

**SITES PROJECT AUTHORITY**  
**P.O. Box 517**  
**122 OLD HIGHWAY 99 WEST**  
**MAXWELL, CALIFORNIA 95955**  
[www.SitesProject.org](http://www.SitesProject.org)

JIM WATSON, GENERAL MANAGER  
530.410.8250

YOLANDA TIRADO, CLERK  
530.438.2309  
Boardclerk@SitesProject.org

## **Board of Directors**

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR  
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE, VICE-CHAIR  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR  
DON BRANSFORD, GLENN-COLUSA IRRIGATION DISTRICT  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY  
DOUG PARKER, WESTSIDE WATER DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY  
DON BADER, U.S BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)  
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO, NON-VOTING)

## **Associate Members (NON-VOTING)**

GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
JAMIE TRAYNHAM, TC 4 DISTRICTS

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# *January 22, 2020 1:30 p.m.*

## *Sites Project Authority*

### *MINUTES*

The Sites Project Authority Board of Directors met in Regular Session on January 22, 2020 at the hour of 1:30 p.m. **Directors Present:** Fritz Durst, Chair, Gray Allen, Vice-chair, Joe Marsh, Leigh McDaniel, Jeff Harris, and Rob Cooke. **Directors Absent:** Gary Evans, Don Bransford and Jeff Sutton. **Alternate Directors Present:** Logan Dennis, Mike Azevedo and Natalie Wolder. (Other Alternate Directors that may be listed as present below, did not participate in the decision-making, process). **Associate Members present:** Ted Trimble.

Staff Present: Jim Watson, General Manager  
Scott Kuney, General Counsel  
Jamie Traynham, Treasurer & TC-4 District Alternate  
Kevin Spesert, Joe Trapasso, Ali Forsythe, Site Project Authority  
Yolanda Tirado, Clerk

Others Present: JP Robinette, Marcia Kivett, Brown & Caldwell  
Erin Heydinger, HDR  
Laura Nicholson, Senator Jim Nielsen's Office  
Benjamin Barker, PCWA  
Juleah Cordi, Assemblyman Gallagher's Office  
Brett Ewart, City of Sacramento  
Bruce Houdesheldt, City of Roseville  
Ryan Davis, USBR  
Ken Sinclair, PARSONS  
Charlene Vaughn, KCOE-ISOM

Pledge of Allegiance.

### **INTRODUCTIONS:**

Chairman Durst asked those present to introduce themselves.

### **AGENDA APPROVAL:**

Chairman Durst stated Agenda Item Number 1.2 regarding Authority Board Elections for calendar year 2020 will be tabled to the February Board meeting.

**Action:** It was moved by Director Marsh, seconded by Director McDaniel to approve the January 22, 2020 Sites Project Authority Agenda, as amended. Motion carried: All those Directors present voted yes.

**MINUTES APPROVAL:**

**Action:** It was moved by Director Allen, seconded by Director Parker to approve the December 20, 2019 Sites Project Authority Minutes, as presented. Motion carried: All those Directors present voted yes.

**PERIOD OF PUBLIC COMMENT:**

Chairman Durst called for a period of public comment. Hearing none, he closed the period of public comment.

**1. CHAIRPERSONS' REPORT:**

This time is set aside to allow the Chair &/or Vice Chair an opportunity to disclose/discuss items related to the Sites Project; including any meetings with external stakeholders to advance the Sites Project.

**1.1 Updates:**

Chairman Durst provided an update on the following:

- Executive Director's Recruitment Update.
- Facilitator for strategic planning.
- Status to Become an employer.

Brief discussion followed regarding the above matters with no action taken.

Mr. Watson provided an update on the Governor's Draft Resiliency Portfolio.

Lengthy discussion followed on the above matter with no action taken.

**1.2 Conduct Authority Board Elections for calendar year 2020.**

Chairman Durst tabled the elections for the Authority Board for calendar year 2020 to the February Authority Board meeting.

**2. BOARD MEMBER REPORTS: (No action will be taken)**

This time is set aside to give the Directors an opportunity to disclose/ discuss items related to the Sites Project; including any meetings with external stakeholders to advance the Sites Project.

None.

**3. CONSENT AGENDA:**

None.

**4. MANAGER'S REPORT:**

4.1 Discussion and possible direction to staff regarding the Sites Project's monthly status report. **(Attachment 4-1A)**

Mr. Watson provided an overview of project activities performed in the months of December 2019 and January 2020 as follows:

- Continued to support Reclamation on their Feasibility Report and the geotechnical data collection.
- Continued to advance the Value Planning exercise in engineering and environmental.
- Ms. Forsythe participated as a panel member at the Public Policies Institute of California event regarding freshwater ecosystem benefits.
- Congratulated Ms. Forsythe and Mr. Robinette on being selected to be part of the Northern California Water Association's Sacramento Valley Leadership Program.
- Announced Form 700s (2019 Annual Statements) are due by April 2, 2020 for all members and alternates and from those assuming or leaving office.

4.2 Discussion and possible direction to staff regarding Proposition 1, WSIP activities and WIIN Act Funding.

Mr. Watson provide a review of Proposition 1, WSIP activities and WIIN Act Funding as follows:

- Received payment for the 2<sup>nd</sup> and 3<sup>rd</sup> Invoices, with the 4<sup>th</sup> Invoice to be submitted in February.
- Water Commission met on January 15, 2020 and considered the following:
  - Election of new Officers/Commissioners.
  - Approved an update to the Strategic Plan.
  - Received an update on SIGMA.
  - Received an update on Prop 1 – Water Storage Investment Program.
  - Tabled discussion on the Governor's Resiliency Portfolio to February.
- USDA:
  - Preparing end of year Status Report on progress being made towards the project.
- Federal Appropriations:
  - December 20, 2019, H.R. 1865, Appropriations Bill was signed into law.

- o Continued to work with Reclamation on a Financial Assistance Agreement that would allow funding for Sites.
- o Continued to meet with Central Valley Operations re: Operations Agreement.

Ms. Kennedy provided a brief update on the progress of their Feasibility Report.

Brief discussion followed with no action taken.

**5. 2019 FINANCE & BUDGET AD HOC COMMITTEE:**

5.1 Accept the Treasurer's Report. **(Attachment 5-1A)**

**Action:** It was moved by Director Dennis, seconded by Director McDaniel to accept the Treasurer's Report, as presented. Motion carried: All Directors present voted yes.

5.2 Consider approval of the monthly Payment of Claims. **(Attachment 5-2A & B)**

**Action:** It was moved by Director Harris, seconded by Director McDaniel to approve the monthly Payment of Claims, as presented. Motion carried: All Directors present voted yes.

5.3 Consider approval of the annual resolution adoption of the Advance Check Approval Policy Number 01-2019. **(Attachment 5-3A)**

**Action:** It was moved by Director Allen, seconded by Director McDaniel to adopt the Advance Check Approval Policy Number 01-2019. Motion carried: All Directors present voted yes.

**6. Phase 2 (2019) RESERVOIR COMMITTEE:**

6.1 Report on the January 17, 2020 Phase 2 (2019) Reservoir Committee meeting. **(Attachment 6-1A)**

Mr. Watson provided a review of actions approved and matters discussed at the January 17, 2020 Phase 2 (2019) Reservoir Committee meeting.

6.2 Informational update regarding value planning efforts to develop an updated project description.

Mr. Watson provided an update on the value planning efforts to develop an updated project description, stating on January 14, 2020 a field trip was conducted to inspect potential locations of key project features. A presentation was also held with discussion on facility modifications that could potentially lower the cost of the project.

Discussion followed with no action taken.

6.3 **Work Plan:**

- 6.3.1 Informational update regarding the proposed process for developing a Reservoir Committee work plan and overall schedule of work to be completed through December 31, 2021 and under the current Participation Agreement as Amendment 2. **(Attachments 6-3.1A & B)**

Mr. Watson provided an update regarding the proposed process for developing a work plan for the project to move forward and overall schedule of work to be completed through December 31, 2021 and spoke to the following:

- Purpose.
- Goals by end 2021.
- Key decisions.
- Schedule.
- Priorities.

Discussion followed regarding the issues below:

- Development of a plan to move forward through 2021.
- Agreement on targets.
- Milestones.
- Financial feasibility of project.
- Project size.
- Possible recirculation of the EIR/EIS.
- Funding of next Phase.
- Participation agreements
- Three "Go/No-Go" options. Mr. Watson stated the goal is to return in February with a critical path schedule, cost targets and cash calls needed.

- 6.3.2 Informational update regarding the Reservoir Committee work plan for the period of January 1, 2020 through August 31, 2020 as part of the no cost time extension to the current participation agreement for the being considered by the Reservoir Committee **(Attachment 6-3.2A)** for the following uses:

1. Amending existing consultant contract task orders and developing new task orders as needed, including the engineering service areas HC and HR.
2. Developing a revised Exhibit B to the Phase 2 (2019) Participation Agreement through Aug 31, 2020 (aka Amendment 1B).

Mr. Watson provided an update on the Work Plan for the period of January 1, 2020 through August 31, 2020 i.e., how to manage cash on hand, unallocated funds and the WIFIA application.

Brief discussion followed with no action taken.

**7. SPECIAL PRESENTATION:**

- 7.1 Water and Fisheries Projects in the Sacramento River System and the Sacramento-San Joaquin Delta.

Ms. Forsythe stated she was unable to get an expert speaker to present at the Authority Board meeting. She stated she should have someone lined up for February.

Brief discussion followed with no action taken.

**8. 2019 POLICY & GOVERNANCE AD HOC COMMITTEE:**

Chairman Durst and Mr. Spesert provided an update regarding their Washington DC trip, the meetings and activities they attended.

**9. 2019 LEGISLATIVE & OUTREACH AD HOC COMMITTEE:**

- 9.1 Discussion and possible direction to staff regarding federal and state governmental affairs/legislative, stakeholder engagement and communications activity.

Mr. Spesert provided a brief update on a meeting with the Legislative Committee where strategy on the resiliency portfolio on the state level was discussed. He also stated a State legislative tour will be scheduled in February. Also stated they are working on scheduling another DC trip and continue to communicate with the elected officials locally and in DC.

Brief discussion followed with no action taken.

**10. 2019 LAND MANAGEMENT AD HOC COMMITTEE:**

- 10.1 Discussion and possible direction to staff regarding real estate, land management, site facility activities and early geotechnical explorations.

Mr. Spesert provided a brief update regarding the field trip on January 14, 2020 and landowner participation.

Chairman Durst adjourned the meeting at 2:50 p.m. to reconvene on February 26, 2020 at the hour of 1:30 p.m.

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Fritz Durst, Chairman

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Yolanda Tirado, Clerk