

Meeting: **Phase 2 Reservoir Project Agreement**

**2020 May 21**

Subject: **Reservoir Committee Meeting**

**1:00 PM – 4:00 PM**

Location: Call in: **1-408-418-9388** Code: **962 567 736**

[WebEx Link](#)

Chair: Thad Bettner (Glenn-Colusa Irrigation District)

Vice Chair: Jeff Davis (San Geronio Pass Water Agency)

Treasurer: Jamie Traynham (Davis Water District)

## **AGENDA**

*Notice: Pursuant to Executive Orders N-25-20 and N-33-20, issued by Governor Newsom on March 12, 2020, and guidance by the California Department of Public Health dated March 11, 2020, this meeting will be conducted by teleconference. The public may attend the meeting and offer public comments by phone, using the call-in number above, or in person, at the address above. Members of the Committee will participate by teleconference from other locations.*

### **ROLL CALL & CALL TO ORDER:**

- Introductions.
- Pledge of Allegiance.
- Approval of May 21, 2020 Agenda.
- Period for Public Comment.

### **1. Consent Agenda:**

Approximate start time 1:10 pm

*The following items have been reviewed by the Executive Director. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.*

- 1.1 Approve the April 17, 2020 Phase 2 Reservoir Committee Meeting Minutes.
- 1.2 Accept the Sites Project Authority Treasurer's Report as presented in Attachment 1.2A. **(Attachment 1.2 A)**
- 1.3 Approve the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B. **(Attachments 1.3 A, B & C)**
- 1.4 Approve a consulting contract with The Catalyst Group for facilitation services in an amount not to exceed \$50,000 and approve a time extension through December 31, 2020 for the existing contract with Darling H2O.
- 1.5 Recommend approval of the Authority Board, at their May 27, 2020 meeting, of Resolution No. 2020-01 providing for an application to the USBR for a Financial Assistance Agreement for WIIN Act funds.

### **2. Action Items:**

Approximate start time 1:15 pm

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Status: **Issued for Use**  
Purpose: **Informational**  
Caveat 1: **Subject to change**  
Caveat 2:

Version: **A**  
Date: **2020 May 21**  
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- 2.1 Accept the attached Exhibit B (2020 and 2021 budget) to the Second Amendment to 2019 Reservoir Project Agreement (Amendment 2) and the results of the "soft call". Consider approving one of the following actions:
  - A. Approve moving to the "hard call" and the use of the attached participation table to create a draft Exhibit A to be included with Amendment 2.
  - B. Direct staff to begin outreach to potential participants based on the priority system defined in participation agreements and the credit reimbursement policy to explore interest in Sites capacity, if available. **(Attachment 2.1 A & B)**

2.2 Approve the draft Second Amendment to 2019 Reservoir Project Agreement. **(Attachments 2.2 A & B)**

2.3 Accept 2020-2021 Sites Project Federal Government Affairs Priorities. **(Attachment 2.3A)**

2.4 Approve Resolution 2020-02 commending Mr. Jim Watson for his 5 years of dedicated service to the Sites Reservoir Project. **(Attachment 2.4 A)**

**3. Discussion and Information Items:** Approximate start time 2:15 pm

3.1 Review and Comment on Recirculated EIR and key permits milestone schedule and key decision points. **(Attachment 3.1A)**

3.2 Review and Comment on Outreach Efforts to Communicate the Rightsized Project.

3.3 Review and Comment on Efforts to Secure Proposition 1 Water Storage Investment Program implementation modifications in light of the continuing effects of the COVID-19 pandemic on local government and water agency finances. **(Attachment 3.3 A & B)**

3.4 Review and Comment on the Reservoir Committee Workgroup and Authority Board Committee Structure and Assignments. **(Attachment 3.4 A & B)**

**4. Reports:** Approximate start time 3:00 pm

**4.1 Member's Reports:**

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

4.1.2 Workgroup Chairpersons' Report:

This time is set aside to allow the Workgroup Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

4.1.3 Reservoir Committee Participant Reports:

This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

4.2 Executive Director's Reports:

- Monthly status report. **(Attachment 4-2 A)**

5. **Future Meetings and Schedules:** Approximate start time 3:15 pm

5.1 Suggested Future Agenda Items.

5.2 Upcoming meetings:

**Reservoir Committee (note date changed from June 19 to June 18)**

Thursday, June 18, 2020 1:00 PM  
Call Number and Location TBD

**Authority Board**

Wednesday, June 24, 2020 1:30 PM  
Call Number and Location TBD

**ADJOURN:**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Reservoir Committee and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 10 minutes per issue and each individual or group will be limited to no more than 3 minutes each within the 10 minutes allocated per issue. **Note:** No action shall be taken on comments made under this comment period.

ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda and any other accommodation required no later than 24 hours prior to the start of the meeting.



## **MINUTES**

### **CALL TO ORDER:**

Chairman Bettner called the meeting to order at 9:00 a.m., followed by the Pledge of Allegiance.

### **ROLL CALL:**

Roll was called (See Attachment A), which resulted in 18 eligible representatives. This equated to 91% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee. By 9:15 a.m., 1 additional member was seated, bringing the total participation percentage to 97.49%.

### **INTRODUCTIONS:**

The Sites Staff and members of the public introduced themselves.

### **ATTENDANCE:**

See Attachment B.

### **AGENDA APPROVAL:**

Chairman Bettner made time to consider Agenda approval.

Executive Director Brown read into the record new Closed Session language (Agenda Item 5) as follows:

#### **5. Closed Session:**

- 5.1 *Independent Contractor/Public Employee/Discipline/Dismissal/Release (Govt. Code Section 54954.5(e) and (Govt. Code Section 54857(b)(1))).*

**Action:** It was moved by Davis, seconded by Azevedo to approve the April 17, 2020 Reservoir Committee Agenda, as amended. Motion carried unanimously.

### **PERIOD OF PUBLIC COMMENT:**

Chairman Bettner called for public comment. Hearing none, he closed the period of public comment.

9:15 a.m. Bill Vanderwaal, representative for Dunnigan Water District and RD108 is now present and seated.

Chairman Bettner made time to consider the Consent Agenda.

Executive Director Brown provided a brief update on the restructuring of the Agenda.

Vice-chairman Davis expressed concern regarding the dollar amount of the Agreements placed in Consent and requested Consent Item Numbers 1.4 and 1.5 be pulled from the Consent Agenda for separate consideration as follows:

- 1.4 Approve a consulting agreement with CH2M Hill Engineers, Inc. for Service Area HC – Engineering Conveyance and approve an initial task order and budget in the not to exceed amount of \$597,023.00 for services through August 31, 2020. **(Attachment 1-4 A)**
- 1.5 Approve a consulting agreement with AECOM for Service Area HR – Engineering Reservoir and approve an initial task order and budget for services in the not to exceed amount of \$599,381.00 for services through August 31, 2020. **(Attachment 1-5 A)**

Chairman Bettner so directed.

- 1. **Consent Agenda:** It was moved by Azevedo, seconded by Vanderwaal to approve Consent Agenda Item Numbers 1.1 through 1.3 as follows:
  - 1.1 Approve the March 19, 2020 Phase 2 Reservoir Committee Meeting Minutes.
  - 1.2 Accept the Sites Project Authority Treasurer's Report. **(Attachment 1-2 A)**
  - 1.3 Approve the Payment of Claims as presented in Attachment 1-3A with supporting details provided in Attachment 1-3B. **(Attachments 1-3 A, B & C)**

Motion carried unanimously.

Chairman Bettner made time to consider Agenda Item Number 1.4 regarding approval of a consulting agreement with CH2M Hill Engineers, Inc. for Service Area HC.

**Item Number 1.4:** It was moved by Davis, seconded by Tincher to approve a consulting agreement with CH2M Hill Engineers, Inc. for Service Area HC – Engineering Conveyance and approve an initial task order and budget in the not to exceed amount of \$597,023.00 for services through August 31, 2020. **(Attachment 1-4 A)**

Motion carried unanimously.

Chairman Bettner made time to consider Item Number 1.5 regarding approval of a consulting agreement with AECOM for Service Area HR.

**Item Number 1.5:** It was moved by Davis, seconded by Vanderwaal to approve a consulting agreement with AECOM for Service Area HR – Engineering Reservoir and

approve an initial task order and budget for services in the not to exceed amount of \$599,381.00 for services through August 31, 2020. **(Attachment 1-5 A)**  
Motion carried unanimously.

## 2. Action Items:

2.1 Recommend acceptance of the following items that reflect the direction to be taken in advancing the Project through the next stage of development:

a. Approve the final report titled "Sites Project Value Planning Alternatives Appraisal Report, dated April 13, 2020" and the recommendations presented within and A Recommendation to the Sites Project Authority to approve the final report titled "Sites Project Value Planning Alternatives Appraisal Report, April 13, 0202" and the recommendations presented within **(Attach 2-1.a A)**

b. Approve the work plan with a period of performance of September 1, 2020 to December 31, 2021 for the following uses: Planning cash call timing for participating agencies, Producing a draft Exhibit A, "Amendment 2 Work Plan", to the Second Amendment to 2019 Reservoir Project Agreement and Developing consultant task orders for the next stage of project development. **(Attachment 2-1.b A)**

c. Approve the draft Second Amendment to the 2019 Reservoir Project Agreement. **(Attachment 2-1.c A)**

d. Direct staff to revise and recirculate a Draft Environmental Impact Report (EIR) to analyze the environmental effects of the options identified in the Final Sites Project Value Planning Alternatives Appraisal Report dated April 13, 2020 (Report), including VP7. **(Attachment 2-1.d A)**

2.1.a Mr. Frederiksen provided a brief update of the Sites Project Value Planning Alternatives Appraisal Report dated April 13, 2020.

**Action:** It was moved by Carter, seconded by Azevedo to approve the final report titled "Sites Project Value Planning Alternatives Appraisal Report, dated April 13, 2020" and the recommendations presented within and a recommendation to the Sites Project Authority to approve the final report titled "Sites Project Value Planning Alternatives Appraisal Report, April 13, 2020" and the recommendations presented within.

Motion carried unanimously.

2.1.b Mr. Robinette provided an overview of the Work Plan (Amendment 2) from September 1, 2020 through December 31, 2021. He spoke to the following:

- Work Plan Goals and Schedule Targets.
- Project Schedule Targets.
- Deliverables.

- Revenue Budget which includes Cash calls, annual seat dues, State and Federal Funding.
- Expense Budget.
- Work Plan Cash Flow (\$60/AF, due September 1, 2020 and \$40/AF, due February 1, 2021).
- Activities needed to complete the Planning Phase.

Lengthy discussion followed on the above noted items.

**Action:** It was moved by Traynham, seconded by Davis to approve the work plan with a period of performance of September 1, 2020 to December 31, 2021 for the following uses: Planning cash call timing for participating agencies, Producing a draft Exhibit A, "Amendment 2 Work Plan", to the Second Amendment to 2019 Reservoir Project Agreement and Developing consultant task orders for the next stage of project development, as submitted.

Motion carried unanimously with the exception of Randall Nuedeck, Metropolitan Water District representative who abstained.

- 2.1.c Chairman Bettner made time to consider approval of the draft Second Amendment to the 2019 Reservoir Project Agreement.

Executive Director Brown spoke to the draft Second Amendment to the 2019 Reservoir Project Agreement. He stated staff worked with the Authority's Bond Counsel Doug Brown and the Budget Workgroup. Lengthy discussion followed regarding the proposed language in the Agreement, with the matter continued to the June 19, 2020 Reservoir Committee Meeting for further consideration.

- 2.1.d Direct staff to revise and recirculate a Draft Environmental Impact Report (EIR) to analyze the environmental effects of the options identified in the Final Sites Project Value Planning Alternatives Appraisal Report dated April 13, 2020 (Report), including VP7.

Ms. Forsythe provided a brief update on the recirculation of a Draft EIR to analyze the environmental effects of the options identified in the Final Sites Project Value Planning Alternatives Appraisal Report. She stated after review by the Ad Hoc Value Planning Workgroup it was recommended the Draft EIR be revised to analyze the environmental effects of the new alternatives in the Report, including VP7 and to recirculate for public review. Brief discussion followed.

**Action:** It was moved by Tincher, seconded by Vanderwaal to direct staff to revise and recirculate the Draft EIR to analyze the environmental effects using the Final Sites Project Value Planning Alternatives Appraisal Report dated April 13, 2002 (Report), including VP7 as a basis for the analysis and recommend to the Authority Board to approve the recirculation of the EIR.

Motion carried unanimously.



- 2.2 Approve the Sites Project message platform which has been incorporated into informational materials describing the results of the value planning effort and the proposed work plan and will be used for communicating the Project to all audiences. **(Attachments 2-2 A, B, C & D)**

Mr. Spesert provided an overview of the message platform and it's five key platform messages as follows:

- Key Message 1: Sites Reservoir is a 21<sup>st</sup> Century Multi-Benefit Solution to California's Water Reliability Challenges.
- Key Message 2: Our Strength is in our diverse statewide Participation.
- Key Message 3: Sites Reservoir is a "Right Sized" Project that will meet our water supply needs for today and in the future.
- Key Message 4: Sites Reservoir provides environmental, water supply, flood protection and recreation benefits for the State of California for generations to come.
- Key Message 5: We are on-track to deliver this vital project for the people of California.

He stated the Message Platform was worked on with the Authority Ad Hoc Legislative and Outreach Committee and several members of the Reservoir Committee to develop an updated message platform and informational materials that highlighted the new rightsized Sites Reservoir Project.

Ms. Katz provided an overview of the roll-out strategy of the Message Platform. Discussion followed regarding Key Message #1, #3 and #4. Following discussion, Mr. Spesert stated the Message Platform would be modified accordingly.

**Action:** It was moved by Carter, seconded by Dyer to approve the Sites Project message platform which has been incorporated into informational materials describing the results of the value planning effort and the proposed work plan and will be used for communication the Project to all audiences, as modified. Motion carried unanimously.

- 2.3 Recommend that the following actions by the Authority Board relative to the approved Organization Assessment (OA) Report as follows:
- a. Accept the plan and schedule for addressing the report findings and recommendations. **(Attachment 2-3 A)**
  - b. Concur with the scope, schedule and budget for strategic planning facilitation services. **(Attachment 2-3 B)**
  - c. Approve release of a Request for Proposals for strategic planning facilitation services.

Mr. Brown provided a brief overview of the OA Report. Brief discussion followed.

**Action:** It was moved by Tincher, seconded by Cheng to recommend to the Authority Board to approve the OA Report as follows:

- a. Accept the plan and schedule for addressing the report findings and recommendations.
- b. Concur with the scope, schedule and budget for strategic planning facilitation services.
- c. Approve release of a Request for Proposals for strategic planning facilitation services.

Motion carried unanimously.

**3. Discussion and Information Items:**

- 3.1 Review and comment on the letter received from participating member Wheeler Ridge-Maricopa Water Storage District (Wheeler Ridge) requesting a broad water right place of use commitment from the Project. **(Attachment 3-1 A & B)**

Mr. Brown spoke to the letter received from participating member Wheeler Ridge-Maricopa Water Storage District and their request for a more expansive water right place of use commitment from the Project.

Mr. Kunde summarized the points in his letter regarding the Sites Place-of-Use for the Committee.

Brief discussion followed with no action taken at this time.

- 3.2 Review and comment on status of the Service Area G – Real Estate contract.

Mr. Spesert provided an update on the Service Area G – Real Estate contract. He stated this matter was delegated to the Joint Authority/Reservoir Committee Coordination Committee on how to proceed with the Service Area G-Real Estate contract, which resulted in the decision to allow the existing Real Estate contract to expire June 30, 2020. He further stated Real Estate services through 2021 will be limited to securing temporary right of entry (TROE) permits in support of engineering and environmental field activities and to support landowner engagement activities.

**4. Reports:**

**4.1 Member's Reports:**

**4.1.1 Chairpersons' Report:**

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

Vice-chairman complimented staff who worked on the Web-ex meetings.

Chairman Bettner stated he and Executive Director Brown have discussed current and future agendas.

4.1.2 Workgroup Chairpersons' Report:

This time is set aside to allow the Workgroup Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

Budget and Finance Ad hoc Committee: Ms. Traynham stated the 2019 Audit is almost complete and will be presenting at the May Reservoir Committee meeting.

Reservoir Operations Ad hoc Work Group: Mr. Kunde provided a brief update regarding an Ad hoc Reservoir Operations Work Group meeting held on April 9, 2020.

4.1.3 Reservoir Committee Participant Reports:

This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

None.

4.2 Executive Director's Reports:

Executive Director Brown provided an overview of the following:

- Monthly status report. **(Attachment 4-2 A)**
- Monthly status report of Funding Activities – State's WSIP and Federal (USDA and WIIN Act). **(Attachment 4-2 B)**
  - Met with Assemblyman Gallagher, Senator Nielson, Congressman LaMalfa and Congressman Garamendi regarding the Project direction.
  - Nothing to report on the USDA loan.
  - Early funding Agreement invoicing and reimbursements are in progress.
  - California Water Commission has deferred their next meeting to May 2020.
  - Calls/discussions with the Government Affairs Team possible stimulus opportunities.

Mr. Davis provided a brief update regarding the Bureau of Reclamation's Feasibility Report.

**RECESS:**

Chairman Bettner declared a recess at 11:33 a.m. and convened into Closed Session to consider the following matter:

**5. Closed Session:**

- 5.1 Public Employee Discipline/Dismissal/Release (Govt. Code § 54954.5(e)).

Chairman Bettner adjourned Closed Session at 12:05 p.m. and reconvened into Open Session.

**6. Report from Closed Session:**

Chairman Bettner announced as to Closed Session regarding Public Employee Discipline/Dismissal/Release (Govt. Code Section 54954.5(e)) there was no reportable action taken.

**7. Future Meetings and Schedules:**

- 7.1 Suggested Future Agenda Items.  
None.

- 7.2 Upcoming meetings:

**Reservoir Committee**

Thursday, May 21, 2020 1:00 PM  
Call Number and Location TBD

**Authority Board**

Wednesday, May 27, 2020 1:30 PM  
Call Number and Location TBD

Chairman Bettner adjourned the meeting at 12:06 p.m.

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Chairman  
Thad Bettner

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Executive Director  
Jerry Brown

## Roll Call

**Current Voting Committee Participants (21):**

<input checked="" type="checkbox"/>	Pct	Participant	<input checked="" type="checkbox"/>	Pct	Participant
<input checked="" type="checkbox"/>	3.42	American Canyon, City	<input checked="" type="checkbox"/>	2.64	LaGrande WD (1)
<input type="checkbox"/>	2.51	Antelope Valley-East Kern WA	<input checked="" type="checkbox"/>	15.34	Metropolitan WD
<input checked="" type="checkbox"/>	2.46	Carter MWC	<input checked="" type="checkbox"/>	3.42	Reclamation District 108
<input checked="" type="checkbox"/>	4.97	Coachella Valley WD	<input checked="" type="checkbox"/>	7.93	San Bernardino Valley MWD
<input checked="" type="checkbox"/>	4.97	Colusa County	<input checked="" type="checkbox"/>	6.01	San Geronio Pass WA
<input checked="" type="checkbox"/>	5.49	Colusa Co. WD	<input checked="" type="checkbox"/>	6.53	Santa Clara Valley WD
<input checked="" type="checkbox"/>	2.50	Cortina WD (1)	<input checked="" type="checkbox"/>	3.67	Santa Clarita Valley WA (2)
<input checked="" type="checkbox"/>	2.90	Davis WD	<input checked="" type="checkbox"/>	6.27	Westside WD
<input checked="" type="checkbox"/>	0.00	Department of Water Resources (non-voting)	<input checked="" type="checkbox"/>	3.17	Wheeler Ridge-Maricopa WSD
<input checked="" type="checkbox"/>	4.06	Desert WA	<input checked="" type="checkbox"/>	0.00	US Bureau of Reclamation (non-voting)
<input checked="" type="checkbox"/>	3.09	Dunnigan WD	<input checked="" type="checkbox"/>	4.97	Zone 7 WA
<input checked="" type="checkbox"/>	3.68	Glenn-Colusa ID	100.00 Total		

- 18. Voting members represented at Meeting start**   
 with those able to vote remotely being identified by **◆** (See Note 1)
- 91. %** Represented participation percentage

Representation has been delegated as follows:

- (1) To Jamie Traynham, Davis WD
- (2) To Amparo Flores, Zone 7
- ◆ Participating from a remote location that was either posted on the agenda or in accordance with the Governor’s Executive Order N-25-20 & N-29-20 (COVID-19)
- (‡) Not present after \_\_\_\_\_

**NOTE 1:** Participation by phone is not counted in quorum or voting unless their meeting location was included in the agenda or their participation is designated by **◆**.

**Attachment B to Meeting Minutes - Attendance**

**Current Voting Reservoir Committee Participants (21):**

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>	<i>Others</i>
American Canyon, City	<input checked="" type="checkbox"/> Rick Kaufman	<input type="checkbox"/> Felix Hernandez III <input type="checkbox"/> Jason Holley	
AVEK WA	<input type="checkbox"/> Dwayne Chisam	<input type="checkbox"/> Dan Flory	
Carter MWC	<input checked="" type="checkbox"/> Ben Carter	<input type="checkbox"/> Ann Carter <input type="checkbox"/> Charlie Palmer <input type="checkbox"/> Kendra Carter	
Coachella Valley WD	<input checked="" type="checkbox"/> Robert Cheng	<input checked="" type="checkbox"/> Ivory Reyburn	
Colusa County.	<input checked="" type="checkbox"/> Mike Azevedo	<input checked="" type="checkbox"/> Gary Evans	
Colusa Co. WD	<input checked="" type="checkbox"/> Shelley Murphy	<input type="checkbox"/> Joe Marsh	
Cortina WD	<input type="checkbox"/> Jim Peterson	<input type="checkbox"/> Chuck Grimmer	
Davis WD	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter	
Desert WA	<input checked="" type="checkbox"/> Mark Krause	<input checked="" type="checkbox"/> Steve Johnson	
Dunnigan WD	<input checked="" type="checkbox"/> Bill Vanderwaal	<input type="checkbox"/>	
Glenn-Colusa ID	<input checked="" type="checkbox"/> Thad Bettner	<input type="checkbox"/> Don Bransford	
LaGrande WD	<input type="checkbox"/> Zach Dennis	<input type="checkbox"/> Ken LaGrande	Jamie Traynham
Metropolitan WD	<input checked="" type="checkbox"/> Randall Neudeck	<input type="checkbox"/> Chandra Chilmakuri	
RD 108	<input checked="" type="checkbox"/> Bill Vanderwaal	<input type="checkbox"/> Blair Lewis	
San Bernardino V MWD	<input checked="" type="checkbox"/> Bob Tincher	<input checked="" type="checkbox"/> Heather Dyer	
San Gorgonio Pass WA	<input checked="" type="checkbox"/> Jeff Davis	<input type="checkbox"/>	
Santa Clara Valley WD	<input checked="" type="checkbox"/> Cindy Kao	<input checked="" type="checkbox"/> Eric Lettermann	
Santa Clarita Valley WA	<input checked="" type="checkbox"/> Dirk Marks	<input type="checkbox"/> Steve Cole	
Westside WD	<input checked="" type="checkbox"/> Allan Myers	<input checked="" type="checkbox"/> Dan Ruiz	
Wheeler Ridge-Maricopa WSD	<input checked="" type="checkbox"/> Rob Kunde	<input type="checkbox"/>	
Zone 7 WA	<input checked="" type="checkbox"/> Amparo Flores	<input type="checkbox"/> Carol Mahoney <input type="checkbox"/> Jarnail Chahal	

NOTE 2: Additional participants were on the phone but did not identify themselves.

Status: Issued for use

Purpose:

Caveat 1

Caveat 2

Subject to revision

Version: A

Date: 2020 April 17

Ref/File #: 12.221-210.018

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# Reservoir Committee Meeting

2020 April 17

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
		<input checked="" type="checkbox"/> Wes Mercado	
		<input type="checkbox"/> Valerie Pryor	

## Non-Voting Committee Participants (2):

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke	<input type="checkbox"/> David Sandino	
	<input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh	<input checked="" type="checkbox"/> Don Bader	<input type="checkbox"/> Chris Duke
	<input checked="" type="checkbox"/> Ryan Davis	<input type="checkbox"/> Derya Sumer	<input type="checkbox"/> Mike Mosley
	<input checked="" type="checkbox"/> Natalie Wolder	<input type="checkbox"/> Mike Dietl	<input type="checkbox"/> Shana Kaplan
		<input type="checkbox"/> David Van Rijn	

## Pending Reservoir Committee Participants (0):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
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## Authority, Non-Signatory (6):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
Glenn County	<input type="checkbox"/> John Viegas	<input type="checkbox"/>
PCWA	<input type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker <input checked="" type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/> Trevor Joseph <input checked="" type="checkbox"/> Jason Marks
Sacramento, City of	<input type="checkbox"/> Jeff Harris	<input type="checkbox"/> Anne Sanger
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson
Tehama-Colusa Canal Authority	<input checked="" type="checkbox"/> Jeff Sutton	<input type="checkbox"/>

## Staff:

✓ <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Brown, Jerry	Sites Project Authority
<input checked="" type="checkbox"/> Forsythe, Ali	Sites Project Authority
<input checked="" type="checkbox"/> Frederiksen, Lee	Sites Project Authority
<input checked="" type="checkbox"/> Spesert, Kevin	Sites Project Authority

✓ <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/> Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/> Watson, Jim	Sites Project Authority

**Consultants:**

<input checked="" type="checkbox"/>	<i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/>	Alexander, Jeriann	Fugro
<input type="checkbox"/>	Barnes, Joe	AECOM
<input checked="" type="checkbox"/>	Boling, Robert	HDR
<input type="checkbox"/>	Briard, Monique	ICF
<input type="checkbox"/>	Brown, Doug	Stradling
<input type="checkbox"/>	Brown, Scott	LWA
<input type="checkbox"/>	Bruner, Marc	Perkins Coie
<input type="checkbox"/>	Campbell, Jeff	Project Controls Cubed
<input type="checkbox"/>	Durbin, Gary	Brown & Caldwell
<input type="checkbox"/>	Forrest, Mike	AECOM
<input type="checkbox"/>	Floyd, Kim	Floyd
<input type="checkbox"/>	Herrin, Jeff	AECOM
<input checked="" type="checkbox"/>	Heydinger, Erin	HDR
<input type="checkbox"/>	Johns, Jerry	Johns
<input checked="" type="checkbox"/>	Katz, Sara	Katz & Associates

<input checked="" type="checkbox"/>	<i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/>	Kivett, Marcia	Sites Project Authority
<input checked="" type="checkbox"/>	Kuney, Scott	Young Wooldridge
<input type="checkbox"/>	Montague, Doug	Montague DeRose Assoc.
<input type="checkbox"/>	Motamed, Farid	Fugro
<input checked="" type="checkbox"/>	Robinette, JP	Brown & Caldwell
<input type="checkbox"/>	Rossetto, Sarah	Katz & Associates
<input type="checkbox"/>	Rude, Peter	Ch2m
<input checked="" type="checkbox"/>	Spranza, John	HDR
<input type="checkbox"/>	Tull, Rob	Ch2m
<input type="checkbox"/>	Van Camp, Marc	MBK
<input checked="" type="checkbox"/>	Warner Herson, Laurie	Phenix
<input checked="" type="checkbox"/>	Westcot, Cathy	HDR

**Other Attendees:** *(Check box to have email address added to the distribution list)*

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone &amp; E-mail)</i>
Laura Nicolson	Office of Senator Jim Nielsen	<input type="checkbox"/>
Gary Darling	Darling H2O	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
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Topic: **Reservoir Committee Agenda Item 1.2**

**2020 May 21**

Subject: **Treasurer's Report**

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**Requested Action:**

Accept the Sites Project Authority Treasurer's Report as presented in Attachment 1.2A.

**Detailed Description/Background:**

Attachment 1.2A incorporates financial information through April 30, 2020.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

None.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment A: May 2020 Treasurer's Report.

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Status: Final  
Purpose: Staff Report  
Caveat: Informational  
Notes:

Preparer: Trapasso  
QA/QC:  
Authority Agent: Trapasso

Phase: 2 Version: A  
Date: 2020 May 21  
Ref/File #: 10.700  
Page: 1 of 1

**SITES JOINT POWERS AUTHORITY**  
TREASURER'S REPORT  
April 30, 2020

**Savings Account-River City Bank**

Beginning Balance	04/01/2020	\$ 3,019,583.31	
Transfer to General Checking to max benefit		\$ (444,529.69)	
Interest Earned		\$ 2,879.50	
<b>River City Bank ICS Savings Account Balance</b>	<b>04/30/2020</b>		<b>\$ 2,577,933.12</b>

**General Operating Checking Account-River City Bank**

Beginning Balance	04/01/2020	\$ 1,220,682.01	
RECEIVED:			
Interest Earned		\$ 1,542.10	
Membership Revenue		\$ 55,000.00	
Reservoir Revenue		\$ 16,317.92	
<b>TOTAL RECEIVED</b>		<b>\$ 72,860.02</b>	
DISBURSED:			
Bank Fees		\$ (157.88)	
Administrative Support		\$ (6,813.45)	
Computer Service		\$ (911.75)	
General Manager		\$ (40,026.70)	
Accounting Fees		\$ (4,890.00)	
Office Expenses		\$ (745.84)	
Professional Fees-Legislative/Regulatory		\$ (8,000.00)	
Professional Fees-Communication		\$ (12,716.11)	
Professional Fees-Organizational Assessment		\$ (11,727.84)	
Professional Fees-Fed Gov't Affairs Support		\$ (15,000.00)	
Professional Fees-Legal Services		\$ (14,928.50)	
<b>TOTAL DISBURSED</b>		<b>\$ (115,918.07)</b>	
Transfer from Savings to max benefit		\$ 444,529.69	
<b>RCB General Checking Account Balance</b>	<b>04/30/2020</b>		<b>\$ 1,622,153.65</b>

**State (WSIP) Fund Checking Account-River City Bank**

Beginning Balance	04/01/2020	\$ 5,168,788.12	
DISBURSED:			
Bus/Comm Manager		\$ (21,490.64)	
Program Op Manager		\$ (28,449.40)	
Professional Fees-Engineering		\$ (27,322.61)	
Professional Fees-Special Legal		\$ (11,952.00)	
Professional Fees-Project Controls		\$ (236,713.61)	
Professional Fees-Operations/SIM Modeling		\$ (99,525.41)	
Professional Fees-EPP Manager		\$ (30,349.03)	
Professional Fees-Geotech Eng		\$ (11,187.16)	
Professional Fees-Project Integration		\$ (196,668.86)	
Professional Fees-Reservoir Operations		\$ (11,200.00)	
Professional Fees-Municipal Advisor		\$ (5,350.00)	
Professional Fees-Env/Biological Serv & Permit		\$ (84,572.48)	
<b>TOTAL DISBURSED</b>		<b>\$ (764,781.20)</b>	
<b>RCB State Fund Checking Account Balance</b>	<b>04/30/2020</b>		<b>\$ 4,404,006.92</b>

**TOTAL CASH ON HAND**

**April 30, 2020**

**\$ 8,604,093.69**

**Sites Project Joint Powers Authority  
Transactions by Account**

As of April 30, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>River City ICS Savings</b>							
General Journal	04/03/2020	4-1C		adjust ICS balance to max		196,867.28	3,019,583.31
General Journal	04/23/2020	4-2C		transfer to max ICS		247,662.41	2,822,716.03
General Journal	04/30/2020	4-4C		rec int fme	2,879.50		2,575,053.62
							2,577,933.12
Total River City ICS Savings					2,879.50	444,529.69	2,577,933.12
<b>River City Operating Account</b>							
General Journal	04/03/2020	4-1C		adjust ICS balance to max	196,867.28		1,220,682.01
Deposit	04/11/2020			Westside WD	55,000.00		1,417,549.29
Bill Pmt -Check	04/14/2020	2127	Adept Solutions Inc			911.75	1,472,549.29
Bill Pmt -Check	04/14/2020	2128	Darling H2O Consulting, Inc.			11,727.84	1,471,637.54
Bill Pmt -Check	04/14/2020	2129	Dunn Consulting			8,000.00	1,459,909.70
Bill Pmt -Check	04/14/2020	2130	J.C. Watson, Inc			40,026.70	1,451,909.70
Bill Pmt -Check	04/14/2020	2131	Katz and Associates, Inc			12,716.11	1,411,883.00
Bill Pmt -Check	04/14/2020	2132	KCoe Isom, LLP			4,890.00	1,399,166.89
Bill Pmt -Check	04/14/2020	2133	M.R. Cleaning Services			100.00	1,394,276.89
Bill Pmt -Check	04/14/2020	2134	Maximun Pest Control			65.00	1,394,176.89
Bill Pmt -Check	04/14/2020	2135	Mt Shasta Spring Water			51.65	1,394,060.24
Bill Pmt -Check	04/14/2020	2136	Recology Butte Colusa Counties			35.95	1,394,024.29
Bill Pmt -Check	04/14/2020	2137	Rush Personnel Services, Inc			6,813.45	1,387,210.84
Bill Pmt -Check	04/14/2020	2138	The Ferguson Group			15,000.00	1,372,210.84
Bill Pmt -Check	04/14/2020	2139	US Bank			493.24	1,371,717.60
Bill Pmt -Check	04/14/2020	2140	Young Wooldridge LLP			14,928.50	1,356,789.10
General Journal	04/23/2020	4-2C		transfer to max ICS	247,662.41		1,604,451.51
General Journal	04/28/2020	4-3C		Bank service fee		157.88	1,604,293.63
Deposit	04/30/2020			Antelope/E Kern WA	16,317.92		1,620,611.55
General Journal	04/30/2020	4-5C		rec int fme	1,542.10		1,622,153.65
Total River City Operating Account					517,389.71	115,918.07	1,622,153.65
<b>River City State Fund Checking</b>							
Bill Pmt -Check	04/14/2020	1026	AECOM Technical Services, Inc.			27,322.61	5,168,788.12
Bill Pmt -Check	04/14/2020	1027	Brown and Caldwell			236,713.61	5,141,465.51
Bill Pmt -Check	04/14/2020	1028	CH2M Hill Engineers, Inc			99,525.41	4,904,751.90
Bill Pmt -Check	04/14/2020	1029	Forsythe Group LLC			30,349.03	4,805,226.49
Bill Pmt -Check	04/14/2020	1030	Fugro USA Land, Inc			11,187.16	4,774,877.46
Bill Pmt -Check	04/14/2020	1031	HDR Engineering Inc			196,668.86	4,763,690.30
Bill Pmt -Check	04/14/2020	1032	ICF Jones & Stokes Inc			84,572.48	4,567,021.44
Bill Pmt -Check	04/14/2020	1033	MBK Engineers Inc			11,200.00	4,482,448.96
Bill Pmt -Check	04/14/2020	1034	Montague DeRose and Associat...			5,350.00	4,471,248.96
Bill Pmt -Check	04/14/2020	1035	Perkins Coie LLP			11,952.00	4,465,898.96
Bill Pmt -Check	04/14/2020	1036	Spesert Consulting			21,490.64	4,453,946.96
Bill Pmt -Check	04/14/2020	1037	Trapasso Consulting Services			28,449.40	4,432,456.32
Total River City State Fund Checking					0.00	764,781.20	4,404,006.92
<b>US Bank Checking</b>							
Total US Bank Checking							0.00
<b>TOTAL</b>					<b>520,269.21</b>	<b>1,325,228.96</b>	<b>8,604,093.69</b>

# Sites Project Joint Powers Authority

## Balance Sheet

As of April 30, 2020

	Apr 30, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
River City ICS Savings	2,577,933.12
River City Operating Account	1,622,153.65
River City State Fund Checking	4,404,006.92
<b>Total Checking/Savings</b>	<b>8,604,093.69</b>
Accounts Receivable	
Accounts Rec Members	
Membership - Authority	68,000.00
Membership - Reservoir	-4,988.20
<b>Total Accounts Rec Members</b>	<b>63,011.80</b>
Grants Receivable	
California Water Commission	1,957,712.12
<b>Total Grants Receivable</b>	<b>1,957,712.12</b>
<b>Total Accounts Receivable</b>	<b>2,020,723.92</b>
<b>Total Current Assets</b>	<b>10,624,817.61</b>
<b>TOTAL ASSETS</b>	<b>10,624,817.61</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	714,999.16
<b>Total Accounts Payable</b>	<b>714,999.16</b>
<b>Total Current Liabilities</b>	<b>714,999.16</b>
Long Term Liabilities	
Participant Reimbursement Polic	6,064,652.67
<b>Total Long Term Liabilities</b>	<b>6,064,652.67</b>
<b>Total Liabilities</b>	<b>6,779,651.83</b>
Equity	
Net Assets	1,929,216.58
Retained Earnings	2,011,661.73
Net Income	-95,712.53
<b>Total Equity</b>	<b>3,845,165.78</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,624,817.61</b>

**Sites Project Joint Powers Authority**  
**A/R Aging Summary**  
As of April 30, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
CA Department of Water Resources	0.00	0.00	1,957,712.12	0.00	0.00	1,957,712.12
City of American Canyon	0.00	0.00	0.00	0.00	-4,988.20	-4,988.20
County of Glenn	0.00	0.00	0.00	55,000.00	0.00	55,000.00
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>1,957,712.12</b>	<b>55,000.00</b>	<b>8,011.80</b>	<b>2,020,723.92</b>

**Sites Project Joint Powers Authority**  
**A/P Aging Summary**  
As of April 30, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Adept Solutions Inc	932.11	986.85	0.00	0.00	0.00	1,918.96
AECOM Technical Services, Inc.	15,863.36	0.00	0.00	0.00	0.00	15,863.36
Brown and Caldwell	116,632.37	0.00	0.00	0.00	0.00	116,632.37
CH2M Hill Engineers, Inc	0.00	93,369.39	0.00	0.00	0.00	93,369.39
Darling H2O Consulting, Inc.	1,299.38	0.00	0.00	0.00	0.00	1,299.38
Dunn Consulting	8,000.00	0.00	0.00	0.00	0.00	8,000.00
Fechter & Company CPA	0.00	10,760.40	0.00	0.00	0.00	10,760.40
Forsythe Group LLC	30,000.00	0.00	0.00	0.00	0.00	30,000.00
Fugro USA Land, Inc	12,562.77	0.00	0.00	0.00	0.00	12,562.77
HDR Engineering Inc	168,613.06	0.00	0.00	0.00	0.00	168,613.06
ICF Jones & Stokes Inc	0.00	68,898.24	0.00	0.00	0.00	68,898.24
J.C. Watson, Inc	38,230.00	0.00	0.00	0.00	0.00	38,230.00
Katz and Associates, Inc	0.00	17,737.49	0.00	0.00	0.00	17,737.49
KCoe Isom, LLP	2,695.00	0.00	0.00	0.00	0.00	2,695.00
Larsen Wurzel & Associates, Inc	458.00	0.00	0.00	0.00	0.00	458.00
Maximun Pest Control	65.00	0.00	0.00	0.00	0.00	65.00
MBK Engineers Inc	0.00	4,716.75	0.00	0.00	0.00	4,716.75
Montague DeRose and Associates, LLC	12,725.00	0.00	0.00	0.00	0.00	12,725.00
Mt Shasta Spring Water	19.65	0.00	0.00	0.00	0.00	19.65
Recology Butte Colusa Counties	35.95	0.00	0.00	0.00	0.00	35.95
Rush Personnel Services, Inc	5,644.80	0.00	0.00	0.00	0.00	5,644.80
Spesert Consulting	21,343.76	0.00	0.00	0.00	0.00	21,343.76
The Ferguson Group	0.00	15,000.00	0.00	0.00	0.00	15,000.00
Trapasso Consulting Services	28,000.00	0.00	0.00	0.00	0.00	28,000.00
US Bank	302.11	0.00	0.00	0.00	0.00	302.11
Waterology Consulting	33,750.00	0.00	0.00	0.00	0.00	33,750.00
Young Wooldridge LLP	6,357.72	0.00	0.00	0.00	0.00	6,357.72
<b>TOTAL</b>	<b>503,530.04</b>	<b>211,469.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>714,999.16</b>

# Sites Project Joint Powers Authority

## Profit & Loss

April 2020

	Apr 20	Jan - Apr 20
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Membership Admin/Authority	0.00	505,000.00
Prop 1 Funding	0.00	1,957,712.12
<b>Total Income</b>	0.00	2,462,712.12
<b>Gross Profit</b>	0.00	2,462,712.12
<b>Expense</b>		
Accounting Expense	2,695.00	12,199.00
Admin Support Gen Manager	5,644.80	21,322.35
Audit Fees	10,760.40	10,760.40
Bank Service Fees	157.88	674.31
General Manager Services	38,230.00	157,963.40
<b>Total General Manager</b>	38,230.00	157,963.40
Insurance - Property	0.00	250.00
Insurance Liability	0.00	1,604.25
<b>Office Expenses</b>		
Cleaning	0.00	500.00
Misc Office & Operating Exp	302.11	2,640.32
Pest Control & Maintenance	65.00	260.00
Trash Service	35.95	143.80
Water Expense	19.65	168.55
<b>Total Office Expenses</b>	422.71	3,712.67
<b>Professional Fees</b>		
Bus/Comm Manager	21,343.76	87,401.85
Communication	17,737.49	50,106.15
Cost Development Model	458.00	1,168.60
Cultural Study	0.00	3,885.55
Engineering & Technical Service	15,863.36	106,405.61
Env/Biological Services	36,310.66	77,003.42
EPP Manager	30,000.00	122,059.09
Executive Director	33,750.00	33,750.00
Federal Government Affairs Supp	15,000.00	60,000.00
General Legal Counsel	6,357.72	37,572.48
Geotechnical Engineering	12,562.77	36,972.94
Legislative/Reg/Strategic	8,000.00	32,000.00
Municipal Advisor	12,725.00	20,000.00
Operations/Simulation Modeling	93,369.39	253,417.11
Organizational Assessment	1,299.38	29,693.41
Permitting & Agreements	32,587.58	117,703.15
Program Ops Manager	28,000.00	114,510.24
Project Controls	116,632.37	460,055.12
Project Integration	168,613.06	675,474.08
Real Estate	0.00	761.67
Reservoir Operations	4,716.75	17,017.75
Special Legal	0.00	30,402.90
<b>Total Professional Fees</b>	655,327.29	2,367,361.12
<b>Website, Data, Computer Support</b>	1,918.96	5,333.38
<b>Total Expense</b>	715,157.04	2,581,180.88
<b>Net Ordinary Income</b>	-715,157.04	-118,468.76
<b>Other Income/Expense</b>		
<b>Other Income</b>		
<b>Interest Income</b>		
Interest Income-River City	4,421.60	22,756.23
<b>Total Interest Income</b>	4,421.60	22,756.23

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority**  
**Profit & Loss**  
April 2020

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	Apr 20	Jan - Apr 20
Total Other Income	4,421.60	22,756.23
Net Other Income	4,421.60	22,756.23
Net Income	<u>-710,735.44</u>	<u>-95,712.53</u>



**Sites Project Joint Powers Authority  
Transaction Detail By Account**

April 2020

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
<b>Accounting Expense</b>								
Bill	04/30/2020	KC084322	KCoe Isom, LLP	4/20	Authority	539.00		-539.00
Bill	04/30/2020	KC084322	KCoe Isom, LLP	4/20	Reservoir	2,156.00		-2,695.00
Total Accounting Expense						2,695.00	0.00	-2,695.00
<b>Admin Support Gen Manager</b>								
Bill	04/21/2020	136553	Rush Personnel Services, ...	4/20	Authority	282.24		-282.24
Bill	04/21/2020	136553	Rush Personnel Services, ...	4/20	Reservoir	1,128.96		-1,411.20
Bill	04/21/2020	136554	Rush Personnel Services, ...	4/20	Authority	282.24		-1,693.44
Bill	04/21/2020	136554	Rush Personnel Services, ...	4/20	Reservoir	1,128.96		-2,822.40
Bill	04/30/2020	136720	Rush Personnel Services, ...	4/20	Authority	282.24		-3,104.64
Bill	04/30/2020	136720	Rush Personnel Services, ...	4/20	Reservoir	1,128.96		-4,233.60
Bill	04/30/2020	136721	Rush Personnel Services, ...	5/20	Authority	282.24		-4,515.84
Bill	04/30/2020	136721	Rush Personnel Services, ...	5/20	Reservoir	1,128.96		-5,644.80
Total Admin Support Gen Manager						5,644.80	0.00	-5,644.80
<b>Audit Fees</b>								
Bill	04/15/2020	Letter	Fechter & Company CPA	4/20	Reservoir	10,760.40		-10,760.40
Total Audit Fees						10,760.40	0.00	-10,760.40
<b>Bank Service Fees</b>								
General J...	04/28/2020	4-3C		Bank service fee	Authority	75.78		-75.78
General J...	04/28/2020	4-3C		Bank service fee	Reservoir	82.10		-157.88
Total Bank Service Fees						157.88	0.00	-157.88
<b>General Manager Services</b>								
Bill	04/30/2020	SPA-057	J.C. Watson, Inc	4/20	Authority	3,823.00		-3,823.00
Bill	04/30/2020	SPA-057	J.C. Watson, Inc	4/20	Reservoir	34,407.00		-38,230.00
Total Services						38,230.00	0.00	-38,230.00
Total General Manager						38,230.00	0.00	-38,230.00
<b>Office Expenses</b>								
<b>Misc Office &amp; Operating Exp</b>								
Bill	04/30/2020	Online 5/1	US Bank	4/20	Authority	226.58		-226.58
Bill	04/30/2020	Online 5/1	US Bank	4/20	Reservoir	75.53		-302.11
Total Misc Office & Operating Exp						302.11	0.00	-302.11
<b>Pest Control &amp; Maintenance</b>								
Bill	04/23/2020	50797	Maximun Pest Control	4/20	Authority	65.00		-65.00
Total Pest Control & Maintenance						65.00	0.00	-65.00
<b>Trash Service</b>								
Bill	04/30/2020	37208147	Recology Butte Colusa Co...	4/20	Authority	35.95		-35.95
Total Trash Service						35.95	0.00	-35.95
<b>Water Expense</b>								
Bill	04/01/2020	486476	Mt Shasta Spring Water	4/20	Authority	10.00		-10.00
Bill	04/02/2020	483104	Mt Shasta Spring Water	4/20	Authority	9.65		-19.65
Total Water Expense						19.65	0.00	-19.65
Total Office Expenses						422.71	0.00	-422.71
<b>Professional Fees</b>								
<b>Bus/Comm Manager</b>								
Bill	04/30/2020	05-20	Spesert Consulting	4/20	Reservoir	21,343.76		-21,343.76
Total Bus/Comm Manager						21,343.76	0.00	-21,343.76
<b>Communication</b>								
Bill	04/14/2020	413694	Katz and Associates, Inc	3/20 (C)	Authority	10,642.50		-10,642.50
Bill	04/14/2020	413694	Katz and Associates, Inc	3/20 (C)	Reservoir	7,094.99		-17,737.49
Total Communication						17,737.49	0.00	-17,737.49
<b>Cost Development Model</b>								
Bill	04/15/2020	1609000-0320	Larsen Wurzel & Associat...	3/20	Reservoir	458.00		-458.00
Total Cost Development Model						458.00	0.00	-458.00
<b>Engineering &amp; Technical Service</b>								
Bill	04/30/2020	2000353965	AECOM Technical Service...	4/20	Reservoir	15,863.36		-15,863.36
Total Engineering & Technical Service						15,863.36	0.00	-15,863.36
<b>Env/Biological Services</b>								
Bill	04/14/2020	0146105	ICF Jones & Stokes Inc	3/20 (E)	Reservoir	36,310.66		-36,310.66
Total Env/Biological Services						36,310.66	0.00	-36,310.66
<b>EPP Manager</b>								
Bill	04/30/2020	SPA-202004	Forsythe Group LLC	4/20	Reservoir	30,000.00		-30,000.00
Total EPP Manager						30,000.00	0.00	-30,000.00
<b>Executive Director</b>								

**Sites Project Joint Powers Authority  
Transaction Detail By Account**

April 2020

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Bill	04/30/2020	1	Waterology Consulting	4/20	Reservoir	33,750.00		-33,750.00
Total Executive Director						33,750.00	0.00	-33,750.00
<b>Federal Government Affairs Supp</b>								
Bill	04/01/2020	0420149	The Ferguson Group	4/20	Authority	7,500.00		-7,500.00
Bill	04/01/2020	0420149	The Ferguson Group	4/20	Reservoir	7,500.00		-15,000.00
Total Federal Government Affairs Supp						15,000.00	0.00	-15,000.00
<b>General Legal Counsel</b>								
Bill	04/30/2020	65164	Young Wooldridge LLP	4/20	Authority	2,838.11		-2,838.11
Bill	04/30/2020	65164	Young Wooldridge LLP	4/20	Reservoir	3,519.61		-6,357.72
Total General Legal Counsel						6,357.72	0.00	-6,357.72
<b>Geotechnical Engineering</b>								
Bill	04/30/2020	04.7219003...	Fugro USA Land, Inc	4/20 (I)	Reservoir	12,562.77		-12,562.77
Total Geotechnical Engineering						12,562.77	0.00	-12,562.77
<b>Legislative/Reg/Strategic</b>								
Bill	04/30/2020	Letter	Dunn Consulting	4/20	Authority	4,000.00		-4,000.00
Bill	04/30/2020	Letter	Dunn Consulting	4/20	Reservoir	4,000.00		-8,000.00
Total Legislative/Reg/Strategic						8,000.00	0.00	-8,000.00
<b>Municipal Advisor</b>								
Bill	04/24/2020	4851SITES	Montague DeRose and As...	3/20	Reservoir	12,725.00		-12,725.00
Total Municipal Advisor						12,725.00	0.00	-12,725.00
<b>Operations/Simulation Modeling</b>								
Bill	04/14/2020	D3205400-012	CH2M Hill Engineers, Inc	3/20 (D)	Reservoir	93,369.39		-93,369.39
Total Operations/Simulation Modeling						93,369.39	0.00	-93,369.39
<b>Organizational Assessment</b>								
Bill	04/30/2020	122	Darling H2O Consulting, Inc.	4/20	Authority	1,299.38		-1,299.38
Total Organizational Assessment						1,299.38	0.00	-1,299.38
<b>Permitting &amp; Agreements</b>								
Bill	04/14/2020	0146101	ICF Jones & Stokes Inc	3/20 (F)	Reservoir	32,587.58		-32,587.58
Total Permitting & Agreements						32,587.58	0.00	-32,587.58
<b>Program Ops Manager</b>								
Bill	04/30/2020	SPA 17-31	Trapasso Consulting Servi...	4/20	Reservoir	28,000.00		-28,000.00
Total Program Ops Manager						28,000.00	0.00	-28,000.00
<b>Project Controls</b>								
Bill	04/30/2020	17371089	Brown and Caldwell	4/20 (B)	Reservoir	116,632.37		-116,632.37
Total Project Controls						116,632.37	0.00	-116,632.37
<b>Project Integration</b>								
Bill	04/30/2020	1200264393	HDR Engineering Inc	4/20 (A)	Reservoir	168,613.06		-168,613.06
Total Project Integration						168,613.06	0.00	-168,613.06
<b>Reservoir Operations</b>								
Bill	04/17/2020	20-03-4941.1	MBK Engineers Inc	3/20	Reservoir	4,716.75		-4,716.75
Total Reservoir Operations						4,716.75	0.00	-4,716.75
Total Professional Fees						655,327.29	0.00	-655,327.29
<b>Website, Data, Computer Support</b>								
Bill	04/15/2020	139076	Adept Solutions Inc	3/20	Authority	197.37		-197.37
Bill	04/15/2020	139076	Adept Solutions Inc	3/20	Reservoir	789.48		-986.85
Bill	04/30/2020	MSP-139049	Adept Solutions Inc	5/20	Authority	136.40		-1,123.25
Bill	04/30/2020	MSP-139049	Adept Solutions Inc	5/20	Reservoir	545.61		-1,668.86
Bill	04/30/2020	139187	Adept Solutions Inc	3/20	Authority	50.02		-1,718.88
Bill	04/30/2020	139187	Adept Solutions Inc	3/20	Reservoir	200.08		-1,918.96
Total Website, Data, Computer Support						1,918.96	0.00	-1,918.96
<b>Interest Income</b>								
<b>Interest Income-River City</b>								
General J...	04/30/2020	4-4C		rec int fme	Reservoir		2,879.50	2,879.50
General J...	04/30/2020	4-5C		rec int fme	Authority		740.21	3,619.71
General J...	04/30/2020	4-5C		rec int fme	Reservoir		801.89	4,421.60
Total Interest Income-River City						0.00	4,421.60	4,421.60
Total Interest Income						0.00	4,421.60	4,421.60
<b>TOTAL</b>						<b>715,157.04</b>	<b>4,421.60</b>	<b>-710,735.44</b>

**Sites Project Joint Powers Authority**  
**Balance Sheet by Class**  
As of April 30, 2020

	Authority	Reservoir	TOTAL
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
River City ICS Savings	0.00	2,577,933.12	2,577,933.12
River City Operating Account	780,589.71	841,563.94	1,622,153.65
River City State Fund Checking	0.00	4,404,006.92	4,404,006.92
Total Checking/Savings	780,589.71	7,823,503.98	8,604,093.69
Accounts Receivable			
Accounts Rec Members			
Membership - Authority	68,000.00	0.00	68,000.00
Membership - Reservoir	0.00	-4,988.20	-4,988.20
Total Accounts Rec Members	68,000.00	-4,988.20	63,011.80
Grants Receivable			
California Water Commission	0.00	1,957,712.12	1,957,712.12
Total Grants Receivable	0.00	1,957,712.12	1,957,712.12
Total Accounts Receivable	68,000.00	1,952,723.92	2,020,723.92
Total Current Assets	848,589.71	9,776,227.90	10,624,817.61
<b>TOTAL ASSETS</b>	<b>848,589.71</b>	<b>9,776,227.90</b>	<b>10,624,817.61</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	32,501.92	682,497.24	714,999.16
Total Accounts Payable	32,501.92	682,497.24	714,999.16
Total Current Liabilities	32,501.92	682,497.24	714,999.16
Long Term Liabilities			
Participant Reimbursement Polic	0.00	6,064,652.67	6,064,652.67
Total Long Term Liabilities	0.00	6,064,652.67	6,064,652.67
Total Liabilities	32,501.92	6,747,149.91	6,779,651.83
Equity			
Net Assets	114,674.93	1,814,541.65	1,929,216.58
Retained Earnings	351,952.54	1,659,709.19	2,011,661.73
Net Income	349,460.32	-445,172.85	-95,712.53
Total Equity	816,087.79	3,029,077.99	3,845,165.78
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>848,589.71</b>	<b>9,776,227.90</b>	<b>10,624,817.61</b>

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class**  
**April 2020**

	Authority	Reservoir	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
Accounting Expense	539.00	2,156.00	2,695.00
Admin Support Gen Manager	1,128.96	4,515.84	5,644.80
Audit Fees	0.00	10,760.40	10,760.40
Bank Service Fees	75.78	82.10	157.88
General Manager Services	3,823.00	34,407.00	38,230.00
<b>Total General Manager</b>	<b>3,823.00</b>	<b>34,407.00</b>	<b>38,230.00</b>
<b>Office Expenses</b>			
Misc Office & Operating Exp	226.58	75.53	302.11
Pest Control & Maintenance	65.00	0.00	65.00
Trash Service	35.95	0.00	35.95
Water Expense	19.65	0.00	19.65
<b>Total Office Expenses</b>	<b>347.18</b>	<b>75.53</b>	<b>422.71</b>
<b>Professional Fees</b>			
Bus/Comm Manager	0.00	21,343.76	21,343.76
Communication	10,642.50	7,094.99	17,737.49
Cost Development Model	0.00	458.00	458.00
Engineering & Technical Service	0.00	15,863.36	15,863.36
Env/Biological Services	0.00	36,310.66	36,310.66
EPP Manager	0.00	30,000.00	30,000.00
Executive Director	0.00	33,750.00	33,750.00
Federal Government Affairs Supp	7,500.00	7,500.00	15,000.00
General Legal Counsel	2,838.11	3,519.61	6,357.72
Geotechnical Engineering	0.00	12,562.77	12,562.77
Legislative/Reg/Strategic	4,000.00	4,000.00	8,000.00
Municipal Advisor	0.00	12,725.00	12,725.00
Operations/Simulation Modeling	0.00	93,369.39	93,369.39
Organizational Assessment	1,299.38	0.00	1,299.38
Permitting & Agreements	0.00	32,587.58	32,587.58
Program Ops Manager	0.00	28,000.00	28,000.00
Project Controls	0.00	116,632.37	116,632.37
Project Integration	0.00	168,613.06	168,613.06
Reservoir Operations	0.00	4,716.75	4,716.75
<b>Total Professional Fees</b>	<b>26,279.99</b>	<b>629,047.30</b>	<b>655,327.29</b>
<b>Website, Data, Computer Support</b>	<b>383.79</b>	<b>1,535.17</b>	<b>1,918.96</b>
<b>Total Expense</b>	<b>32,577.70</b>	<b>682,579.34</b>	<b>715,157.04</b>
<b>Net Ordinary Income</b>	<b>-32,577.70</b>	<b>-682,579.34</b>	<b>-715,157.04</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>Interest Income</b>			
Interest Income-River City	740.21	3,681.39	4,421.60
<b>Total Interest Income</b>	<b>740.21</b>	<b>3,681.39</b>	<b>4,421.60</b>
<b>Total Other Income</b>	<b>740.21</b>	<b>3,681.39</b>	<b>4,421.60</b>
<b>Net Other Income</b>	<b>740.21</b>	<b>3,681.39</b>	<b>4,421.60</b>
<b>Net Income</b>	<b>-31,837.49</b>	<b>-678,897.95</b>	<b>-710,735.44</b>

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class - YTD**  
January through April 2020

	Authority	Reservoir	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Membership Admin/Authority	505,000.00	0.00	505,000.00
Prop 1 Funding	0.00	1,957,712.12	1,957,712.12
<b>Total Income</b>	505,000.00	1,957,712.12	2,462,712.12
<b>Gross Profit</b>	505,000.00	1,957,712.12	2,462,712.12
<b>Expense</b>			
Accounting Expense	2,439.80	9,759.20	12,199.00
Admin Support Gen Manager	4,264.47	17,057.88	21,322.35
Audit Fees	0.00	10,760.40	10,760.40
Bank Service Fees	249.32	424.99	674.31
General Manager Services	22,382.36	135,581.04	157,963.40
<b>Total General Manager</b>	22,382.36	135,581.04	157,963.40
Insurance - Property	200.00	50.00	250.00
Insurance Liability	0.00	1,604.25	1,604.25
<b>Office Expenses</b>			
Cleaning	500.00	0.00	500.00
Misc Office & Operating Exp	664.51	1,975.81	2,640.32
Pest Control & Maintenance	260.00	0.00	260.00
Trash Service	143.80	0.00	143.80
Water Expense	168.55	0.00	168.55
<b>Total Office Expenses</b>	1,736.86	1,975.81	3,712.67
<b>Professional Fees</b>			
Bus/Comm Manager	0.00	87,401.85	87,401.85
Communication	30,063.92	20,042.23	50,106.15
Cost Development Model	0.00	1,168.60	1,168.60
Cultural Study	0.00	3,885.55	3,885.55
Engineering & Technical Service	0.00	106,405.61	106,405.61
Env/Biological Services	0.00	77,003.42	77,003.42
EPP Manager	0.00	122,059.09	122,059.09
Executive Director	0.00	33,750.00	33,750.00
Federal Government Affairs Supp	30,000.00	30,000.00	60,000.00
General Legal Counsel	20,511.50	17,060.98	37,572.48
Geotechnical Engineering	0.00	36,972.94	36,972.94
Legislative/Reg/Strategic	16,000.00	16,000.00	32,000.00
Municipal Advisor	0.00	20,000.00	20,000.00
Operations/Simulation Modeling	0.00	253,417.11	253,417.11
Organizational Assessment	29,693.41	0.00	29,693.41
Permitting & Agreements	0.00	117,703.15	117,703.15
Program Ops Manager	0.00	114,510.24	114,510.24
Project Controls	0.00	460,055.12	460,055.12
Project Integration	0.00	675,474.08	675,474.08
Real Estate	0.00	761.67	761.67
Reservoir Operations	0.00	17,017.75	17,017.75
Special Legal	0.00	30,402.90	30,402.90
<b>Total Professional Fees</b>	126,268.83	2,241,092.29	2,367,361.12
<b>Website, Data, Computer Support</b>	1,066.68	4,266.70	5,333.38
<b>Total Expense</b>	158,608.32	2,422,572.56	2,581,180.88
<b>Net Ordinary Income</b>	346,391.68	-464,860.44	-118,468.76
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest Income			
Interest Income-River City	3,068.64	19,687.59	22,756.23
<b>Total Interest Income</b>	3,068.64	19,687.59	22,756.23

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority**  
**Profit & Loss by Class - YTD**  
January through April 2020

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	Authority	Reservoir	TOTAL
Total Other Income	3,068.64	19,687.59	22,756.23
Net Other Income	3,068.64	19,687.59	22,756.23
Net Income	<u>349,460.32</u>	<u>-445,172.85</u>	<u>-95,712.53</u>



**Requested Action:**

Approve the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B.

**Detailed Description/Background:**

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through May 4, 2020.

Attachment B summarizes details of the invoices received through May 4, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$714,999.16 with \$32,501.92 of costs being assigned to the Authority and \$682,497.24 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$617,693.10 will be paid through the WSIP account and \$64,804.14 through the JPA/Sites account as shown in Attachment B.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment A: May 2020 Report on warrants to be drawn for Payment of Claims

Attachment B: May 2020 Monthly Consultant and Vendor Invoice Table

Attachment C: May 2020 Key Consultant Budget Status Report

**WARRANTS DRAWN AGAINST  
Sites Project Authority- General Fund  
May 27, 2020**

<b>Warrant Number</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount Paid</b>
2141	05/13/2020	Adept Solutions	IT & Related Services	1,918.96
2142	05/13/2020	Darling H2O Consulting, Inc.	Organizational Assessment	1,299.38
2143	05/13/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2144	05/13/2020	JC Watson Inc.	GM Services	38,230.00
2145	05/13/2020	Katz and Associates Inc.	Communications	17,737.49
2146	05/13/2020	K-Coe-Isom, LLP	Accounting	2,695.00
2147	05/13/2020	Maximum Pest Control	Pest Control	65.00
2148	05/13/2020	Mt Shasta Spring Water	Office Water	19.65
2149	05/13/2020	Recology Butte Colusa Counties	Office Trash Pickup	35.95
2150	05/13/2020	Rush Personnel Services Inc.	Administrative Services	5,644.80
2151	05/13/2020	The Ferguson Group	Fed Govt Affairs Support	15,000.00
2152	05/13/2020	U.S. Bank	Misc. Expenses	302.11
2153	05/13/2020	Young Wooldridge LLP	Legal Counsel	6,357.72

THE FOREGOING CLAIM, NUMBERED 2141-2153 ARE APPLIED TO THE  
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount**      97,306.06

\_\_\_\_\_  
County of Colusa

\_\_\_\_\_  
Westside Water District

\_\_\_\_\_  
Colusa County Water District

\_\_\_\_\_  
Placer County Water Agency/City of Roseville

\_\_\_\_\_  
County of Glenn

\_\_\_\_\_  
Sacramento County Water Agency/City of Sacramento

\_\_\_\_\_  
Glenn-Colusa Irrigation District

\_\_\_\_\_  
Reclamation District No. 108

\_\_\_\_\_  
Tehama Colusa Canal Authority



**WARRANTS DRAWN AGAINST  
Sites Project Authority-WSIP Fund  
May 27, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1038	05/13/2020	AECOM Inc.	Engineering	15,863.36
1039	05/13/2020	Brown and Caldwell	Project Controls	116,632.37
1040	05/13/2020	CH2M	Operations/SIM Modeling	93,369.39
1041	05/13/2020	Fechter & Company CPA	Accounting	10,760.40
1042	05/13/2020	Forsythe Group LLC	EPP Manager	30,000.00
1043	05/13/2020	Fugro USA Land, Inc.	Geotechnical Engineering Services	12,562.77
1044	05/13/2020	HDR Engineering Inc.	Project Integration	168,613.06
1045	05/13/2020	ICF Jones & Stokes Inc.	Env/Biological Services & Permitting	68,898.24
1046	05/13/2020	Larsen Wurzel & Associates, Inc.	Cost Development	458.00
1047	05/13/2020	MBK Engineers Inc.	Reservoir Operations	4,716.75
1048	05/13/2020	Montegue DeRose and Associates, Inc.	Municipal Advisor	12,725.00
1049	05/13/2020	Spesert Consulting	Bus/Comm Manager	21,343.76
1050	05/13/2020	Trapasso Consulting Services	Program Operations Manager	28,000.00
1051	05/13/2020	Waterology Consulting	Executive Director Services	33,750.00

THE FOREGOING CLAIM, NUMBERED 1038-1051 ARE APPLIED TO THE  
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount      617,693.10**

\_\_\_\_\_  
County of Colusa

\_\_\_\_\_  
Westside Water District

\_\_\_\_\_  
Colusa County Water District

\_\_\_\_\_  
Placer County Water Agency/City of Roseville

\_\_\_\_\_  
County of Glenn

\_\_\_\_\_  
Sacramento County Water Agency/City of Sacramento

\_\_\_\_\_  
Glenn-Colusa Irrigation District

\_\_\_\_\_  
Reclamation District No. 108

\_\_\_\_\_  
Tehama Colusa Canal Authority



Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Board Approval Items</b>						
<b>Adept Solutions</b>	139076		\$986.85	\$197.37	\$789.48	KMS
<i>IT Related Services/Computer Equipment</i>	4/15/20	03/20				
<b>Adept Solutions</b>	MSP-139049		\$682.01	\$136.40	\$545.61	KMS
<i>IT Related Services/Computer Equipment</i>	5/1/20	5/20				
<b>Adept Solutions</b>	139187		\$250.10	\$50.02	\$200.08	KMS
<i>IT Related Services/Computer Equipment</i>	5/1/20	3/20				
<b>AECOM (Reservoir) (HR)</b>	No Invoice					
<i>Design</i>						
<b>AECOM Technical Services, Inc.</b>	2000353965		\$15,863.36		\$15,863.36	LEF
<i>Engineering/Tech</i>	5/4/20	4/20				
<b>Bender Rosenthal, Inc. (G)</b>	No Invoice					KMS
<i>Real Estate</i>						
<b>Brown and Caldwell (B)</b>	17371089		\$116,632.37		\$116,632.37	JAT
<i>Project Controls</i>	5/4/20	4/20				
<b>CH2M Hill Engineers (Operations) (D)</b>	D3205400-012		\$93,369.39		\$93,369.39	AEF
<i>Operations / Simulation Modeling</i>	4/14/20	3/20				
<b>CH2M/Jacobs (Conveyance) (HC)</b>	No Invoice					
<i>Engineering Services</i>						
<b>Colusa Indian Community Council</b>	No Invoice					SPE
<i>Tribal Council</i>						
<b>Darling H2O Consulting, Inc.</b>	122		\$1,299.38	\$1,299.38		FD
<i>Organizational Assessment</i>	5/1/20	4/20				
<b>Dunn Consulting</b>	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	5/5/20	4/20				
<b>Fechter and Company, CPAs</b>	Letter		\$10,760.40		\$10,760.40	JAT
<i>Accounting Services</i>	4/15/20	4/20				
<b>Forsythe Group, LLC</b>	SPA-202004		\$30,000.00		\$30,000.00	JB
<i>EPP Manager</i>	5/4/20	4/20				
<b>Fugro (I)</b>	04.72190035-13		\$12,562.77		\$12,562.77	LEF
<i>Geotechnical Engineering Services</i>	5/1/20	4/20				



Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Gerald (Jerry) Johns</b> <i>Project Operations</i>	No Invoice					AEF
<b>HDR (A)</b> <i>Project Integration</i>	1200264393 5/1/20	4/20	\$168,613.06		\$168,613.06	JAT
<b>ICF Jones &amp; Stokes, Inc. (Environ.) (E)</b> <i>Env/Biological Services</i>	0146105 4/14/20	3/20	\$36,310.66		\$36,310.66	AEF
<b>ICF Jones &amp; Stokes, Inc. (Permitting) (F)</b> <i>Permitting and Agreements</i>	0146101 4/14/20	3/20	\$32,587.58		\$32,587.58	AEF
<b>J.C. Watson, Inc.</b> <i>General Manager Services</i>	SPA-057 5/1/20	4/20	\$38,230.00	\$3,823.00	\$34,407.00	JB
<b>Katz &amp; Associates (C)</b> <i>Communications</i>	413694 4/14/20	3/20	\$17,737.49	\$10,642.50	\$7,094.99	KMS
<b>K-Coe Isom, LLP</b> <i>Accounting</i>	KC084322 4/30/20	4/20	\$2,695.00	\$539.00	\$2,156.00	JAT
<b>Larsen Wurzel &amp; Associates, Inc.</b> <i>Cost Development</i>	1609000-0320 4/15/20	3/20	\$458.00		\$458.00	JAT
<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	No Invoice					KMS
<b>Maximum Pest Control</b> <i>Pest Spraying</i>	50797 4/23/20	4/20	\$65.00	\$65.00		KMS
<b>MBK Engineers</b> <i>Reservoir Operations</i>	20-03-4941.0 4/17/20	3/20	\$4,716.75		\$4,716.75	AEF
<b>Montague DeRose &amp; Associates, LLC</b> <i>Municipal Advisor</i>	4851SITES 4/24/20	3/20	\$12,725.00		\$12,725.00	JAT
<b>MT Shasta Water</b> <i>Office Water</i>	486476 4/1/20	4/20	\$10.00	\$10.00		KMS
<b>MT Shasta Water</b> <i>Office Water</i>	483104 4/2/20	4/20	\$9.65	\$9.65		KMS
<b>Perkins Coie, LLP</b> <i>Special Legal</i>	No Invoice					AEF



Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Recology Butte Colusa Counties</b>	37208147		\$35.95	\$35.95		KMS
<i>Office Trash Pickup</i>	4/30/20	4/20				
<b>Rush Personnel</b>	IVC000000136553		\$1,411.20	\$282.24	\$1,128.96	KMS
<i>Yolanda Tirado Services</i>	4/21/20	4/20				
<b>Rush Personnel</b>	IVC000000136554		\$1,411.20	\$282.24	\$1,128.96	KMS
<i>Yolanda Tirado Services</i>	4/21/20	4/20				
<b>Rush Personnel</b>	IVC000000136720		\$1,411.20	\$282.24	\$1,128.96	KMS
<i>Yolanda Tirado Services</i>	5/4/20	4/20				
<b>Rush Personnel</b>	IVC000000136721		\$1,411.20	\$282.24	\$1,128.96	KMS
<i>Yolanda Tirado Services</i>	5/4/20	5/20				
<b>Spesert Consulting</b>	05-20		\$21,343.76		\$21,343.76	JB
<i>Bus/Communications Manager</i>	5/4/20	4/20				
<b>Stradling, Yocca, Carlson &amp; Rauth</b>	No Invoice					JAT
<i>Bond Counsel</i>						
<b>The Ferguson Group</b>	0420149		\$15,000.00	\$7,500.00	\$7,500.00	KMS
<i>Federal Government Affairs Support</i>	4/1/20	4/20				
<b>Trapasso Consulting Services</b>	SPA 17-31		\$28,000.00		\$28,000.00	JB
<i>Program Operations Manager</i>	5/3/20	4/20				
<b>U.S. Bank - Credit Card</b>	Online 5/1		\$302.11	\$226.58	\$75.53	KMS
<i>Misc. Expenses</i>	5/1/20	4/20				
<b>Waterology Consulting</b>	1		\$33,750.00		\$33,750.00	JT/FD/JS
<i>Executive Director Services</i>	5/1/20	4/20				
<b>William Avery &amp; Associates</b>	No Invoice					JAT
<i>Personnel Recruiter</i>						
<b>Wiseman Consulting Group</b>	No Invoice					KMS
<i>ROW/Land Management</i>						
<b>Young Wooldridge, Law Offices, LLP</b>	65164		\$6,357.72	\$2,838.11	\$3,519.61	JAT
<i>Legal Counsel</i>	4/30/20	4/20				



Topic: **Program Operations - Finance**

Subject: **Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
			<b>Total</b>	<b>\$ Authority Board</b>	<b>\$ Reservoir Committee</b>	
			Cash Accounts	714,999.16	32,501.92	682,497.24
May 2020 Monthly Totals			<b>JPA/Sites</b>	97,306.06	32,501.92	64,804.14
			<b>WSIP</b>	617,693.10		617,693.10
Cumulative Summary			<b>WSIP To Date</b>	2,336,723.47	<b>(3) Fund Checks Received</b>	
			<b>Balance</b>	3,786,358.82	6,123,082.29	

Notes: \*



May 10, 2020

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Board Approval Items</b>						
<b>Adept Solutions</b>	139076		\$986.85	\$197.37	\$789.48	KMS
<i>IT Related Services/Computer Equipment</i>	4/15/20	03/20				
<b>Adept Solutions</b>	MSP-139049		\$682.01	\$136.40	\$545.61	KMS
<i>IT Related Services/Computer Equipment</i>	5/1/20	5/20				
<b>Adept Solutions</b>	139187		\$250.10	\$50.02	\$200.08	KMS
<i>IT Related Services/Computer Equipment</i>	5/1/20	3/20				
<b>AECOM (Reservoir) (HR)</b>	No Invoice					
<i>Design</i>						
<b>AECOM Technical Services, Inc.</b>	2000353965		\$15,863.36		\$15,863.36	LEF
<i>Engineering/Tech</i>	5/4/20	4/20				
<b>Bender Rosenthal, Inc. (G)</b>	No Invoice					KMS
<i>Real Estate</i>						
<b>Brown and Caldwell (B)</b>	17371089		\$116,632.37		\$116,632.37	JAT
<i>Project Controls</i>	5/4/20	4/20				
<b>CH2M Hill Engineers (Operations) (D)</b>	D3205400-012		\$93,369.39		\$93,369.39	AEF
<i>Operations / Simulation Modeling</i>	4/14/20	3/20				
<b>CH2M/Jacobs (Conveyance) (HC)</b>	No Invoice					
<i>Engineering Services</i>						
<b>Colusa Indian Community Council</b>	No Invoice					SPE
<i>Tribal Council</i>						
<b>Darling H2O Consulting, Inc.</b>	122		\$1,299.38	\$1,299.38		FD
<i>Organizational Assessment</i>	5/1/20	4/20				
<b>Dunn Consulting</b>	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	5/5/20	4/20				
<b>Fechter and Company, CPAs</b>	Letter		\$10,760.40		\$10,760.40	JAT
<i>Accounting Services</i>	4/15/20	4/20				
<b>Forsythe Group, LLC</b>	SPA-202004		\$30,000.00		\$30,000.00	JB
<i>EPP Manager</i>	5/4/20	4/20				
<b>Fugro (I)</b>	04.72190035-13		\$12,562.77		\$12,562.77	LEF
<i>Geotechnical Engineering Services</i>	5/1/20	4/20				

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Gerald (Jerry) Johns</b> <i>Project Operations</i>	No Invoice					AEF
<b>HDR (A)</b> <i>Project Integration</i>	1200264393 5/1/20	4/20	\$168,613.06		\$168,613.06	JAT
<b>ICF Jones &amp; Stokes, Inc. (Environ.) (E)</b> <i>Env/Biological Services</i>	0146105 4/14/20	3/20	\$36,310.66		\$36,310.66	AEF
<b>ICF Jones &amp; Stokes, Inc. (Permitting) (F)</b> <i>Permitting and Agreements</i>	0146101 4/14/20	3/20	\$32,587.58		\$32,587.58	AEF
<b>J.C. Watson, Inc.</b> <i>General Manager Services</i>	SPA-057 5/1/20	4/20	\$38,230.00	\$3,823.00	\$34,407.00	JB
<b>Katz &amp; Associates (C)</b> <i>Communications</i>	413694 4/14/20	3/20	\$17,737.49	\$10,642.50	\$7,094.99	KMS
<b>K-Coe Isom, LLP</b> <i>Accounting</i>	KC084322 4/30/20	4/20	\$2,695.00	\$539.00	\$2,156.00	JAT
<b>Larsen Wurzel &amp; Associates, Inc.</b> <i>Cost Development</i>	1609000-0320 4/15/20	3/20	\$458.00		\$458.00	JAT
<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	No Invoice					KMS
<b>Maximum Pest Control</b> <i>Pest Spraying</i>	50797 4/23/20	4/20	\$65.00	\$65.00		KMS
<b>MBK Engineers</b> <i>Reservoir Operations</i>	20-03-4941.0 4/17/20	3/20	\$4,716.75		\$4,716.75	AEF
<b>Montague DeRose &amp; Associates, LLC</b> <i>Municipal Advisor</i>	4851SITES 4/24/20	3/20	\$12,725.00		\$12,725.00	JAT
<b>MT Shasta Water</b> <i>Office Water</i>	486476 4/1/20	4/20	\$10.00	\$10.00		KMS
<b>MT Shasta Water</b> <i>Office Water</i>	483104 4/2/20	4/20	\$9.65	\$9.65		KMS
<b>Perkins Coie, LLP</b> <i>Special Legal</i>	No Invoice					AEF

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Recology Butte Colusa Counties</b> <i>Office Trash Pickup</i>	37208147 4/30/20	4/20	\$35.95	\$35.95		KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000136553 4/21/20	4/20	\$1,411.20	\$282.24	\$1,128.96	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000136554 4/21/20	4/20	\$1,411.20	\$282.24	\$1,128.96	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000136720 5/4/20	4/20	\$1,411.20	\$282.24	\$1,128.96	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000136721 5/4/20	5/20	\$1,411.20	\$282.24	\$1,128.96	KMS
<b>Spesert Consulting</b> <i>Bus/Communications Manager</i>	05-20 5/4/20	4/20	\$21,343.76		\$21,343.76	JB
<b>Stradling, Yocca, Carlson &amp; Rauth</b> <i>Bond Counsel</i>	No Invoice					JAT
<b>The Ferguson Group</b> <i>Federal Government Affairs Support</i>	0420149 4/1/20	4/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
<b>Trapasso Consulting Services</b> <i>Program Operations Manager</i>	SPA 17-31 5/3/20	4/20	\$28,000.00		\$28,000.00	JB
<b>U.S. Bank - Credit Card</b> <i>Misc. Expenses</i>	Online 5/1 5/1/20	4/20	\$302.11	\$226.58	\$75.53	KMS
<b>Waterology Consulting</b> <i>Executive Director Services</i>	1 5/1/20	4/20	\$33,750.00		\$33,750.00	JT/FD/JS
<b>William Avery &amp; Associates</b> <i>Personnel Recruiter</i>	No Invoice					JAT
<b>Wiseman Consulting Group</b> <i>ROW/Land Management</i>	No Invoice					KMS
<b>Young Wooldridge, Law Offices, LLP</b> <i>Legal Counsel</i>	65164 4/30/20	4/20	\$6,357.72	\$2,838.11	\$3,519.61	JAT



Topic: **Program Operations - Finance**
**Subject: Consultant/Vendor Invoices Received for May 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
			<b>Total</b>	<b>\$ Authority Board</b>	<b>\$ Reservoir Committee</b>	
			Cash Accounts	714,999.16	32,501.92	682,497.24
May 2020 Monthly Totals			JPA/Sites	97,306.06	32,501.92	64,804.14
			WSIP	617,693.10		617,693.10
Cumulative Summary			WSIP To Date	2,336,723.47	<b>(3) Fund Checks Received</b>	
			Balance	3,786,358.82	6,123,082.29	

Notes: \*





**MAY KEY CONSULTANT BUDGET REPORT**  
 FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
 FINANCE AND ECONOMICS AD HOC COMMITTEE

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
<b>a) HDR</b>	Costs and Task % as of 04/20 Services		<b>1,499,864</b>	<b>1,499,864</b>	<b>675,474</b>	<b>824,390</b>	<b>45%</b>		
2	A01	Communications Int.		-	-	-	-	100%	
2	A02	Ops Modeling Int.		181,007	14,038	166,969	8%	30%	
2	A03	Env. Planning Int.		149,357	96,118	53,239	64%	45%	
2	A04	Permitting Int.		243,884	138,496	105,388	57%	45%	
2	A05	Real Estate Int.		139,718	12,392	127,326	9%	25%	
2	A06	Engineering Int.		299,476	150,326	149,150	50%	45%	
2	A07	Geotech Int.		-	-	-	-	100%	
2	A08	Controls Int.		224,387	117,420	106,967	52%	45%	
2	A09	General Int.		98,267	108,358	(10,091)	110%	45%	
2	A10	Authority's Engineer		-	-	-	-	100%	
2	A11	Health, Safety & Loss Prevention		-	-	-	-	100%	
2	A12	Quality Management		-	-	-	-	100%	
2	A13	Risk Management		49,890	7,249	42,641	15%	10%	
2	A14	IT		15,831	6,357	9,474	40%	45%	
2	A15	GIS		-	765	(765)	-	100%	
2	A16	Document Management		3,734	2,604	1,130	70%	45%	
2	A17	Staff Support		14,004	1,929	12,075	14%	20%	
2	A18	Satellite Project Office		-	-	-	-	100%	
2	A19	Land Conservation Approach		-	-	-	-	100%	
2	A98	HDR Project Management		40,309	14,224	26,085	35%	45%	
2	A99	Expenses		40,000	5,198	34,802	13%	45%	
<b>b) BC</b>	Costs and Task % as of 04/20 Services		<b>899,156</b>	<b>899,156</b>	<b>460,055</b>	<b>439,101</b>	<b>51%</b>		
2	B01	Project Controls		113,645	49,703	63,942	44%	45%	
2	B02	Contract Administration and Compliance		492,414	231,523	260,891	47%	45%	
2	B03	Work Planning and Scheduling		100,341	88,452	11,889	88%	50%	
2	B04	Project Administrative Support		117,516	64,018	53,498	54%	50%	
2	B05	PMP Sections		-	-	-	-	-	
2	B98	Project Management		73,240	24,660	48,580	34%	40%	
2	B99	Expenses		2,000	1,700	300	85%	90%	



**MAY KEY CONSULTANT BUDGET REPORT**  
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
FINANCE AND ECONOMICS AD HOC COMMITTEE

5/8/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
<b>c) K&amp;A</b>	<b>Costs and Task % as of 03/20 Services</b>		<b>199,930</b>	<b>199,930</b>	<b>50,106</b>	<b>149,824</b>	<b>25%</b>		
2	C01	Local/Landowner Outreach		14,083	56	14,027	0%	-	
2	C02	Statewide Outreach		22,000	620	21,380	3%	-	
2	C03	NGO Outreach		12,166	1,085	11,081	9%	-	
2	C04	Strategic Communications		19,666	4,039	15,627	21%	35%	
2	C05	Message Development/Training		11,831	1,410	10,421	12%	20%	
2	C06	Informational Materials Distribution		38,500	11,069	27,431	29%	20%	
2	C07	Website Modifications and Management		18,600	4,014	14,586	22%	35%	
2	C08	Video & Photography		-	-	-	-	-	
2	C09	Authority/Reservoir Committee Public Affairs Support		14,500	4,495	10,005	31%	35%	
2	C10	Media Relations		13,084	5,598	7,487	43%	30%	
2	C11	Social Media		5,000	1,174	3,826	23%	20%	
2	C98	Project Management		30,500	14,090	16,410	46%	37%	
2	C99	Expenses		-	2,457	(2,457)	-	-	
<b>d) CH2-d</b>	<b>Costs and Task % as of 03/20 Services</b>		<b>993,000</b>	<b>993,000</b>	<b>253,417</b>	<b>739,583</b>	<b>26%</b>		
2	D01	Permitting and Resource Agency Technical Support		100,000	59,710	40,290	60%	88%	
2	D02	Environmental Document Support		356,853	30,510	326,343	9%	7%	
2	D03	Total Operations Technical Support		300,000	85,682	214,318	29%	50%	
2	D04	Value Planning		88,000	52,117	35,883	59%	80%	
2	D98	Project Management		31,147	24,940	6,207	80%	40%	
2	D99	Subs and ODCS		117,000	458	116,542	0%	25%	
<b>e) ICF-e</b>	<b>Costs and Task % as of 03/20 Services</b>		<b>428,000</b>	<b>428,000</b>	<b>77,003</b>	<b>350,997</b>	<b>18%</b>		
2	E01	Draft EIS/EIR Review and Strategic Consultation		-	-	-	-	-	
2	E02	Prepare Admin Final Responses to Comments		-	-	-	-	-	
2	E03	Prepare Administrative Final EIR/EIS		15,000	14,967	33	100%	-	
2	E04	Begin Preparation of Administrative Record for Fin		-	-	-	-	-	
2	E05	Engagement		-	-	-	-	-	
2	E06	Geotechnical Environmental Document		-	-	-	-	-	
2	E07	Develop Environmental Document Work Plan		110,000	29,883	80,117	27%	35%	
2	E08	Support Development of EIR/EIS Project Description		180,000	9,921	170,079	6%	3%	
2	E09	Prepare Annotated Outline		88,000	-	88,000	-	-	



**MAY KEY CONSULTANT BUDGET REPORT**  
FOR AUTHORITY BOARD AND RESERVOIR COMMITTEE,  
FINANCE AND ECONOMICS AD HOC COMMITTEE

5/8/2020

Area / Consultant	Task ID	Task Name	\$ Contract Ceiling	\$Task Budget Authorized (2020)	\$ Spent to date (2020)	\$ Budget Remaining (2020)	Spent %	Task % Complete	8 Month Plan (2020)
	2	E98 Project Management		31,500	22,232	9,268	71%	15%	
	2	E99 Expenses		3,500	-	3,500	-	12%	
<b>f) ICF-f</b>		Costs and Task % as of 03/20 Services	<b>708,300</b>	<b>708,300</b>	<b>117,703</b>	<b>590,597</b>	<b>17%</b>		
	2	F01 Finalize Joint Biological Assessment		-	-	-	-	-	
	2	F02 Finalize Geotechnical Permits and Fieldwork		297,120	35,070	262,050	12%	25%	
	2	F03 Prepare Section 106 Documents		-	-	-	-	-	
	2	F04 Begin Preparation of Permits and Agreements		26,000	25,976	24	100%	-	
	2	F05 Prepare for 2020 Field Work Studies		-	-	-	-	-	
	2	F06 Strategize on Mitigation and Adaptive Management P		-	-	-	-	-	
	2	F07 Early Coordination and Development of Key Permits		333,740	27,076	306,664	8%	15%	
	2	F98 Project Management		35,000	23,479	11,521	67%	10%	
	2	F99 Expenses		16,440	6,102	10,338	37%	15%	
<b>g) BRI</b>		Costs and Task % as of 01/20 Services	<b>762</b>	<b>762</b>	<b>762</b>	<b>0</b>	<b>100%</b>		
	2	G01 Develop Draft Right-of-Way Manual Sections		-	-	-	-	-	
	2	G02 Right-of-Way Planning Efforts		-	-	-	-	-	
	2	G03 Right-of-Entry / Early-Access Program		517	517	0	100%	-	
	2	G04 Property Management Program		-	-	-	-	-	
	2	G05 Public Outreach and Community Engagement		-	-	-	-	-	
	2	G98 Project Management / QC		245	245	0	100%	-	
	2	G99 Expenses		-	-	-	-	-	
<b>i) FUG</b>		Costs and Task % as of 04/20 Services	<b>85,995</b>	<b>85,995</b>	<b>36,973</b>	<b>49,022</b>	<b>43%</b>		
	2	I01 Data Review and Develop 2019 Feasibility Study Work Plan		-	-	-	-	-	
	2	I02 - Obsolete -		-	-	-	-	-	
	2	I03 2019 Site Investigation		-	-	-	-	-	
	2	I04 Future Site Investigation Work Plan for Design		-	-	-	-	-	
	2	I05 Assessment of Proposed Field Data Collection Points		50,786	14,474	36,312	28%	29%	
	2	I98 Project Management		35,209	22,499	12,710	64%	65%	





Topic: **Reservoir Committee Agenda Item 1.4** **2020 May 21**

Subject: **Award Strategic Planning Facilitation Service Contract**

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**Requested Action:**

Approve a consulting contract with The Catalyst Group for facilitation services in an amount not to exceed \$50,000 and approve a time extension through December 31, 2020 for the existing contract with Darling H2O.

**Detailed Description/Background:**

The Reservoir Committee and Authority Board issued a Request For Proposal on April 23, 2020. Three responses were received from the shortlisted firms. A selection panel made up of Authority Staff, Reservoir Committee members and Authority Board members reviewed the proposals and invited all three for an interview. After conducting the interviews, the selection panel unanimously chose The Catalyst Group because of their strong experience working with organizations and addressing challenges similar to the Sites project, and their unique approach to the work.

The scope of work primarily involves designing a strategic planning program around the findings of the November 2019 draft Organizational Assessment that the facilitator thinks are most important to the success to the Project and include, but not limited to mission/vision, governance, subcommittees, outside relationships, communication and trust.

This planning session needs to be an in-person meeting, so timing is dependent on the shelter in place orders being lifted.

The selection committee consisted of the Executive Director, Authority Program Manager, both Chairs of the Reservoir Committee and Authority Board, and two Budget and Finance Workgroup members.

Following strategic planning there likely will be implementation activities to incorporate outcomes in business process changes. Staff will require assistance for this work and proposes to use a combination of The Catalyst Group and Darling H2O consulting services. The Darling H2O contract currently expires June 30, 2020 and requires the Authority to approve a contract extension through December 31, 2020.

**Fiscal Impact:**

Sufficient funds exist in the Phase 1B work plan budget to pay for the facilitation services. The contract will be structured to allow up to \$25,000 for the strategic plan development and up to \$25,000 for additional services for a total not to exceed amount of \$50,000. The Darling H2O contract has \$21,597 remaining in their approved contract budget that will not be exceeded.

Status:	<b>Final</b>	Preparer:	<b>Joe Trapasso</b>	Phase:	<b>2</b>	Version:	<b>A</b>
Purpose:	<b>Sites Staff Report</b>	QA/QC:		Date:	<b>2020 May 21</b>		
Caveat:		Authority Agent:	<b>Jerry Brown</b>	Ref/File #:			
Notes:				Page:	<b>1</b>	of	<b>2</b>

**Prior Action:**

April 23, 2020: Approved following actions by the Authority Board relative to the approved Organization Assessment (OA) Report as follows: a) accept the plan and schedule for addressing the report findings and recommendations, b) concur with the scope, schedule and budget for strategic planning facilitation services, and c) approve release of a Request for Proposals for strategic planning facilitation services.

December 20, 2019: Approved Darling H2O to expand the scope of work to support the recruitment of a facilitator for Strategic Planning.

November 21, 2019: Darling H2O Consulting, Inc. presented the draft Organizational Assessment.

August 26, 2019: Approved a budget reallocation for the organizational assessment and execution of a sole-source professional services agreement with Darling H2O to perform an organizational assessment.

July 22, 2019: Discussed working on an organizational assessment plan to evaluate the structure of the Sites Project's program management team, Reservoir Committee, and the Authority.

**Fiscal Impact/Funding Source:**

Sufficient funds are available for this activity in the current work plan.

**Staff Contact:**

Jerry Brown

**Attachments:**

None.





Topic: **Reservoir Committee Agenda Item 1.5**

**2020 May 21**

Subject: **Reclamation Financial Assistance Agreement**

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**Requested Action:**

Recommend approval of the Authority Board, at their May 27, 2020 meeting, of Resolution No. 2020-01 providing for an application to the USBR for a Financial Assistance Agreement (FAA) for WIIN Act funds.

**Detailed Description/Background:**

The 2019 federal budget appropriated \$6M in WIIN act funds toward the Sites Reservoir Project. The proposed Resolution is needed to initiate development of the FAA. A separate action will be necessary to authorize executing the FAA.

Staff has been working closely with Reclamation staff to prepare the FAA. Reclamation's participation will be a 50/50 percent cost share with \$4 million of funding dedicated to Sites expenses and the other \$2M toward Reclamation expenses on the Sites project. Staff is working with Reclamation to determine if \$1million of the funding dedicated to Sites expenses will either come in cash or contributed work performed by Reclamation, either way there will be no impact on the Amendment 2 Work Plan. This funding will allow the project to continue development of the environmental documents and permits. The scope does not commit the Authority to any specific type of reservoir project. Should the project not get built, these funds are not required to be paid back to the federal government.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

The approved phase 2 work plan includes \$4M of WIIN Act funding to advance project environmental planning and engineering work. The funds are expected to be received in early 2021.

**Staff Contact:**

Joe Trapasso

**Attachments:**

None.





**Requested Action:**

Consider acceptance of the attached Exhibit B (2020 and 2021 budget) to the Second Amendment to 2019 Reservoir Project Agreement (Amendment 2) and the results of the “soft call”. Consider approving one of the following actions:

- A. Approve moving to the “hard call” and the use of the attached participation table to create a draft Exhibit A to be included with Amendment 2.
- B. Direct staff to begin outreach to potential participants based on the priority system defined in participation agreements and the credit reimbursement policy to explore interest in Sites capacity, if available.

**Detailed Description/Background:**

Acting on feedback received at the April Reservoir Committee meeting, staff has developed a two-step cash call process with the following objectives:

- 1. Ensure continued full subscription in the rightsized project.
- 2. Provide more time prior to the first funding request in light of the COVID-19 natural disaster and its long-term financial impacts.
- 3. Identify other revenue sources and possibly reduce costs to further reduce the cash call.

**Soft Call Preliminary Participation Results:**

Soft call survey responses were due on May 15<sup>th</sup> and the results are summarized below:

- 17 out of 21 agencies have responded, representing 169,442 AF out of 192,892 AF (88%).
- On net it appears we can still achieve full subscription, but there is some reduction in participation levels and geographic balance will need to be addressed.
- Existing participants identified interest in 5,000 AF of additional capacity, if available.
- Prior participants expressed interest in 10,000 AF of capacity, if available.

Attachment A shows the preliminary participation results.

**Potential Participant Outreach and Priority:**

Soft call results indicate subscription will likely be reduced below the current level of 192,892 acre feet. Staff can begin outreach to potential participants and report back at the June meeting. The following priority will be given to participants based on the credit reimbursement policy:

1. The goal is total Sac Valley participation of ~25%. Priority is given to current, prior and new Sac Valley participants in that order.
2. Existing Reservoir Committee participating members (with sub-priorities by seniority)
3. Prior Reservoir Committee participating members (with sub-priorities by exit date)
4. Nonparticipants. Priority for new participants is to Sac Valley and then others.

New participants must be approved for admission according to Section 10 of the Participation Agreement, which includes a 75% weighted approval at the Reservoir Committee and 75% of Authority Board director approval as well as other requirements.

Per the credit reimbursement policy, new, returning, and increasing participants would be responsible for paying their share of the project costs to date. Departing or reducing participants would be frozen at the priority they left under. For returning participants, the new amount owed will be reduced by their contributed credit balance. The below table shows the prior and future participation commitments. Any prior commitments owed would be due along with the first invoice for Amendment 2 on Nov 1, 2020. Payment for prior commitments would be distributed according to the credit reimbursement policy.

<b>Agreement / Work Plan</b>	<b>Cost / AF Participation</b>	<b>Period End</b>
Phase 1	\$48.50/AF	Mar 31, 2019
Phase 2 (2019)	\$60/AF	Dec 31, 2019
Phase 2 (2019) Amendment 1B	\$0/AF	Aug 31, 2020
<b>Prior Commitments Total*</b>	<b>\$108.50/AF</b>	
Phase 2 (2019) Amendment 2	\$100/AF	Dec 31, 2021
Installment 1, Nov 1, 2020	\$60/AF	
Installment 2, Apr 1, 2021**	\$40/AF	
<b>Phase 2 Future Commitments</b>	<b>\$100/AF</b>	
<b>Total Buy-in</b>	<b>\$208.50/AF</b>	

\* Prior commitment payments would be utilized per the credit reimbursement policy consistent with prior actions.

\*\* Second installment is not-to-exceed \$40 and will be evaluated in early 2021.

**Reduced Participation Scenario:**

If after the outreach step participation remains reduced, the Amendment 2 work plan would need to be revised to reflect a reduction in revenue or there would

need to be an increase in the \$100/AF with reduced subscription. Exhibit A and Exhibit B to Amendment 2 would be updated to reflect final approved participation levels and the budget, respectively. These next steps would be discussed during future Reservoir Committee and Authority Board meetings.

### **Cash Call Timing:**

The proposed cash call schedule is:

- \$60/AF due Nov 1, 2020
- Up to \$40/AF due Apr 1, 2021

The possibility of individual agencies opting to pay the full \$100/AF on November 1, 2020 has been discussed in the coordination work group. Participants would essentially be pre-paying the second cash call of up to \$40/AF (due April 1, 2021). Staff has explored possible financial and non-financial incentive scenarios.

The financial incentive considered was related to interest earned on prepaid funds. Assuming 50% of participants prepaid the full \$100/AF and the money was held for six months before other participants paid in, the total interest earned is estimated to be less than \$50,000. Based on this analysis, developing policies and systems for tracking interest at a participant level represent increases in administrative costs in excess of the benefit. Financial incentives are not planned based on this analysis.

The non-financial incentive for pre-payment relates to maintaining project schedule while accommodating delayed payment from agencies who have constraints with the timing of the funding request. This is not quantifiable but represents good will and commitment to the project.

Should an agency desire to prepay the full \$100/AF on November 1<sup>st</sup>, the Authority has the ability to track accounts receivable and maintain an accurate participant ledger.

### **Schedule:**

Responses from the soft call indicate that the earliest planned board date is May and the latest planned board date is October. This range of schedules can be accommodated. The plan is to issue invoices October 1 at \$60/AF, due for payment on November 1.

### **Prior Action:**

May 5, 2020: At a Reservoir Committee workshop, staff provided information on changes to the cash call process and schedule in light of potential economic impacts of the COVID-19 natural disaster on participating member agencies. A two-step cash call process including a "Soft Call" and a "Hard Call" will be used to better plan for changes in participation. The due date of the first cash call of \$60/AF will be moved two months out to November 1, 2020. The due date of the second cash call will be moved two months out to April 1, 2021 and will be up to \$40/AF. The Amendment 2 work will still begin on September 1, 2020.

April 17, 2020: The Reservoir Committee approved the Amendment 2 Work Plan for the purposes of planning cash calls for participants totaling \$100/AF, producing a draft budget exhibit to the participation agreement, and developing consultant task orders.

March 30, 2020: At a joint workshop, staff provided information that included a process overview of task order development; an updated project schedule; cash flows for Reservoir Committee and Authority Board; and preliminary task budgets including assigned resources.

March 19, 2020: Staff provided information on the goals, schedule, cash flow, and preliminary budget allocation by subject assuming a cash call of \$100/AF. Staff provided a preliminary cash call schedule of \$60/AF due September 1, 2020 and \$40 due February 1, 2021.

February 21, 2020: Staff provided information on three possible revenue scenarios and a task list for Amendment 2 (September 1, 2020 and ending December 31, 2021). Staff received direction to continue to develop the \$100/AF revenue scenario.

January 17, 2020: Staff provided information regarding the proposed process for developing a work plan. This work plan proposes to focus on improving certainty related to project operations, permitting, and affordability, and to meeting the January 1, 2022 Prop 1 (WSIP) milestone to remain eligible to receive funding.

**Fiscal Impact/Funding Source:**

The total cash call remains unchanged from the approved Amendment 2 work plan in the total amount of \$100/AF. With the Amendment 1B carryover funds it may be possible to reduce the total cash call. However, Staff proposes to keep the first call at \$60/AF and reassess the second call currently projected at \$40/AF midway through the Amendment 2 work. At that time, any adjustments to the second call can be considered based on the then current projections. Participating members can consider the second call to be an “up to” amount since the Amendment 1B carryover represents previously unanticipated funds for the Amendment 2 work plan.

**Staff Contact:**

Jerry Brown

**Attachments:**

Attachment A – Preliminary Amendment 2 Participation Table

Attachment B – Exhibit B Reservoir Committee 2020 and 2021 Work Plan

## Preliminary Amendment 2 Participation Table Reservoir Committee

Based on preliminary soft call survey results as of 12pm Wednesday, 5/20/2020

**Working Draft, Subject to Change**

Participant	Phase 2 (2019) Participation Level (Ref, AF)	Participation Level (AF) Staff Recommendation	Variance (AF)	Participation Increase Interest (AF)
Carter Mutual Water Company	300	300	0	
City of American Canyon	4,000	4,000	0	
Coachella Valley Water District	10,000	10,000	0	
Colusa County	10,000	10,000	0	
Colusa County WD	11,975	11,000	-975	Possibly
Davis Water District	2,000	2,000	0	
Dunnigan WD	2,717	2,717	0	
Glenn Colusa Irrigation District	5,000	5,000	0	
LaGrande water district	1,000	1,000	0	
Metropolitan Water District of Southern California	50,000	50,000	0	
RD-108	4,000	4,000	0	
San Bernardino Valley Municipal Water District	21,400	21,400	0	
San Geronio Pass Water Agency	14,000	14,000	0	
Santa Clarita Valley Water Agency	5,000	5,000	0	5,000
Westside W.D.**	15,000	2,000	-13,000	
Zone 7 Water Agency	10,000	10,000	0	
Wheeler Ridge-Maricopa WSD	3,050	3,050	0	
Antelope Valley East Kern WA	500	0	-500	
Cortina WD	450	0	-450	
Desert WA	6,500	0	-6,500	
Pacific Resources MWC*	0	0	0	10,000
Santa Clara Valley WD	16,000	0	-16,000	
<b>Total</b>	<b>192,892</b>	<b>155,467</b>	<b>-37,425</b>	<b>15,000</b>

\*Phase 1 participant, no survey response received. Interest expressed by a responding Phase 2 participant.

\*\*Indicated possibility for higher participation, lower projected participation level shown

Blue text indicates no survey response received





**Exhibit B**  
**Reservoir Committee**  
**2020 and 2021 Work Plan**

**May 21, 2020 Reservoir Committee Working Draft**

Reservoir Committee Annual Budget for FY 2020 and FY 2021 (\$000)

	Subject Area	2020	2021	Total
<b>Revenue</b>	Beginning Balance	\$6,847	\$0	\$6,847
	Participation Revenue	\$11,520	\$7,680	\$19,200
	Federal Revenue	\$0	\$4,000	\$4,000
	State Revenue	\$5,134	\$5,502	\$10,636
<b>Revenue Total</b>		<b>\$23,501</b>	<b>\$17,182</b>	<b>\$40,683</b>
<b>Expenses</b>	Permitting	(\$2,558)	(\$5,011)	(\$7,569)
	Early Mitigation	(\$243)	(\$2,257)	(\$2,500)
	Environmental Planning	(\$3,511)	(\$2,376)	(\$5,887)
	Operations Modeling	(\$3,486)	(\$536)	(\$4,022)
	Engineering	(\$4,360)	(\$2,180)	(\$6,540)
	Geotechnical	(\$1,142)	(\$2,003)	(\$3,145)
	Real Estate	(\$145)	(\$272)	(\$417)
	Communications	(\$489)	(\$579)	(\$1,068)
	Project Controls	(\$1,333)	(\$1,528)	(\$2,861)
	Funding	(\$777)	(\$590)	(\$1,367)
	Growth	(\$819)	(\$910)	(\$1,729)
	Management	(\$461)	(\$1,219)	(\$1,681)
	Support	(\$248)	(\$388)	(\$636)
<b>Expenses Total</b>		<b>(\$19,573)</b>	<b>(\$19,848)</b>	<b>(\$39,422)</b>
<b>Grand Total</b>		<b>\$3,928</b>	<b>(\$2,666)</b>	<b>\$1,261</b>

Annual expense budgets are based on the projected spend rate for the Amendment 1B and Amendment 2 work plans combined (Pg 2 and 3).

# Amendment 1B Budget by Month (\$000s)

Reservoir Committee Work Plan Summary

Subject Area	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Total
<b>Revenue</b>									
Beginning Balance*	\$6,847								\$6,847
Participation Revenue									\$0
Federal Revenue									\$0
State Revenue	\$3,300								\$3,300
<b>Revenue Sum</b>	<b>\$10,147</b>								<b>\$10,147</b>
<b>Expenses</b>									
Environmental Planning	(\$269)	(\$245)	(\$269)	(\$269)	(\$245)	(\$257)	\$0	\$0	(\$1,555)
Operations Modeling	(\$519)	(\$472)	(\$355)	(\$220)	(\$116)	(\$85)	(\$55)	(\$53)	(\$1,876)
Engineering	\$0	(\$151)	(\$237)	(\$239)	(\$247)	(\$272)	(\$248)	(\$205)	(\$1,600)
Geotechnical	\$0	\$0	(\$27)	(\$118)	(\$107)	(\$118)	(\$118)	(\$113)	(\$601)
Real Estate	(\$7)	(\$6)	(\$7)	(\$7)	(\$6)	(\$7)	(\$7)	(\$7)	(\$55)
Communications	(\$38)	(\$35)	(\$38)	(\$38)	(\$35)	(\$38)	(\$38)	(\$36)	(\$297)
Project Controls	(\$255)	(\$77)	(\$85)	(\$85)	(\$77)	(\$85)	(\$85)	(\$81)	(\$828)
Funding	(\$74)	(\$109)	(\$120)	(\$121)	(\$104)	(\$61)	(\$37)	(\$35)	(\$661)
Growth	(\$93)	(\$84)	(\$93)	(\$93)	(\$84)	(\$93)	(\$93)	(\$88)	(\$719)
Management	\$0	\$0	\$0	(\$1)	(\$23)	(\$25)	(\$9)	\$0	(\$58)
Support	(\$15)	(\$14)	(\$15)	(\$15)	(\$14)	(\$15)	(\$15)	(\$15)	(\$120)
<b>Expenses Sum</b>	<b>(\$1,271)</b>	<b>(\$1,194)</b>	<b>(\$1,247)</b>	<b>(\$1,206)</b>	<b>(\$1,059)</b>	<b>(\$1,056)</b>	<b>(\$705)</b>	<b>(\$633)</b>	<b>(\$8,370)</b>

\*Adjusted from value published in work plan based on 2019 close-out

# Amendment 2 Budget by Month (\$000s)

Reservoir Committee Work Plan Summary

Subject Area	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Oct 21	Sep 21	Nov 21	Dec 21	Total
<b>Revenue</b>																	
Participation Revenue			\$11,520					\$7,680									\$19,200
Federal Revenue							\$2,000				\$2,000						\$4,000
State Revenue			\$1,834			\$1,834						\$1,834			\$1,834		\$7,336
<b>Revenue Total</b>			\$13,354			\$1,834	\$2,000	\$7,680			\$2,000	\$1,834			\$1,834		\$30,536
<b>Expenses</b>																	
Permitting	(\$253)	(\$577)	(\$1,023)	(\$705)	(\$525)	(\$525)	(\$584)	(\$471)	(\$419)	(\$448)	(\$295)	(\$309)	(\$295)	(\$295)	(\$613)	(\$232)	(\$7,569)
Early Mitigation	\$0	\$0	(\$113)	(\$131)	(\$119)	(\$119)	(\$136)	(\$131)	(\$119)	(\$235)	(\$231)	(\$242)	(\$231)	(\$231)	(\$220)	(\$242)	(\$2,500)
Environmental Planning	(\$488)	(\$512)	(\$442)	(\$513)	(\$474)	(\$474)	(\$218)	(\$71)	(\$65)	(\$71)	(\$61)	(\$62)	(\$216)	(\$42)	(\$343)	(\$279)	(\$4,332)
Operations Modeling	(\$621)	(\$680)	(\$232)	(\$78)	(\$71)	(\$71)	(\$81)	(\$72)	(\$43)	(\$48)	(\$46)	(\$48)	(\$11)	(\$46)	\$0	\$0	(\$2,146)
Engineering	(\$1,134)	(\$768)	(\$398)	(\$461)	(\$108)	(\$185)	(\$355)	(\$292)	(\$221)	(\$190)	(\$161)	(\$186)	(\$155)	(\$155)	(\$147)	(\$25)	(\$4,941)
Geotechnical	(\$52)	(\$54)	(\$61)	(\$374)	(\$346)	(\$461)	(\$513)	(\$134)	(\$124)	(\$172)	(\$42)	(\$44)	(\$42)	(\$42)	(\$40)	(\$42)	(\$2,544)
Real Estate	(\$23)	(\$24)	(\$20)	(\$24)	(\$21)	(\$21)	(\$25)	(\$24)	(\$21)	(\$24)	(\$23)	(\$24)	(\$23)	(\$23)	(\$21)	(\$24)	(\$362)
Communications	(\$48)	(\$50)	(\$43)	(\$50)	(\$46)	(\$46)	(\$52)	(\$50)	(\$46)	(\$50)	(\$48)	(\$50)	(\$48)	(\$48)	(\$46)	(\$50)	(\$771)
Project Controls	(\$126)	(\$132)	(\$114)	(\$132)	(\$120)	(\$120)	(\$138)	(\$132)	(\$120)	(\$132)	(\$126)	(\$132)	(\$126)	(\$126)	(\$120)	(\$132)	(\$2,033)
Funding	(\$29)	(\$30)	(\$26)	(\$30)	(\$64)	(\$66)	(\$76)	(\$73)	(\$66)	(\$71)	(\$29)	(\$30)	(\$29)	(\$29)	(\$28)	(\$30)	(\$706)
Growth	(\$25)	(\$26)	(\$23)	(\$26)	\$0	\$0	(\$38)	(\$36)	(\$33)	(\$36)	(\$35)	(\$154)	(\$146)	(\$146)	(\$139)	(\$148)	(\$1,010)
Management	(\$101)	(\$106)	(\$91)	(\$106)	(\$96)	(\$96)	(\$110)	(\$106)	(\$96)	(\$106)	(\$101)	(\$106)	(\$101)	(\$101)	(\$96)	(\$106)	(\$1,623)
Support	(\$32)	(\$34)	(\$29)	(\$34)	(\$31)	(\$31)	(\$35)	(\$34)	(\$31)	(\$34)	(\$32)	(\$34)	(\$32)	(\$32)	(\$31)	(\$34)	(\$516)
<b>Expenses Total</b>	(\$2,931)	(\$2,994)	(\$2,616)	(\$2,663)	(\$2,020)	(\$2,214)	(\$2,362)	(\$1,624)	(\$1,404)	(\$1,616)	(\$1,230)	(\$1,422)	(\$1,454)	(\$1,314)	(\$1,844)	(\$1,345)	(\$31,052)





**Requested Action:**

Approve the Second Amendment to 2019 Reservoir Project Agreement (Second Amendment).

**Detailed Description/Background:**

Staff worked with Authority bond counsel (Stradling Yocca Carlson & Rauth) and the Budget and Finance ad hoc Committee to prepare the proposed amendment. This amendment addresses multiple items including; 1) allowing for potential participation changes, 2) extending the agreement through December 2021 which is the end of the Amendment 2 Work Plan and 3) incorporating the Amendment 2 Work Plan revenues and expenses.

In prior staff reports a home board package was referenced to include the materials necessary for executing the Amendment 2 Work Plan. After further evaluation, Staff will be providing the home board package in a format as follows:

- A letter will be provided to each participant member representative requesting action by the agency. (Attachment A) The deadline to receive all the executed amendment forms is September 10, 2020.
- Accompanying the letter will be the Second Amendment for action by the authorized agency designee. (Attachment B)
- A web-based portal has been created and stores all of the information materials for download as needed by each agency. Staff is available to assist with these materials.

**Prior Action:**

April 17, 2020: Requested staff to address additional items in the draft Second Amendment to 2019 Reservoir Project Agreement including potential participation level changes.

November 21, 2019: Provided input to staff to aid in development of a work plan through June 30, 2020.

October 18, 2019: Approved the First Amendment to 2019 Reservoir Project Agreement.

September 20, 2019: Approved a no-cost extension of time to complete activities defined in the Agreement's work plan (aka Exhibit B). Their approval extended

Status:	Final	Preparer:	Robinette	Phase:	2	Version:	A
Purpose:	Staff Report	QA/QC:	Trapasso	Date:	2020 May 21		
Caveat:	Informational	Authority Agent:	Trapasso	Ref/File #:	12.221-210.018		
Notes:				Page:	1	of	2

the Agreement's period of performance December 31, 2019 through March 31, 2020.

**Fiscal Impact/Funding Source:**

Execution of the second amendment creates the contractual commitment by each agency to fund the Amendment 2 work plan through December 2021. It is likely that the Second Amendment will not be completely executed before the current amended agreement expiration of June 30, 2020. While not desirable, this situation was necessary to allow the flexibility and time that agencies needed for their cash call decision making. There is no impact on the project since the Phase 1B funds have already been received.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment A: Draft Cover Letter

Attachment B: Second Amendment to 2019 Reservoir Project Agreement



May 21, 2020

Dear Reservoir Committee Member,

In April 2020, actions were taken by the Project and Authority governing bodies to adopt the April 13, 2020, Sites Project Value Planning Alternatives Appraisal Report and the Amendment 2 Work Plan which together constitute the scope, schedule and budget for the next stage of project development through December 2021. In taking these actions, funding requirements were set which established the timing and amount due from each participating member that wishes to continue its participation in the Project during the Amendment 2 Work Plan period.

As a participating member in the original Phase 2 Project Agreement dated April 1, 2019 and the First Amendment dated January 1, 2020, the Authority hereby requests your determination of interest in continued participation by returning the attached Second Amendment completed and signed by your authorized agency designee, **no later than September 10, 2020.**

Please note that the Second Amendment requires the following information in addition to the authorized signature on the amendment:

- Indicate the amount of capacity shares in acre feet that you are securing through this phase of the project which, in accordance with the amended Section 6, will represent the capacity share amount to which your agency has first rights of refusal in any future phase of work. These capacity share amounts indicated by each participating member will be used for the final Exhibit A of the Second Amendment.
- Indicate your commitment to provide up to the total funding required for the capacity shares you have designated. The unit cost is the total for the original agreement already paid (\$60/AF) and the new commitment for the Amendment 2 Work Plan (not to exceed \$100/AF).

We have prepared a set of documents for you to use in your agency deliberations of this request. Documents are available for you to download at this link: <https://brwncald-my.sharepoint.com/:f/p/jrobinette/Epm9jMLcDwNOhIMc2840b6EBFm-igGMQPzc-HU2pCxovcQ?e=Z6687k>. Don't hesitate to contact Kevin Spesert, Sites Project Authority, External Affairs Manager, at [kspesert@sitesproject.org](mailto:kspesert@sitesproject.org) if you need assistance with any of these materials.

The project team is excited to embark on this ambitious Amendment 2 Work Plan. It is critical that you receive timely information for your next decision prior to December 2021 where we will be seeking commitment of the total project local cost share which is one of the conditions for receiving the \$816M State WSIP funds.

Reservoir Committee Members Letter

May 21, 2020

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Please don't hesitate to contact me if there are any questions or you need my support regarding this request.

Jerry Brown

Executive Director, Sites Project Authority

Sincerely,

---

Jerry Brown, Executive Director  
Sites Project Authority

DRAFT



SECOND AMENDMENT TO 2019 RESERVOIR PROJECT AGREEMENT

BY AND AMONG  
SITES PROJECT AUTHORITY

and

THE PROJECT AGREEMENT MEMBERS LISTED HEREIN

Dated as of July 1, 2020

THIS SECOND AMENDMENT TO 2019 RESERVOIR PROJECT AGREEMENT (this “Second Amendment”), dated as of July 1, 2020, by and among SITES PROJECT AUTHORITY, a joint powers authority duly organized and existing under the laws of the State of California (the “Authority”), and the project agreement members listed in the Agreement referenced below (the “Project Agreement Members”) and amends that certain 2019 Reservoir Project Agreement dated as of April 1, 2019 (the “Original Agreement”), as previously amended by the First Amendment to 2019 Reservoir Project Agreement dated as of January 1, 2020 (the “First Amendment” and, together with the Original Agreement, the “Agreement”), each by and among the Authority and the Project Agreement Members;

WITNESSETH:

WHEREAS, Authority and the Project Agreement Members have determined to approve an Amendment 2 Work Plan and to extend the term of the Agreement to December 31, 2021; and

WHEREAS, under Section 11 of the Agreement, the Agreement may be amended by a writing executed by the Authority and at least 75% of the total weighted vote of the then current Committee members as provided in Subsection 3(g); and

WHEREAS, all acts, conditions and things required by law to exist, to have happened and to have been performed precedent to and in connection with the execution and the entering into of this Second Amendment do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the parties hereto are now duly authorized to execute and enter into this Second Amendment;

NOW, THEREFORE, THIS SECOND AMENDMENT WITNESSETH, the Authority and the Project Agreement Members agree, as follows:

ARTICLE I

DEFINITIONS

Section 1.01. **Definitions.** All capitalized terms not otherwise defined herein shall have the meaning set forth in the Agreement.

ARTICLE II

AMENDMENTS TO AGREEMENT

Section 2.01. **Project Agreement Members.**

(a) Effective September 1, 2020, the Project Agreement Members attached as Exhibit A to the Agreement shall be succeeded in their entirety by the Project Agreement Members attached hereto as Exhibit A.

Section 2.02. **Work Plan.**

(a) Effective September 1, 2020, the 2019 Work Plan attached as Exhibit B to the Agreement shall be supplemented by the Work Plan attached hereto as Exhibit B (the “Amendment 2 Work Plan”).

Section 2.03. **Funding.**

The Agreement is hereby amended to remove Section 4(a) in its entirety and replace it with the following:

“(a) **Budget.** The Committee shall, in cooperation with the Authority’s Board, provide and approve both a Fiscal Year operating budget and reestablish a Phase 2 budget target, annually or more frequently as needed. The Project Agreement Members shall contribute their respective pro-rata share of the budgeted sums reflected in the 2019 Work Plan (prior to November 1, 2020) and the Amendment 2 Work Plan (on and after November 1, 2020) in accordance with Section 5 of this Project Agreement; provided, however, that in no event shall the amount paid by a Project Agreement Member exceed \$160 per acre-foot (with \$60 of such amount being attributable to the 2019 Work Plan and \$100 of such amount being attributable to the Amendment 2 Work Plan) without the approval of such Project Agreement Member. The contribution with respect to the pro-rata budgeted sums reflected in the Amendment 2 Work Plan shall be payable by each Project Agreement Member in two installments. The first installment shall be in an amount equal to \$60 per acre-foot and shall be payable by no later than November 1, 2020. The second installment shall be in an amount up to \$40 per acre-foot and shall be payable by no later than April 1, 2021. The exact amount per acre-foot of the second installment shall be established by the Committee, in cooperation with the Authority’s Board, and notice of such amount shall be provided by the Authority to each Project Agreement Member.”

Section 2.04. **Future Development of the Sites Reservoir Project.**

The Agreement is hereby amended to remove Section 6(b) in its entirety and replace it with the following:

“(b) Without limiting the foregoing, any Project Agreement Member that elects to continue participating in the development, financing, and construction of the Sites Reservoir Project to the time when the Authority offers contracts for a water supply or other services, will be afforded a first right, equal to that Project Agreement Member’s Participation Percentage, to contract for a share of any water supply that is developed, and for storage capacity that may be available from, the Sites Reservoir Project. In any successor phase agreements, Project Agreement Members who are parties to this Project Agreement that submitted a proposal to participate before February 28, 2019, shall be granted rights to contract for a share, in an amount equal to that Project Agreement Member’s Participation Percentage as of the effective date of such successor phase agreement, of any water supply that is developed, and for storage capacity that may be available from the Sites Reservoir Project prior to the rights of those becoming parties to this Project Agreement after that date.

If a participating Project Agreement Member as of February 28, 2019 identifies a lesser amount in the Second Amendment than its Original Agreement requested amount, that participating Project Agreement Member’s first rights of refusal in the future are to be based on the Second Amendment amounts and not the February 28, 2019 amounts.

Provided, however, that if a Project Agreement Member withdraws from the Project Agreement pursuant to Section 9 of this Agreement but later requests to be reinstated, then to the extent there is unsubscribed participation in the Project as determined by the Committee, the

Committee may vote to readmit said withdrawn Member with a reinstated first right of refusal provided said withdrawing Member provides funding to the Project commensurate with the funding requirements met by all current Project Agreement Members in the current phase of the Project as well as any prior phase, as adjusted for any credits, payments and/or reimbursements made under the Authority's credit reimbursement policy (the "Credit Reimbursement Policy").

Further provided, that if a Project Agreement Member desires to increase its participation after execution of the Second Amendment, then to the extent there is unsubscribed participation in the Project as determined by the Committee, the Committee may vote to approve said increase, or portion thereof, with a first right of refusal attendant thereto, provided said increasing Project Agreement Member provides funding to the Project commensurate with the funding requirements met by all current Project Agreement Members in the current phase of the Project as well as any prior phase, as adjusted for any credits, payments and/or reimbursements made under the Credit Reimbursement Policy.

The Authority and the Project Agreement Members will cooperate on the drafting of provisions in the water supply contract that will allow a Project Agreement Member or other eligible entity that commits to purchase a Sites Reservoir Project water supply to transfer water that the entity may not need from time to time on terms and conditions acceptable to the Project Agreement Member."

Section 2.05. **Term.** The Agreement is hereby amended to remove Section 8(b) in its entirety and replace it with the following:

"(b) The term of this Project Agreement shall continue until December 31, 2021. In the event that this Second Amendment is not approved by Project Agreement Members with the requisite percentage of the total weighted vote as set forth in the Agreement by June 30, 2020, the Agreement shall be revived immediately upon approval by such requisite percentage, without any additional approval of the Project Agreement Members, and this Second Amendment shall become effective."

Section 2.06. **Executive Director.** All references to the "General Manager" in the Agreement shall be changed to "Executive Director."

### ARTICLE III

#### PROJECT AGREEMENT MEMBER PARTICIPATION

Section 3.01. **Project Agreement Participation.** Each Project Agreement Member shall specify its participation in the Sites Reservoir Project by indicating its elected water participation amount in the Sites Reservoir Project and the associated cost in the space provided therefor on the signature page to this Second Amendment. Based upon the respective participation elections of the Project Agreement Members, the Authority shall update Exhibit A pursuant to Section 5 of the Agreement.

## ARTICLE IV

### MISCELLANEOUS

Section 4.01. **Effectiveness of Agreement.** Except as expressly amended by this Second Amendment, the Agreement is hereby ratified and confirmed and shall continue in full force and effect in accordance with the terms and provisions thereof. The amendments set forth in this Second Amendment shall be incorporated as part of the Agreement upon their effectiveness in accordance with Section 11 of the Agreement.

Section 4.02. **Execution in Several Counterparts.** This Second Amendment may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the Authority and the Project Agreement Members shall preserve undestroyed, shall together constitute but one and the same instrument.

Section 4.03. **Authorization, Ratification and Confirmation of Certain Actions.** The Authority and the Project Agreement Members each hereby authorize, ratify and confirm the extension of the term of the Agreement, as previously extended pursuant to the First Amendment, to June 30, 2020, and the expenditure of funds collected under the Agreement with respect to the 2019 Work Plan on and prior to June 30, 2020.

Section 4.04. **Laws Governing Second Amendment.** The effect and meaning of this Second Amendment and the rights of all parties hereunder shall be governed by, and construed according to, the laws of the State.

IN WITNESS WHEREOF, the Authority and Project Agreement Members hereto, pursuant to resolutions duly and regularly adopted by their respective governing bodies, have caused their names to be affixed by their proper and respective officers on the date shown below:

Dated: \_\_\_\_\_

SITES PROJECT AUTHORITY

By: \_\_\_\_\_

Name:

Title:

[PROJECT AGREEMENT MEMBER]

Dated: \_\_\_\_\_

\_\_\_\_\_

(Authority & Project Agreement Member)

By: \_\_\_\_\_

Name:

Title:

PARTICIPATION AMOUNT

[PROJECT AGREEMENT MEMBER] hereby elects to participate in the Sites Reservoir Project in the amount and at the cost identified below.

**Participation  
(Second Amendment  
Annualized Acre-Foot):**

**Second Amendment Cost:  
Not to Exceed \$100 per  
Acre-Foot**

EXHIBIT A

PROJECT AGREEMENT MEMBERS

Participant	Participation (Second Amendment Annualized Acre-Foot)	
	Preliminary	Percent
American Canyon, City of		
Antelope Valley-East Kern Water Agency		
Carter Mutual Water Company #		
Coachella Valley Water District		
Colusa County		
Colusa County Water District		
Cortina Water District		
Davis Water District		
Desert Water Agency		
Dunnigan Water District		
Glenn-Colusa Irrigation District		
LaGrande Water District		
Metropolitan Water District of S. CA		
Pacific Resources Mutual Water Company #		
Reclamation District 108		
San Bernardino Valley Municipal Water District		
San Geronio Pass Water Agency		
Santa Clara Valley Water District		
Santa Clarita Valley Water Agency		
Westside Water District		
Wheeler Ridge-Maricopa Water Storage District		
Zone 7 Water Agency		
Potential new participants		
<b>Total:</b>		

Participation Percentages exclude State of California and United States Bureau of Reclamation share of the Project.

# Denotes a non-public agency. Refer to California Corporations Code Section 14300 et. seq. with additional requirements provided in both the Public Utilities Code and Water Code.

EXHIBIT B  
AMENDMENT 2 WORK PLAN





Topic: **Reservoir Committee Agenda Item 2.3**

**2020 May 21**

Subject: **Federal Legislative Priorities**

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**Requested Action:**

Accept 2020-2021 Sites Project Federal Government Affairs Priorities.

**Detailed Description/Background:**

In response to the recommendation outlined in the Organizational Assessment to prepare an analysis and staff recommendation on federal funding pursuits, staff has been working with the Authority Ad Hoc Legislative & Outreach Committee and our Government Affairs Team to identify our near-term Federal government affairs/legislative priorities.

The focus of this effort was to ensure that our Federal Government Affairs/Legislative activities aligns with key project milestones and our project schedule and specifically focusing on near-term federal operational participation and federal funding. These priorities will be the Committee and Team focus through December 2021. Any adjustments would be brought back to the RC and AB before being incorporated and updates will be provided on significant progress.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Sufficient funds exist to support activities associated with these priorities within the Amendment 2 work plan.

**Staff Contact:**

Jerry Brown/Kevin Spesert

**Attachments:**

Attachment A: Federal Government Affairs Priorities Memo

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**TO:** Ad Hoc Legislative & Outreach Committee  
**DATE:** 13 May 2020  
**SUBJECT:** 2020 Federal Government Affairs Priorities

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Staff has been working to identify near-term (2020) Federal government affairs/legislative priorities in an effort to focus our activities to better align with key project milestones and our existing project schedule.

The following represents the staff's proposed Federal government affairs/legislative priorities.

#### **OPERATIONS PARTICIPATION**

- Final completion of Reclamation's Feasibility Report and DOI Secretary determination of feasibility.
  - Complete by **December 31, 2020** which is needed to be eligible for receiving WIIN Act funding and to support the state feasibility report as required by Proposition 1.
  - Reconcile the alternatives included in the feasibility report with the Authority's VP7 alternative.
  - Finalize level of federal participation/investment in the project.
- Pursue development of a CVP Coordinated Operations Plan.
  - Term sheet whereby the parties agree on the key provisions of an agreement by **July 2021**.
- Coordination with Reclamation on the development of the Authority's Water Rights Application.
  - Develop and submit Authority Water Rights Application by **June 2022**.
- Continuing partnership with Reclamation as the NEPA lead agency in developing the Environmental Impact Statement (EIS).
  - Completion of the Recirculated Draft EIS no later than **July 2021** in coordination with the Sites Authority EIR. Completion of the Record of Decision by **May 2022**.

#### **FEDERAL FUNDING**

##### **WIFIA/RIFIA**

- Begin groundwork for submittal of a WIFIA Loan application.
  - The Value Planning Report anticipated a \$1.1 billion WIFIA loan. Application is planned for submittal in **June 2021**.
- Continue to track the development of the RIFIA program and pursue RIFIA funding if available.

##### **WIIN Act**

- Secure funding received from the WIIN Act in 2019. Needed to complete the Phase 2 work plan.
  - **\$6 million secured** from the 2019/2020 Budget deal signed by the President in **Dec 2019**.
  - Authority is developing a Financial Assistance Agreement to access these funds— assume the Authority will receive **\$3 million**.
- Pursue and secure FY2021 WIIN Act funding (current budget cycle) and begin groundwork for a FY2022 WIIN Act funding request.

- Coordination with Reclamation to identify funding needs in FY2021 and FY2022 to advance the project including “post-feasibility” funding.
- Begin groundwork for WIIN Act construction funding request (Pending Reclamation investment decision).

#### **Federal Stimulus & Other funding**

- Support development and secure funding from potential COVID19 related infrastructure stimulus package for priority items that align with early project work (e.g. roads, communications, etc.).
  - Anticipate infrastructure stimulus in Fall of 2020.
- Track and pursue opportunities for appropriations/grants/loans as appropriate
  - Roads/Bridges, Rural Broadband, flood control, infrastructure planning, operations & maintenance, etc.

Other items that do not require legislative action but are administrative in nature are listed below. We will need to keep our legislators informed on progress of these items so that they can step in when/if needed to assist in keeping them on the timeline required to support the project schedule.

**Permitting** - Supportive consultation with federal agencies in securing; USFWS Biological Opinion, NMFS Biological Opinion, National Historic Preservation Act Section 106 Programmatic Agreement.

**Public Outreach** - Engage with Reclamation Public Affairs staff for the rollout of the Feasibility Report. Work to ensure that messaging is consistent and any differences between the Authority’s VP7 alternation and the alternatives included in the feasibility report are addressed. Coordinate with USBR Public Affairs on any public outreach activities associated with a recirculated EIS.





Topic: **Reservoir Committee Agenda Item 2.4**

**2020 May 21**

Subject: **Commendation for Jim Watson, General Manager**

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**Requested Action:**

Approve Resolution No. 2020-02 commending Mr. Jim Watson for his 5 years of dedicated service to the Sites Reservoir Project.

**Detailed Description/Background:**

With almost 5 years of exemplary service to the Sites Project Authority, Mr. Jim Watson will be leaving his position as General Manager, effective May 23, 2020.

Mr. Watson has made significant contributions to the Sites Project, including:

- Management of multi-million-dollar annual budgets to enable progress on the Project, and establishment of various procedures to manage the finances and operations of the Project.
- Assembly of a highly qualified team of Authority Agents and consultants to enable progress on the Project to a high standard of performance.
- Development of the 2017 Draft Environmental Impact Report for the Project;
- Coordination and cooperation in the development by the U.S. Bureau of Reclamation of its 2017 Draft Federal Feasibility Report.
- Initiation of focused geotechnical field investigations.
- Qualification of the Project for \$816 million of funding from the State of California's Water Storage Investment Program (Proposition 1) via the California Water Commission, and execution of an Early Funding Agreement with the Commission.
- Establishment of eligibility for and receipt of about \$10 million in funding from the federal WIIN Act via the Bureau of Reclamation.
- Completion of numerous studies necessary for furtherance of Project financial viability, physical construction, future operations, permitting, and environmental benefits.
- Inclusion of the Project in California's Water Resilience Portfolio.
- Establishment of the Sites Project Authority office in Maxwell, California.
- Secure a diverse and statewide group of project investors including the State of California in the amount of \$816M of WSIP Prop 1 funding along with 21 participating member agencies.

It is appropriate to acknowledge Mr. Watson for his leadership at the local, regional, and state level, and his years of dedicated service to the Sites Project Authority and the participating agencies in the project.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

None.

**Staff Contact:**

Jerry Brown

**Attachments:**

Attachment A: Resolution 2020-02



**RESOLUTION NO. 2020-02**

**A Joint RESOLUTION OF THE SITES PROJECT AUTHORITY Board of Directors and Reservoir Committee honoring JIM C. WATSON for his leadership and dedication during his years of service on the project**

**WHEREAS**, Mr. Watson has dedicated almost five years of service to the Sites Project Authority and its participating member agencies while serving as the Authority’s first General Manager; and

**WHEREAS**, Mr. Watson has been a collaborative General Manager with a strong focus on creative problem solving, technical details, innovative project concept development; and

**WHEREAS**, Mr. Watson cultivated a strong and dedicated “project comes first” culture in the organization with a commitment to individual professional growth and recognition; and

**WHEREAS**, Mr. Watson’s leadership enabled the Sites Project Authority to competitively receive the largest Prop 1 WSIP award of \$816 million toward statewide benefits in the project and execution of an Early Funding Agreement with the Commission; and

**WHEREAS**, Mr. Watson, through a spirit of partnership with the Bureau of Reclamation, helped to develop the Draft Federal Feasibility Report finding that the project has significant federal interest and is worthy of federal investment; and

**WHEREAS**, Mr. Watson’s business acumen and experience, emphasis on timely planning and decision-making, practical approach to problem-solving, and assertiveness regarding the Project’s interests in public forums have also benefitted the Project’s development;

**WHEREAS**, Mr. Watson has branded the Sites Project as a vital component of California’s water infrastructure with a diverse and statewide support and participation; and

**WHEREAS**, Mr. Watson successfully discharged his responsibilities with honesty, integrity, and fairness, and with a laser-focused practical approach for the overall benefit of the Project and its Members, all to improve future water supplies for water suppliers, residents and the environment of the State of California;

**WHEREAS**, the improvement of water supplies to farms, cities and the environment within the Sacramento Valley and the State of California is noble and praiseworthy work, and Mr. Watson has cared deeply about this work and has enabled it with loyalty, dedication, and excellence to the benefit of the Project and its beneficiaries;

**WHEREAS**, Mr. Watson’s dedication to the Project has been beyond reproach;

**NOW, THEREFORE BE IT RESOLVED** that the Authority Board and Reservoir Committee of the Sites Reservoir Project expresses its gratitude and appreciation to Jim Watson for his dedicated service to the Sites Reservoir Project and its participating member agencies, and envisions continued success for him in his future endeavors.

\*\*\*\*\*

The foregoing resolution was duly and regularly adopted at a meeting of the Reservoir Committee held on the 21th of May 2020 and was duly and regularly adopted at a meeting of the Authority Board held on May 27<sup>th</sup> of May 2020 both making up the governing body of Sites Reservoir Project.

**AUTHORITY BOARD**

**RESERVIOR COMMITTEE**

\_\_\_\_\_  
Fritz Durst – Sites Project Authority, Chair

\_\_\_\_\_  
Thad Bettner –Reservoir Committee , Chair

**ATTESTED**

\_\_\_\_\_  
Yolanda Tirado – Sites Project Authority, Board Clerk







Topic: **Reservoir Committee Agenda Item 3.1** **2020 May 21**

Subject: **Environmental Planning and Permitting Update**

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**Requested Action:**

Review and comment on Recirculated EIR and key permits milestone schedule and key decision points.

**Detailed Description/Background:**

Since approval of the Phase 1B Work Plan and the Sites Value Planning Report, staff has been moving forward with executing the environmental planning and permitting components for the “rightsized” project. The attached milestone schedule describes the roadmap for completing the Recirculated EIR and obtaining key permits. Current activities and key upcoming decision points (shown in bold) are as follows:

- California Environmental Quality Act / National Environmental Policy Act (CEQA / NEPA) – The project team is currently developing an approach for completing the Recirculated Environmental Impact Report (EIR). This approach will outline key components of the work ahead, including assessing the extent of revisions to each section of the 2017 document. The project team is also working to **formulate a recommended approach to alternatives and baseline conditions that we anticipate reviewing with the Reservoir Committee and Board in June**. The team is proceeding to coordinate a joint EIR/EIS. No final decision has been made yet by Reclamation, but it is assumed that the EIS will be supplemented and recirculated with the EIR.
- Federal Endangered Species Act and California Endangered Species Act (Fish and Game Code Section 2081) – Similar to above, the project team is currently developing the approach for completing the Biological Assessment and Section 2081 Permit applications in coordination with the resource agencies and Reclamation. The environmental and operations teams continue to work closely on modeling components and refinement of operational criteria for project diversions from the Sacramento River. The **operating regimes for diversions and releases and a review of the storage policy will be reviewed with the Reservoir Committee and Board in July**.
- National Historic Preservation Act, Section 106 – This effort will be initiated in September.
- California Water Right Application (California Water Code) – The project team is currently working to **formulate a recommend approach to identify key components of the water right application for discussion with the Reservoir Committee and Board in September**. These key components

include Place of Use, Points of Diversion, Points of Rediversion, and Purpose of Use – all of which will form the basis of the application.

- Clean Water Act Section 404 and 401 – This effort will be initiated shortly.
- River and Harbors Act Section 408 – This effort will be initiated in late July as more design and engineering information becomes available.

All of the actions and activities identified above remain on the overall schedule (some priorities have shifted around, but the overall schedule remains the same). All actions and activities are also within budget. The attached figure provides an overview of the key environmental planning and permitting efforts underway along with the schedule for key milestones and deliverables.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Costs to undertake the current efforts were included in the Amendment 2 Work Plan which was approved by the Sites Project Authority at its April 22, 2020 Board meeting.

**Staff Contact:**

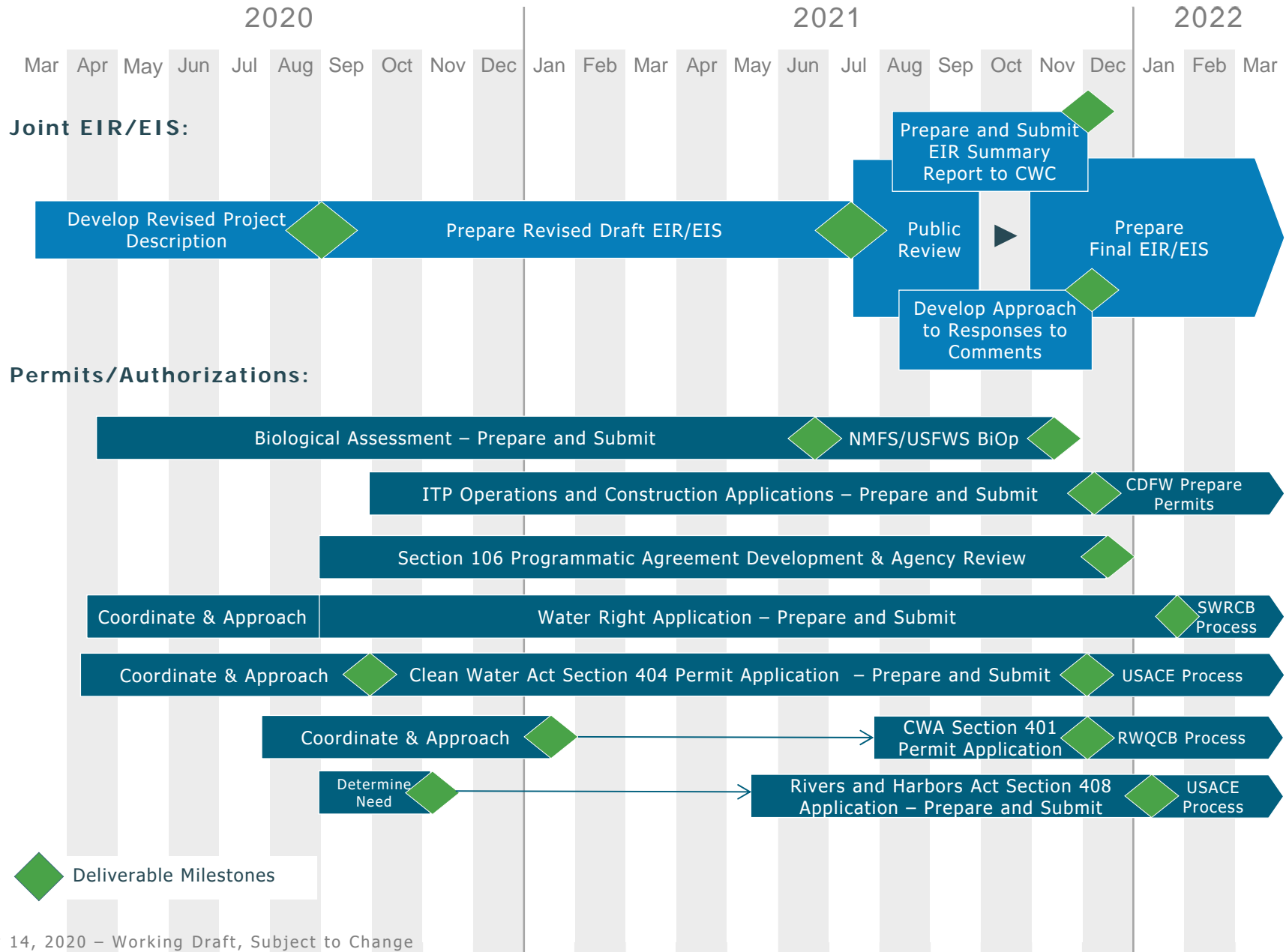
Ali Forsythe

**Attachments:**

Attachment A: Environmental Planning and Permitting Schedule



# Environmental Planning and Permitting Key Milestones







Topic: **Reservoir Committee Agenda Item 3.2**

**2020 May 21**

Subject: **Communications and Outreach Update**

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**Requested Action:**

Review and Comment on Communications and Outreach Efforts to Communicate Rightsized Project.

**Detailed Description/Background:**

Since the approval of the Sites Value Planning Report last month and the introduction of the proposed "right-sized" project, staff and our Communications and Government Affairs teams have been actively engaging in an extensive communications and outreach effort.

These efforts include the following activities.

- Distribution of a press release highlighting the "right-sized" project to our statewide media list, distribution of an e-blast newsletter, distribution of Editorials to regional media outlets, and distribution of content on the project's social media platforms.
- Federal & State elected official/staff briefings on the project's value planning process, future funding needs and agency coordination needs.
- Project update briefings with NGOs and public interest organizations to introduce the project's rightsizing and solicit NGO feedback on the environmental review process and the path forward.
- Landowner coordination activities and briefings with local elected officials introducing the "right-sized" project.

Over the next several weeks, staff will continue to engage elected officials, landowners, project stakeholders and to develop and distribute additional media content in support of the rollout of the new proposed project. Considering the circumstances with COVID, a webinar is being produced that will be made available on the website by the end of June that reviews all aspects of the "right sized" project.

Additionally, staff is working on updating and distributing a revised version of the Message Platform based on comments received from the Reservoir Committee and Authority Board in addition to the feedback that we have received from during our outreach efforts to date.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

None.

Status: Final	Preparer: Spesert	Phase: 2	Version: A
Purpose: Staff Report	QA/QC:	Date: 2020 May 21	
Caveat: Informational	Authority Agent: Brown	Ref/File #: 10.700	
Notes:		Page: 1	of 2

**Staff Contact:**

Jerry Brown/Kevin Spesert

**Attachments:**

None.



**Requested Action:**

Review and Comment on Efforts to Secure Proposition 1 Water Storage Investment Program implementation modifications in light of the continuing effects of the COVID-19 pandemic on local government and water agency finances.

**Detailed Description/Background:**

The Phase 2 work plan was unanimously approved last month by the Reservoir Committee and the Authority Board showing unwavering commitment to completing this Project in an expeditious manner. However, the uncertainty and longer-term financial impacts of the COVID-19 pandemic may negatively impact the participating members ability to provide some or all the necessary financial support to advance the project in the near term. A key upcoming statutory deadline to receive the Proposition 1 funding is to achieve three specific milestones (see attached) including demonstrating at least 75% local cost share commitment by January 1, 2022. While it is hoped that COVID's effects will have subsided by then, there are funding requirements between now and then that may be impacted.

As a funding partner in the Sites project, the State is in a unique position to provide emergency assistance that could defray local cashflow during the effects of the pandemic and keep the project on schedule. A group of 6 of the 8 storage projects that were awarded Proposition 1 WSIP funds, including Sites, requested that the California Water Commission direct staff to provide administrative and regulatory modifications within the next 60 days that could mitigate the impacts of COVID-19. The letter included suggested actions that could be evaluated on a project by project basis due to the variance in risk factors. Any of the suggestions could benefit the Sites Project.

The CWC will meet on May 20, 2020 and is anticipated to consider the request. Staff will provide a report at the meeting on the Commission's actions.

**Fiscal Impact/Funding Source:**

It is expected any actions by the Commission on our request would result in cashflow adjustments, not new outside funding to the Project. However, advanced cashflow by the State could keep the project on schedule if local funding becomes unavailable because of more serious economic conditions, which are a reasonable possibility in some cases. To date, State early funding has been provided to the project in the amount of \$6.1 million and \$897,000 is being held in retainage by the State.

**History:**

Status:	Final	Preparer:	Brown	Phase:	2	Version:	A
Purpose:	Staff Report	QA/QC:		Date:	2020 May 21		
Caveat:	Informational	Authority Agent:	Brown	Ref/File #:	10.700		
Notes:				Page:	1	of	2

In November 2016 the California Code of Regulations was modified by the California Water Commission to incorporate the conditions under which projects awarded funding under the Proposition 1 Water Storage Investment Program would be considered and receive funds. None of the conditions took into consideration the current COVID-19 natural disaster being experienced across the country.

In July 2018 eight storage projects were awarded funds under the WSIP, including the Sites Reservoir Project that received a maximum conditional eligibility determination (MCED) of \$816,377,686 and was provided early funding in the amount of \$40,818,884 which was the maximum allowed 5% of the MCED.

**Staff Contact:**

Jerry Brown

**Attachments:**

Attachment A: Proposition 1 Language

Attachment B: Proposition 1 Six Agency Letter sent to the CWC on May 11, 2020





### **Requirements That Must Be Met for Eligibility of Final Funding**

79755. (a) Except as provided in subdivision (c), no funds allocated pursuant to this chapter may be allocated for a project before December 15, 2016, and until the commission approves the project based on the commission's determination that all of the following have occurred:

- (1) The commission has adopted the regulations specified in Section 79754 and specifically quantified and made public the cost of the public benefits associated with the project.
- (2) The project applicant has entered into a contract with each party that will derive benefits, other than public benefits, as defined in Section 79753, from the project that ensures the party will pay its share of the total costs of the project. The benefits available to a party shall be consistent with that party's share of total project costs.
- (3) The project applicant has entered into a contract with each public agency identified in Section 79754 that administers the public benefits, after that agency makes a finding that the public benefits of the project for which that agency is responsible meet all the requirements of this chapter, to ensure that the public contribution of funds pursuant to this chapter achieves the public benefits identified for the project.
- (4) The commission has held a public hearing for the purposes of providing an opportunity for the public to review and comment on the information required to be prepared pursuant to this subdivision.
- (5) All of the following additional conditions are met:
  - (A) Feasibility studies have been completed.
  - (B) The commission has found and determined that the project is feasible, is consistent with all applicable laws and regulations and will advance the long-term objectives of restoring ecological health and improving water management for beneficial uses of the Delta.
  - (C) All environmental documentation associated with the project has been completed, and all other federal, state, and local approvals, certifications, and agreements required to be completed have been obtained.
- (b) The commission shall submit to the Legislature its findings for each of the criteria identified in subdivision (a) for a project funded pursuant to this chapter.
- (c) Notwithstanding subdivision (a), funds may be made available under this chapter for the completion of environmental documentation and permitting of a project.

**Requirements That Must Be Met Before January 1, 2022**

79757. (a) A project is not eligible for funding under this chapter unless, by January 1, 2022, all of the following conditions are met:

- (1) All feasibility studies are complete and draft environmental documentation is available for public review.
  - (2) The commission makes a finding that the project is feasible and will advance the long-term objectives of restoring ecological health and improving water management for beneficial uses of the Delta.
  - (3) The director receives commitments for not less than 75 percent of the nonpublic benefit cost share of the project.
- (b) If compliance with subdivision (a) is delayed by litigation or failure to promulgate regulations, the date in subdivision (a) shall be extended by the commission for a time period that is equal to the time period of the delay, and funding under this chapter that has been dedicated to the project shall be encumbered until the time at which the litigation is completed or the regulations have been promulgated.



May 11, 2020

Armando Quintero, Chairman  
California Water Commission  
PO Box 942836  
Sacramento, CA 94236

Dear Chairman Quintero,

We represent six of the eight projects that were conditionally awarded funds for water storage projects under the Proposition 1 Water Storage Investment Program (WSIP). We are writing to request that you consider making emergency and temporary modifications on a project by project basis in your implementation of the WSIP funding due to the COVID natural disaster. In particular, we are concerned about the longer-term economic and jobs related impacts this continuing disaster will have on our ability to implement these critical water storage projects that will be co-funded through the WSIP.

Across our State, residents are struggling to meet their financial obligations including paying their water bills. Business closures have resulted in lost revenue to water and wastewater agencies. These are some of the direct impacts of the disaster today. More concerning and uncertain are the longer-term impacts which are sure to negatively affect public agency finances. All of us are in strong financial positions today, but none of us could have ever expected or planned for what we are facing now and in our future because of the COVID pandemic. We are all foreseeing financial pressures on our local investments in capital projects from COVID, including potentially delaying these WSIP storage projects.

We are not wavering in our commitment to implement these critical projects of statewide significance. However, we are concerned that the uncertain financial times ahead could cause delays to these projects that you have previously determined create an important statewide benefit. Delays hurt all investors, especially the State, because the State's investment dollars are not inflation protected. We do not want to see any delays, which is why we are bringing this issue and potential solutions to your attention while there is time for measured steps that help to avoid more serious outcomes.

The State, as a project investor, is in the unique position to provide emergency assistance while the local investors sort out the unforeseen consequences of COVID. The State has the financial wherewithal and legal latitude within Proposition 1 to look beyond the current situation and ensure our storage projects move forward on the timeline needed for the State's long-term water security and for job creation.

We request the California Water Commission direct staff to evaluate administrative and regulatory modifications which are appropriate to mitigate COVID impacts and submit

corresponding recommendations to the Commission for its consideration within 60 days. To assist in this effort, we offer the following considerations as potential areas for modification depending on individual project circumstances:

- Modification of Early funding conditions – Currently, \$78.6 million of the \$135 million has been encumbered to applicants that requested early funding. New or additional funds could be released. The 5% limit on early funding could be increased, (per Water Code Section 79704, up to 10% of allocated funds may be expended for planning and monitoring). Also, the Commission could consider allowing the cost share of prior costs to extend back to November 4, 2014, instead of the current August 14, 2017 date. Scope revisions on existing early funding agreements could be implemented on all projects. Projects that did not request early funding could be given the opportunity to receive such funding under revised program conditions established by the Commission. The program cap of \$135 million toward early funding could be increased.
- Increased release frequency or waiver of retention on early funding - Since funds are provided on a reimbursement basis, this would better match actual expenditures rather than local dollars filling the many months gap between paying service providers and receiving the state funds.
- Consider using flexibility within the early funding agreements - For example, instead of maintaining 50/50 cost-share on a monthly basis, a longer time horizon would allow local dollars to be defrayed in the near term. A 70/30 cost share could be temporarily allowed for 18-24 months and the remaining time could be taken to achieve the required overall 50/50 share split.
- Incorporate COVID related impacts into pre-established deadlines - such impacts were not expected when dates were determined. Day for day extensions are typical contract remedies for Force-Majeure conditions. The Governor has significant powers under the emergency declaration which should be further explored. As an alternative to deadline changes, consider interpreting the requirements for feasibility and local cost-share commitments in a way that accommodates COVID impacts.

Thank you for your consideration of this unfortunate request. Our shared interest is in getting these projects built and we remain committed to achieving this goal, despite the COVID natural disaster.

Sincerely,



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Jerry Brown, Executive Director  
Sites Project Authority



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Mark Beuhler,  
Willow Springs Water Bank



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Aaron Fukuda, General Manager  
Temperance Flat Reservoir Authority



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Shivaji Deshmukh, General Manager  
Inland Empire Utilities Agency




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Paul Cook, General Manager  
Irvine Ranch Water District



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Eric Averett, General Manager  
Rosedale-Rio Bravo Water Storage District



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Norma Camacho, Chief Executive Officer  
Valley Water

Cc: Carol Baker, California Water Commission  
Teresa Alvarado, California Water Commission  
Andrew Ball, California Water Commission  
Daniel Curtin, California Water Commission  
Matthew Swanson, California Water Commission  
Joe Yun, Executive Officer, California Water Commission  
Amy Young, WSIP Project Manager, California Water Commission





Topic: **Reservoir Committee Agenda Item 3.4**

**2020 May 21**

Subject: **Reservoir Committee Workgroup and Authority Board Committee Structure**

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**Requested Action:**

Review and Comment on the Reservoir Committee Workgroup and Authority Board Committee Structure and Assignments.

**Detailed Description/Background:**

According to Article 9 of the Authority's September 2017, seconded amended and restated bylaws of the Sites Project Authority it is within the duties of the Chair to establish standing committees of the Board as necessary to ensure successful completion of the Authority's mission. In light of the recent approval of April 2020 Value Planning Report and Phase 2 work plan, it is appropriate to reconsider the existing Authority Board Committee structure. After consulting the Chair, the following change is being made:

- The Budget and Finance Committee of the Board is merged effective immediately with the Budget and Finance Workgroup of the Reservoir Committee. Any Board members wishing to participate in budget and finance matters are welcome to attend these meetings as long as a quorum of the Board is not reached. The Chair of the Reservoir Committee and the Chair of the Budget and Finance Workgroup has concurred with this change.

No other changes are proposed at this time for the Authority Board Committee structure. The attached list describes the active committees of the Board and the current roster. No changes are proposed to charter documents of these committees.

The Reservoir Committee adopted updates to its workgroup structure at the March 19, 2020 meeting and the list of active workgroups and the current rosters are attached for information.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

None.

**Staff Contact:**

Jerry Brown

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Status:	Final	Preparer:	Brown	Phase:	2	Version:	A
Purpose:	Staff Report	QA/QC:		Date:	2020 May 21		
Caveat:	Informational	Authority Agent:	Brown	Ref/File #:			
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**Attachments:**

Attachment A: Current Reservoir Workgroup Assignments

Attachment B: Current Authority Board Committee Assignments



## Reservoir Committee Workgroup Assignments for 2020

	<u>Budget &amp; Finance</u>	<u>Res. Ops &amp; Engineering</u>	<u>Environmental &amp; Permitting</u>	<u>Coordination</u>
1	Jamie Traynham <b>Chair</b> , Davis WD	Mike Azevedo Vice Chair, Colusa	Thad Bettner <b>Chair</b> , GCID	Thad Bettner Res Comm <b>Chair</b>
2	Thad Bettner GCID	Thad Bettner GCID	Mike Azevedo Colusa Co	Jeff Davis Res Comm Vice Chair
3	Rob Kunde WRMWSD	Rob Kunde <b>Chair</b> , WRMWSD	Rob Kunde WRMWSD	Jamie Traynham Budget & Finance Chair
4	Eric Leitnerman SCVWD	Eric Leitnerman SCVWD	Eric Leitnerman SCVWD	Robert Cheng Budget & Finance Vice Chair
5	Robert Cheng Vice Chair, CVWD	Robert Cheng CVWD	Robert Cheng CVWD	Rob Kunde Res Ops & Eng. Chair
6	Bill Vanderwaal Dunnigan	Bill Vanderwaal Dunnigan	Bill Vanderwaal Dunnigan	Mike Azevedo Res Ops & Eng. Vice Chair
7	Dan Ruiz Westside WD	Dan Ruiz Westside WD	Jeff Davis SGPWA	Thad Bettner Env & Permit Chair
8	Shelly Murphy Colusa Co WD	Bob Tincher SBVMWD	Heather Dyer Vice Chair, SBVMWD	Heather Dyer Env & Permit Vice Chair
9		Dirk Marks <b>(Alt)</b> SCVWA		
10		Rick Kaufman <b>(Alt)</b> American Canyon		
11		Amparo Flores Zone 7		
12		Jeff Sutton <b>(Alt)</b> TC-4 Districts		
13		Randall Neudeck MWDC		
		<u>Rob Cooke (by invitation)</u> DWR (non-voting)		
		<u>TBD (by invitation)</u> USBR (non-voting)		
Staff	Joe Trapasso	Jerry Brown	Ali Forsythe	Jerry Brown



## Authority Board Committee Assignments for 2020

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	<b>Coordination</b>	<b>Legislative &amp; Outreach</b>	<b>Land Management</b>
1	Fritz Durst, <b>Chair</b> RD 108	Jeff Sutton, <b>Chair</b> Tehama-Colusa CA	Gary Evans, <b>Chair</b> Colusa County
2	Jeff Sutton Tehama-Colusa CA	Fritz Durst RD 108	Jeff Sutton Tehama-Colusa CA
3	Logan Dennis Glenn-Colusa IR	Logan Dennis Glenn-Colusa IR	Logan Dennis Glenn-Colusa IR
4	Gary Evans Colusa County	Gary Evans Colusa County	Leigh McDaniel Glenn County

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Jamie Traynham  
Associate Member, TC4

Staff	Jerry Brown	Kevin Spesert	Kevin Spesert
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Topic: **Sites Reservoir Project, Phase 2**

Subject: **Monthly Status Report**

Report Period: **2020 April**

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### **Monthly Status Summary:**

The development of the Sites Project continues to make progress in the critical areas associated with the value planning, work plan, and message platform including the following activities:

#### **WSIP Funding:**

- Submitted CWC Quarterly Report 7 for the work period January 1 through March 31, 2020.

#### **WIIN Act Funding:**

- Submitted draft statement of work for Financial Assistance Agreement to receive WIIN Act Funds from Reclamation. The project was awarded \$6 million in WIIN Act Funds, some of which Reclamation will maintain to advance the project with their staff.

#### **USDA Funding:**

- No update

#### **Engineering:**

- Finalized the Value Planning Alternatives Appraisal Report identifying a recommended project and two options that would provide flexibility to adjust key features to respond to future conditions.
- Onboarded two new engineering teams: Contract HC – Conveyance Systems (CH2M) and Contract HR – Reservoirs (AECOM).
- Reviewed existing data, including geotechnical exploration information, to begin to determine next steps for Feasibility Study and support of Project Description.

#### **Coordination with Reclamation:**

- Met with Reclamation environmental staff to address the outcome of the Value Planning process and Authority's decision to recirculate the Draft EIR. Also discussed the NEPA path forward including the need to define the federal action and assumption of a continued joint EIR/EIS process.
- Continued coordination on Reclamation's work to complete the Final Federal Feasibility Report. Awaiting report chapters for review by Staff.

#### **Environmental Planning and Permitting:**

- Completed support to the Value Planning efforts.
- Continued efforts on the EIR/EIS Work Plan and approach for key permits, including efforts to formulate a range of alternatives for the EIR/EIS based on the Draft Value Planning Report and identify the appropriate baseline for on-

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Status:	Issued for Use	Preparer:	JB, JT, KMS, AF	Phase:	2	Version:	A
Purpose:	Informational	QA/QC:		Date:	2020 May 21		
Caveat:	Subject to change	Authority Agent:	Jerry Brown	Ref/File #:	10211-016.000		
Notes:				Page:	1	of	2

going and future analyses.

- Continued development of the project description for use in the recirculated EIR and state and federal ESA permits.
- Began efforts to determine key considerations and approach for the project's water right application.

**Operations:**

- Continued refinement of analysis tools for daily operations, bypass criteria, floodplain inundation, Shasta within year exchanges and other operational effects.
- Continued discussions on model baseline to support the project description development.
- Continued evaluation of potential for Shasta Exchanges based on updated information contained in ROC on LTO.
- Drafted Work Plan for development of priority operations criteria and parameters.

**Stakeholder Engagement, Public Outreach & Real Estate:**

- Engaged in outreach efforts with landowners, local community members, state and federal elected officials, government agencies and coalitions of regional and statewide organizations to introduce the Value Planning Report and the new "rightsized" project.
- Responded to landowner requests for project information, facilitated coordination activities with local government agencies and organizations and planned for future landowner, stakeholders and general public outreach activities and events.

**Program Management & Administration:**

- Developed and presented the Amendment 2 Work Plan covering work between Sep 1, 2020 and Dec 31, 2021. The work plan was approved by the Reservoir Committee and Authority Board.
- Developed a two-step cash call process in light of COVID-19 concerns. Rolled out a soft call survey to Reservoir Committee members to determine planned participation levels by agency.
- Developed the Second Amendment to 2019 Reservoir Project Agreement.