



Meeting: **Joint Reservoir Committee & Authority Board**
Agenda Item 1.4

March 18, 2022

Subject: **Payment of Claims**

Requested Action:

Consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the invoices received by the Sites Project Authority through March 7, 2022.

Attachment B summarizes details of the invoices received through March 7, 2022 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None

Fiscal Impact/Funding Source:

Total Payment of Claims is \$1,305,572.60 with \$44,081.96 of costs being assigned to the Authority and \$1,261,490.64 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$1,212,639.53 will be paid through the WSIP account, \$0.0 paid through the FAA/WIIN account, and \$48,851.11 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Project Controls

Attachments:

Attachment A: Report on warrants to be drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
March 18, 2022

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	03/01/2022	Adept Solutions	IT Related Services	631.34
ACH	03/01/2022	Katz & Associates	Communications	44,643.13
2441	03/01/2022	M.R. Cleaning Services	Office Cleaning	200.00
ACH	03/01/2022	Net2Phone Inc	Phone Equipment	176.92
2442	03/01/2022	Rush Personnel Services, Inc	Administrative Services	2,680.80
ACH	03/11/2022	Adept Solutions	IT Related Services	895.00
2443	03/11/2022	County of Colusa	Office Rent/Utilities	2,800.00
ACH	03/11/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	9,000.00
ACH	03/11/2022	Kcoe Isom, LLP	Accounting	1,485.00
2444	03/11/2022	Maximum Pest Control	Pest Spraying	65.00
2445	03/11/2022	Mt Shasta Water	Office Water	117.47
2446	03/11/2022	Recology Butte Colusa Counties	Office Trash Pickup	37.08
2447	03/11/2022	Rush Personnel Services, Inc	Administrative Services	3,574.40
ACH	03/11/2022	The Ferguson Group	Federal Government Affairs Support	17,000.00
2448	03/11/2022	US Bank	Misc. Expenses	417.35
ACH	03/11/2022	Young Wooldridge Law Offices LLP	Legal Counsel	9,209.58

THE FOREGOING CLAIM, NUMBERED, ACH/2441-2448 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount **92,933.07**

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
March 18, 2022

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	03/01/2022	AECOM	Engineering Services	40,212.10
ACH	03/01/2022	California Dept of Fish & Wildlife	Permitting and Plans	9,749.57
ACH	03/01/2022	CH2M Hill	Engineering Services	123,823.25
ACH	03/01/2022	ICF Jones & Stokes	Env & Bio/Permitting & Agreements	120,774.96
ACH	03/11/2022	Brown and Caldwell	Project Controls	262,717.05
ACH	03/11/2022	California Dept of Fish & Wildlife	Permitting and Plans	40,349.50
ACH	03/11/2022	Forsythe Group LLC	EPP Manager	32,363.42
ACH	03/11/2022	Fugro USA Land Inc	Operations/Sim Modeling	50,013.23
ACH	03/11/2022	HDR Engineering Inc	Project Integration	344,762.89
ACH	03/11/2022	Larsen Wurzel & Associates, Inc	Cost Development	2,327.50
ACH	03/11/2022	MBK Engineers, Inc	Reservoir Operations	39,451.00
ACH	03/11/2022	Montague DeRose and Associates LLC	Municipal Advisor	15,768.75
ACH	03/11/2022	Perkins Coie LLP	Special Legal	19,636.65
ACH	03/11/2022	Somach Simmons & Dunn	Legal Counsel- Water Rights	18,214.66
ACH	03/11/2022	Spesert Consulting	Communications Manager	24,000.00
ACH	03/11/2022	Trapasso Consulting Services	Program Operations Manager	31,200.00
ACH	03/11/2022	Waterology Consulting	Executive Director Services	37,275.00

THE FOREGOING CLAIM, ACH ARE APPLIED TO THE

Total Amount 1,212,639.53

WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



February 24, 2022

Topic: **Program Operations - Finance****March 2022 (Cycle A)**Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-03 (a) Cycle Approval Items						
Adept Solutions	• MSP-144102		\$631.34	\$126.27	\$505.07	KMS
IT Related Services/Computer Equipment	3/1/22	03/22				
AECOM (Reservoir)	• 2000594101		\$40,212.10		\$40,212.10	HL
Engineering Services	2/17/22	1/22				
California Dept. of Fish & Wildlife	44769		\$9,749.57		\$9,749.57	AEF
Permitting and Plans	1/11/22	7/21				
CH2M Hill Engineers (Operations)	• D3205403-01		\$99,908.96		\$99,908.96	AEF
Operations / Simulation Modeling	2/18/22	1/22				
CH2M Hill Engineers (Conveyance)	• D3380603-01		\$23,914.29		\$23,914.29	HL
Engineering Services	2/18/22	1/22				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000022244		\$120,774.96		\$120,774.96	AEF
Permitting and Agreements	2/15/22	1/22				
Katz & Associates	• 414864		\$44,643.13	\$17,857.25	\$26,785.88	KMS
Communications	2/15/22	1/22				
M.R. Cleaning Service	155		\$200.00	\$200.00		KMS
Office Cleaning	1/31/22	1/22				
Net2Phone, Inc.	• 1214452005		\$176.92	\$176.92		KMS
Phone Equipment	2/1/22	2/22				
Rush Personnel	IVC000000148906		\$893.60	\$178.72	\$714.88	KMS
Yolanda Tirado Services	2/22/22	2/22				
Rush Personnel	IVC000000148907		\$1,787.20	\$357.44	\$1,429.76	KMS
Yolanda Tirado Services	2/22/22	2/22				

• electronic payments

(Printed 2/25/2022)



Topic: **Program Operations - Finance**

March 2022 (Cycle A)

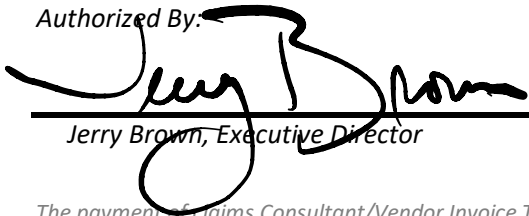
Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-03 (a) Cycle Account Charges	Month (a) Totals		342,892.07	18,896.60	323,995.47	
11 Invoices	JPA/Sites		48,332.19	18,896.60	29,435.59	Invoices in by 02/21/21
• ACH Payments = \$330,261.70	WSIP		294,559.88		294,559.88	
Paper Checks = \$12,630.37	FAA/WIIN					
WSIP Income To Date	Cumulative Costs		24,238,106.56	26,616,930.29		Income @ 02/12/22
	Balance		2,378,823.73			
FAA/WIIN Income To Date	Cumulative Costs		2,997,552.31	3,001,452.71		Income @ 11/16/21
	Balance		3,900.40			

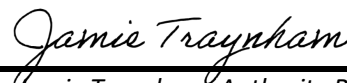
Notes:

Authorized By:

 **February 25, 2022**

Jerry Brown, Executive Director

Date



Jamie Traynham, Authority Board Treasurer

02/25/22

Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.



March 10, 2022

Topic: Program Operations - Finance

March 2022 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-03 (b) Cycle Approval Items						
Adept Solutions	• 144117		\$895.00	\$179.00	\$716.00	KMS
IT Related Services/Computer Equipment	2/18/22	02/22				
Brown and Caldwell	• 17436665		\$262,717.05		\$262,717.05	JAT
Project Controls	3/7/22	2/22				
California Dept. of Fish & Wildlife	030322 Email		\$40,349.50		\$40,349.50	AEF
ITP Fee - #2081-2022-006-02	3/3/22	3/22				
County of Colusa	3-2022		\$2,800.00	\$2,800.00		JAT
Maxwell Office Space Rent and Utilities	3/1/22	3/22				
Dunn Consulting	• Letter		\$9,000.00	\$4,500.00	\$4,500.00	KMS
Legislative/Regulatory/Strategic Support	3/4/22	2/22				
Forsythe Group, LLC	• SPA-202202		\$32,363.42		\$32,363.42	JB
EPP Manager	3/1/22	2/22				
Fugro	• 04.00201528-2		\$50,013.23		\$50,013.23	HL
Geotechnical Engineering Services	3/4/22	2/22				
HDR	• 1200412949		\$344,762.89		\$344,762.89	JAT
Project Integration	3/4/22	2/22				
K-Coe Isom, LLP	• KC145242		\$1,485.00	\$297.00	\$1,188.00	JAT
Accounting	2/28/22	2/22				
Larsen Wurzel & Associates, Inc.	• 1609000-0122		\$2,327.50		\$2,327.50	JAT
Cost Development	2/22/22	1/22				
Maximum Pest Control	55173		\$65.00	\$65.00		KMS
Pest Spraying	2/21/22	2/22				
MBK Engineers	• 22-01-4941.0		\$39,451.00		\$39,451.00	AEF
Reservoir Operations	2/25/22	1/22				
Montague DeRose & Associates, LLC	• 5250SITES		\$15,768.75		\$15,768.75	JPR
Municipal Advisor	2/24/22	1/22				
MT Shasta Water	468860		\$117.47	\$117.47		KMS
Office Water	3/2/22	3/22				

(Printed 3/10/2022)



March 10, 2022

Topic: **Program Operations - Finance****March 2022 (Cycle B)**Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Perkins Coie, LLP <i>Special Legal</i>	• 6563649 2/3/22	1/22	\$19,636.65		\$19,636.65	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	39755012 2/28/22	2/22	\$37.08	\$37.08		KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000149144 3/7/22	2/22	\$2,234.00	\$446.80	\$1,787.20	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000149145 3/7/22	3/22	\$1,340.40	\$268.08	\$1,072.32	KMS
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3012892 3/7/22	2/22	\$18,214.66		\$18,214.66	AEF
Spesert Consulting <i>Bus/Communications Manager</i>	• 02-22 3/7/22	2/22	\$24,000.00		\$24,000.00	JB
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0222190 2/1/22	2/22	\$17,000.00	\$8,500.00	\$8,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 17-53 3/4/22	2/22	\$31,200.00		\$31,200.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 3/1/22 3/1/22	2/22	\$417.35	\$417.35		KMS
Waterology Consulting <i>Executive Director Services</i>	• 23 3/1/22	2/22	\$37,275.00		\$37,275.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP	• 86476 2/28/22	2/22	\$9,209.58	\$7,557.58	\$1,652.00	JAT

• electronic payments



March 10, 2022

Topic: **Program Operations - Finance****March 2022 (Cycle B)**Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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	Date	Period				
2022-03 (b) Cycle Account Charges	Month (b) Totals		962,680.53	25,185.36	937,495.17	
25 Invoices		JPA/Sites	44,600.88	25,185.36	19,415.52	Invoices in by 03/07/22
• ACH Payments = \$915,319.73		WSIP	918,079.65		918,079.65	
Paper Checks = \$47,360.80		FAA/WIIN			-	
WSIP To Date	Cumulative		25,156,186.21	26,616,930.29		Income @ 02/12/22
	Balance		1,460,744.08			
FAA/WIIN To Date	Cumulative		2,997,552.31	3,001,452.71		Income @ 11/16/21
	Balance		3,900.40			

Authorized By:

 **MARCH 10, 2022**
 Jerry Brown, Executive Director Date

 **03/10/22**
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.