	\$608.16	KMS
<i>IT Related Services/Computer Equipment</i>	7/1/20	07/20				
Adept Solutions	139699		\$251.66	\$50.33	\$201.33	KMS
<i>IT Related Services/Computer Equipment</i>	7/1/20	5/20				
AECOM (Reservoir) (HR)	2000369389		\$78,837.14		\$78,837.14	HL
<i>Engineering Services</i>	6/10/20	5/20				
AECOM (Reservoir) (HR)	2000378520		\$157,711.74		\$157,711.74	HL
<i>Engineering Services</i>	7/7/20	6/20				
AECOM Technical Services, Inc.	2000377940		\$682.00		\$682.00	HL
<i>Engineering/Tech</i>	7/6/20	6/20				
Brown and Caldwell (B)	17376336		\$98,335.19		\$98,335.19	JAT
<i>Project Controls</i>	7/2/20	6/20				
CH2M Hill Engineers (Operations) (D)	D3205400-014		\$128,807.64		\$128,807.64	AEF
<i>Operations / Simulation Modeling</i>	6/15/20	5/20				
CH2M/Jacobs (Conveyance) (HC)	D3380600-001		\$77,323.89		\$77,323.89	HL
<i>Engineering Services</i>	6/17/20	5/20				
Colusa Indian Community Council	No Invoice					SPE
<i>Tribal Council</i>						
Darling H2O Consulting, Inc.	127		\$236.25	\$236.25		FD
<i>Organizational Assessment</i>	6/30/20	6/20				
Dunn Consulting	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	7/2/20	6/20				
Fechter and Company, CPAs	Letter		\$1,275.60		\$1,275.60	JAT
<i>Accounting Services</i>	6/22/20	6/20				
Forsythe Group, LLC	SPA-202006		\$30,251.85		\$30,251.85	JB
<i>EPP Manager</i>	6/25/20	6/20				
Fugro (I)	04.72190035-15		\$13,209.93		\$13,209.93	HL
<i>Geotechnical Engineering Services</i>	7/6/20	6/20				
Gerald (Jerry) Johns	No Invoice					AEF
<i>Project Operations</i>						



Topic: Program Operations - Finance

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
HDR (A) <i>Project Integration</i>	1200277979 7/6/20	6/20	\$202,638.30		\$202,638.30	JAT
ICF Jones & Stokes, Inc. (Environ.) (E) <i>Env/Biological Services</i>	0147510 6/15/20	5/20	\$43,590.12		\$43,590.12	AEF
ICF Jones & Stokes, Inc. (Permitting) (F) <i>Permitting and Agreements</i>	0147511 6/15/20	5/20	\$35,391.94		\$35,391.94	AEF
Katz & Associates (C) <i>Communications</i>	413789 6/15/20	5/20	\$20,979.99	\$11,538.00	\$9,441.99	KMS
Katz & Associates (C) <i>Communications</i>	413822 7/6/20	6/20	\$31,549.15	\$17,349.28	\$14,199.87	KMS
K-Coe Isom, LLP <i>Accounting</i>	KC090345 6/30/20	6/20	\$1,997.00	\$399.40	\$1,597.60	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	1609000-0520 6/15/20	5/20	\$3,623.50		\$3,623.50	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	1609000-0620 7/2/20	6/20	\$9,382.75		\$9,382.75	JAT
M.R. Cleaning Service <i>Office Cleaning</i>	No Invoice					KMS
Maximum Pest Control <i>Pest Spraying</i>	51183 6/26/20	6/20	\$65.00	\$65.00		KMS
MBK Engineers <i>Reservoir Operations</i>	20-05-4941.0 6/19/20	5/20	\$7,785.75		\$7,785.75	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4888SITES 6/4/20	4/20	\$4,568.75		\$4,568.75	JAT
MT Shasta Water <i>Office Water</i>	401027 6/5/20	6/20	\$30.15	\$30.15		KMS
MT Shasta Water <i>Office Water</i>	407049 6/26/20	6/20	\$72.25	\$72.25		KMS
Perkins Coie, LLP <i>Special Legal</i>	6208406 6/23/20	5/20	\$597.60		\$597.60	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	37438579 6/30/20	6/20	\$35.95	\$35.95		KMS

Topic: **Program Operations - Finance**
Subject: Consultant/Vendor Invoices Received for July 2020 Board Authority and Reservoir Committee

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000137562 6/15/20	6/20	\$1,234.80	\$246.96	\$987.84	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000137563 6/15/20	6/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000137791 6/29/20	6/20	\$1,058.40	\$211.68	\$846.72	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000137792 6/29/20	6/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Spesert Consulting <i>Bus/Communications Manager</i>	07-20 7/3/20	6/20	\$21,320.00		\$21,320.00	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	365299-0001 6/18/20	5/20	\$3,450.00		\$3,450.00	JAT
The Catalyst Group <i>Strategic Planning Services</i>	492 7/2/20	6/20	\$11,100.88		\$11,100.88	JB
The Ferguson Group <i>Federal Government Affairs Support</i>	0620149 6/1/20	6/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	SPA 17-33 7/5/20	6/20	\$28,000.00		\$28,000.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 7/1 7/1/20	6/20	\$251.13	\$251.13		KMS
U.S. Postal Service <i>P.O. Box</i>	Letter 7/1/20	7/20	\$120.00	\$120.00		KMS
Waterology Consulting <i>Executive Director Services</i>	3 7/1/20	6/20	\$33,750.00		\$33,750.00	JT/ FD /JS
William Avery & Associates <i>Personnel Recruiter</i>	2939 1/21/20	1/20	\$8,400.00	\$8,400.00		JAT
William Avery & Associates <i>Personnel Recruiter</i>	2940 1/21/20	1/20	\$3,223.68	\$3,223.68		JAT
William Avery & Associates <i>Personnel Recruiter</i>	3013 5/8/20	5/20	\$5,500.00	\$5,500.00		JAT
William Avery & Associates <i>Personnel Recruiter</i>	3014 5/8/20	5/20	\$5,500.00	\$5,500.00		JAT



Topic: **Program Operations - Finance**

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
William Avery & Associates <i>Personnel Recruiter</i>	3015 5/8/20	5/20	\$2,271.36	\$2,271.36		JAT
Wiseman Consulting Group <i>ROW/Land Management</i>	No Invoice					KMS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	66804 6/30/20	6/20	\$5,998.00	\$3,353.25	\$2,644.75	JAT

	Total	\$ Authority Board	\$ Reservoir Committee
Cash Accounts	1,106,991.94	71,071.19	1,035,920.75
July 2020 Monthly Totals			
JPA/Sites	115,357.37	71,071.19	44,286.18
WSIP	991,634.57		991,634.57
Cumulative Summary			
WSIP To Date	3,950,210.53	(4) Fund Checks Received	
Balance	4,130,583.88	8,080,794.41	

Notes: *



JULY KEY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
FINANCE AND ECONOMICS AD HOC COMMITTEE

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
a) HDR		Costs and Task % as of 06/20 Services	1,499,864	1,499,864	1,046,629	453,235	70%		
	A01	Communications Int.		-	-	-	-	100%	
	A02	Ops Modeling Int.		181,007	43,269	137,738	24%	70%	
	A03	Env. Planning Int.		149,357	157,369	(8,012)	105%	75%	
	A04	Permitting Int.		243,884	217,610	26,274	89%	75%	
	A05	Real Estate Int.		139,718	69,768	69,950	50%	60%	
	A06	Engineering Int.		299,476	198,972	100,504	66%	75%	
	A07	Geotech Int.		-	-	-	-	100%	
	A08	Controls Int.		224,387	170,737	53,650	76%	75%	
	A09	General Int.		98,267	119,639	(21,372)	122%	75%	
	A10	Authority's Engineer		-	-	-	-	100%	
	A11	Health, Safety & Loss Prevention		-	-	-	-	100%	
	A12	Quality Management		-	-	-	-	100%	
	A13	Risk Management		49,890	18,901	30,989	38%	50%	
	A14	IT		15,831	12,033	3,798	76%	75%	
	A15	GIS		-	765	(765)	-	100%	
	A16	Document Management		3,734	3,654	80	98%	75%	
	A17	Staff Support		14,004	2,402	11,602	17%	75%	
	A18	Satellite Project Office		-	-	-	-	100%	
	A19	Land Conservation Approach		-	-	-	-	100%	
	A98	HDR Project Management		40,309	23,242	17,067	58%	75%	
	A99	Expenses		40,000	8,267	31,733	21%	75%	
b) BC		Costs and Task % as of 06/20 Services	899,156	899,156	675,155	224,001	75%		
	B01	Project Controls		113,645	60,036	53,609	53%	80%	
	B02	Contract Administration and Compliance		492,414	365,670	126,744	74%	75%	
	B03	Work Planning and Scheduling		100,341	99,410	931	99%	90%	
	B04	Project Administrative Support		117,516	105,160	12,356	89%	90%	
	B05	PMP Sections		-	-	-	-	-	
	B98	Project Management		73,240	42,370	30,870	58%	60%	
	B99	Expenses		2,000	2,510	(510)	125%	100%	



JULY KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

7/9/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
c) K&A	Costs and Task % as of 06/20 Services		199,930	199,930	138,060	61,870	69%		
	C01	Local/Landowner Outreach		14,083	4,499	9,584	32%	50%	
	C02	Statewide Outreach		22,000	17,286	4,714	79%	70%	
	C03	NGO Outreach		12,166	1,085	11,081	9%	-	
	C04	Strategic Communications		19,666	12,844	6,822	65%	50%	
	C05	Message Development/Training		11,831	3,778	8,054	32%	60%	
	C06	Informational Materials Distribution		38,500	34,496	4,004	90%	60%	
	C07	Website Modifications and Management		18,600	7,393	11,208	40%	65%	
	C08	Video & Photography		-	73	(73)	-	-	
	C09	Authority/Reservoir Committee Public Affairs Support		14,500	15,828	(1,328)	109%	50%	
	C10	Media Relations		13,084	10,995	2,089	84%	65%	
	C11	Social Media		5,000	1,500	3,500	30%	35%	
	C98	Project Management		30,500	25,828	4,673	85%	65%	
	C99	Expenses		-	2,457	(2,457)	-	-	
d) CH2-d	Costs and Task % as of 05/20 Services		993,000	993,000	479,843	513,157	48%		
	D01	Permitting and Resource Agency Technical Support		100,000	71,586	28,414	72%	90%	
	D02	Environmental Document Support		356,853	140,676	216,177	39%	35%	
	D03	Total Operations Technical Support		300,000	125,048	174,952	42%	65%	
	D04	Value Planning		88,000	79,921	8,079	91%	100%	
	D98	Project Management		31,147	32,091	(944)	103%	60%	
	D99	Expenses & Subconsultants		117,000	30,520	86,480	26%	45%	
e) ICF-e	Costs and Task % as of 05/20 Services		428,000	428,000	186,461	241,539	44%		
	E01	Draft EIS/EIR Review and Strategic Consultation		-	-	-	-	-	
	E02	Prepare Admin Final Responses to Comments		-	-	-	-	-	
	E03	Prepare Administrative Final EIR/EIS		15,000	14,967	33	100%	100%	
	E04	Begin Preparation of Administrative Record for Fin		-	-	-	-	-	
	E05	Engagement		-	-	-	-	-	
	E06	Geotechnical Environmental Document		-	-	-	-	-	
	E07	Develop Environmental Document Work Plan		110,000	85,759	24,241	78%	75%	
	E08	Support Development of EIR/EIS Project Description		180,000	57,124	122,876	32%	30%	
	E09	Prepare Annotated Outline		88,000	-	88,000	-	-	
	E98	Project Management		31,500	28,611	2,889	91%	75%	
	E99	Expenses		3,500	-	3,500	-	-	



JULY KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

7/9/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
f) ICF-f		Costs and Task % as of 05/20 Services	708,300	708,300	183,622	524,678	26%		
	F01	Finalize Joint Biological Assessment		-	-	-	-	-	
	F02	Finalize Geotechnical Permits and Fieldwork		297,120	37,628	259,492	13%	50%	
	F03	Prepare Section 106 Documents		-	-	-	-	-	
	F04	Begin Preparation of Permits and Agreements		26,000	25,976	24	100%	100%	
	F05	Prepare for 2020 Field Work Studies		-	-	-	-	-	
	F06	Strategize on Mitigation and Adaptive Management P		-	-	-	-	-	
	F07	Early Coordination and Development of Key Permits		333,740	82,890	250,850	25%	30%	
	F98	Project Management		35,000	30,734	4,266	88%	75%	
	F99	Expenses		16,440	6,395	10,045	39%	15%	
hc) CH2-hc		Costs and Task % as of 05/20 Services	597,023	597,023	77,324	519,699	13%		
	HC01	Project Coordination		15,378	4,211	11,167	27%	25%	
	HC02	Engineering Support for Proj. Description of Preferred Proj. from Value Planning		370,475	44,050	326,426	12%	15%	
	HC98	Project Management		55,469	21,204	34,265	38%	25%	
	HC99	Expenses & Subconsultants		155,700	7,859	147,841	5%	15%	
hr) AEC-hr		Costs and Task % as of 06/20 Services	599,379	599,379	236,549	362,830	39%		
	HR01	Project Coordination		7,339	1,487	5,852	20%	20%	
	HR02	Engineering Support for Project Description of Preferred Project		567,000	212,462	354,538	37%	48%	
	HR98	Project Management		25,040	22,600	2,440	90%	95%	
i) FUG		Costs and Task % as of 06/20 Services	85,995	85,995	62,058	23,937	72%		
	I01	Data Review and Develop 2019 Feasibility Study Work Plan		-	-	-	-	-	
	I02	- Obsolete -		-	-	-	-	-	
	I03	2019 Site Investigation		-	-	-	-	-	
	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-	
	I05	Assessment of Proposed Field Data Collection Points		50,786	31,736	19,050	62%	62%	
	I98	Project Management		35,209	30,322	4,887	86%	86%	
	I99	Expenses		-	-	-	-	-	

Notes: *