

SITES PROJECT AUTHORITY
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Board of Directors

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DON BADER, BUREAU OF RECLAMATION (*COST-SHARE PARTNER, NON-VOTING*)
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (*EX-OFFICIO, NON-VOTING*)

Associate Members (NON-VOTING)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT
JAMIE TRAYNHAM, TC 4 DISTRICTS

Notice: Pursuant to Executive Orders N-25-20 & N-33-20, issued by Governor Newsom on March 12, 2020, and guidance by the California Department of Public Health dated March 11, 2020, this meeting will be conducted by teleconference. The public may attend the meeting and offer public comments by phone, using the call-in number provided below. Members of the Board will participate by teleconference from other locations.

March 24, 2021 1:30 p.m.

Sites Project Authority

Agenda

Teleconference: **1-213-379-5743** Conference ID: **243 868 12#**

[Click here to join the meeting](#)

Welcome to a meeting of the Sites Joint Powers Authority. If you are scheduled to address the Board, please state your full name for the record. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

ROLL CALL & CALL TO ORDER:

- Introductions.
- Pledge of Allegiance.
- Approval of March 24, 2021 Agenda.
- Period for Public Comment.

1. Consent Agenda:

Approximate start time 1:40 pm

The Executive Director reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- 1.1 Consider approval of the February 19, 2021 Joint Authority Board & Reservoir Committee Meeting Minutes. **(Attachments A & B)**
- 1.2 Consider approval of the Sites Project Authority Treasurer's Report. **(Attachment A)**
- 1.3 Consider approval of the Payment of Claims. **(Attachments A, B & C)**
- 1.4 Consider approval of a consulting agreement amendment with ICF Jones and Stokes, Inc related to Planning and Analysis (ICF-E) task order for additional scope of work in the amount of \$249,998 bringing the not to exceed total contract amount to \$3,260,757 for the period of September 1, 2020 through December 31, 2021.
- 1.5 Consider approval of a consulting agreement amendment with Katz and Associates related to the Communications task order for additional scope of work in the amount of \$224,999 bringing the not to exceed total contract amount to \$624,999 for the period of September 1, 2020 through December 31, 2021.
- 1.6 Consider approval of a new Accounts Payable Approval Policy to ensure timely and efficient payment of vendor and service providers' invoices. This new Policy consolidates sections of the Advance Check Approval Policy into to the new Policy so that the Advance Check Approval Policy will be eliminated. **(Attachment A)**
2. **Action Items:** Approximate start time 1:45 pm
None.
3. **Discussion and Information Items:** Approximate start time 1:46 pm
 - 3.1 Review and comment on changes to the Sites Water Storage Policy. **(Attachment A & B)**
 - 3.2 Review and comment on the allocation of storage space in the reservoir to each Storage Partner based on Amendment 2 participation using the final proposed formulaic approach of 1 acre-foot capacity share to 6.234 acre-feet of storage space. **(Attachment A)**
 - 3.3 Review and comment on staff's proposed approach for Reservoir Committee and Authority Board review and approval of the Revised Draft Environmental Impact Report for release to the public.

3.4 Review and comment on the development of the Sites Project Proforma 2.0, an updated project financial modeling tool for use by participants to evaluate long-term Project costs and benefits.

3.5 Review and comment on the Financing Action Plan February workshop summary, schedule including upcoming workshops, and action item follow-up. **(Attachment A & B)**

3.6 Receive report on strategic planning progress and reporting and provide input on the proposed work plan objectives for the next work period. **(Attachment A)**

4. Reports: Approximate start time 3:15 pm

4.1 Member's Reports:

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

4.1.2 Committee Chairpersons' Report:

This time is set aside to allow the Committee Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

4.1.3 Authority Board Participant Reports:

This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

4.2 Executive Director's Reports:

- Monthly status report. **(Attachment A)**
- Work Plan Key Deliverables Report. **(Attachment B)**
- Meetings Action Items Summary. **(Attachment C)**

5. Recap: Approximate start time 3:55 pm

5.1 Suggested Future Agenda Items.

5.2 Upcoming Meetings:

Reservoir Committee:

Friday, April 16, 2021, 9:00 AM - 12:00 PM

(Virtual Information will be provided prior to the meeting)

Authority Board:

Wednesday, April 21, 2021, 1:30 PM – 4:00 PM

(Virtual Information will be provided prior to the meeting)

Joint Plan of Finance Workshop – Finance & Governance Alternatives:

Friday, April 23, 2021, 9:30 AM - 12:00 PM

(Virtual Information will be provided prior to the meeting)

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Reservoir Committee and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 10 minutes per issue and each individual or group will be limited to no more than 3 minutes each within the 10 minutes allocated per issue. **Note:** No action shall be taken on comments made under this comment period.

ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda and any other accommodation required no later than 24 hours prior to the start of the meeting.

This meeting will be recorded.