



Topic: **Joint Authority Board and Reservoir Meeting Agenda Item 1.4**

2020 September 17

Subject: **Payment of Claims**

Requested Action:

Consider approval of the Payment of Claims as presented in Attachment 1.4A with supporting details provided in Attachment 1.4B.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through September 3, 2020.

Attachment B summarizes details of the invoices received through September 3, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Attachment C presents a budget status report of key consultants' task orders and tasks through the period of performance of the invoices presented in Attachment B.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$1,304,439.80 with \$18,223.93 of costs being assigned to the Authority and \$1,286,215.87 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$1,206,950.46 will be paid through the WSIP account and \$79,265.411 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: September 2020 Report on warrants to be drawn for Payment of Claims.

Attachment B: September 2020 Monthly Consultant and Vendor Invoice table.

Attachment C: September 2020 Key Consultant Budget Status Report.

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
September 23, 2020**

2020 September, Joint Meeting,
Agenda Item 1.4 Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2207	09/01/2020	Pacific Gas & Electric	Engineering Consultation Application	50,000.00
2208	09/01/2020	Western Area Power Administration	Engineering Consultation Application	5,000.00
2209	09/10/2020	Adept Solutions	IT Related Services/Computer Equipment	1,223.72
2210	09/10/2020	Darling H2O Consulting, Inc.	Organizational Assessment	945.00
2211	09/10/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2212	09/10/2020	Kcoe Isom, LLP	Accounting	3,638.00
2213	09/10/2020	M.R. Cleaning Services	Office Cleaning	400.00
2214	09/10/2020	Maximum Pest Control	Pest Spraying	65.00
2215	09/10/2020	Mt Shasta Spring Water	Office Water	47.10
2216	09/10/2020	Pioneer Review	Newspaper	65.00
2217	09/10/2020	Recology Butte Colusa Counties	Office Trash Pickup	36.68
2218	09/10/2020	Rush Personnel Services, Inc	Administrative Services	4,498.20
2219	09/10/2020	The Ferguson Group	Federal Government Affairs Support	15,000.00
2220	09/10/2020	US Bank	Misc. Expenses	198.71
2221	09/10/2020	Young Wooldridge LLP	Legal Counsel	8,371.93

THE FOREGOING CLAIM, NUMBERED 2207-2221 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 97,489.34

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
September 23, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1109	09/10/2020	AECOM Inc	Engineering Services	347,652.84
1110	09/10/2020	Brown and Caldwell	Project Controls	142,411.58
1111	09/10/2020	CH2M	Engineering Services	431,976.68
1112	09/10/2020	Forsythe Group LLC	EPP Manager	30,000.00
1113	09/10/2020	Fugro USA Land, Inc	Geotechnical Engineering Services	8,924.75
1114	09/10/2020	ICF Jones & Stokes Inc.	Env/Biological Services	136,281.36
1115	09/10/2020	Larsen Wurzel & Associates, Inc	Cost Development	9,102.00
1116	09/10/2020	MBK Engineers Inc	Reservoir Operations	1,949.25
1117	09/10/2020	Montague DeRose and Associates, LLC	Municipal Advisor	1,425.00
1118	09/10/2020	Perkins Coie LLP	Special Legal	14,157.00
1119	09/10/2020	Spesert Consulting	Bus/Communications Manager	21,320.00
1120	09/10/2020	Trapasso Consulting Services	Program Operations Manager	28,000.00
1121	09/10/2020	Waterology Consulting	Executive Director Services	33,750.00

THE FOREGOING CLAIM, NUMBERED 1109-1121 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 1,206,950.46

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



September 11, 2020

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for September 2020 Board Authority and Reservoir

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Board Approval Items						
Adept Solutions	MSP-140054		\$737.00	\$147.40	\$589.60	KMS
<i>IT Related Services/Computer Equipment</i>	9/1/20	09/20				
Adept Solutions	140204		\$234.81	\$46.96	\$187.85	KMS
<i>IT Related Services/Computer Equipment</i>	7/1/20	7/20				
Adept Solutions	140205		\$251.91	\$50.38	\$201.53	KMS
<i>IT Related Services/Computer Equipment</i>	8/1/20	8/20				
AECOM (Reservoir) (HR)	2000393702		\$231,056.79		\$231,056.79	HL
<i>Engineering Services</i>	8/14/20	7/20				
AECOM (Reservoir) (HR)	2000403271		\$116,596.05		\$116,596.05	HL
<i>Engineering Services</i>	9/4/20	8/20				
Assoc. of California Water Agencies (JPIA)	No Invoice					JAT
<i>Auto & General Liability Program</i>						
Brown and Caldwell (B)	17382584		\$142,411.58		\$142,411.58	JAT
<i>Project Controls</i>	9/4/20	8/20				
CH2M Hill Engineers (Conveyance) (HC)	D3380600-003		\$264,603.71		\$264,603.71	HL
<i>Engineering Services</i>	8/14/20	7/20				
CH2M Hill Engineers (Operations) (D)	D3205400-016		\$167,372.97		\$167,372.97	AEF
<i>Operations / Simulation Modeling</i>	8/14/20	7/20				
Colusa Indian Community Council	No Invoice					SPE
<i>Tribal Council</i>						
Darling H2O Consulting, Inc.	129		\$945.00	\$945.00		FD
<i>Organizational Assessment</i>	8/3/20	7/20				
Dunn Consulting	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	9/2/20	8/20				
Forsythe Group, LLC	SPA-202008		\$30,000.00		\$30,000.00	JB
<i>EPP Manager</i>	9/4/20	8/20				
Fugro (I)	04.72190035-17		\$8,924.75		\$8,924.75	HL
<i>Geotechnical Engineering Services</i>	9/4/20	8/20				
HDR (A)	No Invoice					JAT
<i>Project Integration</i>						

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for September 2020 Board Authority and Reservoir

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
ICF Jones & Stokes, Inc. (Environ.) (E) <i>Env/Biological Services</i>	0148916 8/13/20	7/20	\$41,086.27		\$41,086.27	AEF
ICF Jones & Stokes, Inc. (Permitting) (F) <i>Permitting and Agreements</i>	0148938 8/14/20	7/20	\$95,195.09		\$95,195.09	AEF
Katz & Associates (C) <i>Communications</i>	No Invoice					KMS
K-Coe Isom, LLP <i>Accounting</i>	KC095778 8/31/20	8/20	\$3,638.00	\$727.60	\$2,910.40	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	1609000-0720 8/10/20	7/20	\$6,468.50		\$6,468.50	JAT
Larsen Wurzel & Associates, Inc. <i>Cost Development</i>	1609000-0820 9/3/20	8/20	\$2,633.50		\$2,633.50	JAT
M.R. Cleaning Service <i>Office Cleaning</i>	53 8/16/20	7/20	\$200.00	\$200.00		KMS
M.R. Cleaning Service <i>Office Cleaning</i>	58 8/16/20	8/20	\$200.00	\$200.00		KMS
Maximum Pest Control <i>Pest Spraying</i>	51590 8/26/20	8/20	\$65.00	\$65.00		KMS
MBK Engineers <i>Reservoir Operations</i>	20-08-4941.0 9/3/20	8/20	\$1,949.25		\$1,949.25	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4940SITES 8/20/20	7/20	\$1,425.00		\$1,425.00	JAT
MT Shasta Water <i>Office Water</i>	418797 8/10/20	8/20	\$9.65	\$9.65		KMS
MT Shasta Water <i>Office Water</i>	424722 8/31/20	8/20	\$37.45	\$37.45		KMS
Pacific Gas and Electric <i>Engineering Consultation Application</i>	0007945117-5 ¹ 8/21/20	9/20	\$50,000.00		\$50,000.00	JB
Perkins Coie, LLP <i>Special Legal</i>	6237362 8/14/20	7/20	\$14,157.00		\$14,157.00	AEF

Topic: Program Operations - Finance

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	Date	Period				
Pioneer Review <i>Newspaper</i>	083020 8/30/20	8/20	\$65.00	\$65.00		KMS
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	37730843 8/31/20	8/20	\$36.68	\$36.68		KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000138758 8/11/20	8/20	\$1,234.80	\$246.96	\$987.84	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000138759 8/11/20	8/20	\$1,411.20	\$282.24	\$1,128.96	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000138959 8/24/20	8/20	\$793.80	\$158.76	\$635.04	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000138960 8/24/20	8/20	\$1,058.40	\$211.68	\$846.72	KMS
Spesert Consulting <i>Bus/Communications Manager</i>	09-20 9/2/20	8/20	\$21,320.00		\$21,320.00	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	No Invoice					JAT
The Catalyst Group <i>Strategic Planning Services</i>	No Invoice					JB
The Ferguson Group <i>Federal Government Affairs Support</i>	0820111 8/1/20	8/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	SPA 17-35 9/3/20	8/20	\$28,000.00		\$28,000.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 9/1 9/1/20	8/20	\$198.71	\$198.71		KMS
Waterology Consulting <i>Executive Director Services</i>	5 9/1/20	8/20	\$33,750.00		\$33,750.00	JT/ FD /JS
Western Area Power Administration <i>Engineering Consultation Application</i>	072117 ¹ 8/27/20	9/20	\$5,000.00		\$5,000.00	JB
Wiseman Consulting Group <i>ROW/Land Management</i>	No Invoice					KMS

Topic: Program Operations - Finance

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		Total	\$ Authority Board	\$ Reservoir Committee
Cash Accounts	39 Invoices	1,304,439.80	18,223.93	1,286,215.87
JPA/Sites	September 2020	97,489.34	18,223.93	79,265.41
WSIP	Month Totals	1,206,950.46		1,206,950.46
WSIP To Date	Cumulative	5,925,140.99	(4) Fund Checks Received	
Balance	Summary	2,155,593.42	8,080,734.41	

Notes: 1 - Approved by the Reservoir Committee and Authority Board at their August meetings and check was issued on September 1, 2020.



September 11, 2020

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Topic: Program Operations - Finance

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Topic: **Program Operations - Finance**
Subject: Consultant/Vendor Invoices Received for September 2020 Board Authority and Reservoir

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<i>Legal Counsel</i>	8/31/20	8/20				

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WSIP To Date	Cumulative	5,925,140.99	(4) Fund Checks Received	
Balance	Summary	2,155,593.42	8,080,734.41	

Notes: 1 - Approved by the Reservoir Committee and Authority Board at their August meetings and check was issued on September 1, 2020.



SEPTEMBER KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

9/9/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
a) HDR	Costs and Task % as of 07/20 Services		1,499,864	1,499,864	1,222,674	277,190	82%		
	A01	Communications Int.		-	-	-	-	100%	
	A02	Ops Modeling Int.		171,007	62,943	108,064	37%	88%	
	A03	Env. Planning Int.		213,357	183,736	29,621	86%	88%	
	A04	Permitting Int.		288,884	255,552	33,332	88%	88%	
	A05	Real Estate Int.		139,718	95,888	43,830	69%	88%	
	A06	Engineering Int.		278,476	220,078	58,398	79%	88%	
	A07	Geotech Int.		-	-	-	-	100%	
	A08	Controls Int.		224,387	196,009	28,378	87%	88%	
	A09	General Int.		68,267	124,143	(55,876)	182%	88%	
	A10	Authority's Engineer		-	-	-	-	100%	
	A11	Health, Safety & Loss Prevention		-	-	-	-	100%	
	A12	Quality Management		-	-	-	-	100%	
	A13	Risk Management		34,890	22,006	12,884	63%	90%	
	A14	IT		15,831	16,380	(549)	103%	88%	
	A15	GIS		-	765	(765)	-	100%	
	A16	Document Management		3,734	4,378	(644)	117%	88%	
	A17	Staff Support		4,004	2,455	1,549	61%	88%	
	A18	Satellite Project Office		-	-	-	-	100%	
	A19	Land Conservation Approach		-	-	-	-	100%	
	A98	HDR Project Management		40,309	29,247	11,062	73%	88%	
	A99	Expenses		17,000	9,094	7,906	53%	88%	
b) BC	Costs and Task % as of 08/20 Services		931,037	931,037	914,640	16,397	98%		
	B01	Project Controls		132,496	122,588	9,908	93%	100%	
	B02	Contract Administration and Compliance		459,906	460,055	(149)	100%	98%	
	B03	Work Planning and Scheduling		126,329	125,680	649	99%	100%	
	B04	Project Administrative Support		154,134	147,605	6,529	96%	100%	
	B05	PMP Sections		-	-	-	-	-	
	B98	Project Management		54,384	53,924	460	99%	100%	
	B99	Expenses		3,788	4,788	(1,000)	126%	100%	



SEPTEMBER KEY CONSULTANT BUDGET REPORT
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,
 FINANCE AND ECONOMICS AD HOC COMMITTEE

9/9/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
c) K&A		Costs and Task % as of 07/20 Services	199,930	199,930	172,059	27,871	86%		
	C01	Local/Landowner Outreach		14,083	10,734	3,349	76%	75%	
	C02	Statewide Outreach		22,000	20,059	1,941	91%	85%	
	C03	NGO Outreach		12,166	8,034	4,132	66%	30%	
	C04	Strategic Communications		19,666	16,631	3,035	85%	80%	
	C05	Message Development/Training		11,831	8,826	3,005	75%	85%	
	C06	Informational Materials Distribution		38,500	37,066	1,434	96%	85%	
	C07	Website Modifications and Management		18,600	8,075	10,525	43%	85%	
	C08	Video & Photography		-	73	(73)	-	-	
	C09	Authority/Reservoir Committee Public Affairs Support		14,500	17,843	(3,343)	123%	85%	
	C10	Media Relations		13,084	11,258	1,827	86%	85%	
	C11	Social Media		5,000	1,826	3,174	37%	85%	
	C98	Project Management		30,500	29,178	1,323	96%	85%	
	C99	Expenses		-	2,457	(2,457)	-	-	
d) CH2-d		Costs and Task % as of 07/20 Services	993,000	993,000	767,588	225,412	77%		
	D01	Permitting and Resource Agency Technical Support		100,000	75,084	24,916	75%	90%	
	D02	Environmental Document Support		356,853	288,454	68,399	81%	80%	
	D03	Total Operations Technical Support		300,000	220,022	79,978	73%	90%	
	D04	Value Planning		76,000	97,694	(21,694)	129%	60%	
	D98	Project Management		31,147	37,457	(6,310)	120%	90%	
	D99	Expenses & Subconsultants		129,000	48,876	80,124	38%	60%	
e) ICF-e		Costs and Task % as of 07/20 Services	428,000	428,000	255,037	172,963	60%		
	E01	Draft EIS/EIR Review and Strategic Consultation		-	-	-	-	-	
	E02	Prepare Admin Final Responses to Comments		-	-	-	-	-	
	E03	Prepare Administrative Final EIR/EIS		15,000	14,967	33	100%	100%	
	E04	Begin Preparation of Administrative Record for Fin		-	-	-	-	-	
	E05	Engagement		-	-	-	-	-	
	E06	Geotechnical Environmental Document		-	-	-	-	-	
	E07	Develop Environmental Document Work Plan		110,000	94,693	15,307	86%	95%	
	E08	Support Development of EIR/EIS Project Description		180,000	112,391	67,609	62%	50%	
	E09	Prepare Annotated Outline		88,000	2,592	85,408	3%	5%	
	E98	Project Management		31,500	30,388	1,112	96%	97%	
	E99	Expenses		3,500	6	3,494	0%	-	



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9/9/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
f) ICF-f		Costs and Task % as of 07/20 Services	708,300	708,300	324,466	383,834	46%		
	F01	Finalize Joint Biological Assessment		-	-	-	-	-	
	F02	Finalize Geotechnical Permits and Fieldwork		297,120	66,218	230,902	22%	55%	
	F03	Prepare Section 106 Documents		-	-	-	-	-	
	F04	Begin Preparation of Permits and Agreements		26,000	25,976	24	100%	100%	
	F05	Prepare for 2020 Field Work Studies		-	-	-	-	-	
	F06	Strategize on Mitigation and Adaptive Management P		-	-	-	-	-	
	F07	Early Coordination and Development of Key Permits		333,740	192,464	141,276	58%	50%	
	F98	Project Management		35,000	33,407	1,593	95%	93%	
	F99	Expenses		16,440	6,401	10,039	39%	15%	
hc) CH2-hc		Costs and Task % as of 07/20 Services	597,023	597,023	497,948	99,075	83%		
	HC01	Project Coordination		15,378	16,423	(1,045)	107%	75%	
	HC02	Engineering Support for Proj. Description of Preferred Proj. from Value Planning		370,475	301,837	68,638	81%	75%	
	HC98	Project Management		55,469	47,105	8,364	85%	75%	
	HC99	Expenses & Subconsultants		155,700	132,582	23,118	85%	75%	
hr) AEC-hr		Costs and Task % as of 08/20 Services	599,379	599,379	584,202	15,177	97%		
	HR01	Project Coordination		7,339	7,249	90	99%	100%	
	HR02	Engineering Support for Project Description of Preferred Project		567,000	552,141	14,859	97%	100%	
	HR98	Project Management		25,040	24,812	228	99%	100%	
i) FUG		Costs and Task % as of 08/20 Services	85,995	85,995	85,993	2	100%		
	I01	Data Review and Develop 2019 Feasibility Study Work Plan		-	-	-	-	-	
	I02	- Obsolete -		-	-	-	-	-	
	I03	2019 Site Investigation		-	-	-	-	-	
	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-	
	I05	Assessment of Proposed Field Data Collection Points		50,786	50,801	(15)	100%	100%	
	I98	Project Management		35,209	35,192	17	100%	100%	
	I99	Expenses		-	-	-	-	-	

Notes: *