



Topic: **Authority Board Agenda Item 2-1.5**

**2020 August 26**

Subject: **Task Order for Professional Services (ICF Jones and Stokes, Inc.)**

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**Requested Action:**

Consider approval of a recommendation to the Sites Project Authority and approve ICF Jones and Stokes, Inc.'s. (ICF) (Environmental Planning) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$3,010,759 for the period of September 1, 2020 through December 31, 2021.

**Detailed Description/Background:**

On April 17, 2020 the Reservoir Committee approved a work plan for the Amendment 2 period of performance September 1, 2020 through December 31, 2021 which included Environmental Planning and Analysis services. ICF has satisfactorily performed these services for the Authority since 2019. The below summary of the scope of services contained in the proposed ICF's Task Order No. 3 was negotiated and is recommended by the Authority Agents to achieve the required deliverables and milestones for Amendment 2.

The scope contains the following tasks:

- **Revised Draft EIR/EIS Project Description Chapter:** Prepare the alternatives description chapter for the Draft Revised Environmental Impact Report (EIR)/Supplemental Environmental Impact Statement (EIS) in coordination with the operations, permitting, and engineering teams. (\$121,814)
- **Admin Draft Revised EIR/EIS:** Prepare the administrative draft Revised EIR/Supplemental EIS, in coordination with the Authority, Reclamation, and the U.S. Army Corps of Engineers. Revise and update all sections of the 2017 Draft EIR/EIS with new alternatives, more up-to-date information and analyses, revised modeling results and additional changes to address comments received on the 2017 document. (\$2,153,661)
- **Public Draft Revised EIR/EIS:** Address comments on the administrative draft Revised EIR/Supplemental EIS and prepare the public Draft Revised EIR/Supplemental EIS. (\$233,123)
- **Public Review:** Support the Authority with the public review process, including public hearings. (\$46,101)
- **Comment Summary:** Categorize and summarize public comments on the Revised EIR/Supplemental EIS and prepare a preliminary approach to response to comments. (\$104,505)
- **Begin Preparation of an Admin Final EIR/EIS:** Develop database to organize comments and responses to those comments. Identify potential master responses, suggested contents, and preliminary approaches to responding to comments. Prepare annotated outlines of master responses. (\$230,799)

- **Project Management:** Provide management of the scope and budget for Amendment 2, including monitoring task budgets, reviewing labor and expense effort, and coordinating staffing requirements. This task also includes management of staff and subconsultants, as well as financial management and accounting support for this task order. (\$103,413)
- **Expenses:** Miscellaneous expenses. (\$17,344)

**Prior Action:**

February 21, 2020: Approved an amendment to ICF Jones and Stokes, Inc.'s Environmental Planning and Analysis (ICF E) contract and task order scope of work, budget and period of performance.

January 17, 2020: Approved Amendment 1B Work Plan for the period of January 1, 2020 through August 31, 2020 as part of a no cost time extension to the then current Participation Agreement. The Amendment included summary-level descriptions of the deliverables with estimated Reservoir Committee budgets. Each deliverable budget was further defined in the document by the level of effort required to complete each deliverable by consultant for use in developing amended consultant task orders intended to be submitted for approval to the Reservoir Committee and Authority Board in February 2020.

December 19, 2019: Approved a recommendation to the Sites Project Authority to approve an amendment to ICF Jones and Stokes, Inc.'s (ICF) (Environmental Planning and Analysis) contract period of performance by extending their task order from December 31, 2019 through June 30, 2020 with no change in their cost.

March 22, 2019: Approved a recommendation to the Sites Project Authority to approve both the consulting agreement with ICF Jones and Stokes, Inc. (ICF) for Service Area E – Environmental Planning and Analysis and the Phase 2 (2019) task order and budget for services April 1, 2019 through December 31, 2019.

January 18, 2019: Approved a recommendation to the Sites Project Authority to approve the Ad Hoc evaluation Committee's recommendation to begin negotiations of a consulting agreement with ICR for Service Area E (Environmental Planning and Analysis) and approve an initial task order.

November 16, 2018: Approved a recommendation to the Authority Board to approve the 2019 Phase 2 Work Plan and Budget.

August 16, 2018: Approved a recommendation to the Authority Board to the release of the Project Development Support Services RFQ-18-04.

**Fiscal Impact/Funding Source:**

Sufficient funds are Included in the revised Amendment 2 Work Plan. Consultant activity will be monitored closely to ensure quality, timely deliverables and to ensure a positive project cash balance is always maintained.

**Staff Contact:**

Joe Trapasso

**Attachments:** None.