SITES PROJECT AUTHORITY
P.O. Box 517
122 OLD HIGHWAY 99 WEST
MAXWELL, CALIFORNIA 95955
www.SitesProject.org

JERRY BROWN, EXECUTIVE DIRECTOR 925.260.7417

YOLANDA TIRADO, CLERK 530.438.2309 Boardclerk@SitesProject.org

Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR

JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY, VICE-CHAIR

GARY EVANS, COLUSA COUNTY SUPERVISOR

KEN HAHN, GLENN COUNTY SUPERVISOR

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BRUCE HOUDESHELDT, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE

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JOE MARSH, COLUSA COUNTY WATER DISTRICT

KERRY SCHMITZ, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY

DON BADER, BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)

ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO, NON-VOTING)

Associate Members (Non-Voting)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT
JAMIE TRAYNHAM, TC 4 DISTRICTS

April 21, 2021 **1:30 p.m.**Sites Project Authority MINUTES

CALL TO ORDER & ROLL CALL:

Chairman Durst called the Authority Board Meeting to order at the hour of 1:30 p.m., followed by the Pledge of Allegiance.

INTRODUCTIONS:

Chairman Durst asked those present to introduce themselves.

Chairman Durst made time to consider approval of the April 21, 2021 Sites Project Authority Agenda.

Mr. Brown noted there would be a reorganization of the Closed Session matters to be consider and Counsel Kuney would announce that during Announcement of Closed Session.

AGENDA APPROVAL:

It was moved by Director Houdesheldt, seconded by Evans to approve the April 21, 2021 Sites Project Authority Board Agenda. Motion carried: All Directors present voted yes.

ANNOUNCEMENT OF CLOSED SESSION:

Counsel Kuney announced the Authority Board would consider Closed Session matters as follows:

5. Closed Session:

- 5.1 Negotiations Concerning Sites Project operation terms, conditions, and agreements with the State of California, Department of Fish and Wildlife (Govt. Code §§54956.9(c) and 54956.9(d)(4))
- 5.3 Negotiations Concerning Sites Project operation terms, conditions and agreements with the State of California, Department of Water Resources and the United States Bureau of Reclamation (Govt. Code 54956.9(c) and 54956.9(d)(4)).
- 5.2 Conference with Real Property Negotiators (Govt. Code §§54956.8)

<u>Property</u>: Glenn Colusa Irrigation District Canal, Tehama Colusa Canal rights of way and associated conveyance facilities.

<u>Agency Negotiator</u>: Jerry Brown, Kevin Spesert, JP Robinette; Negotiating parties: Glenn-Colusa Irrigation District, Tehama Colusa Canal Authority and Bureau of Reclamation.

<u>Under Negotiation</u>: Price and terms of payment for facilities lease/common use agreement.

PERIOD FOR PUBLIC COMMENT:

Chairman Durst called for a period for public comment. Hearing none, he closed the period for public comment.

Chairman Durst stated today is "Administrative Professionals Day" and expressed his appreciation to Ms. Marcia Kivett and Ms. Yolanda Tirado for jobs well done.

- 1. <u>CONSENT AGENDA</u>: It was moved by Director Evans, seconded by Director Houdesheldt to approve Consent Agenda Item Numbers 1.1 through 1.3 as follows:
- 1.1 Approve the March 24, 2021 Joint Authority Board & Reservoir Committee Meeting Minutes. (Attachments A & B)
- 1.2 Approve the Sites Project Authority Treasurer's Report. (Attachment A)
- 1.3 Approve the Payment of Claims. (Attachments A, B & C)

Motion carried: All Directors present voted yes.

2. Action Items:

2.1 Consider approval of the Principles for the Storage, Delivery and Sale of Sites Reservoir Project Water (formerly referred to as the Storage Policy). (Attachments A, B & C)

Chairman Durst made time to consider approval of the Principles for the Storage, Delivery and Sale of Sites Reservoir Project Water.

Mr. Brown stated Agenda Items 2.1 and 2.2 were before the Reservoir Committee and the Authority Board last month and postponed due to comments received and, which, have been addressed. He stated no changes of substance were made, it was more stylistic. He further stated the Principles for the Storage, Delivery and Sale of Sites Reservoir Project Water was approved by the Reservoir Committee at their meeting of April 16, 2021. Discussion followed regarding the amount of water for sale.

<u>Action:</u> It was moved by Director Dennis, seconded by Director Schmitz to approve the Principles for the Storage, Delivery and Sale of Sites Reservoir Project Water (formerly referred to as the Storage Policy. Motion carried: All Directors present voted yes.

2.2 Consider approval of the recommended methodology for allocating storage space in Sites Reservoir to each local Storage Partner using the final proposed formulaic approach of 1 acre-foot Amendment 2 participation to 6.234 acrefeet of storage space. (Attachment A)

<u>Action:</u> It was moved by Director Evans, seconded by Director Hahn to approve the recommended methodology for allocating storage space in Sites Reservoir to each local Storage Partner using the final proposed formulaic approach of 1 acre-foot Amendment 2 participation to 6.234 acre-feet of storage space. Motion carried: All Directors present voted yes.

3. Discussion and Information Items:

3.1 Review and comment on the CEQA process, the status of the RDEIR/SDEIS introductory chapters, and the status of outreach efforts to non-governmental organizations.

Ms. Forsythe provided an update on the CEQA process, the status of the RDEIR/SDEIS introductory chapters and the status of outreach efforts to non-governmental organizations and spoke to the following:

- California Environmental Quality Act.
 - CEQA background.
 - Authority Roles as Lead Agency for CEQA.
 - o CEQA Process and Authority Decision.

- Revised Draft EIR/Supplemental Draft EIS.
 - Introductory Chapter Status.
- NGO outreach.
 - o Workshops.
 - Small Group Meetings.

CEQA - What is it?

- CEQA is intended to provide decision makers and the public with information about a proposed project's **significant** effects on the environment and to:
 - Prevent significant, avoidable damage to the environment.
 - o Foster informed public decision making.
 - o Ensure transparency in governmental decision-making process.
 - Encourage public participation.
- CEQA Statutes (PRC Section 21000) and Guidelines (CCR Section 15000).
 - Periodically modified by Legislature.
 - Interpreted by the Courts.
- CEQA is a Process Not a Permit.

When Does CEQA apply?

- California governmental agencies.
- Discretionary approvals by an agency.
- Discretionary: "exercise of judgment or deliberation when the public agency or body decides to approve or disapprove a particular activity, as distinguished from situations where the public agency or body merely has to determine whether there has been conformity with applicable statutes, ordinance or regulations."
- Applies to "projects."
 - An activity which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
 - The activity approved by the public agency, not each individual permit or approval.

Agency Roles under CEQA.

- Lead Agency Authority.
 - o Principle responsibility for carrying out or approving a project.
 - Prepares CEQA document: Notice of Exemption, Negative Declaration, Environmental Report (EIR).
- Responsible Agency Permitting Agencies, Reservoir Committee Members.
 - Discretionary approval authority over project.
 - Typically relies on the CEQA document prepared by the Lead Agency.
- Trustee Agency.

• State Agency with jurisdiction by law over natural resources held in trust for the people of California.

Determination of Impacts.

- Agency must consider direct and indirect effects.
- Impacts determined by comparison to baseline physical conditions.
- Impact determinations:
 - No impact No change.
 - Less-than-significant impact No substantial adverse change.
 - Less than significant with mitigation Implementation of one or more mitigation measures would reduce the impact to a less-than-significant level.
 - Significant and unavoidable impact A potentially substantial adverse change in the physical conditions of the environment would result AND mitigation is not feasible or would not reduce impact to less than significant.

Types of CEQA Documents.

- Exemption.
 - Statutory and Categorical Exemptions identified in CEQA Guidelines.
 - Generally common activities that typically have no significant impacts associated with them.
- Negative Declaration/Mitigated Negative Declaration.
 - Projects with no significant impact or all impacts can be mitigated to less than significant.
- EIR.
 - Prepared for projects that may or will have significant impacts that cannot be mitigated to less than significant.

Environmental Impact Report Process.

- Typical EIR Process.
- Sites Reservoir Project EIR Process.

CEQA Process Leading to Decision.

- Ongoing Administrative RDEIR/SDEIS chapters and appendices currently being prepared.
- May 2021 All Administrative RDEIR/SDEIS chapters to be submitted to Authority in May.
- June 2021 Review by Authority and Reclamation.
 - Select Chapters to CEQA Responsible and NEPA Cooperation Agencies for review.
- July 2021 Request approval from the Reservoir Committee and Authority Board for release of the public RDEIR in August.
- August 26, 2021 Release of RDEIR.

- o Schedule assumes parallel review and release of SDEIS as joint document.
- June/July 2022 Final EIR and NOD.

Introductory Chapter Status.

- Introductory Chapters.
 - o Ch. 1, Introduction.
 - o Ch. 2, Project Description and Alternatives.
 - o Ch. 3, Environmental Analysis.
 - o Ch. 4, Regulatory and Environmental Compliance.
- Chapter 2 posted to the Authority's website.
 - Will be updated due to minor changes to the Project and other input.
- Chapters 1-4 have been sent to CEQA Responsible and NEPA Cooperating Agencies.
 - Any input will be considered when chapters are submitted with complete Administrative Draft RDEIR/SDEIS in May.

Next Steps.

- Ongoing Preparation of RDEIR/SDEIS.
 - Key findings and outcomes will be presented to the Board in 2 additional parts at meetings in May and June.
 - Final briefing and recommendation for release in July.
- Public Draft release August 26, 2021.

Outreach to NGOs.

- Conducted General Workshops in December.
 - Workshop 1 December 14, 2020.
 - Workshop 2 December 16, 2020.
- Conducted Survey.
 - In January 2021, workshop participants were asked to participate in an online survey to identify topics to be addressed in technical small group meetings.
- Formed 6 Technical Small Groups.
 - More focused, technical discussions.
 - Small groups were formed based on survey responses and workshop questions.
- Technical Small Group Status.
 - Spoke to the various Technical Small Groups, key topic areas, meetings and status of meetings.

Key Areas of Feedback and Questions to Date.

- Reclamation level of participation.
 - O How will Reclamation determine its preferred alternative?
 - o Potential for CVP water to be stored in Sites Reservoir.
- Potential for Trinity River impacts.

- Consideration of the Humboldt County 1959 contract in the modeling and cumulative.
- Need for assurance/protection for the Trinity River system and Trinity River resources.
- Request to expand Tribal consultation.
- Need to consider area of origin water rights along with potential future instream flow requirements from the State Board and how those might affect the Project.
- Changes to Prop 1 benefits allocation and amounts as a result of the final CWC award and due to changes to project.
- Project flood control benefits and design considerations.
- Lack of recent habitat and species surveys due to lack of property access.
- Comparison of giant garter snake impacts from 2017 to 2021.
- Gray Lodge Biological Opinion giant garter snake measures should be reviewed and considered for the Project.
- Consider Sutter Buttes Land Trust for mitigation opportunities.
- Water quality data is limited and may not have been collected during higher flow conditions when the Project would be diverting water.
- Water quality analysis should be considering the higher concentrations and not using averages.
- Mercury and arsenic could be important considerations for rice farmers and wildlife use of rice fields.

Next Steps.

- Follow on meetings being scheduled within the next couple of weeks.
 - o Trinity River.
 - Terrestrial Biological Resources.
 - Water Quality Considerations.
- First meeting being scheduled for Fishery Protections and Effects.

2017 vs 2021 Listed Terrestrial Species (affected in 2017 and Affected in 2021) Discussion followed, with no action taken.

3.2 Review and comment on the Financing Action Plan progress including updated financing alternatives, an outline of the Water Storage and Supply Services Contract (Contract) Guiding Principles and Preliminary Terms, and updated Road Map. (Attachments A, B & C)

Mr. Robinette provided an update on the Financing Action Plan and spoke to the following:

Financing Action Plan Update. February Workshop:

• Received input on benefits, obligations, risks, cost allocations and the preferred finance option.

Direction Received at March Meetings:

- Develop a cost allocation framework based on which participants use which facilities.
- No JPA financing until sufficient progress is made (i.e. water rights).

April 23rd Workshop Financing and Governance Alternatives:

- Financing Alternative Memo.
- Guiding Principles and Preliminary Terms.

Financing Alternatives Memo.

Memo Key Takeaways:

- Cost of Capital.
- Interim and Long-term Financing.
- Finance Options and Credit Drivers.
- Securing Revenue.
- Feasibility Hurdles/Risks.

Next Steps:

- Continue to define the range of cost of capital and integrate information into Proforma 2.0 to inform preferred alternative for the Plan of Finance (Prop 1 75% deliverable).
- Direction needed to continue outreach and better define security.
- Full document will be shared in advance of the April 23rd Workshop.

Proposed Direction

Continue discussions with major banks to maintain their interest in the Project and stay informed of their likely lending requirements.

Engage in discussion on behalf of the smaller agricultural Participants with regional or specialty banks or other lenders that have a history of lending to smaller or agricultural entities to assess the availability and estimated cost of credit.

Further develop and refine the concept of a Sufficiency Pledge and Liquidity Reserve and test these concepts with potential lenders.

Contract Term Sheet Transition.

Contract Term Sheet Approach.

Contract Term Sheet and Guiding Principles and Preliminary Terms (GPPT).

Why the new approach?

- Emphasis on assurances necessary for next round of funding while providing flexibility moving forward.
- Feedback from February Workshop and direction on the Storage Policy, now Storage Principles.

Guiding Principles and Preliminary Terms Preamble.

Purpose: establish principles to help guide development of a Water Storage and Supply Services Contract (Contract) between the Sites Reservoir Project Joint Powers Authority (JPA) and the Participants.

Key aspects:

- Mutual understanding of the allocation of project benefits, costs, risks, financing obligations and ownership obligations.
- Parties will work cooperatively and in good faith to follow the principles.
- Resolve issues to establish a Water Storage and Supply Services Contract by approximately Summer 2023, prior to initiating Project financing.

Which guiding principles are we focusing on developing?

- Roles and Responsibilities.
 - Risk management.
- Project Assets and Ownership.
 - o Conditions for disposition of the asset rights.
- Beneficiary Pays.
 - Use of facilities.
 - Ongoing: State/Federal O&M and cost overrun coverage.
- Financing Obligations.
 - o Group financing and pay-go.
 - Sufficiency Pledge.
- Leasing of Storage and Sales of Water.
 - Consistent with storage principles, important for offsetting costs.

Proposed Direction

Staff proceed with developing Guiding Principles and Preliminary Terms (GPPT) for the Water Storage and Supply Services Contract (formerly "Term Sheet") to focus on the definition of principles and terms important to participant near-term decision making.

Next Steps:

Discuss the Financing Alternatives Memo and the Guiding Principles and Preliminary Terms at the April 23 Joint Workshop.

Workshop Date:

April 23, Finance and Governance Alternatives.

- June 18, Successor Agreement and Governance.
- July 23, Affordability Review.
- September 2, Plan of Finance and Term Sheets.

Brief discussion followed, with no action taken.

3.3 Review and comment on the Amendment 3 working draft Organization Chart, updated objectives and timeline being used to prepare the work plan. (Attachments A, B & C)

Mr. Brown provided a brief update on the Amendment 3 working draft Organization Chart and the new service provider addition. He also spoke to the following:

- 18-month schedule and 36-month schedule Options.
- Cash calls and bank financing.

He requested feedback, stating the feedback would help ensure the development of the work plan met the needs of the participants. Discussion followed, with no action taken.

Mr. Brown noted Governor Newsom had declared an emergency (drought) for Mendocino and Sonoma Counties. He stated the Governor also mentioned Sites Reservoir as being a critical element of future climate resiliency for the State and the urgent need to get Sites built.

4. Reports:

4.1 Member's Reports:

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

Chairman Durst stated he along with Jeff Sutton, Jeff Davis, Thad Bettner, Valerie Pryor and Heather Dyer had over 16 different video conferences with DC representatives, Senators, Congressmen, Staff, and the Department of Interior on the status of the Sites Project. He expressed his appreciation to Assemblyman Gallagher and Senator Nielson in helping address concerns of members of the JPA as to the need to be in a JPA.

Director Houdesheldt expressed his appreciation to Chairman Durst on his commitment to the Project.

4.1.2 Committee Chairpersons' Report:

This time is set aside to allow the Committee Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

Budget & Finance:

None.

Land Management

Director Evans provided a brief update on the April 20, 2021 Land Management meeting.

Legislative & Outreach

Director Sutton and Mr. Spesert provided a brief update on the various State and Federal Legislative and Outreach matters/issues. Brief discussion followed.

Communications

Ms. Katz provided an update on the various activities her agency is conducting on behalf of the Sites Project. Brief discussion followed.

4.1.3 Authority Board Participant Reports:

This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

None.

4.2 Executive Director's Reports:

Chairman Durst made time for the Executive Director's Reports as follows:

- Monthly status report. (Attachment A)
- Work Plan Key Deliverables Report. (Attachment B)
- Meetings Action Items Summary. (Attachment C)

Mr. Brown stated that due to time constraints he would yield his time for the Closed Session matters.

Chairman Durst declared a recess at 3:10 p.m., to convene into Closed Session to consider the following matters:

5. Closed Session:

- 5.1 Negotiations Concerning Sites Project operation terms, conditions, and agreements with the State of California, Department of Fish and Wildlife (Govt. Code §§54956.9(c) and 54956.9(d)(4))
- 5.3 Negotiations Concerning Sites Project operation terms, conditions and agreements with the State of California, Department of Water Resources and the United States Bureau of Reclamation (Govt. Code 54956.9(c) and 54956.9(d)(4)).
- 5.2 Conference with Real Property Negotiators (Govt. Code §§54956.8)

<u>Property</u>: Glenn Colusa Irrigation District Canal, Tehama Colusa Canal rights of way and associated conveyance facilities.

<u>Agency Negotiator</u>: Jerry Brown, Kevin Spesert, JP Robinette; Negotiating parties: Glenn-Colusa Irrigation District, Tehama Colusa Canal Authority and Bureau of Reclamation.

<u>Under Negotiation</u>: Price and terms of payment for facilities lease/common use agreement.

Chairman Durst adjourned Closed Session at the hour of 4:54 p.m. and reconvened into Open Session.

6. Report from Closed Session

Counsel Kuney announced no reportable action was taken on the following Closed Session matters:

5. Closed Session:

- 5.1 Negotiations Concerning Sites Project operation terms, conditions, and agreements with the State of California, Department of Fish and Wildlife (Govt. Code §§54956.9(c) and 54956.9(d)(4))
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<u>Under Negotiation</u>: Price and terms of payment for facilities lease/common use agreement.

7. Recap:

7.1 Suggested Future Agenda Items.

None.

7.2 **Upcoming Meetings**:

Finance & Governance Alternatives Joint Workshop:

Friday, April 23, 2021, 9:30 AM - 12:00 PM

Reservoir Committee:

Thursday, May 20, 2021, 1:30 PM - 4:00 PM

Authority Board:

Wednesday, May 26, 2021 - 1:30 to 4:00 PM

Chair Durst adjourned the Sites Authority Board meeting at the hour of 4:55 p.m.

Fritz Durst, Chairman

Yolanda Tirado, Board Clerk

Topic: Sites Reservoir Project

2021 April 21

Subject: Authority Board Meeting

1:30 - 4:00 PM

Location: 122 West Old Highway 99, Maxwell, CA 95955

Attendance

Current Voting Authority Board Participants:

Participant		?	Representative		?	Alternate		Others
Colusa County		\boxtimes	Gary Evans		\boxtimes	Mike Aze	vedo	
Colusa County Water District			Joe Marsh			Doug Grif	fen	Shelly Murphy
Glenn County			Ken Hahn			Grant Car	mon	
Glenn-Colusa Irrigation District			Logan Dennis			Don Bran	sford	
Reclamation District 108		\boxtimes	Fritz Durst			Sean Doh	erty	Hilary Reinhard
City of Roseville / Placer County Water Agency			Bruce Houdesheldt			Joshua Alp	oine	
Tehama-Colusa Canal Autho	ority	\boxtimes	Jeff Sutton			Zach Den	nis	
City of Sacramento / Sacramento County Water Agency			Kerry Schmitz			Michael P	eterson	
Westside Water District		\boxtimes	Doug Parker			Dan Ruiz		
Associate Members (2 non-voting):								
Participant	? Re	prese	ntative ?	Alt	ternate		Others	
TC-4	⊠ Ja⊦	mie Tr	aynham 🔲	То	m Chart	er	Jason	Holley
Western Canal Water District								
Non-Voting Committee Participants (2):								
Participant	? Rep	reseni	tative/Other [5 1				
Dept of Water Resources			tutive, other	?	Altern	ate/Other		
Dept of Water Resources	⊠ _{Rok}	Cook	_			ate/Other Sandino		Jessica Boyt
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Bureau of Reclamation	☐ Aja	Cook	ke [David	Sandino		·
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Bureau of Reclamation	Aja Aja Ricl Var Nat	o Cook y Goy nard V nessa lalie W	Ke [al [Velsh [King [Volder		David Jim Wi Don Ba	Sandino eking ader Sumer		Dave Arrate Chris Duke Mike Mosley
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Bureau of Reclamation Authority, Non-Signate Participant PCWA	Aja Aja Ricl Var Nat ory (6): Rep Ed Sea	o Cook y Goy nard V nessa I alie V resen	Ke [al [Velsh [King Volder tative [n [David Jim Wi Don Ba Derya	Sandino eking nder Sumer te rker Joseph	1	Dave Arrate Chris Duke Mike Mosley Shana Kaplan Darin Reintjes

Reservoir Committee Meeting

2021 April 21

?	Name	Representing	?	Name	Representing
\boxtimes	Jerry Brown	Sites Project Authority	\boxtimes	Joe Trapasso	Sites Project Authority
\boxtimes	Ali Forsythe	Sites Project Authority	\boxtimes	Yolanda Tirado	Board Clerk
\boxtimes	Kevin Spesert	Sites Project Authority		Marcia Kivett	Admin

Consultants:

? Name	Representing	? Name Representing
☐ Jeriann Alexander	r Fugro	Henry Luu HDR
☐ Robert Boling	HDR	Marcus Maltby Brown & Caldwell
☐ Monique Briard	ICF	☐ JP Robinette Brown & Caldwell
☐ Kim Floyd	Floyd	☐ John Spranza HDR
□ Jeff Herrin	AECOM	Hailey Traynham Brown & Caldwell
Erin Heydinger	HDR	☐ Laurie Warner Herson Phenix
Sara Katz	Katz & Associates	☐ Conner McDonald CDM West
Scott Kuney	Young Wooldridge	

Other Attendees: (Check box to have email address added to the distribution list)

Name	Representing	Contact (Phone & E-mail)
Bill Vanderwaal	RD 108/Dunnigan	
Juleah Cordi	Assembly Member Gallagar Office	
Doug Montague	Montague DeRose	
Laura Nicholson	Senator Jim Nielsen's Office	