

**SITES PROJECT AUTHORITY**  
P.O. Box 517  
122 OLD HIGHWAY 99 WEST  
MAXWELL, CALIFORNIA 95955  
[www.SitesProject.org](http://www.SitesProject.org)

JERRY BROWN, EXECUTIVE DIRECTOR  
925.260.7417

YOLANDA TIRADO, CLERK  
530.438.2309  
Boardclerk@SitesProject.org

## Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY, VICE-CHAIR  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR  
LOGAN DENNIS, GLENN-COLUSA IRRIGATION DISTRICT  
BRUCE HOUESHELDT, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE  
DOUG PARKER, WESTSIDE WATER DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY  
DON BADER, BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)  
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO, NON-VOTING)

## Associate Members (NON-VOTING)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
JAMIE TRAYNHAM, TC 4 DISTRICTS

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*Notice: Pursuant to Executive Orders N-25-20 and N-33-20, issued by Governor Newsom on March 12, 2020, and guidance by the California Department of Public Health dated March 11, 2020, this meeting will be conducted by teleconference. The public may attend the meeting and offer public comments by phone, using the call-in number above. Members of the Committee will participate by teleconference from other locations. In addition, the public and members of the Committee may, at their discretion, attend the meeting at the Sites Project Authority's Maxwell Office located at 122 Old Highway 99 West, Maxwell, CA 95955. However, the room will be arranged to achieve physical distancing standards, and capacity at this site is therefore limited and will not be sufficient to accommodate more than a few members of the public.*

## June 24, 2020 1:30 p.m. Sites Project Authority Agenda

Teleconference: **1-408-418-9388**

Code: **146 657 3639**

[WebEx Link](#)

Welcome to a meeting of the Sites Joint Powers Authority. If you are scheduled to address the Board, please state your full name for the record. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

### **ROLL CALL & CALL TO ORDER:**

- Introductions.
- Pledge of Allegiance.
- Approve the June 24, 2020 Sites Project Authority Agenda.
- Period of Public Comment.

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1. **Consent Agenda:** Approximate start time 1:40 pm

*The following items have been reviewed by the Executive Director. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.*

- 1.1 Consider approval of the May 21, 2020 Phase 2 Reservoir Committee Meeting Minutes.
- 1.2 Consider acceptance of the Sites Project Authority Treasurer's Report as presented in Attachment 1.2A. **(Attachment A)**
- 1.3 Consider approval of the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B. **(Attachments A, B & C)**

2. **Action Items:** Approximate start time 1:45 pm

- 2.1 Consider acceptance of the 2020-2021 Sites Project State Agency Legislative Activity Priorities. **(Attachment A)**
- 2.2 Consider approval of the Authority's negotiation approach for permits and operating agreements. **(Attachment A)**

3. **Discussion and Information Items:** Approximate start time 2:15 pm

- 3.1 Receive status update on preliminary participation levels, outreach efforts related to maintaining project subscription in Second Amendment to 2019 Reservoir Project Agreement (Amendment 2) and the process of rebalancing participation. **(Attachment A, B & C)**
- 3.2 Receive status update on draft 2020 Final Federal Feasibility Report.
- 3.3 Review and Comment on the objectives and alternatives for the Revised Environmental Impact Report/Environmental Impact Statement to focus efforts in developing a more complete project description on schedule. **(Attachment A & B)**
- 3.4 Review and comment on the approach for discussions with the California Department of Water Resources on a Sites Coordinated Operations Agreement. **(Attachment A)**
- 3.5 Receive status update on the Colusa Basin Drain evaluation and Dunnigan Pipeline alignment review.
- 3.6 Receive status update on the approach for Regulatory Agency Technical Working Group. **(Attachment A)**

**4. Reports:** Approximate start time 3:15 pm

**4.1 Member's Reports:**

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

4.1.2 Workgroup Chairpersons' Report:

This time is set aside to allow the Workgroup Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

4.1.3 Reservoir Committee Participant Reports:

This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

4.2 Executive Director's Reports:

- Monthly status report. **(Attachment A)**
- Message Platform Update.

**5. Future Meetings and Schedules:** Approximate start time 3:15 pm

5.1 Suggested Future Agenda Items.

5.2 Upcoming meetings:

**RESERVOIR COMMITTEE**

THURSDAY, JULY 16, 2020 1:00 PM  
 Sites Project Office, 122 Old Highway 99W Maxwell, CA 95955  
 (TELECONFERENCING AND VIDEO LINK WILL BE PROVIDED AS AN OPTION)

**AUTHORITY BOARD**

WEDNESDAY, JULY 22, 2020 1:30PM  
 Sites Project Office, 122 Old Highway 99W Maxwell, CA 95955  
 (TELECONFERENCING AND VIDEO LINK WILL BE PROVIDED AS AN OPTION)

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Directors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No action shall be taken on comments made under this comment period.*

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ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Sites Project Authority office located at 122 Old Highway 99 West Maxwell, CA 95955 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

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### **Associate Members (NON-VOTING)**

GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
JAMIE TRAYNHAM, TC 4 DISTRICTS

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# May 27, 2020 1:30 p.m. Sites Project Authority Minutes

### **CALL TO ORDER:**

Chairman Durst called the meeting of the Sites Project Authority Board of Directors to order at the hour of 1:30 p.m., followed by the Pledge of Allegiance.

### **INTRODUCTIONS:**

Chairman Durst asked those present to introduce themselves. (See Authority Board Meeting Attendance, **Attachment A**).

### **AGENDA APPROVAL:**

It was moved by Director Sutton, seconded by Director Dennis to approve the May 27, 2020 Sites Project Authority Agenda. Motion carried: All Directors present voted yes.

### **PERIOD OF PUBLIC COMMENT:**

Chairman Durst called for public comment. Hearing none, he closed the period of public comment.

**CONSENT AGENDA:** It was moved by Director Harris, seconded by Director Houdesheldt to approve Consent Agenda Item Numbers 1.1 through 1.5 as follows:

- 1.1 The April 22, 2020 Sites Project Authority Meeting Minutes, as submitted.
- 1.2 Accept the Sites Project Authority Treasurer's Report, as submitted.  
**(Attachment 1.2 A)**

- 
- 1.3 Approve the monthly Payment of Claims, as submitted. **(Attachment 1.3 A, B, C)**
- 1.4 Approve a consulting contract with The Catalyst Group for facilitation services in an amount not to exceed \$50,000 and approve a time extension through December 31, 2020 for the existing contract with Darling H2O and authorize the Chair to sign.
- 1.5 Adopt Resolution No. 2020-01, providing for an application to the USBR for a Financial Assistance Agreement for WIIN Act funds and authorize the Chair to sign. **(Attachment 1.5A)**

Motion carried as follows:

AYES: Directors Durst, Sutton, Evans, Dennis, Houdesheldt and Harris.

NOES: None.

ABSENT: Directors McDaniel, Parker and Marsh.

## **2. Action Items:**

- 2.1 Chairman Durst made time to consider the following:

Consider acceptance of the attached Exhibit B (2020 and 2021 budget) to the Second Amendment to 2019 Reservoir Project Agreement (Amendment 2) and the results of the "soft call". Consider approving one of the following actions:

- A. Approve moving to the "hard call" and the use of the attached participation table to create a draft Exhibit A to be included with Amendment 2.
- B. Direct staff to begin outreach to potential participants based on the priority system defined in participation agreements and the credit reimbursement policy to explore interest in Sites capacity, if available. **(Attachment 2.1 A & B)**

Mr. Brown provided a brief update on the two options available to the Authority Board. He stated the Reservoir Committee voted to proceed with Option B.

Mr. Robinette provided an update of the "Two-Step Cash Call Process" and spoke to the following:

- Soft Call Results as of May 20, 2020:
  - 19 out of 21 agencies responded, representing 191,942 AF of 192,892 AF current participation (99.5%).
  - Appears full subscription can still be achieved, but there is some reduction in participation levels and geographic balance would need to be addressed.
- Existing participants identified interest in 5,000 AF of additional capacity, if available.

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- Prior participants expressed interest in 10,000 AF of capacity, if available.
  - Latest planned home-board date is in October, with majority in June or July.
  - New Participant Outreach Priority:
    1. Goal is total Sacramento Valley participation of 25%. Priority would be given to current, prior and new Sacramento Valley participants in that order.
    2. Existing Reservoir Committee participating members (with sub-priorities by seniority).
    3. Prior Reservoir Committee participating members (with sub-priorities by exit date).
    4. Nonparticipants. Priority for new participants is to Sacramento Valley and others.
  - Prior and Future Commitments.
  - Geographic Balance:
    - Current Participation Levels (Sac Valley 27%, Non-Sac Valley 73%).
    - Amendment 2 Projected participation - Participation Staff Recommended + Additional Interest (Sac Valley 20%, Non-Sac Valley 80%).
  - Schedule:
    - September 10, 2020: Signed Amendment 2 due.
    - November 1, 2020: Invoice 1, \$60/AF due.
    - April 1, 2021: Invoice 2, up to \$40/AF due.
    - Financial incentives for pre-payment of the full \$100/AF on Nov 1 are not planned based on administration cost.
    - Non-financial pre-payment incentives related to maintaining project schedule while accommodating delay payment from other agencies.

Mr. Robinette provided a brief update on the credit reimbursement policy and process of getting back into the project by new, returning and increasing participants. Brief discussion followed. Following discussion, Mr. Robinette requested direction from the Committee Members as to the following 2 options:

- a. Approve moving to the "hard call" and the use of the attached participation table to create a draft Exhibit A to be included with Amendment 2.
- b. Direct staff to begin outreach to potential participants based on the priority system defined in participation agreements and the credit reimbursement policy to explore interest in Sites capacity, if available.  
**(Attachment 2.1 A & B)**

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**Action:** It was moved by Director Sutton, seconded by Director Evans to approve Option B, directing staff to begin outreach to potential participants based on the priority system defined in participation agreements and the credit reimbursement policy to explore interest in Sites capacity, if available. Motion carried: All Directors present voted yes.

2.2 Consider approval of the draft Second Amendment to 2019 Reservoir Project Agreement. **(Attachments 2.2 A & B)**

Mr. Brown stated the amendment to the contract is being brought back to the Committee to include the ability to adjust the participation levels and re-balancing.

Mr. Trapasso provided a brief overview of the Second Amendment to the 2019 Reservoir Project Agreement, stating it was reviewed by the Budget and Finance Workgroup and Authority Bond Counsel, Stradling Yocca Carlson & Rauth. Brief discussion followed.

**Action:** It was moved by Director Dennis, seconded by Director Evans to approve the Second Amendment to the Reservoir Project Agreement By and Among Sites Project Authority and The Project Agreement Members Listed Herein and authorize the Chairman to sign. Motion carried: All Directors present voted yes.

2.3 Consider acceptance of the 2020-2021 Sites Project Federal Government Affairs Priorities. **(Attachment 2.3A)**

Mr. Spesert stated staff has been working with the Authority Ad Hoc Legislative and Outreach Committee and Government Affairs Team to identify near-term Federal government affairs/legislative priorities. He stated the following represents the staff's proposed Federal government affairs/legislative priorities:

Operations Participation:

- Final completion of Reclamation's Feasibility Report and DOI Secretary determination of feasibility.
- Pursue development of a CVP Coordination Operations Plan.
- Coordination with Reclamation on the development of the Authority's Water Rights Application.
- Continuing partnership with Reclamation as the NEPA lead agency in developing the EIS.

Federal Funding:

- WIFIA/RIFIA.
- WIIN Act.
- Federal Stimulus and other funding.

Brief discussion followed.



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**Action:** It was moved by Director Harris, seconded by Director Sutton to accept the 2020-2021 Sites Project Federal Government Affairs Priorities, as submitted. Motion carried: All Directors present voted yes.

- 2.4 Consider approval of Resolution 2020-02 commending Mr. Jim Watson for his 5 years of dedicated service to the Sites Reservoir Project. **(Attachment 2.4 A)**.

Chairman Durst expressed his appreciation to Mr. Watson for his dedicated service to the Sites Reservoir Project and read the proposed Resolution.

**Action:** It was moved by Director Houdesheldt, seconded by Director Sutton to adopt Resolution 2020-02 commending Mr. Jim Watson for his 5 years of dedicated service to the Sites Reservoir Project. Motion carried: All Directors present voted yes.

**3. Discussion and Information Items:**

- 3.1 Review and Comment on Recirculated EIR and key permits milestone schedule and key decision points. **(Attachment 3.1A)**

Ms. Forsythe provided an overview of the Recirculated Environmental Impact Report (EIR) and upcoming activities and key decision points as follows:

- California Environmental Quality Act/National Environmental Policy Act (CEQA/NEPA) - Project team is currently developing an approach for completing the Recirculated EIR as well as working to formulate a recommended approach to alternatives and baseline conditions that are anticipated will be reviewed with the Reservoir Committee and Authority Board in June. Team is proceeding to coordinate a joint EIR/EIS, with the assumption that the EIS will be supplement and recirculated with the EIR, though Reclamation has not made a final decision.
- Federal Endangered Species Act and California Endangered Species Act (Fish and Game Code Section 2081) - Project team is working to develop an approach for completing the Biological Assessment and Section 2081 Permit applications in coordination with the resource agencies and Reclamation. Environmental and Operations teams continue to work on modeling components and refinement of operation criteria for project diversion from the Sacramento River, with operating regimes for diversion and releases and a review of the storage policy to be brought to the Reservoir Committee and Board in September.
- National Historic Preservation Act, Section 106 (to be initiated in September).
- California Water Right Application (California Water Code) - Working to formulate a recommended approach to identify key components of the water right application for discussion with the Reservoir Committee and Authority Board in September.
  - Key components include Place of Use, Points of Diversion, Points of Re-diversion and Purpose of Use-all of which will form the basis of the application.

- Clean Water Act Section 404 and 401 - Will be initiated in July.
- Environmental Planning and Permitting Key Milestones through 2022.

Brief discussion followed with no action taken.

3.2 Review and Comment on Outreach Efforts to Communicate the Rightsized Project.

Mr. Spesert provided an overview of the outreach efforts to communicate the "rightsized project". He stated with the introduction of the new "right-sized" project alternative, staff and Communications and Government Affairs team have been actively engaged in extensive communications and outreach efforts focused on the following activities:

- Introducing the project's new organization and direction.
- Introducing the new "right-sized" project and its statewide benefits.
- Discussion on the proposed revision on the project's environmental review.
- Communications and outreach efforts included:
  - Briefings with Federal & State elected officials.
  - Briefings with NGO's and public interest organizations.
  - Landowner/local community coordination activities and briefings.
  - Media and development of project materials.
  - Update/Revisions to the Message Platform.

He further stated staff would continue to engage elected officials, landowners, project stakeholders and develop and distribute additional media content in support of the rollout of the new proposed project in the coming weeks. Additionally, staff is working on the following:

- A revised version of the Message Platform based on comments received from the Reservoir Committee and Authority Board. Brief discussion followed with no action taken.
- A Webinar in response to a request by members to get project information that highlights the "right-sized" project to individual participants and landowner investors.

Brief discussion followed with no action taken.

3.3 Review and Comment on Efforts to Secure Proposition 1 Water Storage Investment Program implementation modifications in light of the continuing effects of the COVID-19 pandemic on local government and water agency finances. **(Attachment 3.3 A & B)**

Executive Director Brown provided a brief update regarding a joint letter signed along with 5 other Storage Projects to the California Water Commission regarding a request that the CWC consider making an emergency and temporary modifications, on a project by project basis, in their implementation of the Proposition 1 Water Storage Investment Program (WSIP)

funding due to the COVID situation. He stated the matter was on the CWC's May 20, 2020 meeting agenda. He further stated the CWC's Executive Director reported receiving the letter and indicated staff would be considering the request and returning to the Commissioners with a recommendation.

Brief discussion followed with no action taken.

3.4 Review and Comment on the Reservoir Committee Workgroup and Authority Board Committee Structure and Assignments. **(Attachment 3.4 A & B)**

Chairman Durst provided a brief overview of the Reservoir Committee Workgroup and Authority Board Committee Structure and Assignments. He stated there are vacancies in all workgroups, with the exception of the Reservoir Operations & Engineering, for those interested in volunteering.

Discussion followed with no action taken.

4. **Reports:**

4.1 **Member's Reports:**

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

Chairman Durst provided a brief update on various matters/items related to the Sites Project.

4.1.2 Committee Chairpersons' Report:

This time is set aside to allow the Committee Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

Legislative and Outreach:

Director Sutton provided an update legislative and outreach activities, i.e., "Virtual" Capitol Hill Legislative Day, briefings for key Senate and House Committee staff and 2.0 of Sites Project.

Land Management:

Director Evans provided a brief update regarding a meeting with Yolo County Supervisor Chamberlain regarding the proposed Dunnigan Pipeline/CBD to discuss potential land use issues and stated the Colusa County Board of Supervisors voted 5-0 to re-opening the County of Colusa.

Budget and Finance:

Ms. Traynham stated have received \$1.95 million from last invoice submitted for WSIP funding.

4.1.3 Authority Board Participant Reports:

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This time is set aside to allow Directors or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

Director Harris briefly spoke to the newspaper Op-eds regarding the benefits of the Sites Reservoir Project and the distribution of a press release highlighting the right-sized project.

#### 4.2 Executive Director's Report:

Executive Director Brown provided an overview of the following:

- Sites Project's monthly status report. **(Attachment 4-2 A)**
- Reservoir Committee update.
- 2020 Organizational Chart.
- Place of Use request made by Wheeler Ridge: followed up with a memo to Wheeler Ridge identifying the plan forward is development of a water rights strategy which will come to Board later this summer.
- Coalition letter to Appropriations Hearing Subcommittee of the State Legislature (Governor's May Revise) in support of the SWRCB Water Resilience Portfolio BCP-\$4.5 million for Water Storage Investment Program Water Rights Permitting Staff.
- Sacramento Office will not be re-opening prior to July 2020.
- Contract and performance plan for Jerry Brown, Executive Director.
- Expressed appreciation to Mr. Kunde for preparation of Mr. Jim Watson's commendation.

#### 5. Future Meetings and Schedules:

##### 5.1 Suggested Future Agenda Items.

None.

##### 5.2 Upcoming meetings:

###### **RESERVOIR COMMITTEE (NOTE DATE CHANGED FROM JUNE 19 TO JUNE 18)**

THURSDAY, JUNE 18, 2020 1:00 PM  
CALL NUMBER AND LOCATION TBD

###### **AUTHORITY BOARD**

WEDNESDAY, JUNE 24, 2020 1:30 PM  
CALL NUMBER AND LOCATION TBD

Chairman Durst adjourned the meeting at 3:15 p.m.

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Fritz Durst, Chairman

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Yolanda Tirado, Board Clerk

**Current Voting Authority Board Participants:**

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
Colusa County	<input checked="" type="checkbox"/> Gary Evans	<input checked="" type="checkbox"/> Mike Azevedo	
Colusa County Water District	<input type="checkbox"/> Joe Marsh	<input type="checkbox"/> Doug Griffen	
Glenn County	<input type="checkbox"/> Leigh McDaniel	<input type="checkbox"/> John Viegas	
Glenn-Colusa Irrigation District	<input checked="" type="checkbox"/> Logan Dennis	<input type="checkbox"/> Don Bransford	Thad Bettner
Reclamation District 108	<input checked="" type="checkbox"/> Fritz Durst	<input type="checkbox"/> Sean Doherty	Bill Vanderwaal
City of Roseville / Placer County Water Agency	<input checked="" type="checkbox"/> Bruce Houdesheldt	<input type="checkbox"/> Joshua Alpine	
Tehama-Colusa Canal Authority	<input checked="" type="checkbox"/> Jeff Sutton	<input type="checkbox"/> Halbert Charter	
City of Sacramento / Sacramento County Water Agency	<input checked="" type="checkbox"/> Jeff Harris	<input checked="" type="checkbox"/> Brett Ewart <input type="checkbox"/> Ann Sanger	
Westside Water District	<input type="checkbox"/> Doug Parker	<input type="checkbox"/> Zach Dennis	

**Associate Members (2 non-voting):**

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
TC-4	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter <input type="checkbox"/> Jason Holley	
Western Canal Water District	<input type="checkbox"/> Dwayne Chisam <input checked="" type="checkbox"/> Ted Trimble	<input type="checkbox"/> Zach Dennis <input type="checkbox"/> Dan Ruiz	

**Non-Voting Committee Participants (2):**

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke <input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> David Sandino <input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh <input checked="" type="checkbox"/> Ryan Davis <input checked="" type="checkbox"/> Natalie Wolder	<input checked="" type="checkbox"/> Don Bader <input type="checkbox"/> Derya Sumer <input type="checkbox"/> Mike Dietl <input type="checkbox"/> David Van Rijn	<input type="checkbox"/> Chris Duke <input type="checkbox"/> Mike Mosley <input type="checkbox"/> Shana Kaplan

**Authority, Non-Signatory (6):**

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>
PCWA	<input checked="" type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/> Trevor Joseph <input checked="" type="checkbox"/> Jason Marks
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson <input type="checkbox"/> William Busath

**Staff:**

<input checked="" type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Brown, Jerry	Sites Project Authority
<input checked="" type="checkbox"/> Forsythe, Ali	Sites Project Authority
<input checked="" type="checkbox"/> Spesert, Kevin	Sites Project Authority

<input checked="" type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/> Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/> Kivett, Marcia	Sites Project Authority

**Consultants:**

<input checked="" type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Alexander, Jeriann Fugro	
<input type="checkbox"/> Boling, Robert	HDR
<input type="checkbox"/> Briard, Monique	ICF
<input type="checkbox"/> Floyd, Kim	Floyd
<input type="checkbox"/> Herrin, Jeff	AECOM
<input checked="" type="checkbox"/> Heydinger, Erin	HDR

<input checked="" type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Katz, Sara	Katz & Associates
<input checked="" type="checkbox"/> Kuney, Scott	Young Wooldridge
<input checked="" type="checkbox"/> Robinette, JP	Brown & Caldwell
<input type="checkbox"/> Spranza, John	HDR
<input type="checkbox"/> Tull, Rob	Ch2m
<input type="checkbox"/> Warner Herson, Laurie	Phenix

**Other Attendees:** *(Check box to have email address added to the distribution list)*

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone &amp; E-mail)</i>
Laura Nicolson	Office of Senator Jim Nielsen	
Henry Luu	HDR, Sites Integration	
Juleah Cordi	Office of Assemblyman Gallagher	



Topic: **Authority Board Agenda Item 1.2**

**2020 June 24**

Subject: **Treasurer's Report**

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**Requested Action:**

Consider acceptance of the Sites Project Authority Treasurer's Report as presented in Attachment 1.2A.

**Detailed Description/Background:**

Attachment 1.2A incorporates financial information through May 30, 2020.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

None.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment A: June's 2020 Treasurer's Report.

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Status: Final  
Purpose: Staff Report  
Caveat: Informational  
Notes:

Preparer: Trapasso  
QA/QC:  
Authority Agent: Trapasso

Phase: 2 Version: A  
Date: 2020 June 24  
Ref/File #: 10.700  
Page: 1 of 1



**SITES JOINT POWERS AUTHORITY**  
TREASURER'S REPORT  
May 31, 2020

**Savings Account-River City Bank**

Beginning Balance	05/01/2020	\$	2,577,933.12	
Transfer from General Checking to max benefit		\$	376,104.38	
Interest Earned		\$	2,599.15	
<b>River City Bank ICS Savings Account Balance</b>	<b>05/31/2020</b>			<b>\$ 2,956,636.65</b>

**General Operating Checking Account-River City Bank**

Beginning Balance	05/01/2020	\$	1,622,153.65	
RECEIVED:				
Interest Earned		\$	1,382.69	
<b>TOTAL RECEIVED</b>			<b>\$ 1,382.69</b>	
DISBURSED:				
Bank Fees		\$	(159.88)	
Administrative Support		\$	(5,644.80)	
Computer Service		\$	(1,918.96)	
General Manager		\$	(38,230.00)	
Accounting Fees		\$	(2,695.00)	
Office Expenses		\$	(422.71)	
Professional Fees-Legislative/Regulatory		\$	(8,000.00)	
Professional Fees-Communication		\$	(17,737.49)	
Professional Fees-Organizational Assessment		\$	(1,299.38)	
Professional Fees-Fed Gov't Affairs Support		\$	(15,000.00)	
Professional Fees-Legal Services		\$	(6,357.72)	
<b>TOTAL DISBURSED</b>			<b>\$ (97,465.94)</b>	
Transfer to Savings to max benefit		\$	(376,104.38)	
<b>RCB General Checking Account Balance</b>	<b>05/31/2020</b>			<b>\$ 1,149,966.02</b>

**State (WSIP) Fund Checking Account-River City Bank**

Beginning Balance	05/01/2020	\$	4,404,006.92	
RECEIVED:				
CA Dept of Water		\$	1,957,712.12	
DISBURSED:				
Bank Wire Fees		\$	(15.00)	
Annual Audit Fees		\$	(10,760.40)	
Bus/Comm Manager		\$	(21,343.76)	
Program Op Manager		\$	(28,000.00)	
Professional Fees-Engineering		\$	(15,863.36)	
Professional Fees-Cost Development		\$	(458.00)	
Professional Fees-Executive Director Services		\$	(33,750.00)	
Professional Fees-Project Controls		\$	(116,632.37)	
Professional Fees-Operations/SIM Modeling		\$	(93,369.39)	
Professional Fees-EPP Manager		\$	(30,000.00)	
Professional Fees-Geotech Eng		\$	(12,562.77)	
Professional Fees-Project Integration		\$	(168,613.06)	
Professional Fees-Reservoir Operations		\$	(4,716.75)	
Professional Fees-Municipal Advisor		\$	(12,725.00)	
Professional Fees-Env/Biological Serv & Permit		\$	(68,898.24)	
<b>TOTAL DISBURSED</b>			<b>\$ (617,708.10)</b>	
<b>RCB State Fund Checking Account Balance</b>	<b>05/31/2020</b>			<b>\$ 5,744,010.94</b>

**TOTAL CASH ON HAND**

**May 31, 2020**

**\$ 9,850,613.61**

**Sites Project Joint Powers Authority  
Transactions by Account  
As of May 31, 2020**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>River City ICS Savings</b>							
General Journal	05/18/2020	5-2C			376,104.38		2,577,933.12
General Journal	05/31/2020	5-5C		transfer to max ICS rec int fme	2,599.15		2,954,037.50
Total River City ICS Savings					378,703.53	0.00	2,956,636.65
<b>River City Operating Account</b>							
Bill Pmt -Check	05/13/2020	2141	Adept Solutions Inc			1,918.96	1,622,153.65
Bill Pmt -Check	05/13/2020	2142	Darling H2O Consulting, Inc.			1,299.38	1,620,234.69
Bill Pmt -Check	05/13/2020	2143	Dunn Consulting			8,000.00	1,618,935.31
Bill Pmt -Check	05/13/2020	2144	J.C. Watson, Inc			38,230.00	1,610,935.31
Bill Pmt -Check	05/13/2020	2145	Katz and Associates, Inc			17,737.49	1,572,705.31
Bill Pmt -Check	05/13/2020	2146	KCoe Isom, LLP			2,695.00	1,554,967.82
Bill Pmt -Check	05/13/2020	2147	Maximun Pest Control			65.00	1,552,272.82
Bill Pmt -Check	05/13/2020	2148	Mt Shasta Spring Water			19.65	1,552,207.82
Bill Pmt -Check	05/13/2020	2149	Recology Butte Colusa Counties			35.95	1,524,188.17
Bill Pmt -Check	05/13/2020	2150	Rush Personnel Services, Inc			5,644.80	1,552,152.22
Bill Pmt -Check	05/13/2020	2151	The Ferguson Group			15,000.00	1,546,507.42
Bill Pmt -Check	05/13/2020	2152	US Bank			302.11	1,531,507.42
Bill Pmt -Check	05/13/2020	2153	Young Wooldridge LLP			6,357.72	1,531,205.31
General Journal	05/18/2020	5-2C		transfer to max ICS		376,104.38	1,524,847.59
General Journal	05/31/2020	5-3C		rec int fme	1,382.69		1,148,743.21
General Journal	05/31/2020	5-4C		Bank service fee		159.88	1,150,125.90
Total River City Operating Account					1,382.69	473,570.32	1,149,966.02
<b>River City State Fund Checking</b>							
Bill Pmt -Check	05/13/2020	1038	AECOM Technical Services, Inc.			15,863.36	4,404,006.92
Bill Pmt -Check	05/13/2020	1039	Brown and Caldwell			116,632.37	4,388,143.56
Bill Pmt -Check	05/13/2020	1040	CH2M Hill Engineers, Inc			93,369.39	4,271,511.19
Bill Pmt -Check	05/13/2020	1041	Fechter & Company CPA			10,760.40	4,178,141.80
Bill Pmt -Check	05/13/2020	1042	Forsythe Group LLC			30,000.00	4,167,381.40
Bill Pmt -Check	05/13/2020	1043	Fugro USA Land, Inc			12,562.77	4,137,381.40
Bill Pmt -Check	05/13/2020	1044	HDR Engineering Inc			168,613.06	4,124,818.63
Bill Pmt -Check	05/13/2020	1045	ICF Jones & Stokes Inc			68,898.24	3,956,205.57
Bill Pmt -Check	05/13/2020	1046	Larsen Wurzel & Associates, Inc			458.00	3,887,307.33
Bill Pmt -Check	05/13/2020	1047	MBK Engineers Inc			4,716.75	3,886,849.33
Bill Pmt -Check	05/13/2020	1048	Montague DeRose and Associat...			12,725.00	3,882,132.58
Bill Pmt -Check	05/13/2020	1049	Spesert Consulting			21,343.76	3,869,407.58
Bill Pmt -Check	05/13/2020	1050	Trapasso Consulting Services			28,000.00	3,848,063.82
Bill Pmt -Check	05/13/2020	1051	Waterology Consulting			33,750.00	3,820,063.82
Deposit	05/14/2020			CA Dept of Water	1,957,712.12		3,786,313.82
General Journal	05/14/2020	5-1C		wire fee for incoming of CA D...		15.00	5,744,025.94
Total River City State Fund Checking					1,957,712.12	617,708.10	5,744,010.94
<b>US Bank Checking</b>							
Total US Bank Checking							0.00
<b>TOTAL</b>					<b>2,337,798.34</b>	<b>1,091,278.42</b>	<b>9,850,613.61</b>

**Sites Project Joint Powers Authority**  
**Balance Sheet**  
As of May 31, 2020

	May 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
River City ICS Savings	2,956,636.65
River City Operating Account	1,149,966.02
River City State Fund Checking	5,744,010.94
<b>Total Checking/Savings</b>	9,850,613.61
<b>Accounts Receivable</b>	
<b>Accounts Rec Members</b>	
Membership - Authority	68,000.00
Membership - Reservoir	-4,988.20
<b>Total Accounts Rec Members</b>	63,011.80
<b>Total Accounts Receivable</b>	63,011.80
<b>Total Current Assets</b>	9,913,625.41
<b>TOTAL ASSETS</b>	<b>9,913,625.41</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	722,564.07
<b>Total Accounts Payable</b>	722,564.07
<b>Total Current Liabilities</b>	722,564.07
<b>Long Term Liabilities</b>	
Participant Reimbursement Polic	6,064,652.67
<b>Total Long Term Liabilities</b>	6,064,652.67
<b>Total Liabilities</b>	6,787,216.74
<b>Equity</b>	
Net Assets	1,929,216.58
Retained Earnings	3,969,373.85
Net Income	-2,772,181.76
<b>Total Equity</b>	3,126,408.67
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,913,625.41</b>

**Sites Project Joint Powers Authority**  
**A/R Aging Summary**  
As of May 31, 2020

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
City of American Canyon	0.00	0.00	0.00	0.00	-4,988.20	-4,988.20
County of Glenn	0.00	0.00	0.00	0.00	55,000.00	55,000.00
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
<b>TOTAL</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>63,011.80</u>	<u>63,011.80</u>

**Sites Project Joint Powers Authority  
A/P Aging Summary  
As of May 31, 2020**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Adept Solutions Inc	1,045.35	305.27	0.00	0.00	0.00	1,350.62
AECOM Technical Services, Inc.	8,112.77	0.00	0.00	0.00	0.00	8,112.77
Brown and Caldwell	116,764.80	0.00	0.00	0.00	0.00	116,764.80
CH2M Hill Engineers, Inc	0.00	97,617.53	0.00	0.00	0.00	97,617.53
Dunn Consulting	8,000.00	0.00	0.00	0.00	0.00	8,000.00
Forsythe Group LLC	30,000.00	0.00	0.00	0.00	0.00	30,000.00
Fugro USA Land, Inc	11,875.58	0.00	0.00	0.00	0.00	11,875.58
HDR Engineering Inc	168,516.59	0.00	0.00	0.00	0.00	168,516.59
ICF Jones & Stokes Inc	0.00	96,395.12	0.00	0.00	0.00	96,395.12
J.C. Watson, Inc	28,551.26	0.00	0.00	0.00	0.00	28,551.26
Katz and Associates, Inc	0.00	35,424.99	0.00	0.00	0.00	35,424.99
KCoe Isom, LLP	1,765.00	0.00	0.00	0.00	0.00	1,765.00
Larsen Wurzel & Associates, Inc	1,374.00	0.00	0.00	0.00	0.00	1,374.00
M.R. Cleaning Services	400.00	0.00	0.00	0.00	0.00	400.00
Maximun Pest Control	65.00	0.00	0.00	0.00	0.00	65.00
MBK Engineers Inc	0.00	3,185.00	0.00	0.00	0.00	3,185.00
Mt Shasta Spring Water	30.15	0.00	0.00	0.00	0.00	30.15
Perkins Coie LLP	971.10	0.00	0.00	0.00	0.00	971.10
Recology Butte Colusa Counties	35.95	0.00	0.00	0.00	0.00	35.95
Rush Personnel Services, Inc	4,189.50	0.00	0.00	0.00	0.00	4,189.50
Spesert Consulting	21,320.00	0.00	0.00	0.00	0.00	21,320.00
Stradling Yocca Carlson & Rauth	0.00	3,970.00	0.00	0.00	0.00	3,970.00
The Ferguson Group	0.00	15,000.00	0.00	0.00	0.00	15,000.00
Trapasso Consulting Services	28,000.00	0.00	0.00	0.00	0.00	28,000.00
US Bank	191.97	0.00	0.00	0.00	0.00	191.97
Waterology Consulting	33,750.00	0.00	0.00	0.00	0.00	33,750.00
Young Wooldridge LLP	5,707.14	0.00	0.00	0.00	0.00	5,707.14
<b>TOTAL</b>	<b><u>470,666.16</u></b>	<b><u>251,897.91</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>722,564.07</u></b>

**Sites Project Joint Powers Authority**  
**Profit & Loss**  
**May 2020**

	May 20	Jan - May 20
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Membership Admin/Authority	0.00	505,000.00
Prop 1 Funding	0.00	0.00
<b>Total Income</b>	0.00	505,000.00
<b>Gross Profit</b>	0.00	505,000.00
<b>Expense</b>		
Accounting Expense	1,765.00	13,964.00
Admin Support Gen Manager	4,189.50	25,511.85
Audit Fees	0.00	10,760.40
Bank Service Fees	174.88	849.19
General Manager	28,551.26	186,514.66
Insurance - Property	0.00	250.00
Insurance Liability	0.00	1,604.25
<b>Office Expenses</b>		
Cleaning	400.00	900.00
Misc Office & Operating Exp	191.97	2,832.29
Pest Control & Maintenance	65.00	325.00
Trash Service	35.95	179.75
Water Expense	30.15	198.70
<b>Total Office Expenses</b>	723.07	4,435.74
<b>Professional Fees</b>		
Bond Counsel	3,970.00	3,970.00
Bus/Comm Manager	21,320.00	108,721.85
Communication	35,424.99	85,531.14
Cost Development Model	1,374.00	2,542.60
Cultural Study	0.00	3,885.55
Engineering & Technical Service	8,112.77	114,518.38
Env/Biological Services	65,867.86	142,871.28
EPP Manager	30,000.00	152,059.09
Executive Director	33,750.00	67,500.00
Federal Government Affairs Supp	15,000.00	75,000.00
General Legal Counsel	5,707.14	43,279.62
Geotechnical Engineering	11,875.58	48,848.52
Legislative/Reg/Strategic	8,000.00	40,000.00
Municipal Advisor	0.00	20,000.00
Operations/Simulation Modeling	97,617.53	351,034.64
Organizational Assessment	0.00	29,693.41
Permitting & Agreements	30,527.26	148,230.41
Program Ops Manager	28,000.00	142,510.24
Project Controls	116,764.80	576,819.92
Project Integration	168,516.59	843,990.67
Real Estate	0.00	761.67
Reservoir Operations	3,185.00	20,202.75
Special Legal	971.10	31,374.00
<b>Total Professional Fees</b>	685,984.62	3,053,345.74
<b>Website, Data, Computer Support</b>	1,350.62	6,684.00
<b>Total Expense</b>	722,738.95	3,303,919.83
<b>Net Ordinary Income</b>	-722,738.95	-2,798,919.83
<b>Other Income/Expense</b>		
<b>Other Income</b>		
Interest Income		
Interest Income-River City	3,981.84	26,738.07
<b>Total Interest Income</b>	3,981.84	26,738.07
<b>Total Other Income</b>	3,981.84	26,738.07

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority**  
**Profit & Loss**  
May 2020

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	May 20	Jan - May 20
Net Other Income	3,981.84	26,738.07
Net Income	<u>-718,757.11</u>	<u>-2,772,181.76</u>

**Sites Project Joint Powers Authority  
Transaction Detail By Account  
May 2020**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
<b>Accounting Expense</b>								
Bill	05/31/2020	KC087169	KCoe Isom, LLP	5/20	Authority	353.00		-353.00
Bill	05/31/2020	KC087169	KCoe Isom, LLP	5/20	Reservoir	1,412.00		-1,765.00
Total Accounting Expense						1,765.00	0.00	-1,765.00
<b>Admin Support Gen Manager</b>								
Bill	05/18/2020	IVC0000001...	Rush Personnel Services, ...	5/20	Authority	141.12		-141.12
Bill	05/18/2020	IVC0000001...	Rush Personnel Services, ...	5/20	Reservoir	564.48		-705.60
Bill	05/18/2020	IVC0000001...	Rush Personnel Services, ...	5/20	Authority	189.63		-895.23
Bill	05/18/2020	IVC0000001...	Rush Personnel Services, ...	5/20	Reservoir	758.52		-1,653.75
Bill	05/31/2020	IVC0000001...	Rush Personnel Services, ...	5/20	Authority	282.24		-1,935.99
Bill	05/31/2020	IVC0000001...	Rush Personnel Services, ...	5/20	Reservoir	1,128.96		-3,064.95
Bill	05/31/2020	IVC0000001...	Rush Personnel Services, ...	5/20	Authority	224.91		-3,289.86
Bill	05/31/2020	IVC0000001...	Rush Personnel Services, ...	5/20	Reservoir	899.64		-4,189.50
Total Admin Support Gen Manager						4,189.50	0.00	-4,189.50
<b>Bank Service Fees</b>								
General J...	05/14/2020	5-1C		wire fee for incoming of CA D...	Reservoir	15.00		-15.00
General J...	05/31/2020	5-4C		Bank service fee	Authority	103.92		-118.92
General J...	05/31/2020	5-4C		Bank service fee	Reservoir	55.96		-174.88
Total Bank Service Fees						174.88	0.00	-174.88
<b>General Manager</b>								
Bill	05/28/2020	SPA-058	J.C. Watson, Inc	5/20	Authority	4,369.69		-4,369.69
Bill	05/28/2020	SPA-058	J.C. Watson, Inc	5/20	Reservoir	24,181.57		-28,551.26
Total General Manager						28,551.26	0.00	-28,551.26
<b>Office Expenses</b>								
<b>Cleaning</b>								
Bill	05/10/2020	33	M.R. Cleaning Services	4/20	Authority	200.00		-200.00
Bill	05/28/2020	37	M.R. Cleaning Services	5/20	Authority	200.00		-400.00
Total Cleaning						400.00	0.00	-400.00
<b>Misc Office &amp; Operating Exp</b>								
Bill	05/31/2020	Online 6/3	US Bank		Authority	191.97		-191.97
Total Misc Office & Operating Exp						191.97	0.00	-191.97
<b>Pest Control &amp; Maintenance</b>								
Bill	05/28/2020	51008	Maximun Pest Control	5/20	Authority	65.00		-65.00
Total Pest Control & Maintenance						65.00	0.00	-65.00
<b>Trash Service</b>								
Bill	05/31/2020	37394368	Recology Butte Colusa Co...	5/20	Authority	35.95		-35.95
Total Trash Service						35.95	0.00	-35.95
<b>Water Expense</b>								
Bill	05/14/2020	495621	Mt Shasta Spring Water	5/20	Authority	30.15		-30.15
Total Water Expense						30.15	0.00	-30.15
Total Office Expenses						723.07	0.00	-723.07
<b>Professional Fees</b>								
<b>Bond Counsel</b>								
Bill	05/13/2020	364298-0001	Stradling Yocca Carlson &...	4/20	Reservoir	3,970.00		-3,970.00
Total Bond Counsel						3,970.00	0.00	-3,970.00
<b>Bus/Comm Manager</b>								
Bill	05/31/2020	06-20	Spesert Consulting	5/20	Reservoir	21,320.00		-21,320.00
Total Bus/Comm Manager						21,320.00	0.00	-21,320.00
<b>Communication</b>								
Bill	05/14/2020	413745	Katz and Associates, Inc	4/20 (C)	Authority	21,254.99		-21,254.99
Bill	05/14/2020	413745	Katz and Associates, Inc	4/20 (C)	Reservoir	14,170.00		-35,424.99
Total Communication						35,424.99	0.00	-35,424.99
<b>Cost Development Model</b>								
Bill	05/08/2020	1609000-0420	Larsen Wurzel & Associat...	4/20	Reservoir	1,374.00		-1,374.00
Total Cost Development Model						1,374.00	0.00	-1,374.00
<b>Engineering &amp; Technical Service</b>								
Bill	05/31/2020	2000365230	AECOM Technical Service...	5/20	Reservoir	8,112.77		-8,112.77
Total Engineering & Technical Service						8,112.77	0.00	-8,112.77
<b>Env/Biological Services</b>								
Bill	05/14/2020	0147006	ICF Jones & Stokes Inc	4/20	Reservoir	65,867.86		-65,867.86
Total Env/Biological Services						65,867.86	0.00	-65,867.86
<b>EPP Manager</b>								
Bill	05/31/2020	SPA-202005	Forsythe Group LLC	5/20	Reservoir	30,000.00		-30,000.00



**Sites Project Joint Powers Authority  
Transaction Detail By Account**

May 2020

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Total EPP Manager						30,000.00	0.00	-30,000.00
<b>Executive Director</b>								
Bill	05/31/2020	2	Waterology Consulting	5/20	Reservoir	33,750.00		-33,750.00
Total Executive Director						33,750.00	0.00	-33,750.00
<b>Federal Government Affairs Supp</b>								
Bill	05/01/2020	0520148	The Ferguson Group	5/20	Authority	7,500.00		-7,500.00
Bill	05/01/2020	0520148	The Ferguson Group	5/20	Reservoir	7,500.00		-15,000.00
Total Federal Government Affairs Supp						15,000.00	0.00	-15,000.00
<b>General Legal Counsel</b>								
Bill	05/31/2020	65924	Young Wooldridge LLP	5/20	Authority	1,268.50		-1,268.50
Bill	05/31/2020	65924	Young Wooldridge LLP	5/20	Reservoir	4,438.64		-5,707.14
Total General Legal Counsel						5,707.14	0.00	-5,707.14
<b>Geotechnical Engineering</b>								
Bill	05/28/2020	04.7219003...	Fugro USA Land, Inc	5/20 (I)	Reservoir	11,875.58		-11,875.58
Total Geotechnical Engineering						11,875.58	0.00	-11,875.58
<b>Legislative/Reg/Strategic</b>								
Bill	05/31/2020	Letter	Dunn Consulting	5/20	Authority	4,000.00		-4,000.00
Bill	05/31/2020	Letter	Dunn Consulting	5/20	Reservoir	4,000.00		-8,000.00
Total Legislative/Reg/Strategic						8,000.00	0.00	-8,000.00
<b>Operations/Simulation Modeling</b>								
Bill	05/15/2020	D3205400-013	CH2M Hill Engineers, Inc	4/20 (D)	Reservoir	97,617.53		-97,617.53
Total Operations/Simulation Modeling						97,617.53	0.00	-97,617.53
<b>Permitting &amp; Agreements</b>								
Bill	05/14/2020	0147005	ICF Jones & Stokes Inc	4/20 (F)	Reservoir	30,527.26		-30,527.26
Total Permitting & Agreements						30,527.26	0.00	-30,527.26
<b>Program Ops Manager</b>								
Bill	05/31/2020	SPA 17-32	Trapasso Consulting Servi...	5/20	Reservoir	28,000.00		-28,000.00
Total Program Ops Manager						28,000.00	0.00	-28,000.00
<b>Project Controls</b>								
Bill	05/29/2020	17373609	Brown and Caldwell	5/20 (B)	Reservoir	116,764.80		-116,764.80
Total Project Controls						116,764.80	0.00	-116,764.80
<b>Project Integration</b>								
Bill	05/31/2020	1200270922	HDR Engineering Inc	5/20 (A)	Reservoir	168,516.59		-168,516.59
Total Project Integration						168,516.59	0.00	-168,516.59
<b>Reservoir Operations</b>								
Bill	05/15/2020	20-04-4941.0	MBK Engineers Inc	4/20	Reservoir	3,185.00		-3,185.00
Total Reservoir Operations						3,185.00	0.00	-3,185.00
<b>Special Legal</b>								
Bill	05/28/2020	6195435	Perkins Coie LLP	4/20	Reservoir	971.10		-971.10
Total Special Legal						971.10	0.00	-971.10
Total Professional Fees						685,984.62	0.00	-685,984.62
<b>Website, Data, Computer Support</b>								
Bill	05/15/2020	139505	Adept Solutions Inc	4/20	Authority	61.05		-61.05
Bill	05/15/2020	139505	Adept Solutions Inc	4/20	Reservoir	244.22		-305.27
Bill	05/31/2020	MSP-139499	Adept Solutions Inc	06/20	Authority	209.07		-514.34
Bill	05/31/2020	MSP-139499	Adept Solutions Inc	06/20	Reservoir	836.28		-1,350.62
Total Website, Data, Computer Support						1,350.62	0.00	-1,350.62
<b>Interest Income</b>								
<b>Interest Income-River City</b>								
General J...	05/31/2020	5-3C		rec int fme	Authority		898.75	898.75
General J...	05/31/2020	5-3C		rec int fme	Reservoir		483.94	1,382.69
General J...	05/31/2020	5-5C		rec int fme	Reservoir		2,599.15	3,981.84
Total Interest Income-River City						0.00	3,981.84	3,981.84
Total Interest Income						0.00	3,981.84	3,981.84
<b>TOTAL</b>						<b>722,738.95</b>	<b>3,981.84</b>	<b>-718,757.11</b>

**Sites Project Joint Powers Authority**  
**Balance Sheet by Class**  
As of May 31, 2020

	Authority	Reservoir	TOTAL
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
River City ICS Savings	0.00	2,956,636.65	2,956,636.65
River City Operating Account	748,882.62	401,083.40	1,149,966.02
River City State Fund Checking	0.00	5,744,010.94	5,744,010.94
<b>Total Checking/Savings</b>	<b>748,882.62</b>	<b>9,101,730.99</b>	<b>9,850,613.61</b>
<b>Accounts Receivable</b>			
<b>Accounts Rec Members</b>			
Membership - Authority	68,000.00	0.00	68,000.00
Membership - Reservoir	0.00	-4,988.20	-4,988.20
<b>Total Accounts Rec Members</b>	<b>68,000.00</b>	<b>-4,988.20</b>	<b>63,011.80</b>
<b>Total Accounts Receivable</b>	<b>68,000.00</b>	<b>-4,988.20</b>	<b>63,011.80</b>
<b>Total Current Assets</b>	<b>816,882.62</b>	<b>9,096,742.79</b>	<b>9,913,625.41</b>
<b>TOTAL ASSETS</b>	<b>816,882.62</b>	<b>9,096,742.79</b>	<b>9,913,625.41</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
Accounts Payable	40,577.27	681,986.80	722,564.07
<b>Total Accounts Payable</b>	<b>40,577.27</b>	<b>681,986.80</b>	<b>722,564.07</b>
<b>Total Current Liabilities</b>	<b>40,577.27</b>	<b>681,986.80</b>	<b>722,564.07</b>
<b>Long Term Liabilities</b>			
Participant Reimbursement Polic	0.00	6,064,652.67	6,064,652.67
<b>Total Long Term Liabilities</b>	<b>0.00</b>	<b>6,064,652.67</b>	<b>6,064,652.67</b>
<b>Total Liabilities</b>	<b>40,577.27</b>	<b>6,746,639.47</b>	<b>6,787,216.74</b>
<b>Equity</b>			
Net Assets	114,674.93	1,814,541.65	1,929,216.58
Retained Earnings	351,952.54	3,617,421.31	3,969,373.85
Net Income	309,677.88	-3,081,859.64	-2,772,181.76
<b>Total Equity</b>	<b>776,305.35</b>	<b>2,350,103.32</b>	<b>3,126,408.67</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>816,882.62</b>	<b>9,096,742.79</b>	<b>9,913,625.41</b>

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class**  
**May 2020**

	Authority	Reservoir	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
Accounting Expense	353.00	1,412.00	1,765.00
Admin Support Gen Manager	837.90	3,351.60	4,189.50
Bank Service Fees	103.92	70.96	174.88
General Manager	4,369.69	24,181.57	28,551.26
<b>Office Expenses</b>			
Cleaning	400.00	0.00	400.00
Misc Office & Operating Exp	191.97	0.00	191.97
Pest Control & Maintenance	65.00	0.00	65.00
Trash Service	35.95	0.00	35.95
Water Expense	30.15	0.00	30.15
<b>Total Office Expenses</b>	723.07	0.00	723.07
<b>Professional Fees</b>			
Bond Counsel	0.00	3,970.00	3,970.00
Bus/Comm Manager	0.00	21,320.00	21,320.00
Communication	21,254.99	14,170.00	35,424.99
Cost Development Model	0.00	1,374.00	1,374.00
Engineering & Technical Service	0.00	8,112.77	8,112.77
Env/Biological Services	0.00	65,867.86	65,867.86
EPP Manager	0.00	30,000.00	30,000.00
Executive Director	0.00	33,750.00	33,750.00
Federal Government Affairs Supp	7,500.00	7,500.00	15,000.00
General Legal Counsel	1,268.50	4,438.64	5,707.14
Geotechnical Engineering	0.00	11,875.58	11,875.58
Legislative/Reg/Strategic	4,000.00	4,000.00	8,000.00
Operations/Simulation Modeling	0.00	97,617.53	97,617.53
Permitting & Agreements	0.00	30,527.26	30,527.26
Program Ops Manager	0.00	28,000.00	28,000.00
Project Controls	0.00	116,764.80	116,764.80
Project Integration	0.00	168,516.59	168,516.59
Reservoir Operations	0.00	3,185.00	3,185.00
Special Legal	0.00	971.10	971.10
<b>Total Professional Fees</b>	34,023.49	651,961.13	685,984.62
<b>Website, Data, Computer Support</b>	270.12	1,080.50	1,350.62
<b>Total Expense</b>	40,681.19	682,057.76	722,738.95
<b>Net Ordinary Income</b>	-40,681.19	-682,057.76	-722,738.95
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>Interest Income</b>			
Interest Income-River City	898.75	3,083.09	3,981.84
<b>Total Interest Income</b>	898.75	3,083.09	3,981.84
<b>Total Other Income</b>	898.75	3,083.09	3,981.84
<b>Net Other Income</b>	898.75	3,083.09	3,981.84
<b>Net Income</b>	-39,782.44	-678,974.67	-718,757.11

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class - YTD**  
January through May 2020

	Authority	Reservoir	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Membership Admin/Authority	505,000.00	0.00	505,000.00
Prop 1 Funding	0.00	0.00	0.00
<b>Total Income</b>	505,000.00	0.00	505,000.00
<b>Gross Profit</b>	505,000.00	0.00	505,000.00
<b>Expense</b>			
Accounting Expense	2,792.80	11,171.20	13,964.00
Admin Support Gen Manager	5,102.37	20,409.48	25,511.85
Audit Fees	0.00	10,760.40	10,760.40
Bank Service Fees	353.24	495.95	849.19
General Manager	26,752.05	159,762.61	186,514.66
Insurance - Property	200.00	50.00	250.00
Insurance Liability	0.00	1,604.25	1,604.25
<b>Office Expenses</b>			
Cleaning	900.00	0.00	900.00
Misc Office & Operating Exp	856.48	1,975.81	2,832.29
Pest Control & Maintenance	325.00	0.00	325.00
Trash Service	179.75	0.00	179.75
Water Expense	198.70	0.00	198.70
<b>Total Office Expenses</b>	2,459.93	1,975.81	4,435.74
<b>Professional Fees</b>			
Bond Counsel	0.00	3,970.00	3,970.00
Bus/Comm Manager	0.00	108,721.85	108,721.85
Communication	51,318.91	34,212.23	85,531.14
Cost Development Model	0.00	2,542.60	2,542.60
Cultural Study	0.00	3,885.55	3,885.55
Engineering & Technical Service	0.00	114,518.38	114,518.38
Env/Biological Services	0.00	142,871.28	142,871.28
EPP Manager	0.00	152,059.09	152,059.09
Executive Director	0.00	67,500.00	67,500.00
Federal Government Affairs Supp	37,500.00	37,500.00	75,000.00
General Legal Counsel	21,780.00	21,499.62	43,279.62
Geotechnical Engineering	0.00	48,848.52	48,848.52
Legislative/Reg/Strategic	20,000.00	20,000.00	40,000.00
Municipal Advisor	0.00	20,000.00	20,000.00
Operations/Simulation Modeling	0.00	351,034.64	351,034.64
Organizational Assessment	29,693.41	0.00	29,693.41
Permitting & Agreements	0.00	148,230.41	148,230.41
Program Ops Manager	0.00	142,510.24	142,510.24
Project Controls	0.00	576,819.92	576,819.92
Project Integration	0.00	843,990.67	843,990.67
Real Estate	0.00	761.67	761.67
Reservoir Operations	0.00	20,202.75	20,202.75
Special Legal	0.00	31,374.00	31,374.00
<b>Total Professional Fees</b>	160,292.32	2,893,053.42	3,053,345.74
<b>Website, Data, Computer Support</b>	1,336.80	5,347.20	6,684.00
<b>Total Expense</b>	199,289.51	3,104,630.32	3,303,919.83
<b>Net Ordinary Income</b>	305,710.49	-3,104,630.32	-2,798,919.83
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest Income			
Interest Income-River City	3,967.39	22,770.68	26,738.07
<b>Total Interest Income</b>	3,967.39	22,770.68	26,738.07
<b>Total Other Income</b>	3,967.39	22,770.68	26,738.07

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class - YTD**  
January through May 2020

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	Authority	Reservoir	TOTAL
Net Other Income	3,967.39	22,770.68	26,738.07
Net Income	<u>309,677.88</u>	<u>-3,081,859.64</u>	<u>-2,772,181.76</u>



**Requested Action:**

Consider approval of the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B.

**Detailed Description/Background:**

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through June 1, 2020.

Attachment B summarizes details of the invoices received through June 1, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$722,564.07 with \$40,577.27 of costs being assigned to the Authority and \$681,986.80 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$621,852.49 will be paid through the WSIP account and \$60,134.31 through the JPA/Sites account as shown in Attachment B.

**Staff Contact:**

Joe Trapasso

**Attachments:**

- Attachment A: June 2020 Report on warrants to be drawn for Payment of Claims.
- Attachment B: June 2020 Monthly Key Consultant and Vendor Invoice table.
- Attachment C: June 2020 Key Consultant Budget Status Report.

**WARRANTS DRAWN AGAINST  
Sites Project Authority- General Fund  
June 24, 2020**

2020 June 24 Authority Board,  
Agenda Item 1.3 Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2154	06/09/2020	Adept Solutions	IT & Related Services	1,350.62
2155	06/09/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2156	06/09/2020	J.C. Watson Inc.	GM Services	28,551.26
2157	06/09/2020	Katz and Associates Inc.	Communications	35,424.99
2158	06/09/2020	K·Coe-Isom, LLP	Accounting	1,765.00
2159	06/09/2020	M.R. Cleaning Services	Office Cleaning	400.00
2160	06/09/2020	Maximum Pest Control	Pest Control	65.00
2161	06/09/2020	Mt Shasta Spring Water	Office Water	30.15
2162	06/09/2020	Recology Butte Colusa Counties	Office Trash Pickup	35.95
2163	06/09/2020	Rush Personnel Services Inc.	Administrative Services	4,189.50
2164	06/09/2020	The Ferguson Group	Fed Govt Affairs Support	15,000.00
2165	06/09/2020	U.S. Bank	Misc. Expenses	191.97
2166	06/09/2020	Young Wooldridge LLP	Legal Counsel	5,707.14

THE FOREGOING CLAIM, NUMBERED 2154-2166 ARE APPLIED TO THE  
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount**      100,711.58

\_\_\_\_\_  
County of Colusa

\_\_\_\_\_  
Westside Water District

\_\_\_\_\_  
Colusa County Water District

\_\_\_\_\_  
Placer County Water Agency/City of Roseville

\_\_\_\_\_  
County of Glenn

\_\_\_\_\_  
Sacramento County Water Agency/City of Sacramento

\_\_\_\_\_  
Glenn-Colusa Irrigation District

\_\_\_\_\_  
Reclamation District No. 108

\_\_\_\_\_  
Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST  
Sites Project Authority-WSIP Fund  
June 24, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1052	06/09/2020	AECOM Inc.	Engineering	8,112.77
1053	06/09/2020	Brown and Caldwell	Project Controls	116,764.80
1054	06/09/2020	CH2M	Operations/SIM Modeling	97,617.53
1055	06/09/2020	Forsythe Group LLC	EPP Manager	30,000.00
1056	06/09/2020	Fugro USA Land, Inc.	Geotechnical Engineering Services	11,875.58
1057	06/09/2020	HDR Engineering Inc.	Project Integration	168,516.59
1058	06/09/2020	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	96,395.12
1059	06/09/2020	Larsen Wurzel & Associates, Inc.	Cost Development	1,374.00
1060	06/09/2020	MBK Engineers Inc.	Reservoir Operations	3,185.00
1061	06/09/2020	Perkins Coie, LLP	Special Legal	971.10
1062	06/09/2020	Spesert Consulting	Bus/Comm Manager	21,320.00
1063	06/09/2020	Stradling Yocca Carlson & Rauth	Bond Counsel	3,970.00
1064	06/09/2020	Trapasso Consulting Services	Program Operations Manager	28,000.00
1065	06/09/2020	Waterology Consulting	Executive Director Services	33,750.00

THE FOREGOING CLAIM, NUMBERED 1052-1065 ARE APPLIED TO THE  
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount**      621,852.49

\_\_\_\_\_  
County of Colusa

\_\_\_\_\_  
Westside Water District

\_\_\_\_\_  
Colusa County Water District

\_\_\_\_\_  
Placer County Water Agency/City of Roseville

\_\_\_\_\_  
County of Glenn

\_\_\_\_\_  
Sacramento County Water Agency/City of Sacramento

\_\_\_\_\_  
Glenn-Colusa Irrigation District

\_\_\_\_\_  
Reclamation District No. 108

\_\_\_\_\_  
Tehama Colusa Canal Authority





June 8, 2020

Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for June 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Board Approval Items</b>						
<b>Adept Solutions</b>	MSP-139499		\$1,045.35	\$209.07	\$836.28	KMS
<i>IT Related Services/Computer Equipment</i>	6/1/20	06/20				
<b>Adept Solutions</b>	139505		\$305.27	\$61.05	\$244.22	KMS
<i>IT Related Services/Computer Equipment</i>	5/15/20	4/20				
<b>AECOM (Reservoir) (HR)</b>	No Invoice					HL
<i>Engineering Services</i>						
<b>AECOM Technical Services, Inc.</b>	2000365230		\$8,112.77		\$8,112.77	HL
<i>Engineering/Tech</i>	6/1/20	5/20				
<b>Bender Rosenthal, Inc. (G)</b>	No Invoice					KMS
<i>Real Estate</i>						
<b>Brown and Caldwell (B)</b>	17373609		\$116,764.80		\$116,764.80	JAT
<i>Project Controls</i>	5/29/20	5/20				
<b>CH2M Hill Engineers (Operations) (D)</b>	D3205400-013		\$97,617.53		\$97,617.53	AEF
<i>Operations / Simulation Modeling</i>	5/15/20	4/20				
<b>CH2M/Jacobs (Conveyance) (HC)</b>	No Invoice					HL
<i>Engineering Services</i>						
<b>Colusa Indian Community Council</b>	No Invoice					SPE
<i>Tribal Council</i>						
<b>Darling H2O Consulting, Inc.</b>	No Invoice					FD
<i>Organizational Assessment</i>						
<b>Dunn Consulting</b>	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	6/2/20	5/20				
<b>Fechter and Company, CPAs</b>	No Invoice					JAT
<i>Accounting Services</i>						
<b>Forsythe Group, LLC</b>	SPA-202005		\$30,000.00		\$30,000.00	JB
<i>EPP Manager</i>	6/2/20	5/20				
<b>Fugro (I)</b>	04.72190035-14		\$11,875.58		\$11,875.58	HL
<i>Geotechnical Engineering Services</i>	5/28/20	5/20				
<b>Gerald (Jerry) Johns</b>	No Invoice					AEF
<i>Project Operations</i>						



Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for June 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>HDR (A)</b> <i>Project Integration</i>	1200270922 6/1/20	5/20	\$168,516.59		\$168,516.59	JAT
<b>ICF Jones &amp; Stokes, Inc. (Environ.) (E)</b> <i>Env/Biological Services</i>	0147006 5/14/20	4/20	\$65,867.86		\$65,867.86	AEF
<b>ICF Jones &amp; Stokes, Inc. (Permitting) (F)</b> <i>Permitting and Agreements</i>	0147005 5/14/20	4/20	\$30,527.26		\$30,527.26	AEF
<b>J.C. Watson, Inc.</b> <i>General Manager Services</i>	SPA-058 5/28/20	5/20	\$28,551.26	\$4,369.69	\$24,181.57	JB
<b>Katz &amp; Associates (C)</b> <i>Communications</i>	413745 5/14/20	4/20	\$35,424.99	\$21,254.99	\$14,170.00	KMS
<b>K-Coe Isom, LLP</b> <i>Accounting</i>	KC087169 5/31/20	5/20	\$1,765.00	\$353.00	\$1,412.00	JAT
<b>Larsen Wurzel &amp; Associates, Inc.</b> <i>Cost Development</i>	1609000-0420 5/8/20	4/20	\$1,374.00		\$1,374.00	JAT
<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	33 5/10/20	4/20	\$200.00	\$200.00		KMS
<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	37 5/28/20	5/20	\$200.00	\$200.00		KMS
<b>Maximum Pest Control</b> <i>Pest Spraying</i>	51008 5/28/20	5/20	\$65.00	\$65.00		KMS
<b>MBK Engineers</b> <i>Reservoir Operations</i>	20-04-4941.0 5/15/20	4/20	\$3,185.00		\$3,185.00	AEF
<b>Montague DeRose &amp; Associates, LLC</b> <i>Municipal Advisor</i>	No Invoice					JAT
<b>MT Shasta Water</b> <i>Office Water</i>	495621 5/14/20	5/20	\$30.15	\$30.15		KMS
<b>Perkins Coie, LLP</b> <i>Special Legal</i>	6195435 5/28/20	4/20	\$971.10		\$971.10	AEF
<b>Recology Butte Colusa Counties</b> <i>Office Trash Pickup</i>	37394368 5/31/20	5/20	\$35.95	\$35.95		KMS



Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for June 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000136950 5/18/20	5/20	\$705.60	\$141.12	\$564.48	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000136951 5/18/20	5/20	\$948.15	\$189.63	\$758.52	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000137208 6/1/20	5/20	\$1,411.20	\$282.24	\$1,128.96	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000137209 6/1/20	5/20	\$1,124.55	\$224.91	\$899.64	KMS
<b>Spesert Consulting</b> <i>Bus/Communications Manager</i>	06-20 6/2/20	5/20	\$21,320.00		\$21,320.00	JB
<b>Stradling, Yocca, Carlson &amp; Rauth</b> <i>Bond Counsel</i>	364298-0001 5/13/20	4/20	\$3,970.00		\$3,970.00	JAT
<b>The Ferguson Group</b> <i>Federal Government Affairs Support</i>	0520148 5/1/20	5/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
<b>Trapasso Consulting Services</b> <i>Program Operations Manager</i>	SPA 17-32 6/1/20	5/20	\$28,000.00		\$28,000.00	JB
<b>U.S. Bank - Credit Card</b> <i>Misc. Expenses</i>	Online 6/3 6/3/20	5/20	\$191.97	\$191.97		KMS
<b>Waterology Consulting</b> <i>Executive Director Services</i>	2 6/1/20	5/20	\$33,750.00		\$33,750.00	JT/ FD /JS
<b>William Avery &amp; Associates</b> <i>Personnel Recruiter</i>	No Invoice					JAT
<b>Wiseman Consulting Group</b> <i>ROW/Land Management</i>	No Invoice					KMS
<b>Young Wooldridge, Law Offices, LLP</b> <i>Legal Counsel</i>	65924 5/31/20	5/20	\$5,707.14	\$1,268.50	\$4,438.64	JAT



Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for June 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
			<b>Total</b>	<b>\$ Authority Board</b>	<b>\$ Reservoir Committee</b>	
			Cash Accounts	722,564.07	40,577.27	681,986.80
June 2020 Monthly Totals		JPA/Sites	100,711.58	40,577.27	60,134.31	
		WSIP	621,852.49		621,852.49	
Cumulative Summary		WSIP To Date	3,580,428.45	<b>(4) Fund Checks Received</b>		
		Balance	4,500,365.96	8,080,794.41		

Notes: \*



**JUNE KEY CONSULTANT BUDGET REPORT**  
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
 FINANCE AND ECONOMICS AD HOC COMMITTEE

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
<b>a) HDR</b>		Costs and Task % as of 05/20 Services	<b>1,499,864</b>	<b>1,499,864</b>	<b>843,991</b>	<b>655,873</b>	<b>56%</b>		
	A01	Communications Int.		-	-	-	-	-	
	A02	Ops Modeling Int.		181,007	28,076	152,932	16%	40%	
	A03	Env. Planning Int.		149,357	123,553	25,804	83%	56%	
	A04	Permitting Int.		243,884	173,782	70,102	71%	56%	
	A05	Real Estate Int.		139,718	37,931	101,787	27%	35%	
	A06	Engineering Int.		299,476	175,703	123,773	59%	56%	
	A07	Geotech Int.		-	-	-	-	100%	
	A08	Controls Int.		224,387	141,151	83,236	63%	56%	
	A09	General Int.		98,267	113,340	(15,073)	115%	60%	
	A10	Authority's Engineer		-	-	-	-	100%	
	A11	Health, Safety & Loss Prevention		-	-	-	-	100%	
	A12	Quality Management		-	-	-	-	100%	
	A13	Risk Management		49,890	10,156	39,734	20%	20%	
	A14	IT		15,831	9,070	6,761	57%	56%	
	A15	GIS		-	765	(765)	-	100%	
	A16	Document Management		3,734	3,467	267	93%	56%	
	A17	Staff Support		14,004	1,929	12,075	14%	56%	
	A18	Satellite Project Office		-	-	-	-	100%	
	A19	Land Conservation Approach		-	-	-	-	100%	
	A98	HDR Project Management		40,309	17,755	22,554	44%	56%	
	A99	Expenses		40,000	7,311	32,689	18%	56%	
<b>b) BC</b>		Costs and Task % as of 05/20 Services	<b>899,156</b>	<b>899,156</b>	<b>576,820</b>	<b>322,336</b>	<b>64%</b>		
	B01	Project Controls		113,645	55,363	58,282	49%	45%	
	B02	Contract Administration and Compliance		492,414	305,321	187,093	62%	65%	
	B03	Work Planning and Scheduling		100,341	98,466	1,875	98%	100%	
	B04	Project Administrative Support		117,516	82,765	34,751	70%	65%	
	B05	PMP Sections		-	-	-	-	-	
	B98	Project Management		73,240	32,720	40,520	45%	50%	
	B99	Expenses		2,000	2,185	(185)	109%	100%	



**JUNE KEY CONSULTANT BUDGET REPORT**  
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
 FINANCE AND ECONOMICS AD HOC COMMITTEE

6/8/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
<b>c) K&amp;A</b>		Costs and Task % as of 04/20 Services	<b>199,930</b>	<b>199,930</b>	<b>85,531</b>	<b>114,399</b>	<b>43%</b>		
	C01	Local/Landowner Outreach		14,083	1,443	12,641	10%	15%	
	C02	Statewide Outreach		22,000	3,756	18,244	17%	15%	
	C03	NGO Outreach		12,166	1,085	11,081	9%	-	
	C04	Strategic Communications		19,666	6,724	12,942	34%	35%	
	C05	Message Development/Training		11,831	3,778	8,054	32%	40%	
	C06	Informational Materials Distribution		38,500	26,152	12,348	68%	30%	
	C07	Website Modifications and Management		18,600	5,153	13,448	28%	40%	
	C08	Video & Photography		-	-	-	-	-	
	C09	Authority/Reservoir Committee Public Affairs Support		14,500	7,595	6,905	52%	40%	
	C10	Media Relations		13,084	8,448	4,637	65%	35%	
	C11	Social Media		5,000	1,246	3,754	25%	25%	
	C98	Project Management		30,500	17,695	12,805	58%	40%	
	C99	Expenses		-	2,457	(2,457)	-	-	
<b>d) CH2-d</b>		Costs and Task % as of 04/20 Services	<b>993,000</b>	<b>993,000</b>	<b>351,035</b>	<b>641,965</b>	<b>35%</b>		
	D01	Permitting and Resource Agency Technical Support		100,000	62,027	37,973	62%	90%	
	D02	Environmental Document Support		356,853	70,268	286,585	20%	20%	
	D03	Total Operations Technical Support		300,000	106,184	193,816	35%	65%	
	D04	Value Planning		88,000	71,575	16,425	81%	95%	
	D98	Project Management		31,147	28,591	2,556	92%	50%	
	D99	Expenses & Subconsultants		117,000	12,390	104,610	11%	45%	
<b>e) ICF-e</b>		Costs and Task % as of 04/20 Services	<b>428,000</b>	<b>428,000</b>	<b>142,871</b>	<b>285,129</b>	<b>33%</b>		
	E01	Draft EIS/EIR Review and Strategic Consultation		-	-	-	-	-	
	E02	Prepare Admin Final Responses to Comments		-	-	-	-	-	
	E03	Prepare Administrative Final EIR/EIS		15,000	14,967	33	100%	100%	
	E04	Begin Preparation of Administrative Record for Fin		-	-	-	-	-	
	E05	Engagement		-	-	-	-	-	
	E06	Geotechnical Environmental Document		-	-	-	-	-	
	E07	Develop Environmental Document Work Plan		110,000	75,325	34,675	68%	55%	
	E08	Support Development of EIR/EIS Project Description		180,000	24,714	155,286	14%	15%	
	E09	Prepare Annotated Outline		88,000	-	88,000	-	-	
	E98	Project Management		31,500	27,865	3,635	88%	30%	
	E99	Expenses		3,500	-	3,500	-	-	
<b>f) ICF-f</b>		Costs and Task % as of 04/20 Services	<b>708,300</b>	<b>708,300</b>	<b>148,230</b>	<b>560,070</b>	<b>21%</b>		
	F01	Finalize Joint Biological Assessment		-	-	-	-	-	
	F02	Finalize Geotechnical Permits and Fieldwork		297,120	37,554	259,566	13%	50%	



**JUNE KEY CONSULTANT BUDGET REPORT**  
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
 FINANCE AND ECONOMICS AD HOC COMMITTEE

6/8/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
	F03	Prepare Section 106 Documents		-	-	-	-	-	
	F04	Begin Preparation of Permits and Agreements		26,000	25,976	24	100%	100%	
	F05	Prepare for 2020 Field Work Studies		-	-	-	-	-	
	F06	Strategize on Mitigation and Adaptive Management P		-	-	-	-	-	
	F07	Early Coordination and Development of Key Permits		333,740	48,638	285,102	15%	20%	
	F98	Project Management		35,000	29,668	5,332	85%	30%	
	F99	Expenses		16,440	6,395	10,045	39%	15%	
<b>g) BRI</b>		<b>Costs and Task % as of 01/20 Services</b>	<b>762</b>	<b>762</b>	<b>762</b>	<b>0</b>	<b>100%</b>		
	G01	Develop Draft Right-of-Way Manual Sections		-	-	-	-	-	
	G02	Right-of-Way Planning Efforts		-	-	-	-	-	
	G03	Right-of-Entry / Early-Access Program		517	517	0	100%	-	
	G04	Property Management Program		-	-	-	-	-	
	G05	Public Outreach and Community Engagement		-	-	-	-	-	
	G98	Project Management / QC		245	245	0	100%	-	
	G99	Expenses		-	-	-	-	-	
<b>hc) CH2-hc</b>			<b>597,023</b>	<b>597,023</b>	<b>-</b>	<b>597,023</b>			
	HC01	Project Coordination		15,378	-	15,378	-	-	
	HC02	Engineering Support for Proj. Description of Preferred Proj. from Value Planning		370,475	-	370,475	-	-	
	HC98	Project Management		55,469	-	55,469	-	-	
	HC99	Expenses & Subconsultants		155,700	-	155,700	-	-	
<b>hr) AEC-hr</b>			<b>599,379</b>	<b>599,379</b>	<b>-</b>	<b>599,379</b>			
	HR01	Project Coordination		7,339	-	7,339	-	-	
	HR02	Engineering Support for Project Description of Preferred Project		567,000	-	567,000	-	-	
	HR98	Project Management		25,040	-	25,040	-	-	
<b>i) FUG</b>		<b>Costs and Task % as of 05/20 Services</b>	<b>85,995</b>	<b>85,995</b>	<b>48,849</b>	<b>37,146</b>	<b>57%</b>		
	I01	Data Review and Develop 2019 Feasibility Study Work Plan		-	-	-	-	-	
	I02	- Obsolete -		-	-	-	-	-	
	I03	2019 Site Investigation		-	-	-	-	-	
	I04	Future Site Investigation Work Plan for Design		-	-	-	-	-	
	I05	Assessment of Proposed Field Data Collection Points		50,786	22,428	28,358	44%	44%	
	I98	Project Management		35,209	26,421	8,788	75%	75%	



Topic: **Authority Board Agenda Item 2.1**

**2020 June 24**

Subject: **State Legislative Activities**

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**Requested Action:**

Consider acceptance of 2020-2021 Sites Project State Agency Legislative Activity Priorities.

**Detailed Description/Background:**

In response to the recommendation outlined in the Organizational Assessment to prepare an analysis and staff recommendation on federal funding pursuits, staff developed a Federal Legislative/Government Affairs Priorities memorandum that was approved by the Reservoir Committee and Authority Board at their respective May 2020 meetings.

In addition to the Federal Legislative/Government Affairs Priorities memorandum, staff has worked with the Authority Ad Hoc Legislative & Outreach Committee to develop a list of State level legislative and government priorities to focus our activities to better align with key project milestones. The State activities will be implemented in coordinated manner with our Federal government affairs/legislative priorities. These State priorities will be the Committee and Team focus through December 2021. Any adjustments would be brought back to the Reservoir Committee and Authority Board before being incorporated and updates will be provided on significant progress.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Sufficient funds exist to support activities associated with these priorities within the Amendment 2 work plan.

**Staff Contact:**

Jerry Brown/Kevin Spesert

**Attachments:**

Attachment A: State Legislative/Government Affairs Priorities Memo.



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**TO:** Ad Hoc Legislative & Outreach Committee

**DATE:** 10 June 2020

**SUBJECT:** State Government Affairs Priorities

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Staff has been working to identify near-term (thru December 31, 2021) State government affairs/legislative priorities to focus our activities to better align with key project milestones and are implemented in coordinated manner with our Federal government affairs/legislative priorities.

The following represents the staff's proposed State government affairs/legislative priorities.

### **STATE FUNDING**

#### **Proposition 1/CWC**

- Continue to advance activities to meet the statutory requirements of WSIP to secure the \$816 million awarded to the project.
  - Must have completed feasibility studies, a draft version of the recirculated environmental documents released for public review, CWC finding that the project is feasible and advances long-term Delta goals, and commitments for at least 75 percent of the non-WSIP funding **by January 1, 2022**.
- Continue to secure WSIP Early Funding that was awarded to the project.
  - Approximately **\$32 million** of the WSIP Early Funding awarded to the project is still available (\$40.8 million awarded by CWC).
- Advance discussions with CWC to address requests outlined in the WSIP Project Coalition Letter sent on May 11, 2020 to address impacts of COVID19 on the WSIP projects.
  - Modification of Early funding conditions, Increased release frequency or waiver of retention on early funding, increase flexibility within the early funding agreements, Incorporate COVID related impacts into pre-established deadlines.
- Advance discussions with CWC to reconcile WSIP public benefits regarding the VP7 recommended alternative.

#### **California Infrastructure Bank**

- Identify and begin groundwork to potentially apply for loan funding for the project from the California Infrastructure and Economic Development Bank (IBank) for appropriate/eligible project components.
  - Infrastructure State Revolving Fund Loans (ISRF), IBank Bond Financing, Infrastructure State Revolving Fund Bonds (ISRB).

#### **Other State Appropriations/Bonds/Grants**

- Support development and secure funding from potential state bond measures for infrastructure development, drought resiliency, water resources, and flood control.

- Possible bond to support the priorities identified in the Governor's Water Resilience Portfolio has been discussed but may be delayed due to COVID19 impacts to the state's economy.
- Track and pursue opportunities for state appropriations/grants as appropriate for transportation, economic/workforce development, flood control, infrastructure planning, operations & maintenance, etc.

### **STATE AGENCY COORDINATION**

- Pursue development of a DWR/SWP Coordinated Operations Plan.
  - Including term sheet whereby the parties agree on the key provisions of an agreement by **July 2021**.
- Completion of the recirculated Draft Environmental Impact Report (EIR) by **July 2021**.
  - Coordinated with USBR's development of the Recirculated Draft Environmental Impact Statement (EIS) which is planned for completion no later than **July 2021**.
- Develop strategy to advance the Authority's water rights application by **September 2020** with a planned submittal of the application by **June 2022 (aligned with Final EIR/EIS)**.
- Secure permits and approvals of CDFW for ITP & LSA.
  - Enter a three-year agreement to fund CDFW staff to support of the project's permitting by **December 2020**.
  - Execute Contract with CDFW for WSIP benefits.
- Secure permits and approvals from Division of Safety of Dams (DSOD) to initiate preliminary design by January 2022.
- Complete approvals and permits to achieve the Final Funding Conditions for Prop 1 by **June 2023** for management of WSIP public benefit water produced by the project.
  - All environmental documental competed, all other federal, state, and local approvals, certifications and agreements required to be completed have been obtained.

Other items that do not require legislative/government affairs action but are administrative in nature are listed below. We will need to keep our legislators informed on progress of these items so that they can step in when/if needed to assist in keeping them on the timeline required to support the project schedule.

**Permitting** - Ongoing consultation with state agencies to secure required state permits to advance the project.

**Public Outreach** - Coordinate with appropriate state agencies on any public outreach activities associated with a recirculated EIR. Reestablish AB 52 engagement with tribes and re-engage in consultation.



Topic: **Authority Board Agenda Item 2.2**

**2020 June 24**

Subject: **Negotiation Approach - Permits and Operating Agreements**

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**Requested Action:**

Consider approval of the Authority's negotiation approach for permits and operating agreements.

**Detailed Description/Background:**

The work plan being executed over the next 18 months includes negotiation of permit and operating agreement terms with state and federal agencies. The organizational assessment identified the need for the Authority to establish an understanding of its process for managing these important discussions to ensure continued policy level oversight and outcomes the Reservoir Committee and Authority Board support. The attached negotiation approach, if approved, would be followed in the negotiation of all permits and operating agreements for the Authority.

The Reservoir Committee and Authority Board would maintain policy level oversight of the negotiations under the proposed approach. However, a single lead negotiator would be empowered to manage the negotiating and would provide progress updates. The policy direction of the Reservoir Committee and Authority Board defines the parameters or principles that set "what" the lead negotiator must accomplish in the negotiations. The lead negotiator is empowered to determine "how" the policy direction is achieved in permits and agreements. When the lead negotiator is satisfied the outcomes of negotiation have achieved the policy direction, a proposed agreement would be brought for Reservoir Committee and Authority Board approval.

Should Reservoir Committee and Authority Board members wish to be involved in the negotiations, they can be under the proposed approach. The proposed approach allows for a negotiating team supporting the lead negotiator that can be made up of Reservoir Committee and/or Authority Board members as advisors on policy concerns. But the involvement of Reservoir Committee and/or Authority Board members does not override the authority of the lead negotiator who remains accountable to the entire Reservoir Committee and Authority Board.

The proposed approach can be adjusted for special circumstances. For example, operating agreements involving the State or Federal projects may require coordination with Reservoir Committee and/or Authority Board members that contract with these entities while also serving the interests of all participating members. Any coordination activities would be discussed with all Reservoir Committee and Authority Board members and they could direct a slightly different arrangement in these cases should they feel it is necessary.

**Prior Action:**

The proposed approach has been reviewed by the Coordinating Committees of the Reservoir Committee and Authority Board, the Engineering and Operations Workgroup and the Environmental Planning and Permitting Workgroup. Input received has been incorporated into the proposed approach.

**Fiscal Impact/Funding Source:**

None.

**Staff Contact:**

Jerry Brown/Ali Forsythe

**Attachments:**

Attachment A: Draft, Proposed Approach to Permit and Agreement Negotiations  
Environmental Planning, Permitting and Operations

## **Approach to Permit and Agreement Negotiations Environmental Planning, Permitting and Operations**

This document provides the approach to be used by the Executive Director for permit and agreement negotiations for those permits and agreements that are needed for the Sites Project and that fall within the environmental planning, permitting, and operations services areas.

- Lead Negotiator – The Executive Director will serve as the lead negotiator on permits and agreements for the environmental planning, permitting, and operations services areas, unless another person is identified as the lead by the Executive Director. The Lead Negotiator is responsible to achieve negotiated terms in accordance with the principles/parameters of the Reservoir Committee and Authority Board.
- Work Group – The Lead Negotiator will consult with the appropriate Reservoir Committee Work Group on technical analysis, alternatives evaluation, and advising Work Group members on constraints, conflicts, and limitations. Communications with the Lead Negotiator are to be kept strictly confidential and disclosed only to the appropriate Work Group members that are part of the negotiation team, the Lead Negotiator, counsel, the Reservoir Committee, and the Authority Board.
- Negotiation Team – The appropriate Reservoir Committee Work Group chair may assign a small subset of Reservoir Committee or Authority Board members (2-4) to participate in negotiations with the Lead Negotiator.
  - Guidelines on participation:
    - The Work Group chair selects the Negotiation Team to achieve balanced representation of interests (e.g. NOD/SOD, Urban, Ag, CVP/SWC) and considers other attributes of members.
    - The Lead Negotiator is the Authority's decision maker in the negotiations and must be present at all discussions with the agency.
    - The Negotiation Team is to strictly provide policy counsel to the Lead Negotiator and has no authority to negotiate on behalf of Sites.
    - The Negotiation Team is there to represent the best interest of the Sites Project and all of the Sites members (Reservoir Committee and Authority Board); not for personal or specific agency or regional interest, recognizing that their personal or specific agency interest helps and informs key components of the discussions.

- An executive level relationship should be fostered between Reservoir Committee and Authority Board members and agency political appointees as this can assist in but is not a substitute for the negotiations approach.
  - Communications among the Negotiation Team and with the Lead Negotiator are to be kept strictly confidential and disclosed only to the Negotiation Team, the Lead Negotiator, counsel, the Reservoir Committee, and the Authority Board.
- 
- Reservoir Committee – The Lead Negotiator, working with the Negotiation Team, coordination with counsel, will recommend key negotiation principles/parameters for the Reservoir Committee. The Reservoir Committee will review, modify and recommend approval of the key negotiation principles/parameters to the Authority Board.
  - Authority Board – The Authority Board will review, modify and approve the key negotiation principles/parameters that the Lead Negotiator will use to negotiate agreements in principle with the respective agency. If conflicts exist between the Reservoir Committee and Authority Board, the Lead Negotiator will be responsible to resolve those conflicts and, in coordination with counsel, resubmit the key principles/parameters to the Reservoir Committee and Authority Board for review, modification, and approval.
  - Final Agreement – When the Lead Negotiator has determined that the key negotiation principles/parameters have been met, the Lead Negotiator, in coordination with counsel, will prepare the final agreement and present to the Reservoir Committee how the Final Agreement complies with the key negotiation principles/parameters. The Reservoir Committee will consider and deliberate accepting that the Final Agreement complies with the key negotiation principles/parameters. The Reservoir Committee will consider recommending approval / signature of the Final Agreement to the Authority Board. The Authority Board will consider approval / signature of the Final Agreement after recommendation by the Reservoir Committee.
  - There will be no disclosure of confidential information by any Reservoir Committee or Authority Board participant outside of closed session. All Authority staff, consultants, and members of the Negotiating Team shall maintain the confidentiality of this information within the Authority.

For clarification:

- Parameter is a dollar amount.
- Principles of negotiation are terms and conditions of agreement.

This negotiation approach would apply to:

- All permits and approvals listed in Table C1-2 in the April 2020 Value Planning Report
- Coordinated Operations Plans with the Department of Water Resources and Bureau of Reclamation
- Use of Facilities Agreements with Tehama-Colusa Canal Authority, Glenn-Colusa Irrigation District and operating entities in the Colusa Basin Drain
- Contract with the California Department of Fish and Wildlife for Prop 1 WSIP Environmental Benefits
- Final Funding Agreement for Prop 1 WSIP with the California Water Commission



**Requested Action:**

Receive status update on preliminary participation levels, outreach efforts related to maintaining project subscription in Second Amendment to 2019 Reservoir Project Agreement (Amendment 2) and the process of rebalancing participation.

**Preliminary Participation Levels:**

Soft call results have been updated and are included in Attachment A. In summary:

- All participants have responded and provided staff-recommended participation levels. Based on these results, full subscription can be achieved.
- Based on projected, reduced participation from Sacramento Valley, approximately 13,000 AF may be available. The Reservoir Committee and Authority Board in May 2020 requested that outreach be conducted to try to achieve the 25% goal for Sac Valley participation.
- Outside of the Sacramento Valley, current participants identified interest in 5,000 AF and prior participants expressed interest in 10,000 AF of additional capacity, if available.

**Outreach and Rebalancing:**

Staff has initiated outreach to existing and prior participants in the Sacramento Valley to determine interest in additional capacity. Outreach to potential new Sac Valley participants would occur later. This is consistent with the approved priority system:

1. The goal is total Sac Valley participation of ~25%. Priority is given to current, prior and new Sac Valley participants in that order.
2. Existing Reservoir Committee participating members (with sub-priorities by seniority)
3. Prior Reservoir Committee participating members (with sub-priorities by exit date)
4. Nonparticipants. Priority for new participants outside of Sac Valley.

The process for a participant securing a position in the participation queue involves the following steps:

Status:	<b>Draft</b>	Preparer:	<b>Robinette</b>	Phase:	<b>2</b>	Version:	<b>A</b>
Purpose:	<b>Staff Report</b>	QA/QC:	<b>Brown</b>	Date:	<b>2020 June 24</b>		
Caveat:	<b>Informational</b>	Authority Agent:	<b>Brown</b>	Ref/File #:	<b>12.221</b>		
Notes:				Page:	<b>1</b>	of	<b>3</b>



- Participants submit a letter of intent for new or increased participation prior to September 10, 2020 to secure a position in the queue. The letter should acknowledge the potential financial commitment. Attachment B shows the remaining contributed credit that participants can apply to prior participant payments.
- Staff prioritizes requests based on the approved rebalancing priority system.
- At the September meetings, the Reservoir Committee and Authority Board direct staff to offer capacity to participants in the queue.

To date, the responses have been mixed; some are considering it and others are not interested. More time is needed for consideration and decision. As a reminder, new and returning participants must be approved for admission according to Section 10 of the Participation Agreement, which includes a 75% weighted approval at the Reservoir Committee and 75% of Authority Board director approval as well as other requirements.

**Schedule:**

The following items will be considered at the Reservoir Committee and Authority Board at their monthly meetings:

- July: Outreach update.
- August: Outreach update.
- September: Final participation levels for current members (executed agreements), approval of participation queue, vote to onboard new participants.
- October: Final participation levels for new members (executed agreements), approval of the final Exhibit A, invoices sent for payment.

**Cash Call Timing:**

The proposed cash call schedule is:

- \$60/AF due Nov 1, 2020.
- Up to \$40/AF due Apr 1, 2021.

Recall that payment plan alternatives were discussed in the May meetings. Staff was asked to consider an alternative payment plan for Colusa County based on their unique situation. The alternate payment plan proposed by the County was analyzed by the Project team and was determined to meet the spirit and intent of Amendment 2. The Project team determined that it is prudent and reasonable to accept the alternate payment plan and made a finding of equivalency for the reasons outlined in the attached letter which was sent on June 5, 2020 (Attachment C).

**Prior Action:**

May 21, 2020: The Reservoir Committee accepted Exhibit B (2020 and 2021 budget) to the Second Amendment to 2019 Reservoir Project Agreement and directed staff to begin outreach to potential participants based on the proposed priority system to explore interest in Sites capacity, if available.

May 5, 2020: At a Reservoir Committee workshop, staff provided information on changes to the cash call process and schedule in light of potential economic

impacts of the COVID-19 natural disaster on participating member agencies. A two-step cash call process including a "Soft Call" and a "Hard Call" will be used to better plan for changes in participation. The due date of the first cash call of \$60/AF will be moved two months out to November 1, 2020. The due date of the second cash call will be moved two months out to April 1, 2021 and will be up to \$40/AF. The Amendment 2 work will still begin on September 1, 2020.

April 17, 2020: The Reservoir Committee approved the Amendment 2 Work Plan for the purposes of planning cash calls for participants totaling \$100/AF, producing a draft budget exhibit to the participation agreement, and developing consultant task orders.

March 30, 2020: At a joint workshop, staff provided information that included a process overview of task order development; an updated project schedule; cash flows for Reservoir Committee and Authority Board; and preliminary task budgets including assigned resources.

March 19, 2020: Staff provided information on the goals, schedule, cash flow, and preliminary budget allocation by subject assuming a cash call of \$100/AF. Staff provided a preliminary cash call schedule of \$60/AF due September 1, 2020 and \$40 due February 1, 2021.

February 21, 2020: Staff provided information on three possible revenue scenarios and a task list for Amendment 2 (September 1, 2020 and ending December 31, 2021). Staff received direction to continue to develop the \$100/AF revenue scenario.

January 17, 2020: Staff provided information regarding the proposed process for developing a work plan. This work plan proposes to focus on improving certainty related to project operations, permitting, and affordability, and to meeting the January 1, 2022 Prop 1 (WSIP) milestone to remain eligible to receive funding.

**Fiscal Impact/Funding Source:**

The total cash call remains unchanged from the approved Amendment 2 work plan in the total amount of \$100/AF. With the Amendment 1B carryover funds it may be possible to reduce the total cash call. However, Staff proposes to keep the first call at \$60/AF and reassess the second call currently projected at \$40/AF midway through the Amendment 2 work. At that time, any adjustments to the second call can be considered based on the then current projections. Participating members can consider the second call to be an "up to" amount since the Amendment 1B carryover represents previously unanticipated funds for the Amendment 2 work plan.

**Staff Contact:**

Jerry Brown

**Attachments:**

Attachment A – Preliminary Amendment 2 Participation Table.

Attachment B – Participant Contributed Credit Balance.

Attachment C – Colusa County Payment Proposal Letter.

## Preliminary Amendment 2 Participation Table Reservoir Committee

Based on preliminary soft call survey results as of 3pm Wednesday, 6/3/2020

**Working Draft, Subject to Change**

Participant	Phase 2 (2019) Participation Level (Ref, AF)	Participation Level (AF) Staff Recommendation	Variance (AF)	Participation Increase Interest (AF)
Antelope Valley East Kern WA	500	500	0	
Carter Mutual Water Company	300	300	0	
City of American Canyon	4,000	4,000	0	
Coachella Valley Water District	10,000	10,000	0	
Colusa County	10,000	10,000	0	
Colusa County WD**	11,975	11,000	-975	Possibly
Cortina WD	450	450	0	
Davis Water District	2,000	2,000	0	
Dunnigan WD	2,717	2,717	0	
Desert WA	6,500	6,500	0	
Glenn Colusa Irrigation District	5,000	5,000	0	
LaGrande water district	1,000	1,000	0	
Metropolitan Water District of Southern California	50,000	50,000	0	
RD-108	4,000	4,000	0	
San Bernardino Valley Municipal Water District	21,400	21,400	0	
San Geronio Pass Water Agency	14,000	14,000	0	
Santa Clara Valley WD	16,000	16,000	0	
Santa Clarita Valley Water Agency	5,000	5,000	0	5,000
Westside W.D.**	15,000	2,000	-13,000	
Zone 7 Water Agency	10,000	10,000	0	
Wheeler Ridge-Maricopa WSD	3,050	3,050	0	
Pacific Resources MWC*	0	0	0	10,000
<b>Total</b>	<b>192,392</b>	<b>178,417</b>	<b>-13,975</b>	<b>15,000</b>

\*Phase 1 participant, no survey response received. Interest expressed by a responding Phase 2 participant.

\*\*Indicated possibility for higher participation, lower projected participation level shown

## All Participant Summary Phase 1 Conversion and Voluntary Changes Allocations

Participant	Total Paid	Conversion (Class 2 to Class 1)	Voluntary Changes	Partial Refund (Voluntary Changes)	Remaining Voluntary Change Credit (long term liability)	Refund Unspent Phase 1 Funds	8/31/19 Balance of Long term Liability
American Canyon, City of	\$ 145,500.00	\$ 48,500.00					\$ -
Antelope Valley-East Kern Water Agency	\$ 83,104.75		\$ (58,854.75)	\$ (10,832.99)	\$ (48,021.76)	\$ (2,849.09)	\$ (45,172.67)
California Water Service	\$ 848,750.00		\$ (848,750.00)	\$ (156,223.59)	\$ (692,526.41)	\$ (29,097.84)	\$ (663,428.57)
Carter MWC	\$ 24,250.00	\$ 7,275.00	\$ (16,975.00)	\$ (3,124.47)	\$ (13,850.53)	\$ (831.37)	\$ (13,019.16)
Coachella Valley Water District	\$ 1,101,095.50	\$ -	\$ (616,095.50)	\$ (113,400.48)	\$ (502,695.02)	\$ (37,749.05)	\$ (464,945.97)
Colusa County	\$ 485,000.00			\$ -	\$ -		\$ -
Colusa County Water District	\$ 1,557,383.50		\$ (980,476.00)	\$ (180,469.49)	\$ (800,006.51)	\$ (53,392.05)	\$ (746,614.46)
Dept of Water Resources				\$ -	\$ -		\$ -
Desert Water Agency	\$ 270,072.25	\$ 45,177.75		\$ -	\$ -		\$ -
Garden Highway MWC	\$ 97,000.00		\$ (97,000.00)	\$ (17,854.12)	\$ (79,145.88)	\$ (3,325.47)	\$ (75,820.41)
Glenn-Colusa Irrigation District	\$ 970,000.00		\$ (727,500.00)	\$ (133,905.94)	\$ (593,594.06)	\$ (33,254.68)	\$ (560,339.38)
Metropolitan Water District of S. CA	\$ 1,212,500.00	\$ 1,212,500.00		\$ -	\$ -		\$ -
Orland-Artois Water District	\$ 970,000.00		\$ (970,000.00)	\$ (178,541.25)	\$ (791,458.75)	\$ (33,254.68)	\$ (758,204.07)
Pacific Resources MWC	\$ 485,000.00		\$ (485,000.00)	\$ (89,270.62)	\$ (395,729.38)	\$ (16,627.34)	\$ (379,102.04)
Reclamation District 108	\$ 970,000.00		\$ (776,000.00)	\$ (142,833.00)	\$ (633,167.00)	\$ (33,254.68)	\$ (599,912.32)
San Bernardino Valley Municipal Water District	\$ 1,246,522.75		\$ (208,622.75)	\$ (38,399.76)	\$ (170,222.99)	\$ (42,734.75)	\$ (127,488.24)
San Geronio Pass Water Agency	\$ 581,709.00	\$ 97,291.00		\$ -	\$ -		\$ -
Santa Clara Valley Water District	\$ 997,232.75		\$ (221,232.75)	\$ (40,720.80)	\$ (180,511.95)	\$ (34,188.30)	\$ (146,323.65)
Santa Clarita Valley Water Agency	\$ 207,749.75	\$ 34,750.25		\$ -	\$ -		\$ -
TC6: 4M Water District	\$ 24,250.00		\$ (24,250.00)	\$ (4,463.53)	\$ (19,786.47)	\$ (831.37)	\$ (18,955.10)
TC6: Cortina Water District	\$ 14,550.00		\$ -	\$ -	\$ -		\$ -
TC6: Davis Water District	\$ 97,000.00		\$ -	\$ -	\$ -		\$ -
TC6: Dunnigan Water District	\$ 242,500.00		\$ (110,725.50)	\$ (20,380.48)	\$ (90,345.02)	\$ (8,313.67)	\$ (82,031.35)
TC6: LaGrande Water District	\$ 48,500.00		\$ -	\$ -	\$ -		\$ -
TC6: Proberta Water District	\$ 145,500.00		\$ (145,500.00)	\$ (26,781.19)	\$ (118,718.81)	\$ (4,988.20)	\$ (113,730.61)
Tehama-Colusa Canal Assoc				\$ -	\$ -		\$ -
US Bureau of Reclamation				\$ -	\$ -		\$ -
Western Canal Water District	\$ 169,750.00		\$ (169,750.00)	\$ (31,244.72)	\$ (138,505.28)	\$ (5,819.57)	\$ (132,685.71)
Westside Water District	\$ 1,212,500.00		\$ (485,000.00)	\$ (89,270.62)	\$ (395,729.38)	\$ (41,568.35)	\$ (354,161.03)
Wheeler Ridge-Maricopa Water Storage District	\$ 831,023.25		\$ (683,098.25)	\$ (125,733.21)	\$ (557,365.04)	\$ (28,490.11)	\$ (528,874.93)
Yolo County Flood Control and Water Conservation District				\$ -	\$ -		\$ -
Zone 7 Water Agency	\$ 831,023.25		\$ (346,023.25)	\$ (63,690.13)	\$ (282,333.12)	\$ (28,490.11)	\$ (253,843.01)
<b>Totals</b>	<b>\$ 15,869,466.75</b>	<b>\$ 1,445,494.00</b>	<b>\$ (7,970,853.75)</b>	<b>\$ (1,467,140.40)</b>	<b>\$ (6,503,713.35)</b>	<b>\$ (439,060.68)</b>	<b>\$ (6,064,652.67)</b>

\*note conversion and refund totals changed due to calculation error on Coachella's invoice, a revised invoice was sent



Michael J. Azevedo  
Director of Public Works, Colusa County  
738 Market Street  
Colusa, CA 95932

June 5, 2020

Dear Mr. Azevedo,

This is in response to our recent conversations regarding the ongoing and ever-changing conditions of the COVID-19 economic impacts on County finances. The implications of these unanticipated and significant circumstances are presenting challenges unique to the County<sup>1</sup>. You have proposed an alternate payment plan for the County's continued participation in the Amendment No. 2 work plan that you wish to present to the Colusa County Supervisors when they consider the Second Amendment to 2019 Reservoir Project Agreement (Amendment) at their June 16, 2020 meeting.

The alternate payment plan proposed by the County (see attached) has been analyzed by the Project team and has been determined to meet the spirit and intent of the Amendment. The Project team finds that it is prudent and reasonable to accept the alternate payment plan and make a finding of equivalency for the following reasons:

- The same total dollars are to be paid and there is no lesser commitment as compared to any of the other participating members.
- The timing of the alternate payments is such that on a cash flow basis there is no redirected impacts on other participating members.
- The administrative burden of the alternate plan is offset by the proposed additional year of rent relief for the Authority's use of the Maxwell office building which is owned by the County.

A comparison of the standard payment plan and the proposed alternate payment plan is shown on the attached document.

Please do not hesitate to contact me if you have any questions.



Jerry Brown  
Executive Director, Sites Project Authority

cc: Reservoir Committee  
Authority Board

Attachment

1. Colusa County is the only participating member that generates 100% of its revenues to pay for participation in the project from taxes that do not involve water services.

**Comparison of Payment Plans for Colusa County Sites Reservoir Participation  
Amendment No. 2 of the Project Agreement**

Payment <sup>1</sup>	Approx. Payment Date	Amendment No. 2 Payment Plan	Approx. Payment Date	Colusa County Proposed Alternate and Equal Payment Plan
early			June 30, 2020	\$150,000
1	Nov 1, 2020	\$600,000	Nov 1, 2020	\$500,000
2	April 1, 2021	up to \$400,000	July 1, 2021	up to \$350,000 <sup>2</sup>

1) All payments assume continued County participation of 10,000 acre-feet

2) depends on the Authority's determination of required funding. Prior amounts contributed in excess of amendment no. 2 will be credited in determining the County's 3rd payment

Note: The County's proposal includes continuing to waive rent collection (estimate to be \$1,500/month) on the Maxwell project office through July 2021



Topic: **Authority Board Agenda Item 3.2**

**2020 June 24**

Subject: **Final Federal Feasibility**

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**Requested Action:**

Receive status update on draft 2020 Final Federal Feasibility Report.

**Detailed Description/Background**

The approved 2020-2021 Sites Federal Government Affairs Priorities includes completion of the Final Federal Feasibility Report (2020 FFFR) to qualify for federal funding and serve as a basis for the State's feasibility analysis required for WSIP funding. The draft 2020 FFFR has been drafted and is routing through the ~6-month review process.

The draft 2020 FFFR determines the Sites project to be feasible and there is federal interest for investment. Potential benefits include CVP operational flexibility for north (including the American River watershed) and south of delta, new supplies for incremental level 4 refuges, and improvements for migrating fish in north of delta rivers and streams. Assuming this determination remains, Sites would be qualified to receive a portion of WIIN Act construction funds which under beneficiary pays would require operating and storage capacity obligations that would be covered under future agreements. Conservatively, the VP7 plan of finance does not include WIIN funds but could accommodate federal participation should an agreement be reached.

There are fairly significant differences between the draft 2020 FFFR and VP7 (the Authority's preferred alternative). The 1.5MAF reservoir size in VP7 is not specifically analyzed and the Delevan Pipeline is not eliminated. The range of reservoir sizes encompasses the 1.5MAF in VP7 and the report indicates that other conveyance mechanisms would be feasible. It was not possible to address these discrepancies and still meet WIIN Act deadlines. The Authority is preparing proactive communications on these issues. The draft 2020 FFFR commits to a post report analysis in spring 2021 to coincide with the Authority's engineering advancement of VP7. Feasibility and federal interest are not expected to change materially.

The draft 2020 FFFR is supportive of meeting the State's WSIP feasibility requirements. The project is found to be feasible in all areas of analysis; economic, financial, technical and environmental. The State's requirements align with these same areas, although the State determination will be looking to confirm its investment in the project which is different than potential federal investment. A benefit cost ratio of 1.1 is determined using the rigorous federal standards. A BCR must exceed 1.0 to qualify for federal investment and the many factors are considered among the storage projects competing for WIIN Act funds.

Status:	Draft	Preparer:	Brown	Phase:	2	Version:	A
Purpose:	Staff Report	QA/QC:		Date:	2020 June 24		
Caveat:	Informational	Authority Agent:	Brown	Ref/File #:	12.221-2		
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The draft 2020 FFR puts Sites on track to meet WIIN deadlines and qualify for federal funding. Two key WIIN criteria are a determination of feasibility by December 2020, and initiation of construction by 2022, although what it means to be in construction has not yet been specified. The draft 2020 FFR is going through policy review currently and will be sent to Washington DC in July where it will undergo numerous reviews including by OMB and finally reaching the Secretary of Interior who must submit the final determination to Congress. Authority Staff is on point for keeping our delegation informed and will work cooperatively and expeditiously to address questions or concerns that arise through the review process. The Authority delegation will keep abreast of the report as well. Any significant updates will be brought back to the Reservoir Committee and Authority Board.

**Prior Reservoir Committee Action:**

April 2020 – The organizational assessment response matrix identified two items being addressed by this report – 1) Create a strategy to have Reclamation to the table to describe what the local investment will do for their contracts. 2) Establish a strategy to get state and federal agencies to be storage investors.

**Fiscal Impact/Funding Source:**

Federal funds have paid 100% of the cost of the draft 2020 FFR. A portion of the 2019 \$6M Appropriation to the Sites project will pay the remaining costs plus the cost of the post report analysis. The federal expenditures count as non-State match toward WSIP early funding.

**Staff Contact:**

Jerry Brown

**Attachments:**

None.





Topic: **Authority Board Agenda Item 3.3**

**2020 June 24**

Subject: **Proposed Objectives and Alternatives for the Revised EIR/EIS**

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**Requested Action:**

Review and comment on the objectives and alternatives for the Revised Environmental Impact Report / Environmental Impact Statement (EIR/EIS) to focus efforts in developing a more complete project description on schedule.

**Detailed Description/Background:**

Staff has begun work on preparation of the revised and recirculated Draft EIR (Revised EIR). As part of this effort, the project objectives and action alternatives are being revised based on the Value Planning Report for the Revised EIR/EIS as described in more detail below and attached.

It is important that the Reservoir Committee and Authority Board review and comment on these recommended revisions at this early stage so staff and the consultant team can focus our efforts on development of more complete descriptions of these alternatives for the Revised EIR/EIS, permitting effort, and feasibility design currently underway. Staff anticipates returning to the Reservoir Committee and Authority Board in September with the Revised EIR/EIS project description, including any changes to the objectives based on initial analysis, a more complete description of the action alternatives, along with a recommendation for a Preferred Project. Staff will be seeking Reservoir Committee and Authority Board approval of this Revised EIR/EIS project description and the recommended Preferred Project in September.

Section 15124(b) of the California Environmental Quality Act (CEQA) Guidelines requires that a project description contain a clear statement of the project objectives including the underlying purpose of the project. Revisions to the Project objectives are needed from those contained in the 2017 Draft EIR/EIS to: (1) better reflect the goals of the Reservoir Committee and Authority Board as reflected in the Value Planning Report along with Sites Project messaging and informational materials adopted by the Authority Board in April 2020; and (2) add additional clarity and specificity on what the Project is focused on achieving to improve understanding of the foundational components that lead to formulation of Project alternatives. The revised objectives are being reviewed by the Ad Hoc Environmental Planning and Permitting Work Group at their June 18 meeting and the outcome of this review, including any changes will be reported at the Reservoir Committee meeting.

The CEQA Guidelines require that an EIR analyze a reasonable range of alternatives to the project which would feasibly attain most of the basic objectives of the project but would avoid or substantially lessen any of the significant effects of the project. Staff is recommending revisions to the Project

Status:	<b>Final</b>	Preparer:	<b>Ali Forsythe</b>	Phase:	<b>2</b>	Version:	<b>A</b>
Purpose:	<b>Sites Staff Report</b>	QA/QC:		Date:	<b>2020 June 24</b>		
Caveat:	<b>Informational</b>	Authority Agent:	<b>Jerry Brown</b>	Ref/File #:			
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action alternatives from those contained in the 2017 Draft EIR/EIS to better align with the Value Planning Report and the alternatives contained therein. Two action alternatives are being recommended that combine components of VP5, VP6, and VP7 from the Value Planning Report to simplify the EIR and streamline its preparation and review by the public. The recommended revised action alternatives are being reviewed by the Ad Hoc Environmental Planning and Permitting Work Group at their June 18 meeting and the outcome of this review, including any changes will be reported at the Reservoir Committee meeting.

The recommended revisions to the project objectives and the action alternatives are within the scope allowed by CEQA to complete a Revised EIR and do not trigger any new process. Staff is working with Legal Counsel on the recommended revisions and Legal Counsel will continue to be involved in the development of the project description and Revised EIR.

Staff is coordinating the Revised EIR with similar changes Reclamation is or will be making to the EIS document.

**Prior Action:**

April 2020 Board Meeting - The Authority Board approved the Sites Project Value Planning Alternatives Appraisal Report (Value Planning Report) and the recommendations contained in that Report. The Value Planning Report included substantial changes in the recommended Project, VP7, as compared to Alternative D in the 2017 Draft EIR/EIS. At the same meeting, the Authority Board directed staff to begin preparation of a Revised EIR to analyze the environmental effects of the options identified in the Value Planning Report.

**Fiscal Impact/Funding Source:**

Development of the recommended project objectives and action alternatives is within the Amendment 1B work plan currently and sufficient funds are available to complete the project description. Completing the Revised EIR is part of the Amendment 2 work plan

**Staff Contact:**

Ali Forsythe

**Attachments:**

Attachment A - Recommended Revised EIR Objectives.  
Attachment B - Recommended Revised EIR/EIS Alternatives.

**Sites Reservoir Project**  
**Preliminary Revised CEQA Objectives**  
**June 12, 2020**

- Improve environmental, agricultural, and municipal water supply reliability in a cost-effective manner for Project Participants;
- Improve cold water pool management in Shasta Reservoir through coordination and exchanges with Reclamation to benefit anadromous fish;
- Enhance the Delta ecosystem by providing water to convey food resources from the floodplain to the Delta thereby improving the food chain and quality of the Delta's estuarine habitat for the benefit of pelagic fishes<sup>1</sup> in the north Delta (e.g. Cache Slough);
- Provide improvements in state-wide water supply reliability to enhance opportunities for fish protection, habitat management, and other environmental needs; and
- Provide local and regional amenities, including developing recreational facilities, reducing local flood damage, and maintaining community connectivity through roadway modifications.

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<sup>1</sup> Pelagic fish are species that spend most of their life swimming in the water column, having little contact or dependency with the bottom.

**Sites Reservoir Project  
Preliminary Revised Draft EIR/EIS Alternatives  
June 12, 2020**

<b>Facilities/Operations</b>	<b>Action Alternative 1 (Derived from VP7)</b>	<b>Action Alternative 2 (Includes Parts of VP5 and VP6)</b>
<b>Diversion/Reservoir Infrastructure Details</b>		
Reservoir Size	1.5 MAF	1.3 MAF
Dams [Scaled to the size of the reservoir]	Two main dams (Golden Gate and Sites) and 8 or 9 saddle dams (to be determined in design)	Two main dams and 7 saddle dams
Spillway	One spillway, design and location to be determined	Similar to Alternative 1*
Funks Reservoir and Funks Pumping Generating Plant	Pumping from the existing Funks Reservoir to Sites Reservoir through new Funks Pumping and Generating Plant and new Funks pipeline; operation will be modified and Funks Reservoir may be dredged. Footprint as described in Value Planning Report.	Similar to Alternative 1
Terminal Regulating Reservoir (TRR); TRR Pumping Generating Plant; TRR Pipeline	Pumping from the GCID Main Canal to Sites Reservoir requires construction of the TRR facilities; footprint as described in Value Planning Report	Same as Alternative 1
Holthouse Reservoir/Fletcher	Eliminated facilities from 2017 Draft EIR/EIS and pumpback generation	Same as Alternative 1
Hydropower	Power generation incidental upon release	Same as Alternative 1
Diversion(s)	Diversion from Sacramento River into exiting Tehama-Colusa Canal at Red Bluff and the existing GCID Main Canal at Hamilton City  Adding 2 pumps in existing bays at the plant at Red Bluff	Same as Alternative 1
Emergency Release Flow [Function of the size of the reservoir]	<ol style="list-style-type: none"> <li>1. Releases into Funks and Stone Corral creeks; and</li> <li>2. Emergency outflow works pipeline and structure to release north to Hunters Creek Watershed</li> </ol>	Similar to Alternative 1*

**Sites Reservoir Project  
Preliminary Revised Draft EIR/EIS Alternatives  
June 12, 2020**

<b>Facilities/Operations</b>	<b>Action Alternative 1 (Derived from VP7)</b>	<b>Action Alternative 2 (Includes Parts of VP5 and VP6)</b>
Flood Control	Flood damage reduction benefit for local watersheds from reservoir storage	Same as Alternative 1
Reservoir Management	Reservoir Management Plan (To be developed)	Same as Alternative 1
Electrical Facilities	Transmission Lines, Substations, Switchyards; Interconnection with WAPA or PG&E	Same as Alternative 1
<b>Operations</b>		
One Operational Criteria	Option based on Value Planning Report Table 3.1 Scenario B but anticipated to be modified by future modeling efforts	Same as Alternative 1
Reclamation Involvement	Two Options: 1. Funding Partner 2. Operational Exchanges a. Within Year Exchanges b. Real-time Exchanges	Same as Alternative 1
State Water Project (SWP) Involvement	Operational Exchanges with Oroville and storage in SWP facilities South-of-Delta	Same as Alternative 1
<b>Bypass Releases</b>		
Bypass Releases into Funks Creek and Stone Corral Creek	Develop specific bypass criteria to protect downstream water right holders and ecological function	Same as Alternative 1
<b>Conveyance Release</b>		
Dunnigan Release	Release 1,000 cfs into new pipeline to Colusa Basin Drain	Release into new pipeline to Sacramento River, partial release into the Colusa Basin Drain to fulfill the Proposition 1 needs

**Sites Reservoir Project  
 Preliminary Revised Draft EIR/EIS Alternatives  
 June 12, 2020**

Facilities/Operations	Action Alternative 1 (Derived from VP7)	Action Alternative 2 (Includes Parts of VP5 and VP6)
<b>Recreation</b>		
Facilities Consistent with WSIP Application	Phased implementation consistent with WSIP application. Two primary areas with infrastructure: <ol style="list-style-type: none"> <li>1. Peninsula Hills Area</li> <li>2. Stone Corral Creek</li> </ol> One day-use boat ramp w/parking located on the west side of the reservoir and south of the bridge	Same as Alternative 1
<b>Transportation/Circulation</b>		
Provide Route to West Side of Reservoir	Bridge and road to residents at the south end of reservoir (does not go to Lodoga)	Road to south residents continues to Lodoga; no bridge
Other Maintenance and Access Roads	Sites Reservoir Road Modifications Plan – In development	Similar to Alternative 1*

\* May have minor differences due to reservoir size



Topic: **Authority Board Agenda Item 3.4**

**2020 June 24**

Subject: **Approach for Discussions with the California Department of Water Resources**

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**Requested Action:**

Review and comment on the approach for discussions with the California Department of Water Resources (DWR) on a Sites Coordinated Operations Agreement (Sites COA).

**Detailed Description/Background:**

Staff is reinitiating technical discussions with DWR regarding a Sites COA. The Sites COA is expected to address the following key items:

1. Coordination of Sites water deliveries with DWR's operation of the State Water Project.
2. Sites water accounting in the context of the Coordinated Operations Agreement for the Central Valley Project (CVP) and State Water Project (SWP).
3. Conveyance and operational losses.
4. Exchanges and transfers from Sites-participants to non-Sites SWP contractors.
5. Water rights and point of delivery considerations.

Key items may be modified, and additional items may be added as discussions progress.

Discussions have been technical in nature to date, focusing on technical analyses that would benefit both Sites and DWR in better understanding the key items above. Eventually, the discussions will involve negotiations of agreement terms.

Staff and DWR team members have developed the attached schedule of key activities. Principles of agreement on the key items identified above are scheduled for completion in June 2021. Completion of a full agreement would progress after the principles of agreement, but execution may need to wait until the Project California Environmental Quality Act process is completed in spring 2022. The schedule identifies key points for check-ins with DWR's Director and Sites leadership to ensure that activities are progressing, and issues are being addressed in a timely manner.

Staff has been and will continue coordinating our efforts on a COA with the Sites participants that are also SWP contractors. There are several SWP contract matters that will need to be resolved between this group and DWR concurrent

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Status:	Final	Preparer:	Forsythe	Phase:	2	Version:	A
Purpose:	Staff Report	QA/QC:		Date:	2020 June 24		
Caveat:	Informational	Authority Agent:	Brown	Ref/File #:	10.700		
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with the development of the Sites COA. WE do not anticipate any conflicts, but It is important that the RC members be kept apprised of these side by side and ongoing discussions.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

The technical work and negotiations efforts are included in the Amendment 1B and 2 work plans.

**Staff Contact:**

Ali Forsythe

**Attachments:**

Attachment A - Sites / DWR Term Sheet Development Schedule.



## Sites Reservoir Project Schedule

Milestone	Scheduled Date
For EIR Analysis <ul style="list-style-type: none"> <li>Establish modeled Release and Diversion Criteria</li> <li>Define Project Baseline and Alternatives</li> </ul>	June 2020
Perform Operations Analysis	Jun 2020-Nov 2020
Re-analyze Public Benefits	Nov 2020- Apr 2021
Complete USBR Final Federal Feasibility Report	Dec 2020
Complete Negotiation of Key Terms for Coordinated Operations with CVP and SWP	June 2021
Submit State Prop 1 Feasibility Report	July 2021
Release Recirculated Draft EIR for 60-day public review	July 2021
Complete Plan of Finance and Allocation of Benefits and Costs	Aug 2021
Receive confirmation of local agency participation for Prop 1	Oct 2021
CWC determination of Prop 1 Construction Funds Eligibility	Dec 2021
Submit Water Rights Application to SWRCB	Jan 2022
Issue Final EIR	Mar 2022

2020 June 24 Authority Board,  
Agenda Item 3.4 Attachment A

## DWR/Sites Term Sheet Development Schedule

(Jointly involve Ted Craddock and DWR Legal (David Sandino) as we go, no surprises)

Milestone	Date
Meet with Sites/SWP ktrs after Reservoir Cmte to outline approach	June 18, 2020
Meet to Review Operations Options with DWR/ Sites team/Sites SWP ktrs <ul style="list-style-type: none"> <li>Project water (DWR has to own, operate, maintain an asset, can be a service contract)</li> <li>Operational exchange (similar to arrangement with CVP)</li> <li>Article 55 (lowest pumping priority)</li> </ul>	July 15, 2020 (date tdb)
<b>DWR Director Check-In</b>	<b>Aug 2020</b>
Conduct Operations Analysis to prove: <ul style="list-style-type: none"> <li>Can water be delivered</li> <li>No harm</li> <li>SWP flexibility</li> <li>Sites can be on Statement of charges (tbd – who performs modeling)</li> </ul>	Aug-Nov 2020 (4 months)
<b>DWR Director Check-in</b>	<b>Nov 2020</b>
Determine final coordinated operations model results	Nov 2020
Establish initial term sheet reflecting final model results and initiate negotiation of commercial terms	Dec 2020
<b>DWR Director Check-in</b>	<b>Mar 2021</b>
Final COA term sheet complete	June 2021

version date: May 15, 2020



Topic: Authority Board Agenda Item 3.5

2020 June 24

Subject: Colusa Basin Drain & Dunnigan Pipeline Alignment

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**Requested Action:**

Receive status update on the Colusa Basin Drain (CBD) evaluation and Dunnigan Pipeline (DP) alignment review.

**Detailed Description/Background:**

The use of the CBD and DP as the main conveyance for releases to the Sacramento River is a new configuration of the project as a result of the Value Planning. Good progress has been made on further evaluating the feasibility of these project elements.

The Dunnigan Pipeline alignment analysis is progressing well. No fatal flaws have been identified to date. The consultant team is currently refining the alignment to reduce impacts to properties and landowner operations, while minimizing environmental impacts to Bird Creek. Initial outreach and coordination have occurred with landowners and the land use authorities. So far, there have been significant issues identified from these groups.

An important hydraulic study of the CBD has been initiated. This analysis will confirm whether releases into the CBD are viable. The team is optimistic that conveyance concerns and potential impacts to adjacent properties can be avoided or mitigated. We will be able to determine go/no-go on releases to the CBD by August 2020. If use of the CBD is found to be infeasible, an alternative extending the Dunnigan Pipeline alignment to the river still exists. This extension will have additional environmental and real estate impacts but is considered a feasible alternative.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

The feasibility analysis is being done within the Amendment 1B work plan. Adjustments to the work plan were necessary to accomplish the hydraulic modeling which is estimated to cost approximately \$39,000.

**Staff Contact:**

Henry Luu

**Attachments:**

None.

Status: Final	Preparer: Luu	Phase: 2	Version: A
Purpose: Staff Report	QA/QC:	Date: 2020 June 24	
Caveat: Informational	Authority Agent: Brown	Ref/File #:	
Notes:		Page: 1	of 1



Topic: Authority Board Agenda Item 3.6

2020 June 24

Subject: Regulatory Agency Technical Working Group

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**Requested Action:**

Receive status update on the approach for Regulatory Agency Technical Working Group.

**Detailed Description/Background:**

Staff have reinitiated efforts on the development and submittal of key permits for the Sites Project as reflected in the Amendment 1B Work Plan. As part of this effort, the team has developed an approach to facilitate regular communication and coordination with state, federal and local agencies with jurisdiction over all or portions of the Project. The attached, *Regulatory Agency Technical Working Groups Approach* document, details this effort. This approach is also in response to Action 2.4 in the November 2019 Organizational Assessment. The activities of the regulatory coordination will be reported to the Environmental Planning and Permitting Workgroup.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Conducting regulatory coordination is within the scope of work for the Amendment 1B and 2 work plans.

**Staff Contact:**

Ali Forsythe

**Attachments:**

Attachment A - Regulatory Agency Technical Working Groups Approach.

# Regulatory Agency Technical Working Groups Approach



The following two technical working groups will be established to facilitate regular communication and coordination with state, federal and local agencies during the permitting efforts for the Sites Reservoir Project. These groups are expected to be in place thru Amendment 2 efforts (e.g., the end of 2021) and likely into Phase 3 efforts (post 2021). Additional technical working groups may be added as permitting activities progress depending on need. It is important to note that these groups are not intended to replace or supersede focused discussions and meetings with specific agencies, but rather facilitate a common understanding and basis of Project-wide and Fisheries/Operations knowledge and dialogue. These would be staff and consultant run meetings. Reservoir Committee and Authority Board members could attend to observe if desired. Results of the meetings will be reported out to the appropriate Reservoir Committee and Authority Board workgroups.

## Group 1: Interagency General Update and Coordination Meetings

- **Purpose:** Quarterly meetings to efficiently update and coordinate with all and state, federal and local regulatory and/or partnering agencies. Items to be include in the meeting agenda would include general updates on project status, design efforts, status of permit development, status of working thru any key considerations that may affect all permits and upcoming items. Attendees would also be asked to update on permit processing status (if a permit application has been submitted and permit development is in process), update on any changes in their organizations, law or regulation that may affect Sites and identify any information needs or concerns they may have. Specific items, information requests or concerns would be identified, and a process developed for resolution with the relevant agencies and the Sites team.
- **Potential Attendees:** This meeting would be open to any agency that had an interest. Potential attendees would be broad and could include the following:
  - United States Fish and Wildlife Service (USFWS)
  - Bureau of Reclamation (Reclamation)
  - Bureau of Indian Affairs (BIA)
  - National Marine Fisheries Service (NMFS)
  - Natural Resources Conservation Service (NRCS)
  - United States Army Corps of Engineers (USACE)
  - United States Environmental Protection Agency (USEPA)
  - Western Area Power Administration (WAPA)
  - California Department of Fish and Wildlife (CDFW)
  - California Department of Transportation (Caltrans)

- California Department of Water Resources (DWR)
- California Office of Historic Preservation - State Historic Preservation Officer (SHPO)
- California State Water Resources Control Board
- Central Valley Regional Water Quality Control Board
- Central Valley Flood Protection Board
- County of Colusa
- County of Glenn
- County of Yolo

## **Group 2: Fishery and Operations Technical Meetings**

- **Purpose:** Focused, as needed, fishery and operations meetings to review and discuss the modeling approach, analysis approach, operational criteria and the resulting effects to species of the Project. These meetings are intended to stimulate collaboration and early input into the fisheries and operational components and analysis and are anticipated to include technical, detailed discussion of topics.
- **Potential Attendees:** Potential attendees could include the following:
  - United States Fish and Wildlife Service (USFWS)
  - Bureau of Reclamation (Reclamation)
  - National Marine Fisheries Service (NMFS)
  - California Department of Fish and Wildlife (CDFW)
  - Additional agencies, depending on topics and authority

Topic: **Sites Reservoir Project, Phase 2**

Subject: **Monthly Status Report**

Report Period: **2020 May**

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### **Monthly Status Summary:**

The development of the Sites Project continues to make progress in the critical areas including the following activities:

#### **WSIP Funding:**

- A six-agency letter was submitted to the CWC requesting consideration of modifications to the Prop 1 WSIP implementation in light of COVID economic impacts. Commission Staff will reach out to each project to explore options for addressing cash flow concerns.

#### **WIIN Act Funding:**

- See "Coordination with Reclamation" section below.

#### **USDA Funding:**

- No update.

#### **Engineering:**

- Initiated feasibility analysis and design of project alternatives.
- Coordinated data needs to support preparation of the Project Description.

#### **Coordination with Reclamation:**

- Continued to work closely with Reclamation to provide the information needed to enter into a Financial Assistance Agreement for WIIN Act funding. Discussed the potential scope for \$1 million of in-kind work.
- Received and reviewed Reclamation's final draft Feasibility Report. Provided comments related to integrating the Feasibility Study with the Value Planning Report and recommended Project.
- Continued to work with Reclamation planning and environmental teams on the National Environmental Policy Act approach, confirming the preparation of a Revised Environmental Impact Statement (EIS).

#### **Environmental Planning and Permitting:**

- Continued development of the project description for use in the Revised Environmental Impact Report (EIR) and the Biological Assessment.
- Continued to refine the EIR/EIS Work Plan submitted by ICF to identify technical work (environmental, operations and engineering) that will be needed to support the analysis performed for the Revised Draft EIR/EIS under Amendment 2.
- Updating CEQA project objectives to support alternatives selected for Revised

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Status: Issued for Use

Preparer: JB, JT, KMS, AF

Phase: 2 Version: A

Purpose: Informational

QA/QC:

Date: 2020 June 24

Caveat: Subject to change

Authority Agent: Jerry Brown

Ref/File #: 10211-016.000

Notes:

Page: 1 of 2

Draft EIR/EIS analysis.

- Produced memorandum on Place of Use for the Project's water right application.
- Developed approach to permit and agreement negotiations for Environmental Planning, Permitting and Operations.
- Developed approach for Regulatory Agency Technical Working Group.
- Established data exchange, water quality and geotechnical small technical working groups to facilitate development of those project components for use in the Revised EIR/EIS, Biological Assessment and Sites Feasibility Report.
- Continued technical discussions and planning activities for state and federal ESA and Clean Water Act permitting.
- Conducted meeting with CDFW Department Director regarding the value planning and "rightsized" project. There will be follow-up with CDFW staff next month to determine a coordinated schedule for the permitting work.

**Operations:**

- Developed negotiations approach for working on operational agreements with the Department of Water Resources and the Bureau of Reclamation.
- Reviewed options for the modeling baseline and developed a technical memorandum outlining pros and cons of various baselines as well a recommendation for review with the Ad Hoc Operations and Engineering Workgroup.
- Progressed the development of operations criteria that will be built into the models for use in the Revised EIR/EIS and Biological Assessment. Criteria in development include the modeling of Shasta exchanges, diversion criteria, water demand, and coordination with the State Water Project.

**Stakeholder Engagement, Public Outreach & Real Estate:**

- Conducted a "virtual" Capitol Hill Legislative Day to brief federal elected officials, legislative staff, and committee staff on the new "rightsized" project and the project's near-term activities.
- Continued engagement in outreach efforts with landowners, local community members, state and federal elected officials, non-governmental organizations and coalitions of regional and statewide organizations to introduce the Value Planning Report and the new "rightsized" project.
- Responded to landowner requests for project information, facilitated coordination activities with local government agencies and organizations and planned for future landowner, stakeholders and general public outreach activities and events.

**Program Management & Administration:**

- Developed Amendment 2 Task Order templates and provided guidance to service area providers.
- Developed a two-step cash call process and presented priority system at Reservoir Committee and Authority Board Meetings.