Meeting: Phase 2 Reservoir Project Agreement

2020 April 17

Subject:

Reservoir Committee Meeting

9:00 AM - 12:00 PM

Location:

Call in: 1-408-418-9388 Code: 962 421 873

WebEx Link

Chair:

Thad Bettner (Glenn-Colusa Irrigation District)

Vice Chair:

Jeff Davis (San Gorgonio Pass Water Agency)

Treasurer:

Jamie Traynham (Davis Water District)

MINUTES

CALL TO ORDER:

Chairman Bettner called the meeting to order at 9:00 a.m., followed by the Pledge of Allegiance.

ROLL CALL:

Roll was called (See Attachment A), which resulted in 18 eligible representatives. This equated to 91% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee. By 9:15 a.m., 1 additional member was seated, bringing the total participation percentage to 97.49%.

INTRODUCTIONS:

The Sites Staff and members of the public introduced themselves.

ATTENDANCE:

See Attachment B.

AGENDA APPROVAL:

Chairman Bettner made time to consider Agenda approval.

Executive Director Brown read into the record new Closed Session language (Agenda Item 5) as follows:

5. Closed Session:

5.1 Independent Contractor/Public Employee/Discipline/Dismissal/Release (Govt. Code Section 54954.5(e) and (Govt. Code Section 54857(b)(1)).

<u>Action</u>: It was moved by Davis, seconded by Azevedo to approve the April 17, 2020 Reservoir Committee Agenda, as amended. Motion carried unanimously.

PERIOD OF PUBLIC COMMENT:

Chairman Bettner called for public comment. Hearing none, he closed the period of public comment.

Status: Issued for Use
Purpose: Informational
Caveat 1 Subject to change

Version: A
Date: 2020 April 17

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Caveat 1 Subject to change Ref/File #:
Caveat 2 Page:

9:15 a.m. Bill Vanderwaal, representative for Dunnigan Water District and RD108 is now present and seated.

Chairman Bettner made time to consider the Consent Agenda.

Executive Director Brown provided a brief update on the restructuring of the Agenda.

Vice-chairman Davis expressed concern regarding the dollar amount of the Agreements placed in Consent and requested Consent Item Numbers 1.4 and 1.5 be pulled from the Consent Agenda for separate consideration as follows:

- 1.4 Approve a consulting agreement with CH2M Hill Engineers, Inc. for Service Area HC Engineering Conveyance and approve an initial task order and budget in the not to exceed amount of \$597,023.00 for services through August 31, 2020. (Attachment 1-4 A)
- Approve a consulting agreement with AECOM for Service Area HR Engineering Reservoir and approve an initial task order and budget for services in the not to exceed amount of \$599,381.00 for services through August 31, 2020. (Attachment 1-5 A)

Chairman Bettner so directed.

- 1. <u>Consent Agenda</u>: It was moved by Azevedo, seconded by Vanderwaal to approve Consent Agenda Item Numbers 1.1 through 1.3 as follows:
- 1.1 Approve the March 19, 2020 Phase 2 Reservoir Committee Meeting Minutes.
- 1.2 Accept the Sites Project Authority Treasurer's Report. (Attachment 1-2 A)
- 1.3 Approve the Payment of Claims as presented in Attachment 1-3A with supporting details provided in Attachment 1-3B. (Attachments 1-3 A, B & C)

 Motion carried unanimously.

Chairman Bettner made time to consider Agenda Item Number 1.4 regarding approval of a consulting agreement with CH2M Hill Engineers, Inc. for Service Area HC.

<u>Item Number 1.4</u>: It was moved by Davis, seconded by Tincher to approve a consulting agreement with CH2M Hill Engineers, Inc. for Service Area HC – Engineering Conveyance and approve an initial task order and budget in the not to exceed amount of \$597,023.00 for services through August 31, 2020. (Attachment 1-4 A)

Motion carried unanimously.

Chairman Bettner made time to consider Item Number 1.5 regarding approval of a consulting agreement with AECOM for Service Area HR.

<u>Item Number 1.5</u>: It was moved by Davis, seconded by Vanderwaal to approve a consulting agreement with AECOM for Service Area HR – Engineering Reservoir and

approve an initial task order and budget for services in the not to exceed amount of \$599,381.00 for services through August 31, 2020. (Attachment 1-5 A) Motion carried unanimously.

2. Action Items:

- 2.1 Recommend acceptance of the following items that reflect the direction to be taken in advancing the Project through the next stage of development:
 - a. Approve the final report titled "Sites Project Value Planning Alternatives Appraisal Report, dated April 13, 2020" and the recommendations presented within and A Recommendation to the Sites Project Authority to approve the final report titled "Sites Project Value Planning Alternatives Appraisal Report, April 13, 0202" and the recommendations presented within (Attach 2-1.a A)
 - b. Approve the work plan with a period of performance of September 1, 2020 to December 31, 2021 for the following uses: Planning cash call timing for participating agencies, Producing a draft Exhibit A, "Amendment 2 Work Plan", to the Second Amendment to 2019 Reservoir Project Agreement and Developing consultant task orders for the next stage of project development. (Attachment 2-1.b A)
 - c. Approve the draft Second Amendment to the 2019 Reservoir Project Agreement. (Attachment 2-1.c A)
 - d. Direct staff to revise and recirculate a Draft Environmental Impact Report (EIR) to analyze the environmental effects of the options identified in the Final Sites Project Value Planning Alternatives Appraisal Report dated April 13, 2020 (Report), including VP7. (Attachment 2-1.d A)
- 2.1.a Mr. Frederiksen provided a brief update of the Sites Project Value Planning Alternatives Appraisal Report dated April 13, 2020.

<u>Action</u>: It was moved by Carter, seconded by Azevedo to approve the final report titled "Sites Project Value Planning Alternatives Appraisal Report, dated April 13, 2020" and the recommendations presented within and a recommendation to the Sites Project Authority to approve the final report titled "Sites Project Value Planning Alternatives Appraisal Report, April 13, 2020" and the recommendations presented within.

Motion carried unanimously.

- 2.1.b Mr. Robinette provided an overview of the Work Plan (Amendment 2) from September 1, 2020 through December 31, 2021. He spoke to the following:
 - Work Plan Goals and Schedule Targets.
 - Project Schedule Targets.
 - Deliverables.

- Revenue Budget which includes Cash calls, annual seat dues, State and Federal Funding.
- Expense Budget.
- Work Plan Cash Flow (\$60/AF, due September 1, 2020 and \$40/AF, due February 1, 2021).
- Activities needed to complete the Planning Phase.

Lengthy discussion followed on the above noted items.

<u>Action</u>: It was moved by Traynham, seconded by Davis to approve the work plan with a period of performance of September 1, 2020 to December 31, 2021 for the following uses: Planning cash call timing for participating agencies, Producing a draft Exhibit A, "Amendment 2 Work Plan", to the Second Amendment to 2019 Reservoir Project Agreement and Developing consultant task orders for the next stage of project development, as submitted.

Motion carried unanimously with the exception of Randall Nuedeck, Metropolitan Water District representative who abstained.

2.1.c Chairman Bettner made time to consider approval of the draft Second Amendment to the 2019 Reservoir Project Agreement.

Executive Director Brown spoke to the draft Second Amendment to the 2019 Reservoir Project Agreement. He stated staff worked with the Authority's Bond Counsel Doug Brown and the Budget Workgroup. Lengthy discussion followed regarding the proposed language in the Agreement, with the matter continued to the June 19, 2020 Reservoir Committee Meeting for further consideration.

2.1.d Direct staff to revise and recirculate a Draft Environmental Impact Report (EIR) to analyze the environmental effects of the options identified in the Final Sites Project Value Planning Alternatives Appraisal Report dated April 13, 2020 (Report), including VP7.

Ms. Forsythe provided a brief update on the recirculation of a Draft EIR to analyze the environmental effects of the options identified in the Final Sites Project Value Planning Alternatives Appraisal Report. She stated after review by the Ad Hoc Value Planning Workgroup it was recommended the Draft EIR be revised to analyze the environmental effects of the new alternatives in the Report, including VP7 and to recirculate for public review. Brief discussion followed.

Action: It was moved by Tincher, seconded by Vanderwaal to direct staff to revise and recirculate the Draft EIR to analyze the environmental effects using the Final Sites Project Value Planning Alternatives Appraisal Report dated April 13, 2002 (Report), including VP7 as a basis for the analysis and recommend to the Authority Board to approve the recirculation of the EIR.

Motion carried unanimously.

2.2 Approve the Sites Project message platform which has been incorporated into informational materials describing the results of the value planning effort and the proposed work plan and will be used for communicating the Project to all audiences. (Attachments 2-2 A, B, C & D)

Mr. Spesert provided an overview of the message platform and it's five key platform messages as follows:

- Key Message 1: Sites Reservoir is a 21st Century Multi-Benefit Solution to California's Water Reliability Challenges.
- Key Message 2: Our Strength is in our diverse statewide Participation.
- Key Message 3: Sites Reservoir is a "Right Sized" Project that will meet our water supply needs for today and in the future.
- Key Message 4: Sites Reservoir provides environmental, water supply, flood protection and recreation benefits for the State of California for generations to come.
- Key Message 5: We are on-track to deliver this vital project for the people of California.

He stated the Message Platform was worked on with the Authority Ad Hoc Legislative and Outreach Committee and several members of the Reservoir Committee to develop an updated message platform and informational materials that highlighted the new rightsized Sites Reservoir Project.

Ms. Katz provided an overview of the roll-out strategy of the Message Platform. Discussion followed regarding Key Message #1, #3 and #4. Following discussion, Mr. Spesert stated the Message Platform would be modified accordingly.

<u>Action</u>: It was moved by Carter, seconded by Dyer to approve the Sites Project message platform which has been incorporated into informational materials describing the results of the value planning effort and the proposed work plan and will be used for communication the Project to all audiences, as modified. Motion carried unanimously.

- 2.3 Recommend that the following actions by the Authority Board relative to the approved Organization Assessment (OA) Report as follows:
 - a. Accept the plan and schedule for addressing the report findings and recommendations. (Attachment 2-3 A)
 - b. Concur with the scope, schedule and budget for strategic planning facilitation services. (Attachment 2-3 B)
 - c. Approve release of a Request for Proposals for strategic planning facilitation services.

Mr. Brown provided a brief overview of the OA Report. Brief discussion followed.

<u>Action</u>: It was moved by Tincher, seconded by Cheng to recommend to the Authority Board to approve the OA Report as follows:

- a. Accept the plan and schedule for addressing the report findings and recommendations.
- b. Concur with the scope, schedule and budget for strategic planning facilitation services.
- c. Approve release of a Request for Proposals for strategic planning facilitation services.

Motion carried unanimously.

Discussion and Information Items:

3.1 Review and comment on the letter received from participating member Wheeler Ridge-Maricopa Water Storage District (Wheeler Ridge) requesting a broad water right place of use commitment from the Project. (Attachment 3-1 A & B)

Mr. Brown spoke to the letter received from participating member Wheeler Ridge-Maricopa Water Storage District and their request for a more expansive water right place of use commitment from the Project.

Mr. Kunde summarized the points in his letter regarding the Sites Place-of-Use for the Committee.

Brief discussion followed with no action taken at this time.

3.2 Review and comment on status of the Service Area G – Real Estate contract.

Mr. Spesert provided an update on the Service Area G – Real Estate contract. He stated this matter was delegated to the Joint Authority/Reservoir Committee Coordination Committee on how to proceed with the Service Area G-Real Estate contract, which resulted in the decision to allow the existing Real Estate contract to expire June 30, 2020. He further stated Real Estate services through 2021 will be limited to securing temporary right of entry (TROE) permits in support of engineering and environmental field activities and to support landowner engagement activities.

4. Reports:

4.1 Member's Reports:

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

Vice-chairman complimented staff who worked on the Web-ex meetings.

Chairman Bettner stated he and Executive Director Brown have discussed current and future agendas.

4.1.2 Workgroup Chairpersons' Report:

This time is set aside to allow the Workgroup Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

<u>Budget and Finance Ad hoc Committee</u>: Ms. Traynham stated the 2019 Audit is almost complete and will be presenting at the May Reservoir Committee meeting.

Reservoir Operations Ad hoc Work Group: Mr. Kunde provided a brief update regarding an Ad hoc Reservoir Operations Work Group meeting held on April 9, 2020.

4.1.3 Reservoir Committee Participant Reports:

This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

None.

4.2 Executive Director's Reports:

Executive Director Brown provided an overview of the following:

- Monthly status report. (Attachment 4-2 A)
- Monthly status report of Funding Activities State's WSIP and Federal (USDA and WIIN Act). (Attachment 4-2 B)
 - Met with Assemblyman Gallagher, Senator Nielson, Congressman LaMalfa and Congressman Garamendi regarding the Project direction.
 - Nothing to report on the USDA loan.
 - Early funding Agreement invoicing and reimbursements are in progress.
 - California Water Commission has deferred their next meeting to May 2020.
 - Calls/discussions with the Government Affairs Team possible stimulus opportunities.

Mr. Davis provided a brief update regarding the Bureau of Reclamation's Feasibility Report.

RECESS:

Chairman Bettner declared a recess at 11:33 a.m. and convened into Closed Session to consider the following matter:

5. Closed Session:

5.1 Public Employee Discipline/Dismissal/Release (Govt. Code § 54954.5(e)).

Chairman Bettner adjourned Closed Session at 12:05 p.m. and reconvened into Open Session.

6. Report from Closed Session:

Chairman Bettner announced as to Closed Session regarding Public Employee Discipline/Dismissal/Release (Govt. Code Section 54954.5(e)) there was no reportable action taken.

Executive

Jerry Bro

7. <u>Future Meetings and Schedules:</u>

- 7.1 Suggested Future Agenda Items.
 None.
- 7.2 <u>Upcoming meetings</u>:

Reservoir Committee

Thursday, May 21, 2020 1:00 PM Call Number and Location TBD

Authority Board

Wednesday, May 27, 2020 1:30 PM Call Number and Location TBD

Chairman Bettner adjourned the meeting at 12:06 p.m.

Chairman Thad Battae

Thad Bettner

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Topic:

Sites Reservoir Project, Phase 2

2020 April 17

Subject:

Reservoir Committee Meeting

9:00 AM - 12:00 PM

Roll Call

Current Voting Committee Participants (21):

2004/2003/2004	MANUSCO CONTRACTOR	· · · · · · · · · · · · · · · · · · ·			· · · · · · · · · · · · · · · · · · ·
✓	Pct	Participant	<u> </u>	Pct	Participant
V	3.42	American Canyon, City		2.64	LaGrande WD (1)
	2.51	Antelope Valley-East Kern WA		15.34	Metropolitan WD
\square	2.46	Carter MWC	Ø	3.42	Reclamation District 108
	4.97	Coachella Valley WD	☑	7.93	San Bernardino Valley MWD
V	4.97	Colusa County	\square	6.01	San Gorgonio Pass WA
\square	5.49	Colusa Co. WD	\square	6.53	Santa Clara Valley WD
\square	2.50	Cortina WD (1)	\square	3.67	Santa Clarita Valley WA (2)
	2.90	Davis WD		6.27	Westside WD
V	0.00	Department of Water Resources (non-voting)		3.17	Wheeler Ridge-Maricopa WSD
\square	4.06	Desert WA		0.00	US Bureau of Reclamation (non-voting)
V	3.09	Dunnigan WD	\square	4.97	Zone 7 WA
	3.68	Glenn-Colusa ID		100.00	Total

- 18. Voting members represented at Meeting start \square with those able to vote remotely being identified by ♦ (See Note 1)
- 91. % Represented participation percentage

Representation has been delegated as follows:

- (1) To Jamie Traynham, Davis WD
- (2) To Amparo Flores, Zone 7
- Participating from a remote location that was either posted on the agenda or in accordance with the Governor's Executive Order N-25-20 & N-29-20 (COVID-19)
- (‡) Not present after _____

NOTE 1: Participation by phone is not counted in quorum or voting unless their meeting location was included in the agenda or their participation is designated by ♦.

Status: Purpose: Issued for use

Version: 0

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Date: 2020 April 17

Caveat 1

Ref/File #: 12.221-210.018

Topic:

Sites Reservoir Project, Phase 2 (2019)

2020 April 17

Subject:

Reservoir Committee Meeting

9:00 AM - 12:00 PM

Attachment B to Meeting Minutes - Attendance

Participant	✓	Representative	√	Alternate	Others
American Canyon, City		Rick Kaufman		Felix Hernandez III Jason Holley	
AVEK WA		Dwayne Chisam		Dan Flory	
Carter MWC	V	Ben Carter		Ann Carter Charlie Palmer Kendra Carter	
Coachella Valley WD		Robert Cheng	\checkmark	Ivory Reyburn	
Colusa County.	V	Mike Azevedo		Gary Evans	
Colusa Co. WD		Shelley Murphy		Joe Marsh	
Cortina WD		Jim Peterson		Chuck Grimmer	
Davis WD		Jamie Traynham		Tom Charter	
Desert WA	\square	Mark Krause	\checkmark	Steve Johnson	
Dunnigan WD		Bill Vanderwaal			
Glenn-Colusa ID		Thad Bettner		Don Bransford	
LaGrande WD		Zach Dennis		Ken LaGrande	Jamie Traynham
Metropolitan WD		Randall Neudeck		Chandra Chilmakuri	
RD 108		Bill Vanderwaal		Blair Lewis	
San Bernardino V MWD		Bob Tincher		Heather Dyer	
San Gorgonio Pass WA		Jeff Davis			
Santa Clara Valley WD		Cindy Kao		Eric Leitterman	
Santa Clarita Valley WA		Dirk Marks		Steve Cole	
Westside WD		Allan Myers	$ \overline{\mathbf{A}} $	Dan Ruiz	
Wheeler Ridge-Maricopa WSD		Rob Kunde			
Zone 7 WA		Amparo Flores		Carol Mahoney Jarnail Chahal	

Caveat 1

Spesert, Kevin

Sites Project Authority

Consultants:

F			. (,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
✓	Name	Representing		√	Name	Representing
V	Alexander, Jeriann	ı Fugro		V	Kivett, Marcia	Sites Project Authority
	Barnes, Joe	AECOM			Kuney, Scott	Young Wooldridge
\square	Boling, Robert	HDR			Montague, Doug	Montague DeRose Assoc.
	Briard, Monique	ICF			Motamed, Farid	Fugro
	Brown, Doug	Stradling		V	Robinette, JP	Brown & Caldwell
	Brown, Scott	LWA			Rossetto, Sarah	Katz & Associates
	Bruner, Marc	Perkins Coie			Rude, Peter	Ch2m
	Campbell, Jeff	Project Controls Cubed		$ \sqrt{} $	Spranza, John	HDR
	Durbin, Gary	Brown & Caldwell			Tull, Rob	Ch2m
	Forrest, Mike	AECOM			Van Camp, Marc	MBK
	Floyd, Kim	Floyd		$ \overline{\mathbf{A}} $	Warner Herson, Laurie	Phenix
	Herrin, Jeff	AECOM	E		Westcot, Cathy	HDR
4	Heydinger, Erin	HDR				
	Johns, Jerry	Johns			MACHINE AND THE STATE OF THE ST	
	Katz, Sara	Katz & Associates				
<u>Oth</u>	er Attendees:	(Check box to have email	l add	ress	added to the dis	stribution list)
Name		Representing Office of Separate lim	Con	tact	(Phone & E-mail)	
Laura	4 1000 (1000)	Office of Senator Jim Nielsen		······································		
Gary	Darling	Darling H2O				
,	***************************************					
LA ALA				***************************************		

Reservoir Committee Meeting 2020 April 17 Other Attendees: (Check box to have email address added to the distribution list) Name Representing Contact (Phone & E-mail)