



Meeting: **Joint Reservoir Committee & Authority Board December 17, 2021**
Agenda Item 2.7

Subject: **Task Order for Professional Services (The Ferguson Group)**

Requested Action:

Consider approval of The Ferguson Group’s (Ferguson) Amendment 3 Task Order No. 3 scope of work for federal outreach services with a not-to-exceed contract authority of \$612,000 for the period of January 1, 2022 through December 31, 2024.

Detailed Description/Background:

On September 22, 2021, the Reservoir Committee approved a work plan for the Amendment 3 period of performance of January 1, 2022 through December 31, 2024 which included federal outreach activities. The below summary of the scope of services contained in the proposed Ferguson’s Task Order No. 3 was negotiated and is recommended to achieve the required deliverables and milestones for Amendment 3. The Board is reminded that this contract will be managed to the total authority and annual authorized expenditures (by calendar year) reflected in the approved annual budget. An annual Notice to Proceed will be issued to the consultant reflecting these conditions. The proposed agreement task order contains the following subtasks with estimated costs as shown:

- **Federal Government Affairs:** Provide federal government affairs services to assist the Authority to establish a strong identity and active presence in Washington D.C. on behalf of the Authority, arrange meetings, appointments, and invitations to speak with members of Congress and federal agencies for Authority Board members, Reservoir Committee members and Authority staff; monitor and provide regular reports on any congressional activities that may directly or indirectly impact the Authority, and provide government affairs services to assist the Authority in advancing the Project as needed. (\$612,000)

Prior Action:

September 22, 2021: Approved the Amendment 3 Project Agreement and Work Plan with a period of performance of January 1, 2022 to December 31, 2024 for the purpose of initiating Participant home board review, deliberation and execution of the agreement.

Fiscal Impact/Funding Source:

Sufficient funds are included in the Amendment 3 Work Plan. Consultant activity will be monitored closely to ensure quality, timely deliverables, and to ensure a positive project cash balance is always maintained. Support consultant contract authority will be approved for a 36-month period, however, task order scope and budgets will be reviewed and authorized on an annual basis.

Staff Contact:

Joe Trapasso/Kevin Spesert

Primary Service Provider:

The Ferguson Group

Attachments:

None.