



Topic: **Reservoir Committee Agenda Item 1.3**

**2020 October 16**

Subject: **Payment of Claims**

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**Requested Action:**

Consider approval of the Payment of Claims as presented in Attachment 1.3A with supporting details provided in Attachment 1.3B.

**Detailed Description/Background:**

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through October 5, 2020.

Attachment B summarizes details of the invoices received through October 5, 2020 and how the incurred costs are allocated between the Authority and Reservoir Committee.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$1,333,322.98 with \$52,806.11 of costs being assigned to the Authority and \$1,280,516.87 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$1,238,553.49 will be paid through the WSIP account and \$41,963.38 through the JPA/Sites account as shown in Attachment B.

**Staff Contact:**

Joe Trapasso

**Attachments:**

Attachment A: October 2020 Report on warrants to be drawn for Payment of Claims.

Attachment B: October 2020 Monthly Consultant and Vendor Invoice table.

**WARRANTS DRAWN AGAINST  
Sites Project Authority- General Fund  
October 21, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2222	10/09/2020	ACWA JPIA	General Liability	2,139.00
2223	10/09/2020	Adept Solutions	IT Related Services	690.00
2224	10/09/2020	ACWA	Dues	19,835.00
2225	10/09/2020	Dunn Consulting	Legislative/Regulatory/Strategic Support	8,000.00
2226	10/09/2020	Katz & Associates	Communications	27,797.32
2227	10/09/2020	Kcoe Isom, LLP	Accounting	2,571.70
2228	10/09/2020	Maximum Pest Control	<b>Pest Spraying</b>	65.00
2229	10/09/2020	Mt Shasta Spring Water	Office Water	9.65
2230	10/09/2020	Recology Butte Colusa Counties	Office Trash Pickup	36.68
2231	10/09/2020	Rush Personnel Services, Inc	Administrative Services	7,938.00
2232	10/09/2020	The Ferguson Group	Federal Government Affairs Support	15,000.00
2233	10/09/2020	US Bank	Misc. Expenses	227.53
2234	10/09/2020	Young Wooldridge Law Offices LLP	Legal Counsel	10,459.61

THE FOREGOING CLAIM, NUMBERED 2222-2234 ARE APPLIED TO THE  
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount**      94,769.49

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County of Colusa

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Westside Water District

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Colusa County Water District

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Placer County Water Agency/City of Roseville

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County of Glenn

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Sacramento County Water Agency/City of Sacramento

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Glenn-Colusa Irrigation District

\_\_\_\_\_  
Reclamation District No. 108

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Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST  
Sites Project Authority-WSIP Fund  
October 21, 2020**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1122	10/09/2020	Brown and Caldwell	Project Controls	122,481.52
1123	10/09/2020	CH2M	Engineering Services	299,521.91
1124	10/09/2020	Forsythe Group LLC	EPP Manager	30,034.50
1125	10/09/2020	Fugro USA Land, Inc	Geotechnical Engineering Services	40,902.16
1126	10/09/2020	HDR Engineering Inc	Project Integration	417,888.69
1127	10/09/2020	ICF Jones & Stokes Inc.	Env/Biological Services&Permitting/Agreements	236,853.11
1128	10/09/2020	Perkins Coie LLP	Special Legal	2,091.60
1129	10/09/2020	Spesert Consulting	Bus/Communications Manager	21,320.00
1130	10/09/2020	The Catalyst Group Inc	Strategic Planning	5,710.00
1131	10/09/2020	Trapasso Consulting Services	Prog Operations/Manager	28,000.00
1132	10/09/2020	Waterology Consulting	Executive Director	33,750.00

THE FOREGOING CLAIM, NUMBERED 1122-1132 ARE APPLIED TO THE  
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount**      1,238,553.49

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County of Colusa

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Westside Water District

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Colusa County Water District

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Placer County Water Agency/City of Roseville

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County of Glenn

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Sacramento County Water Agency/City of Sacramento

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Glenn-Colusa Irrigation District

\_\_\_\_\_  
Reclamation District No. 108

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Tehama Colusa Canal Authority



October 8, 2020

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for October 2020 Board Authority and Reservoir Committee

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.  
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Board Approval Items</b>						
<b>Adept Solutions</b>	MSP-140435		\$690.00	\$138.00	\$552.00	KMS
<i>IT Related Services/Computer Equipment</i>	9/15/20	10/20				
<b>AECOM (Reservoir) (HR)</b>	No Invoice					HL
<i>Engineering Services</i>						
<b>Assoc. of California Water Agencies</b>	Letter		\$19,835.00	\$15,868.00	\$3,967.00	JAT
<i>Association of California Water Agencies</i>	9/25/20	9/20				
<b>Assoc. of California Water Agencies (JPIA)</b>	Letter		\$2,139.00	\$2,139.00		JAT
<i>Auto &amp; General Liability Program</i>	9/21/20	10/20				
<b>Brown and Caldwell (B)</b>	17383580		\$10,226.82		\$10,226.82	JAT
<i>Project Controls</i>	9/17/20	8/20				
<b>Brown and Caldwell (B)</b>	17384637		\$112,254.70		\$112,254.70	JAT
<i>Project Controls</i>	10/2/20	9/20				
<b>CH2M Hill Engineers (Conveyance) (HC)</b>	D3380600-004		\$99,074.18		\$99,074.18	HL
<i>Engineering Services</i>	9/21/20	8/20				
<b>CH2M Hill Engineers (Operations) (D)</b>	D3205400-017		\$200,447.73		\$200,447.73	AEF
<i>Operations / Simulation Modeling</i>	9/16/20	8/20				
<b>Colusa Indian Community Council</b>	No Invoice					SPE
<i>Tribal Council</i>						
<b>Darling H2O Consulting, Inc.</b>	No Invoice					FD
<i>Organizational Assessment</i>						
<b>Dunn Consulting</b>	Letter		\$8,000.00	\$4,000.00	\$4,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	10/1/20	9/20				
<b>Forsythe Group, LLC</b>	SPA-202009		\$30,034.50		\$30,034.50	JB
<i>EPP Manager</i>	10/5/20	9/20				
<b>Fugro (I)</b>	04.00171955-1 <sup>1</sup>		\$40,902.16		\$40,902.16	HL
<i>Geotechnical Engineering Services</i>	10/5/20	9/20				
<b>HDR (A)</b>	1200295884		\$252,456.03		\$252,456.03	JAT
<i>Project Integration</i>	9/21/20	8/20				
<b>HDR (A)</b>	1200297791		\$165,432.66		\$165,432.66	JAT
<i>Project Integration</i>	10/2/20	9/20				



Topic: Program Operations - Finance

**Subject: Consultant/Vendor Invoices Received for October 2020 Board Authority and Reservoir Committee**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>ICF Jones &amp; Stokes, Inc. (Environ.) (E)</b> <i>Env/Biological Services</i>	0149845 9/18/20	8/20	\$80,136.94		\$80,136.94	AEF
<b>ICF Jones &amp; Stokes, Inc. (Permitting) (F)</b> <i>Permitting and Agreements</i>	0149884 9/21/20	8/20	\$156,716.17		\$156,716.17	AEF
<b>Katz &amp; Associates (C)</b> <i>Communications</i>	413925 9/10/20	8/20	\$27,797.32	\$16,678.39	\$11,118.93	KMS
<b>K-Coe Isom, LLP</b> <i>Accounting</i>	KC098003 9/30/20	9/20	\$2,571.70	\$514.34	\$2,057.36	JAT
<b>Larsen Wurzel &amp; Associates, Inc.</b> <i>Cost Development</i>	No Invoice					JAT
<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	No Invoice					KMS
<b>Maximum Pest Control</b> <i>Pest Spraying</i>	51780 9/25/20	9/20	\$65.00	\$65.00		KMS
<b>MBK Engineers</b> <i>Reservoir Operations</i>	No Invoice					AEF
<b>Montague DeRose &amp; Associates, LLC</b> <i>Municipal Advisor</i>	No Invoice					JAT
<b>MT Shasta Water</b> <i>Office Water</i>	430620 9/22/20	9/20	\$9.65	\$9.65		KMS
<b>Pacific Gas and Electric</b> <i>Engineering Consultation Application</i>	No Invoice					JB
<b>Perkins Coie, LLP</b> <i>Special Legal</i>	6255903 9/16/20	8/20	\$2,091.60		\$2,091.60	AEF
<b>Pioneer Review</b> <i>Newspaper</i>	No Invoice					KMS
<b>Recology Butte Colusa Counties</b> <i>Office Trash Pickup</i>	37772696 9/30/20	9/20	\$36.68	\$36.68		KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000139322 9/8/20	8/20	\$1,323.00	\$264.60	\$1,058.40	KMS



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	Date	Period				
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000139323 9/8/20	9/20	\$1,499.40	\$299.88	\$1,199.52	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000139619 9/22/20	9/20	\$1,058.40	\$211.68	\$846.72	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000139620 9/22/20	9/20	\$1,411.20	\$282.24	\$1,128.96	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000139916 10/6/20	9/20	\$1,411.20	\$282.24	\$1,128.96	KMS
<b>Rush Personnel</b> <i>Yolanda Tirado Services</i>	IVC000000139917 10/6/20	10/20	\$1,234.80	\$246.96	\$987.84	KMS
<b>Somach Simmons &amp; Dunn</b> <i>Legal Counsel-Water Rights</i>	No Invoice					AEF
<b>Spesert Consulting</b> <i>Bus/Communications Manager</i>	10-20 10/5/20	9/20	\$21,320.00		\$21,320.00	JB
<b>Stradling, Yocca, Carlson &amp; Rauth</b> <i>Bond Counsel</i>	No Invoice					JAT
<b>The Catalyst Group</b> <i>Strategic Planning Services</i>	503 9/10/20	8/20	\$5,710.00		\$5,710.00	JB
<b>The Ferguson Group</b> <i>Federal Government Affairs Support</i>	0920147 9/1/20	9/20	\$15,000.00	\$7,500.00	\$7,500.00	KMS
<b>Trapasso Consulting Services</b> <i>Program Operations Manager</i>	SPA 17-36 10/4/20	9/20	\$28,000.00		\$28,000.00	JB
<b>U.S. Bank - Credit Card</b> <i>Misc. Expenses</i>	Online 10/2 10/2/20	9/20	\$227.53	\$227.53		KMS
<b>Waterology Consulting</b> <i>Executive Director Services</i>	6 10/1/20	9/20	\$33,750.00		\$33,750.00	JT/ FD /JS
<b>Western Area Power Administration</b> <i>Engineering Consultation Application</i>	No Invoice					JB
<b>Wiseman Consulting Group</b> <i>ROW/Land Management</i>	No Invoice					KMS



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	Date	Period				
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	69884 9/30/20	9/20	\$10,459.61	\$4,041.92	\$6,417.69	JAT

		Total	\$ Authority Board	\$ Reservoir Committee
Cash Accounts	33 Invoices	1,333,322.98	52,806.11	1,280,516.87
JPA/Sites	October 2020	94,769.49	52,806.11	41,963.38
<b>WSIP</b>	<b>Month Totals</b>	<b>1,238,553.49</b>		<b>1,238,553.49</b>
<b>WSIP To Date</b>	<b>Cumulative</b>	<b>7,964,843.95</b>	<b>(4) Fund Checks Received</b>	
<b>Balance</b>	<b>Summary</b>	<b>115,890.46</b>	<b>8,080,734.41</b>	

Notes:

<sup>1</sup> This invoice is less than the submitted invoice amount due to \$2850.14 in Authority disputed charges.