



Requested Action:

Approve the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through November 7, 2022.

Attachment B summarizes the approved invoices received through November 7, 2022, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$2,785,269.04, with \$56,650.45 of costs being assigned to the Authority and \$2,728,618.59 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$1,712,928.62 will be paid through the WSIP account, \$2,142.00 paid through the FAA/WIIN account and \$1,013,547.97 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
November 21, 2022**

Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	10/25/2022	Assoc. of California Water Agencies	2023 Annual Dues	\$ 24,655.00
ACH	10/25/2022	AECOM (Reservoir)	Engineering Services	\$ 109,175.52
ACH	10/25/2022	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 85,070.88
ACH	10/25/2022	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 228,192.33
ACH	10/25/2022	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 454,987.30
ACH	10/25/2022	Katz & Associates	Communications	\$ 26,593.22
ACH	10/25/2022	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 42,281.25
2512	10/25/2022	M.R. Cleaning Service	Office Cleaning	\$ 200.00
ACH	10/25/2022	Net2Phone, Inc.	Phone Equipment	\$ 177.37
ACH	10/25/2022	Nossaman, LLP	Inter-Agency Agreements	\$ 13,982.50
2513	10/25/2022	Recology Butte Colusa Counties	Office Trash Pickup	\$ 39.87
ACH	10/25/2022	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 21,388.00
ACH	10/25/2022	The Catalyst Group, Inc.	Strategic Planning Services	\$ 4,192.50
2514	10/25/2022	Yocha Dehe Wintun Nation	Monitoring Services	\$ 12,306.69
ACH	11/10/2022	Adept Solutions	IT Related Services/Computer Equipment	\$ 817.00
ACH	11/10/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	11/10/2022	K-Coe Isom, LLP	Accounting	\$ 2,485.00
ACH	11/10/2022	The Catalyst Group, Inc.	Strategic Planning Services	\$ 2,456.25
ACH	11/10/2022	The Ferguson Group	Federal Government Affairs Support	\$ 17,000.00
ACH	11/10/2022	Young Wooldridge Law Office LLP	Legal Counsel	\$ 10,936.27
2515	11/10/2022	County of Colusa	Maxwell Office and Property Rent	\$ 3,800.00
2516	11/10/2022	M.R. Cleaning Service	Office Cleaning	\$ 200.00
2517	11/10/2022	Maximum Pest Control LLC	Pest Spraying	\$ 65.00
2518	11/10/2022	US Bank - Credit Card	Misc. Expenses	\$ 196.47
THE FOREGOING CLAIM, NUMBERED, ACH/2512-2518 ARE APPLIED TO THE				Total Amount \$ 1,070,198.42
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.				

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
November 21, 2022

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	10/25/2022	Nossaman, LLP	Real Estate Legal Services	2,142.00
Total Amount				2,142.00

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
November 21, 2022

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	11/10/2022	Brown and Caldwell	Project Controls	\$ 246,175.12
ACH	11/10/2022	Forsythe Group, LLC	EPP Manager	\$ 32,379.38
ACH	11/10/2022	Fugro	Geotechnical Engineering Services	\$ 735,517.00
ACH	11/10/2022	HDR Engineering Inc.	Project Integration	\$ 405,189.11
ACH	11/10/2022	Larsen Wurzel & Associates, Inc.	Funding and Credit Reimbursement Polic	\$ 612.50
ACH	11/10/2022	MBK Engineers Inc.	Reservoir Operations	\$ 44,428.00
ACH	11/10/2022	Perkins Coie LLP	Special Legal	\$ 45,220.00
ACH	11/10/2022	Robinette Consulting, LLC	E & C Manager	\$ 32,337.08
ACH	11/10/2022	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 10,817.76
ACH	11/10/2022	Spesert Consulting	External Affairs Manager	\$ 24,057.50
ACH	11/10/2022	Trapasso Consulting Services	Program Operations Manager	\$ 31,282.50
ACH	11/10/2022	University of California Santa Cruz	Modeling/Research Progress Payment	\$ 27,288.17
ACH	11/10/2022	Waterology Consulting	Executive Director Services	\$ 37,275.00
1217	11/10/2022	California Dept. of Fish & Wildlife	Permit Fees - CA Endanger Species ITP	\$ 40,349.50
THE FOREGOING CLAIMS, NUMBERED ACH/1217 ARE APPLIED TO THE				Total Amount \$ 1,712,928.62

WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



October 21, 2022

Topic: **Program Operations - Finance**

November 2022 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-11 (a) Cycle Approval Items						
Assoc. of California Water Agencies	Letter		\$24,655.00	\$19,724.00	\$4,931.00	JAT
2023 Annual Dues	10/6/22	10/22				
AECOM (Reservoir)	• 2000679434		\$109,175.52		\$109,175.52	JPR
Engineering Services	10/17/22	9/22				
CH2M Hill Engineers (Operations)	• D3205403-09		\$85,070.88		\$85,070.88	AEF
Operations / Simulation Modeling	10/14/22	9/22				
CH2M Hill Engineers (Conveyance)	• D3380603-09		\$228,192.33		\$228,192.33	JPR
Engineering Services	10/14/22	9/22				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000039664		\$454,987.30		\$454,987.30	AEF
Permitting and Agreements	10/14/22	9/22				
Katz & Associates	• 415324		\$26,593.22	\$7,977.97	\$18,615.25	KMS
Communications	10/17/22	9/22				
Montague DeRose & Associates, LLC	• 5371SITES		\$42,281.25		\$42,281.25	JPR
Municipal Advisor	10/14/22	9/22				
M.R. Cleaning Service	203		\$200.00	\$200.00		KMS
Office Cleaning	9/30/22	9/22				
Net2Phone, Inc.	• 1214743091		\$177.37	\$177.37		KMS
Phone Equipment	10/1/22	10/22				
Nossaman, LLP	• 539738		\$2,142.00		\$2,142.00	KMS
Real Estate Legal Services	10/6/22	9/22				
Nossaman, LLP	• 539739		\$13,982.50		\$13,982.50	JPR
Inter-Agency Agreements	10/6/22	9/22				
Recology Butte Colusa Counties	8551002546295		\$39.87	\$39.87		KMS
Office Trash Pickup	9/30/22	9/22				
Somach Simmons & Dunn	• 3014950		\$21,388.00		\$21,388.00	JPR
Legal Counsel-Water Rights	10/10/22	9/22				
The Catalyst Group	• 702		\$4,192.50	\$4,192.50		JB
Strategic Planning Services	10/10/22	9/22				
Yocha Dehe Wintun Nation	CN00240		\$12,306.69		\$12,306.69	KMS
Monitoring services	10/5/22	9/22				
• electronic payments						

Topic: **Program Operations - Finance**
November 2022 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-11 (a) Cycle Account Charges	Month (a) Totals		1,025,384.43	32,311.71	993,072.72	
• ACH = \$986,040.87	JPA/Sites		1,023,242.43	32,311.71	990,930.72	15 Invoices in by 10/17/22
• ACH = \$0	WSIP					
• ACH = \$2,142.00	FAA/WIIN		2,142.00		2,142.00	
WSIP Income To Date	Cumulative Costs		28,979,929.76	28,980,174.18		Income @ 05/24/22
	Balance		244.42			
FAA/WIIN Income To Date	Cumulative Costs		5,247,350.77	5,247,990.99		Income @ 09/30/22
	Balance		640.22			

Notes:

Authorized By:


 Jerry Brown, Executive Director 10/23/22 Date


 Jamie Traynham, Authority Board Treasurer 10/24/22 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**
November 2022 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-11 (b) Cycle Approval Items						
Adept Solutions	• MSP-146080		\$595.00	\$119.00	\$476.00	KMS
IT Related Services/Computer Equipment	11/1/22	11/22				
Adept Solutions	• 146058		\$222.00	\$44.40	\$177.60	KMS
IT Related Services/Computer Equipment	11/1/22	11/22				
Brown and Caldwell	• 17463952		\$246,175.12		\$246,175.12	JAT
Project Controls	11/7/22	10/22				
California Dept. of Fish & Wildlife (Permits)	102722 PRF		\$40,349.50		\$40,349.50	AEF
Permit Fees - CA Endanger Species ITP	10/27/22	10/22				
County of Colusa	11-2022		\$3,800.00	\$3,800.00		JAT
Maxwell Office and Property Rent	11/1/22	11/22				
Dunn Consulting	• Letter		\$9,000.00	\$4,500.00	\$4,500.00	KMS
Legislative/Regulatory/Strategic Support	11/2/22	10/22				
Forsythe Group, LLC	• SPA-202210		\$32,379.38		\$32,379.38	JB
EPP Manager	11/3/22	10/22				
Fugro	• 04.00201528-10		\$735,517.00		\$735,517.00	JPR
Geotechnical Engineering Services	11/4/22	10/22				
HDR	• 1200476513		\$405,189.11		\$405,189.11	JAT
Project Integration	11/4/22	10/22				
K-Coe Isom, LLP	• KC171115		\$2,485.00	\$497.00	\$1,988.00	JAT
Accounting	10/31/22	10/22				
Larsen Wurzel & Associates, Inc.	• 1609000-0522		\$612.50		\$612.50	JAT
Funding and Credit Reimbursement Policy	6/23/22	4-5/22				
M.R. Cleaning Service	209		\$200.00	\$200.00		KMS
Office Cleaning	10/23/22	10/22				
Maximum Pest Control	56979		\$65.00	\$65.00		KMS
Pest Spraying	10/21/22	10/22				
MBK Engineers	• 22-09-4941.0		\$44,428.00		\$44,428.00	AEF
Reservoir Operations	10/19/22	9/22				

Topic: **Program Operations - Finance**

November 2022 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Perkins Coie, LLP <i>Special Legal</i>	• 6702464 10/27/22	9/22	\$45,220.00		\$45,220.00	AEF
Robinette Consulting, LLC <i>E & C Manager</i>	• 1010 10/31/22	10/22	\$32,337.08		\$32,337.08	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3015439 11/4/22	10/22	\$10,817.76		\$10,817.76	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 10-22 11/7/22	10/22	\$24,057.50		\$24,057.50	JB
The Catalyst Group <i>Strategic Planning Services</i>	• 711 11/3/22	10/22	\$2,456.25	\$2,456.25		JB / JPR
The Ferguson Group <i>Federal Government Affairs Support</i>	• 1022147 10/1/22	10/22	\$17,000.00	\$8,500.00	\$8,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 17-61 11/5/22	10/22	\$31,282.50		\$31,282.50	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 11/1/2022 11/1/22	10/22	\$196.47	\$196.47		KMS
University of California Santa Cruz <i>Modeling/Research Progress Payment</i>	• 20771-01 10/5/22	8/22	\$27,288.17		\$27,288.17	AEF
Waterology Consulting <i>Executive Director Services</i>	• 31 11/1/22	10/22	\$37,275.00		\$37,275.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 94151 10/31/22	10/22	\$10,936.27	\$3,960.62	\$6,975.65	JAT

• electronic payments

Topic: Program Operations - Finance
November 2022 (Cycle B)
Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-11 (b) Cycle Account Charges	Month (b) Totals		1,759,884.61	24,338.74	1,735,545.87	
• ACH = \$42,694.52	JPA/Sites		46,955.99	24,338.74	22,617.25	25 Invoices in by 11/07/22
• ACH = \$1,672,579.12	WSIP		1,712,928.62		1,712,928.62	
• ACH = \$0,000.00	FAA/WIIN				-	
WSIP To Date	Cumulative		30,692,858.38	32,408,783.91		Income @ 10/25/22
	Balance		1,715,925.53			
FAA/WIIN To Date	Cumulative		5,247,350.77	5,247,996.83		Income @ 10/31/22
	Balance		646.06			

Notes:

Authorized By:



Jerry Brown, Executive Director

Date



Jamie Traynham, Authority Board Treasurer

Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.