



Topic: **Authority Board Agenda Item 1.3**

2020 August 26

Subject: **Payment of Claims**

Requested Action:

Consider approval of the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through August 3, 2020.

Attachment B summarizes details of the invoices received through August 3, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Attachment C presents a budget status report of key consultants' task orders and tasks through the period of performance of the invoices presented in Attachment B.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$840,517.85 with \$38,029.44 of costs being assigned to the Authority and \$802,488.41 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$767,980.00 will be paid through the WSIP account and \$34,508.41 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: August 2020 Report on warrants to be drawn for Payment of Claims.

Attachment B: August 2020 Monthly Consultant and Vendor Invoice table.

Attachment C: August 2020 Key Consultant Budget Status Report.

**WARRANTS DRAWN AGAINST
 Sites Project Authority- General Fund
 August 26, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2181-2193	07/31/2020	Void	Checks voided due to incorrect date	0
2194	08/11/2020	ACWA/Joint Powers Insurance	Auto & General Liability Program	500.00
2195	08/11/2020	Adept Solutions	IT & Related Services	952.18
2196	08/11/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2197	08/11/2020	Katz and Associates Inc.	Communications	33,999.16
2198	08/11/2020	K-Coe-Isom, LLP	Accounting	1,980.00
2199	08/11/2020	M.R. Cleaning Services	Office Cleaning	200.00
2200	08/11/2020	Maximum Pest Control	Pest Control	65.00
2201	08/11/2020	Mt Shasta Spring Water	Office Water	9.65
2202	08/11/2020	Recology Butte Colusa Counties	Office Trash Pickup	36.68
2203	08/11/2020	Rush Personnel Services Inc.	Administrative Services	5,159.70
2204	08/11/2020	The Ferguson Group	Fed Govt Affairs Support	15,000.00
2205	08/11/2020	U.S. Bank	Misc. Expenses	310.50
2206	08/11/2020	Young Wooldridge LLP	Legal Counsel	6,324.98

THE FOREGOING CLAIM, NUMBERED 2181-2206 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 72,537.85

 County of Colusa

 Westside Water District

 Colusa County Water District

 Placer County Water Agency/City of Roseville

 County of Glenn

 Sacramento County Water Agency/City of Sacramento

 Glenn-Colusa Irrigation District

 Reclamation District No. 108

 Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
August 26, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1083-1095	07/31/2020	Void	Checks voided due to incorrect date	0
1096	08/11/2020	Brown and Caldwell	Project Controls	97,073.56
1097	08/11/2020	CH2M	Operations/SIM Modeling	276,392.20
1098	08/11/2020	Forsythe Group LLC	EPP Manager	30,000.00
1099	08/11/2020	Fugro USA Land, Inc.	Geotechnical Engineering Services	15,009.43
1100	08/11/2020	HDR Engineering Inc.	Project Integration	176,044.81
1101	08/11/2020	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	73,138.40
1102	08/11/2020	MBK Engineers Inc.	Reservoir Operations	4,801.75
1103	08/11/2020	Montague DeRose and Associates, LLC	Municipal Advisor	3,062.50
1104	08/11/2020	Perkins Coie, LLP	Special Legal	971.10
1105	08/11/2020	Spesert Consulting	Bus/Comm Manager	21,320.00
1106	08/11/2020	The Catalyst Group	Strategic Planning Services	8,066.25
1107	08/11/2020	Trapasso Consulting Services	Program Operations Manager	28,350.00
1108	08/11/2020	Waterology Consulting	Executive Director Services	33,750.00

THE FOREGOING CLAIM, NUMBERED 1083-1108 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 767,980.00

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



August 12, 2020

Topic: **Program Operations - Finance****Subject: Consultant/Vendor Invoices Received for August 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Board Approval Items						
Adept Solutions	MSP-139838		\$722.20	\$144.44	\$577.76	KMS
<i>IT Related Services/Computer Equipment</i>	8/1/20	08/20				
Adept Solutions	139987		\$229.98	\$46.00	\$183.98	KMS
<i>IT Related Services/Computer Equipment</i>	7/16/20	6/20				
AECOM (Reservoir) (HR)	No Invoice					HL
<i>Engineering Services</i>						
Assoc. of California Water Agencies (JPIA)	0007212		\$500.00	\$500.00		JAT
<i>Auto & General Liability Program</i>	7/9/20	7/20				
Brown and Caldwell (B)	17379122		\$97,073.56		\$97,073.56	JAT
<i>Project Controls</i>	8/3/20	7/20				
CH2M Hill Engineers (Conveyance) (HC)	D3380600-002		\$156,019.99		\$156,019.99	HL
<i>Engineering Services</i>	7/9/20	6/20				
CH2M Hill Engineers (Operations) (D)	D3205400-015		\$120,372.21		\$120,372.21	AEF
<i>Operations / Simulation Modeling</i>	7/9/20	6/20				
Colusa Indian Community Council	No Invoice					SPE
<i>Tribal Council</i>						
Darling H2O Consulting, Inc.	No Invoice					FD
<i>Organizational Assessment</i>						
Dunn Consulting	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	8/2/20	7/20				
Forsythe Group, LLC	SPA-202007		\$30,000.00		\$30,000.00	JB
<i>EPP Manager</i>	8/5/20	7/20				
Fugro (I)	04.72190035-16		\$15,009.43		\$15,009.43	HL
<i>Geotechnical Engineering Services</i>	7/29/20	7/20				
Gerald (Jerry) Johns	No Invoice					AEF
<i>Project Operations</i>						
HDR (A)	1200283593		\$176,044.81		\$176,044.81	JAT
<i>Project Integration</i>	8/3/20	7/20				
ICF Jones & Stokes, Inc. (Environ.) (E)	0148257		\$27,489.60		\$27,489.60	AEF
<i>Env/Biological Services</i>	7/15/20	6/20				

(Printed 8/12/2020)

Topic: **Program Operations - Finance**
Subject: Consultant/Vendor Invoices Received for August 2020 Board Authority and Reservoir Committee

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
ICF Jones & Stokes, Inc. (Permitting) (F) <i>Permitting and Agreements</i>	0148271 7/15/20	6/20	\$45,648.80		\$45,648.80	AEF
Katz & Associates (C) <i>Communications</i>	413864 8/4/20	7/20	\$33,999.16	\$20,399.50	\$13,599.66	KMS
K-Coe Isom, LLP <i>Accounting</i>	KC092916 7/31/20	7/20	\$1,980.00	\$396.00	\$1,584.00	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	No Invoice					JAT
M.R. Cleaning Service <i>Office Cleaning</i>	43 7/12/20	6/20	\$200.00	\$200.00		KMS
Maximum Pest Control <i>Pest Spraying</i>	51380 7/24/20	7/20	\$65.00	\$65.00		KMS
MBK Engineers <i>Reservoir Operations</i>	20-06-4941.0 7/22/20	6/20	\$4,801.75		\$4,801.75	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4906SITES 7/8/20	5/20	\$2,275.00		\$2,275.00	JAT
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4923SITES 7/28/20	6/20	\$787.50		\$787.50	JAT
MT Shasta Water <i>Office Water</i>	413110 7/20/20	7/20	\$9.65	\$9.65		KMS
Perkins Coie, LLP <i>Special Legal</i>	6224205 7/22/20	6/20	\$971.10		\$971.10	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	37548054 7/31/20	7/20	\$36.68	\$36.68		KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000138196 7/14/20	7/20	\$970.20	\$194.04	\$776.16	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000138197 7/14/20	7/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000138470 7/28/20	7/20	\$1,411.20	\$282.24	\$1,128.96	KMS



Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for August 2020 Board Authority and Reservoir Committee

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000138471 7/28/20	7/20	\$1,367.10	\$273.42	\$1,093.68	KMS
Spesert Consulting <i>Bus/Communications Manager</i>	08-20 8/4/20	7/20	\$21,320.00		\$21,320.00	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	No Invoice					JAT
The Catalyst Group <i>Strategic Planning Services</i>	493 8/5/20	7/20	\$8,066.25		\$8,066.25	JB
The Ferguson Group <i>Federal Government Affairs Support</i>	0720149 7/1/20	7/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	SPA 17-34 8/3/20	7/20	\$28,350.00		\$28,350.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 8/3 8/3/20	7/20	\$310.50	\$310.50		KMS
Waterology Consulting <i>Executive Director Services</i>	4 8/1/20	7/20	\$33,750.00		\$33,750.00	JT/ FD /JS
Wiseman Consulting Group <i>ROW/Land Management</i>	No Invoice					KMS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	67693 7/31/20	7/20	\$6,324.98	\$3,389.73	\$2,935.25	JAT

Cash Accounts		840,517.85	38,029.44	802,488.41
JPA/Sites	August 2020	72,537.85	38,029.44	34,508.41
WSIP	Month Totals	767,980.00		767,980.00
WSIP To Date	Cumulative	4,718,190.53	(4) Fund Checks Received	
Balance	Summary	3,362,543.88	8,080,734.41	

Notes: *



AUGUST KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
a) HDR	Costs and Task % as of 07/20 Services		1,499,864	1,499,864	1,222,674	277,190	82%		
	A01	Communications Int.		-	-	-	-	100%	
	A02	Ops Modeling Int.		171,007	62,943	108,064	37%	88%	
	A03	Env. Planning Int.		213,357	183,736	29,621	86%	88%	
	A04	Permitting Int.		288,884	255,552	33,332	88%	88%	
	A05	Real Estate Int.		139,718	95,888	43,830	69%	88%	
	A06	Engineering Int.		278,476	220,078	58,398	79%	88%	
	A07	Geotech Int.		-	-	-	-	100%	
	A08	Controls Int.		224,387	196,009	28,378	87%	88%	
	A09	General Int.		68,267	124,143	(55,876)	182%	88%	
	A10	Authority's Engineer		-	-	-	-	100%	
	A11	Health, Safety & Loss Prevention		-	-	-	-	100%	
	A12	Quality Management		-	-	-	-	100%	
	A13	Risk Management		34,890	22,006	12,884	63%	90%	
	A14	IT		15,831	16,380	(549)	103%	88%	
	A15	GIS		-	765	(765)	-	100%	
	A16	Document Management		3,734	4,378	(644)	117%	88%	
	A17	Staff Support		4,004	2,455	1,549	61%	88%	
	A18	Satellite Project Office		-	-	-	-	100%	
	A19	Land Conservation Approach		-	-	-	-	100%	
	A98	HDR Project Management		40,309	29,247	11,062	73%	88%	
	A99	Expenses		17,000	9,094	7,906	53%	88%	
b) BC	Costs and Task % as of 07/20 Services		931,037	931,037	772,229	158,808	83%		
	B01	Project Controls		132,496	87,356	45,140	66%	90%	
	B02	Contract Administration and Compliance		459,906	401,423	58,483	87%	90%	
	B03	Work Planning and Scheduling		126,329	109,130	17,199	86%	90%	
	B04	Project Administrative Support		154,134	122,548	31,586	80%	90%	
	B05	PMP Sections		-	-	-	-	-	
	B98	Project Management		54,384	49,262	5,122	91%	95%	
	B99	Expenses		3,788	2,510	1,278	66%	100%	



AUGUST KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

8/7/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
c) K&A		Costs and Task % as of 07/20 Services	199,930	199,930	172,059	27,871	86%		
	C01	Local/Landowner Outreach		14,083	10,734	3,349	76%	75%	
	C02	Statewide Outreach		22,000	20,059	1,941	91%	85%	
	C03	NGO Outreach		12,166	8,034	4,132	66%	30%	
	C04	Strategic Communications		19,666	16,631	3,035	85%	80%	
	C05	Message Development/Training		11,831	8,826	3,005	75%	85%	
	C06	Informational Materials Distribution		38,500	37,066	1,434	96%	85%	
	C07	Website Modifications and Management		18,600	8,075	10,525	43%	85%	
	C08	Video & Photography		-	73	(73)	-	-	
	C09	Authority/Reservoir Committee Public Affairs Support		14,500	17,843	(3,343)	123%	85%	
	C10	Media Relations		13,084	11,258	1,827	86%	85%	
	C11	Social Media		5,000	1,826	3,174	37%	85%	
	C98	Project Management		30,500	29,178	1,323	96%	85%	
	C99	Expenses		-	2,457	(2,457)	-	-	
d) CH2-d		Costs and Task % as of 06/20 Services	993,000	993,000	600,215	392,785	60%		
	D01	Permitting and Resource Agency Technical Support		100,000	74,758	25,242	75%	90%	
	D02	Environmental Document Support		356,853	205,339	151,514	58%	60%	
	D03	Total Operations Technical Support		300,000	165,203	134,797	55%	90%	
	D04	Value Planning		76,000	84,218	(8,218)	111%	30%	
	D98	Project Management		31,147	35,212	(4,065)	113%	80%	
	D99	Expenses & Subconsultants		129,000	35,485	93,515	28%	60%	
e) ICF-e		Costs and Task % as of 06/20 Services	428,000	428,000	213,951	214,049	50%		
	E01	Draft EIS/EIR Review and Strategic Consultation		-	-	-	-	-	
	E02	Prepare Admin Final Responses to Comments		-	-	-	-	-	
	E03	Prepare Administrative Final EIR/EIS		15,000	14,967	33	100%	100%	
	E04	Begin Preparation of Administrative Record for Fin		-	-	-	-	-	
	E05	Engagement		-	-	-	-	-	
	E06	Geotechnical Environmental Document		-	-	-	-	-	
	E07	Develop Environmental Document Work Plan		110,000	91,990	18,010	84%	85%	
	E08	Support Development of EIR/EIS Project Description		180,000	77,597	102,403	43%	40%	
	E09	Prepare Annotated Outline		88,000	-	88,000	-	-	
	E98	Project Management		31,500	29,397	2,103	93%	92%	
	E99	Expenses		3,500	-	3,500	-	-	



AUGUST KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

8/7/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
f) ICF-f		Costs and Task % as of 06/20 Services	708,300	708,300	229,271	479,029	32%		
	F01	Finalize Joint Biological Assessment		-	-	-	-	-	
	F02	Finalize Geotechnical Permits and Fieldwork		297,120	46,492	250,628	16%	50%	
	F03	Prepare Section 106 Documents		-	-	-	-	-	
	F04	Begin Preparation of Permits and Agreements		26,000	25,976	24	100%	100%	
	F05	Prepare for 2020 Field Work Studies		-	-	-	-	-	
	F06	Strategize on Mitigation and Adaptive Management P		-	-	-	-	-	
	F07	Early Coordination and Development of Key Permits		333,740	118,793	214,947	36%	40%	
	F98	Project Management		35,000	31,615	3,385	90%	89%	
	F99	Expenses		16,440	6,395	10,045	39%	15%	
hc) CH2-hc		Costs and Task % as of 06/20 Services	597,023	597,023	233,344	363,679	39%		
	HC01	Project Coordination		15,378	8,072	7,307	52%	50%	
	HC02	Engineering Support for Proj. Description of Preferred Proj. from Value Planning		370,475	134,913	235,563	36%	40%	
	HC98	Project Management		55,469	32,005	23,464	58%	50%	
	HC99	Expenses & Subconsultants		155,700	58,354	97,346	37%	30%	
hr) AEC-hr		Costs and Task % as of 06/20 Services	599,379	599,379	236,549	362,830	39%		
	HR01	Project Coordination		7,339	1,487	5,852	20%	20%	
	HR02	Engineering Support for Project Description of Preferred Project		567,000	212,462	354,538	37%	48%	
	HR98	Project Management		25,040	22,600	2,440	90%	95%	
i) FUG		Costs and Task % as of 07/20 Services	85,995	85,995	77,068	8,927	90%		
	I01	Data Review and Develop 2019 Feasibility Study Work Plan		-	-	-	-	-	
	I02	- Obsolete -		-	-	-	-	-	
	I03	2019 Site Investigation		-	-	-	-	-	
	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-	
	I05	Assessment of Proposed Field Data Collection Points		50,786	44,350	6,436	87%	87%	
	I98	Project Management		35,209	32,718	2,491	93%	93%	
	I99	Expenses		-	-	-	-	-	

Notes: *